

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BOARD of DIRECTORS MEETING

Thursday, November 16, 2023

RDOS Boardroom

101 Martin Street, Penticton, BC V2A 5J9



MEMBERS PRESENT: Chair M. Pendergraft, Electoral Area "A" Director R. Knodel, Electoral Area "C"
Vice-Chair S. Coyne, Town of Princeton Director H. Konanz, City of Penticton
Director J. Bloomfield, City of Penticton Director S. McKortoff, Town of Osoyoos
Director G. Bush, Electoral Area "B" Director J. Miller, City of Penticton
Director B. Coyne, Electoral Area "H" Director S. Monteith, Electoral Area "I"
Director A. Fedrigo, Electoral Area "E" Director T. Roberts, Electoral Area "G"
Director R. Gettens, Electoral Area "F" Director M. Taylor, Electoral Area "D"
Director R. Graham, City of Penticton Director M. Van Alphen, District of Summerland
Director D. Holmes, District of Summerland Director C. Watt, City of Penticton
Director M. Johansen, Town of Oliver Director J. Wiebe, Village of Keremeos

STAFF PRESENT: J. Zaffino, Interim Chief Administrative Officer C. Malden, Senior Manager of Legislative Services
C. Garrish, Senior Manager of Planning Services B. Kent, Planner I
A. Reeder, Senior Manager of Solid Waste

The meeting was called to order at 1:03 pm.

A. APPROVAL OF AGENDA

MOVED and SECONDED

THAT the Agenda for the RDOS Board Meeting of November 16, 2023 be adopted as amended to include item F.2, Select Committee and External Agency Appointments, from the Corporate Services Committee meeting.-**CARRIED**

A.1 Consent Agenda - Corporate Issues

MOVED and SECONDED

THAT the Consent Agenda Corporate Services be adopted.-**CARRIED**

A.1.1 Advisory Planning Commissions

A.1.1.1 Electoral Area "E" Advisory Planning Commission Minutes

THAT the Minutes of the October 10, 2023 Electoral Area "E" Advisory Planning Commission meeting be received.

A.1.2 Parks and Recreation Commissions

A.1.2.1 Naramata Parks and Recreation Commission Minutes

THAT the Minutes of the September 25, 2023 Naramata Parks and Recreation Commission meeting be received.

A.1.2.2 Kaleden Parks and Recreation Commission Minutes

THAT the Minutes of the September 27, 2023 Kaleden Parks and Recreation Commission meeting be received.

A.1.2.3 Okanagan Falls Parks and Recreation Commission Minutes

THAT the Minutes of the September 28, 2023 Okanagan Falls Parks and Recreation Commission meeting be received.

A.1.3 Okanagan Falls Incorporation Study Committee

THAT the Minutes of the September 11, 2023 Okanagan Falls Incorporation Study Committee meeting be received.

A.1.4 Commission Appointment

THAT Mark Beaulieu be appointed to the Okanagan Falls Parks and Recreation Commission for a two-year term, ending December 31, 2024.

A.1.5 Planning and Development Committee

THAT the Minutes of the October 19, 2023 Planning and Development Committee meeting be received.

A.1.6 Protective Services Committee

THAT the Minutes of the October 19, 2023 Protective Services Committee meeting be received.

A.1.7 Corporate Services Committee

THAT the Minutes of the October 19, 2023 Corporate Services Committee meeting be received.

A.1.8 Community Services Committee

THAT the Minutes of the October 19, 2023 Community Services Committee meeting be received.

A.1.9 Environment and Infrastructure Committee

THAT the Minutes of the October 19, 2023 Environment and Infrastructure Committee meeting be received.

A.1.10 RDOS Board of Directors Meeting

THAT the Minutes of the October 19, 2023 and November 2, 2023 RDOS Board of Directors meeting be received.

A.1.11 Special Board Meeting

THAT the Minutes of the October 27, 2023 Special Board meeting be received.

