

**REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN
BOARD of DIRECTORS MEETING**



REGULAR AGENDA

Thursday, March 20, 2025

10:00 am

Pages

A. APPROVAL OF AGENDA

(Unweighted Corporate Vote - Simple Majority)

RECOMMENDATION

That the Agenda for the RDOS Board Meeting of March 20, 2025 be adopted.

A.1 Consent Agenda - Corporate Issues

(Unweighted Corporate Vote - Simple Majority)

RECOMMENDATION

THAT the Consent Agenda Corporate Services be adopted.

A.1.1 Parks and Recreation Commissions

A.1.1.1 Kaleden Parks and Recreation Commission AGM

7

THAT the Minutes of the February 18, 2025, Kaleden Parks and Recreation Commission Annual General meeting be received.

A.1.1.2 Kaleden Parks and Recreation Commission

10

THAT the Minutes of the February 18, 2025, Kaleden Parks and Recreation Commission meeting be received.

A.1.2 Corporate Services Committee

14

THAT the Minutes of the March 6, 2025 Corporate Services Committee meeting be adopted.

A.1.3 RDOS Board of Directors

16

THAT the Minutes of the March 6, 2025 RDOS Board of Directors meeting be adopted.

A.1.4 Oliver and District Recreation Advisory Committee

24

RECOMMENDATION

THAT the Board of Directors rescind Orion Kendrick's appointment to the Oliver and District Recreation Advisory Committee.

B. DEVELOPMENT SERVICES - Rural Land Use Matters

- B.1 Agricultural Land Commission Referral (Non-Farm Use) – Electoral Area “C” (C2024.009-ALC)** 25
(Unweighted Corporate Vote - Simple Majority)
- RECOMMENDATION
THAT the RDOS Board “authorize” the application to allow a “solar energy system” as a non-farm use on the parcel located at 4353 Ryegrass Road (Lot A, Plan 18096, District Lot 2450S, SDYD) to proceed to the Agricultural Land Commission.
- B.2 Agricultural Land Commission Referral (Non-Farm Use) – Electoral Area “C” (C2024.010-ALC)** 33
(Unweighted Corporate Vote - Simple Majority)
- RECOMMENDATION
THAT the RDOS Board not “authorize” the application for “non-adhering residential use as a non-farm use on the parcel located at 5526 Primrose Lane (Lot 148, Plan KAP1728, District Lot 2450S, SDYD) to proceed to the Agricultural Land Commission.
- B.3 Development Variance Permit Application — Electoral Area “E” (E2025.004-DVP)** 43
(Unweighted Rural Vote - Simple Majority)
- RECOMMENDATION
THAT Development Variance Permit No. E2025.004-DVP, to allow for the construction of a carport at 2401 Workman Place, be denied.
- B.4 Zoning Bylaw Amendment – Electoral Area “C” (C2024.016-ZONE)** 64
(Unweighted Rural Vote - Simple Majority)
- RECOMMENDATION
THAT the Okanagan Valley Zoning Amendment Bylaw No. 2800.49, 2025, be read a first and second time and proceed to public hearing;

AND THAT the holding of a public hearing be scheduled for the Regional District Board meeting of April 3, 2025;

AND THAT staff give notice of the public hearing in accordance with the requirements of the *Local Government Act*.
- B.5 Short Term Rentals – Electoral Areas “D”, “F” & “I” (X2024.017-ZONE)** 86
(Unweighted Rural Vote - Simple Majority)

RECOMMENDATION

THAT the Official Community Plan Amendment Bylaw No. 3099, 2025, and the Okanagan Valley Zoning Amendment Bylaw No. 2800.50, 2025, be read a first and second time and proceed to public hearing;

AND THAT the Board of Directors considers the process, as outlined in this report from the Chief Administrative Officer dated March 20, 2025, to be appropriate consultation for the purpose of Section 475 of the *Local Government Act*;

AND THAT, in accordance with Section 477 of the *Local Government Act*, the Board of Directors has considered Amendment Bylaw No. 3099, 2025, in conjunction with its Financial and applicable Waste Management Plans;

AND THAT the holding of a public hearing be scheduled for the Regional District Board meeting of April 3, 2025;

AND THAT staff give notice of the public hearing in accordance with the requirements of the *Local Government Act*.