B. DEVELOPMENT SERVICES - Rural Land Use Matters

B.1 Electoral Area Advisory Planning Commissions — 2024 Meeting Schedule

MOVED and SECONDED

THAT the Board of Directors accept the 2024 APC Meeting Schedule for the Electoral Area Advisory Planning Commissions.-**CARRIED**

Opposed: Director Taylor

B.2 Concurrence Letter Request (Telus) – Electoral Area “H” (H2023.003-CL)

MOVED and SECONDED

THAT the Regional District Board direct staff to accept a request for concurrence proposing notification consisting of publication in two consecutive newspaper notifications; and

THAT the Regional District Board direct staff to not apply the notification requirements prescribed by the RDOS Communication Towers/ Antenna Systems Approval Process and Location & Design Guidelines.-**CARRIED**

B.3 Park Land Dedication Proposal – Electoral Area “D” (D2023.001-PLD)

MOVED and SECONDED

THAT the Board of Directors require the owner of the land described as Lot B, Plan KAP22642, District Lot 551, SDYD, Except Plan EPP34540, & Except Plan EPP86797 to provide cash-in-lieu of park land, in accordance with Section 510(1)(b) of the *Local Government Act*, and

THAT an amount of \$372,500 be paid to the Regional District as fulfillment of the requirements of Section 510(1)(b) of the *Local Government Act* for the subdivision of the property described as Lot B, Plan KAP22642, District Lot 551, SDYD, Except Plan EPP34540, & Except Plan EPP86797 within six months.-**CARRIED**

- B.4 Temporary Use Permit Application Extension Request - Electoral Area “C” (C2022.022-TUP)

MOVED and SECONDED

THAT Temporary Use Permit Application No. C2022.022-TUP, for an “outdoor storage” use and residential occupancy of recreational vehicles (RVs) at 380 Wilson Mountain Road, be postponed until staff have reviewed additional information.-**CARRIED**

- B.5 Development Variance Permit Application — Electoral Area “C” (C2023.036-DVP)

MOVED and SECONDED

THAT Development Variance Permit No. C2023.036-DVP, to allow for the formalization of an accessory building at 204 Greasewood Avenue, be approved.-**CARRIED**

- B.6 Temporary Use Permit Application – Electoral Area “E” (E2023.029-TUP)

MOVED and SECONDED

THAT the Board of Directors approve Temporary Use Permit No. F2023.042-TUP.-**CARRIED**

Opposed: Directors Gettens, Monteith and Taylor.

Director Holmes left the meeting.

- B.7 Temporary Use Permit Application – Electoral Area “F” (F2023.028-TUP)

No applicant or agent was present to speak to the matter.

MOVED and SECONDED

THAT Temporary Use Permit No. F2023.028-TUP, to allow residential use of a recreational vehicle at 8200 Princeton-Summerland Road, be denied.-**DEFEATED**

Opposed: Directors Bush, B. Coyne, Fedrigo, Gettens, Knodel, Pendergraft, Roberts, Taylor

MOVED and SECONDED

THAT Temporary Use Permit No. F2023.028-TUP, to allow residential use of a recreational vehicle at 8200 Princeton-Summerland Road, be approved for one year.-

CARRIED

Opposed: Director Gettens.

- B.8 Electoral Area “E” OCP Bylaw No. 3010, 2023 (E2021.027-ZONE)

MOVED and SECONDED

THAT Bylaw No. 3010, 2023, a bylaw to adopt the Electoral Area “E” Official Community Plan and to repeal Bylaw 2458, 2008, be read a first and second time and proceed to public hearing; and,

THAT the process as outlined in this report dated November 16, 2023, be considered appropriate consultation for the purpose of Section 475 of the *Local Government Act*; and,

THAT the Financial and Solid Waste Management Plans have been considered in accordance with Section 477 of the *Local Government Act*.-**CARRIED**

MOVED and SECONDED

THAT the holding of the public hearing be delegated to Director Fedrigo; and,

THAT notice of the public hearing be given in accordance with the requirements of the *Local Government Act*.-**CARRIED**

B.9 Zoning Bylaw Amendment – Electoral Area “E” (E2023.008-ZONE)

MOVED and SECONDED

THAT first and second readings of the Okanagan Valley Zoning Amendment Bylaw No. 2800.24, 2023, be rescinded and the bylaws abandoned.-**DEFEATED**

Opposed: Directors Bush, Gettens, Monteith, Pendergraft, Taylor

MOVED and SECONDED

THAT the Okanagan Valley Zoning Amendment Bylaw No. 2800.24, 2023, be read a third time, as amended, and adopted.-**DEFEATED**

Opposed: Directors B. Coyne, Fedrigo, Knodel, Roberts

MOVED and SECONDED

THAT the Okanagan Valley Zoning Amendment Bylaw No. 2800.24, 2023, be read a third time.-**CARRIED**

Opposed: Directors, B. Coyne, Fedrigo, Knodel, Roberts

The Board recessed at 3:00 pm to accommodate a delegation and reconvened at 3:22 pm.