B.6 Short Term Rentals – Electoral Area “A”, “C” & “E” (X2024.018-ZONE)
(Unweighted Rural Vote - Simple Majority)

116

RECOMMENDATION

THAT the Official Community Plan Amendment Bylaw No. 3101, 2025; CAO Delegation Amendment Bylaw No. 3033.02, 2025; and Development Procedures Amendment Bylaw No. 2500.36, 2025, be read a first and second time;

AND THAT the Official Community Plan Amendment Bylaw No. 3101, 2025, proceed to public hearing;

AND THAT the Board of Directors considers the process, as outlined in this report from the Chief Administrative Officer dated March 20, 2025, to be appropriate consultation for the purpose of Section 475 of the *Local Government Act*;

AND THAT, in accordance with Section 477 of the *Local Government Act*, the Board of Directors has considered Amendment Bylaw No. 3099, 2025, in conjunction with its Financial and applicable Waste Management Plans;

AND THAT the holding of a public hearing be scheduled for the Regional District Board meeting of April 3, 2025;

AND THAT staff give notice of the public hearing in accordance with the requirements of the *Local Government Act*.

B.7 Regulating the Creation of New Private Utilities (X2023.011-ZONE)
(Unweighted Rural Vote - Simple Majority)

168

RECOMMENDATION

THAT the following amendment bylaws to regulate the creation of new private utilities be read a third time:

- Official Community Plan Amendment Bylaw No. 3045, 2025;
- Zoning Amendment Bylaw No. 3046, 2025;
- Subdivision Servicing and Development Bylaw No. 2900.01, 2025; and
- Development Procedures Amendment Bylaw No. 2500.34, 2025.

- B.8 Petition to Enter Service Area – Electoral Area “D” (D2024.003-SAP)** 182
(Unweighted Corporate Vote - Simple Majority)

RECOMMENDATION

THAT Bylaw No. 2978.03, 2025, Okanagan Falls Water Service Establishment Amendment Bylaw be adopted.

- B.9 Official Community Plan (OCP) & Zoning Bylaw Amendments (X2024.013-ZONE)** 187
(Unweighted Rural Vote - Simple Majority)

RECOMMENDATION

THAT the Official Community Plan Amendment Bylaw No. 3089, 2025, and the Okanagan Valley Zoning Amendment Bylaw No. 2800.45, 2025, be adopted.

- B.10 Business Licence Regulation Bylaw (X2024.014-ZONE)** 210
(Weighted Participant Vote - Majority)
Participants: Electoral Areas "A", "B", "D", "E", "F", "G", & "I"

RECOMMENDATION

THAT the Regional District of Okanagan-Similkameen Business Licence Regulation Bylaw No. 3100, 2025, be adopted.

(Unweighted Corporate Vote - Simple Majority)

THAT Chief Administrative Officer Delegation Amendment Bylaw No. 3033.01, 2025, be adopted.

(Weighted Corporate Vote - Majority)

THAT Fees and Charges Amendment Bylaw No. 3050.04, 2025, and Municipal Ticketing Information Amendment Bylaw No. 2328.05, 2025 be adopted.

C. PROTECTIVE SERVICES

- C.1 Fire Safety Act – Inspections and Investigations Requirements** 227
(Unweighted Corporate Vote - Simple Majority)

RECOMMENDATION

THAT the Board approve assigning responsibilities for Inspections and Investigations under the *Fire Safety Act* to the Office of the Fire Commissioner.

D. LEGISLATIVE SERVICES

- D.1 RDOS Fees and Charges Bylaw No. 3097, 2025** 230
(Weighted Corporate Vote - 2/3 Majority)

RECOMMENDATION

THAT Bylaw No. 3097, 2025, a bylaw of the Regional District of Okanagan-Similkameen to set Fees and Charges, be read a second and third time, and be adopted.

- D.2 Voyent Alert! Usage Policy Amendment** 344
(Unweighted Corporate Vote - Simple Majority)

RECOMMENDATION

THAT the RDOS Voyent Alert! Usage Policy be adopted as amended in the March 20, 2025 administrative report.

- D.3 Items Removed from Consent Agenda**
This is held for items pulled off the Consent Agenda - Legislative Services.

E. CAO REPORTS

- E.1 Verbal Update**
E.2 Strategic Priorities Board Amendments

F. OTHER BUSINESS

- F.1 Chair's Report**
F.2 Directors Motions
F.3 Board Members Verbal Update

1. Municipal Finance Authority – *Pendergraft, Watt (Alternate)*
2. Municipal Insurance Association – *Pendergraft, Taylor (Alternate)*
3. Okanagan Basin Water Board - *McKortoff, Holmes, Monteith, Fedrigo (Alternate), Pendergraft (Alternate), Taylor (Alternate)*
4. Okanagan Film Commission – *S. Coyne, Fedrigo (Alternate)*
5. Okanagan Regional Library – *Fedrigo, Monteith (Alternate)*
6. Okanagan-Kootenay Sterile Insect Release Board – *Bush, Roberts (Alternate)*
7. Southern Interior Municipal Employers Association – *S. Coyne*
8. Starling Control – *Bush*
9. Economic Trust of the Southern Interior (ETSI-BC) - *Johansen, McKortoff, Bloomfield, Roberts (Alternate)*