C. PUBLIC WORKS

C.1 South Okanagan Chamber of Commerce

The Interim CAO provided a summary of the South Okanagan Community Economic Development Collaborative (SOCEDC) Project.

C.2 Organics Processing Center – Consultant RFP Award

MOVED and SECONDED

THAT the Regional District postpone the award the “Penticton Organic Processing Center” contract to AECOM Canada Ltd, for the purposes of designing, providing contract administration and commissioning a new composting facility, in the amount of \$1,928,585 plus applicable taxes until zoning is confirmed.-**CARRIED**

D. COMMUNITY SERVICES

D.1 Declaration of State of Local Emergency Approval

MOVED and SECONDED

THAT the Declaration of a State of Local Emergency for Electoral Area “G” issued November 5th, 2023 be approved for the purpose of enabling the RDOS to exercise the emergency powers listed in the *Emergency Program Act* in the endeavor to protect the wellbeing and safety of residents; and,

THAT all declarations be submitted to the Minister of State for Emergency Preparedness for approval.-**CARRIED**

E. FINANCE

E.1 Bylaw No. 3040, 2023 - Area “I” Growing Communities Reserve Fund Expenditure Bylaw

MOVED and SECONDED

THAT Bylaw No. 3040, 2023, being the Electoral Area “I” Growing Communities Reserve Fund Expenditure Bylaw for the contribution of \$298,111.11 to fund the Pioneer Park Pathways and Tennis/Pickle Ball Court be given first, second, and third reading and be adopted.-**CARRIED**

E.2 Bylaw No. 3041, 2023 - Area “D” Growing Communities Reserve Fund Expenditure Bylaw

MOVED and SECONDED

THAT Bylaw No. 3041, 2023, being the Electoral Area “D” Growing Communities Reserve Fund Expenditure Bylaw for the contribution of \$498,111.11 to fund design and replacement of sewer infrastructure in Okanagan Falls be given first, second, and third reading and be adopted.-**CARRIED**

E.3 Bylaw No. 3043, 2023 - Area “C” Growing Communities Reserve Fund Expenditure Bylaw

MOVED and SECONDED

THAT Bylaw No. 3043, 2023, being the Electoral Area “C” Growing Communities Reserve Fund Expenditure Bylaw for the contribution of \$98,111.11 to fund the construction of the Willowbrook Fire Hall be given first, second, and third reading and be adopted.-**CARRIED**

E.4 Bylaw No. 3042, 2023 Electoral Area “C” Community Works (Gas Tax) Reserve Fund Expenditure Bylaw

MOVED and SECONDED

THAT Bylaw No. 3042, 2023, being the Electoral Area “C” Community Works (Gas Tax)

Reserve Fund Expenditure Bylaw for the contribution of \$60,000 for the additional costs to upgrade the Willowbrook Fire Hall be given first, second, and third reading and be adopted.-**CARRIED**

- E.5 Bylaw No. 3044, 2023 Electoral Area “A” Community Works (Gas Tax) Reserve Fund Expenditure Bylaw.

MOVED and SECONDED

THAT Bylaw No. 3044, 2023, being the Electoral Area “A” Community Works (Gas Tax) Reserve Fund Expenditure Bylaw for the contribution of \$10,000 for the additional costs to fund the construction of a washroom be given first, second, and third reading and be adopted.-**CARRIED**

- E.6 Bylaw No. 3047, 2023 - Area “F” Growing Communities Reserve Fund Expenditure Bylaw

MOVED and SECONDED

THAT Bylaw No.3047, 2023, being the Electoral Area “F” Growing Communities Reserve Fund Expenditure Bylaw for the contribution of \$498,111.11 to fund the capital upgrading of Mariposa Park and the Active Transportation Corridor be given first, second, and third reading and be adopted.-**CARRIED**

- E.7 Bylaw No. 3048, 2023 - Area “G” Growing Communities Reserve Fund Expenditure Bylaw