G. CLOSED SESSION

(Unweighted Corporate Vote - Simple Majority)

RECOMMENDATION

THAT in accordance with Section 90(1)(c),(e), and (2)(b) of the *Community Charter*, the Board close the meeting to the public on the basis of labour relations or other employee relations, the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality, and the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

H. ITEMS COMING OUT OF CLOSED SESSION

I. ADJOURNMENT

RECOMMENDATION

THAT the meeting adjourn.

REGIONAL DISTRICT OKANAGAN-SIMILKAMEEN

KALEDEN PARKS AND RECREATION COMMISSION



MINUTES

ANNUAL GENERAL MEETING

February 18, 2025

Meeting at 6:30 p.m.

Kaleden Fire Hall

303 Lakehill Road, Kaleden, BC

Present: Ms. S. Monteith, Director, Electoral Area "I"
Members: Dave Gill, Rick Johnson, Michele Dirksen, Margaret O'Brien
Absent: Debbie Shillito, Randy Cranston, Susan Kelly
Staff: N/A

Recording Secretary: Margaret O'Brien

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m.

ADOPTION OF AGENDA

RECOMMENDATION

It was Moved and Seconded that the Agenda for the Annual General Meeting of the Kaleden Parks and Recreation Commission of February 18, 2025 be adopted.

CARRIED

2. APPROVAL OF PREVIOUS AGM MEETING MINUTES

2.1 RECOMMENDATION

It was Moved and Seconded that the Minutes for Kaleden Parks and Recreation Commission Annual General Meeting of January 16, 2024 be adopted.

CARRIED

3. DIRECTOR CALLS FOR NOMINATIONS FOR CHAIRPERSON

3.1 RECOMMENDATION

It was Moved and Seconded that Dave Gill has been named Chair of the Kaleden Parks and Recreation Commission.

CARRIED

4. CHAIR CALLS FOR DISCRETIONARY POSITIONS

4.1 RECOMMENDATION

It was Moved and Seconded that Margaret O'Brien has been named Secretary of the Kaleden Parks and Recreation Commission.

CARRIED

5. ADJOURNMENT

RECOMMENDATION

It was Moved and Seconded that the meeting be adjourned at 6:33 pm.

CARRIED

NEXT ANNUAL GENERAL MEETING: January, 2026

Chair, Kaleden Parks and Recreation Commission

Recording Secretary



**REGIONAL DISTRICT OKANAGAN-SIMILKAMEEN
KALEDEN PARKS AND RECREATION COMMIS-
SION**



MINUTES

February 18, 2025

Meeting at 6:30 p.m.

Kaleden Fire Hall (Office)

303 Lakehill Road, Kaleden, B.C.

Present: Ms. S. Monteith, Director, Electoral Area "I"
Members: Dave Gill (Chair), Rick Johnson Michele Dirksen, Margaret O'Brien
Absent: Randy Cranston, Susan Kelly, Debbie Shillitto
Staff: Justin Shuttleworth, Mark Koch
Recording Secretary: Margaret O'Brien
Delegates / Guests: Rita Masson, Karen Chueng

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m.

ADOPTION OF AGENDA

RECOMMENDATION

It was Moved and Seconded that the Agenda of February 18, 2025 be adopted with additions.

CARRIED

2. APPROVAL OF PREVIOUS MEETING MINUTES

RECOMMENDATION

It was Moved and Seconded that the Minutes of October 15, 2024 be adopted.

3. CORRESPONDENCE/DELEGATIONS

3.1 N/A

4. RDOS STAFF REPORTS

4.1 2025 Budget First Reading Review – Manager of Parks

- Changes to Commission Timelines. Staff Develop Approach changed from September to January (staff requests receiving earlier in the year) and Capital Budget Approval requested by July.
- Second reading of 2025 Budget should happen the third week of February
- Service Levels for Kaleden should remain the same.
- Reduction of Recreation in Kaleden

4.2 Future Capital Projects – Manager of Parks

- Live Projects – Sports Court (see 5.4), ongoing Kaleden Lake Front Enhancements, moving volleyball poles/nets, new swim platforms, uv-swim ropes.
- To be discussed at next meeting: staff requested prioritizing of next year's project list; swim area extension; maintaining/decreasing/adjusting Park service maintenance level(s), i.e. grass cutting schedule, beach cleaning, etc.