MOVED and SECONDED

THAT Bylaw No.3048, 2023, being the Electoral Area “G” Growing Communities Reserve Fund Expenditure Bylaw for the contribution of \$100,000 to fund the capital upgrading of the Olalla water system, \$199,056 for recreation, parks and trail capital upgrades and \$199,055.11 for the fire protection service for Keremeos and Electoral Areas “B” and “G”, be given first, second, and third reading and be adopted.-**CARRIED**

- E.8 Bylaw No. 3049, 2023 – Electoral Area “B” Growing Communities Reserve Fund Expenditure Bylaw

MOVED and SECONDED

THAT Bylaw No. 3049, 2023, being the Electoral Area “B” Growing Communities Reserve Fund Expenditure Bylaw for the contribution of \$249,055.56 for recreation, parks and trail capital upgrades and \$249,055.55 for the fire protection service for Keremeos and Electoral Areas “B” and “G” be given first, second, and third reading and be adopted.-**CARRIED**

- E.9 Bylaw No. 3051, 2023 – Electoral Area “A” Growing Communities Reserve Fund Expenditure Bylaw

MOVED and SECONDED

THAT Bylaw No. 3051, 2023, being the Electoral Area “A” Growing Communities Reserve Fund Expenditure Bylaw for the contribution of \$100,000 to fund the purchase of a bush

truck and fire hall upgrades, \$200,000 for roof and building upgrades for the Osoyoos Sunbowl Arena, \$80,000 for the parking lot paving and landscaping for the Osoyoos Museum, and \$118,111.11 for parks and trail infrastructure for Electoral Area “A” parks and trails be given first, second, and third reading and be adopted.-**CARRIED**

- E.10 Bylaw No. 3052, 2023 - Area “E” Growing Communities Reserve Fund Expenditure Bylaw

MOVED and SECONDED

THAT Bylaw No. 3052, 2023, being the Electoral Area “E” Growing Communities Reserve Fund Expenditure Bylaw for the contribution of \$15,000 to fund the community use building feasibility study, \$20,000 to fund the economic development feasibility study, and \$13,111.11 to fund active transportation amenities, be given first, second, and third reading and be adopted.-**CARRIED**

- E.11 Revenue Policy

MOVED and SECONDED

THAT the Revenue Policy as attached to the administrative report of November 16, 2023 be adopted.-**CARRIED**

Opposed: Director Bush

F. LEGISLATIVE SERVICES

- F.1 2024 Board Meeting Dates

MOVED and SECONDED

THAT the 2024 Regional District of Okanagan-Similkameen Board Schedule of Meetings, as provided in Schedule B (triweekly meetings) of the November 16, 2023 report from the Chief Administrative Officer be approved.-**CARRIED**

Opposed: Directors Konanz, B. Coyne

- F.2 Select Committee and External Agency Appointments

MOVED and SECONDED

THAT the appointments to select committee and external agencies be adjusted in accordance with the attachment to the report of November 16, 2023.-**CARRIED**

G. CAO REPORTS

- G.1 2023 – 2028 RDOS Budget Workshop and Deliberation Dates

The Interim CAO held a discussion on budget deliberation timelines and budget workshop dates.

- G.2 Performance Measurement Matrix

MOVED and SECONDED

THAT the Board direct staff to implement measurement tools for each department, and report to the Board on a quarterly basis, and;

That the gantt chart system be used to measure the organization projects in progress and report back to the Board no less than on a monthly basis.-**CARRIED**

G.3 Verbal Update

H. OTHER BUSINESS

H.1 Chair's Report

H.2 Directors Motions

H.3 Board Members Verbal Update

I. CLOSED SESSION - Receipt of Closed Session Minutes**MOVED and SECONDED**

THAT in accordance with Section 90(1)(a) and 90(1)(c) of the *Community Charter*, the Board close the meeting to the public on the basis of personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality and labour relations or other employee relations.-**CARRIED**

The meeting closed to the public at 4:03 pm and reopened to the public at 4:04 pm.

J. ADJOURNMENT**MOVED and SECONDED**

THAT the meeting adjourn at 4:06 pm.-**CARRIED**

APPROVED:

"Original signed by:"

M. Pendergraft, Chair

CERTIFIED CORRECT:

"Original signed by:"

Corporate Officer