5. COMMISSION MEMBER REPORTS

5.1 Design for Book/Toy Lending Library – Approved with change to mesh on shelving.

5.2 Update on Land from Pioneer Park/KID/Alder – North end issues completed. Talks for rest – on-going.

5.3 Update on stolen AED – the third new AED has been ordered; some way of tracking will be added.

5.4 Update on Sport Ball Court – Courts will now be resurfaced due to enormous replacement costs:

- New plan – 1 Tennis Court/2 Pickle Ball Courts. Size of footprint not changing.
- Chain link fence will separate tennis court from pickle ball courts.
- Separate locked entrances for each side.

- Practice/Rally wall to be added.
- Current lighting will remain.
- Tender for re-surfacing out. Closing date March 15, 2025.

5.5 Review of changes to Fees and Changes Bylaw for Parks and Recreation – see 7.2

5.6 BBQ Platforms for Picnic Tables – Approved

5.7 Fourth Accessible Picnic Table for Pioneer Park – Approved. RDOS will install.

5.8 Backless Bench on KVR – Approved. RDOS will need to consult and approve final placement.

5.9 Accessible Walkway to Beach - Approved – staff will check with other areas that already have regarding costs/maintenance/best practices.

5.10 Power outlets installed in Gazebo and between Gazebo and garden mound to light tree. Due to less impact expected on North side of park landscaping as sport court footprint not moving, additional information and discussion will need to be done regarding this project.

5.11 Museum request for plaque near Hotel /Pioneer Park with Packing House History QR code - Approved

6. RDOS DIRECTOR'S REPORT

6.1 N/A

7. BUSINESS ARISING

7.1 Discussion on Possible Site for a Dog Park in Area “I” – currently no area(s) available. Will add to future plan.

7.2 Fees and Changes By-laws. Need to review fee structure. Commission will discuss and make recommendations at a future meeting.

8. ADJOURNMENT

RECOMMENDATION

It was Moved and Seconded that the meeting be adjourned at 8:19 pm.

CARRIED

NEXT REGULAR MEETING: March 18, 2025 @ 6:30pm

Dave Gill

Chair, Kaleden Parks and Recreation Commission

Margaret O'Brien

Recording Secretary

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

Corporate Services Committee

Thursday, March 6, 2025

RDOS Boardroom

101 Martin Street, Penticton, BC V2A 5J9



MEMBERS PRESENT: Chair M. Pendergraft, Electoral Area "A"
Vice-Chair C. Watt, City of Penticton
Director R. Barkwill, Summerland
Director J. Bloomfield, City of Penticton
Director G. Bush, Electoral Area "B"
Director I. Chahal, Electoral Area "C"
Director B. Coyne, Electoral Area "H"
Director S. Coyne, Town of Princeton
Director A. Fedrigo, Electoral Area "E"
Director R. Gettens, Electoral Area "F"

Director I. Gilbert, City of Penticton
Director R. Graham, City of Penticton
Director D. Holmes, District of Summerland
Director M. Johansen, Town of Oliver
Director H. Konanz, City of Penticton
Director S. McKortoff, Town of Osoyoos
Director S. Monteith, Electoral Area "I"
Director T. Roberts, Electoral Area "G"
Director M. Taylor, Electoral Area "D"
Director J. Wiebe, Village of Keremeos

STAFF PRESENT: J. Zaffino, CAO
N. Evans-MacEwan, CFO
M. Koch, Managing Director

C. Malden, Corporate Officer
N. Sime, Legislative Services Clerk
A. Fillion, Managing Director

The meeting was called to order at 9:11 am.

A. APPROVAL OF AGENDA

MOVED and SECONDED

THAT the Agenda for the Corporate Services Committee Meeting of March 6, 2025 be adopted.-
CARRIED

B. Voyent Alert! Usage Policy Amendment

MOVED and SECONDED

THAT the Voyent Alert! Usage Policy be adopted, as amended in the March 6, 2025
administrative report.- **CARRIED**

C. Strategic Actions Workshop

M. Hatch, Executive Assistant, led a Strategic Actions Workshop for the Committee.

D. ADJOURNMENT

MOVED and SECONDED

THAT the meeting adjourn at 10:12 am- **CARRIED**

M. Pendergraft, Chair

C. Malden, Corporate Officer

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BOARD of DIRECTORS MEETING

Thursday, March 6, 2025

RDOS Boardroom

101 Martin Street, Penticton, BC V2A 5J9



MEMBERS PRESENT: Chair M. Pendergraft, Electoral Area "A"
Vice-Chair C. Watt, City of Penticton
Director R. Barkwill, Summerland
Director J. Bloomfield, City of Penticton
Director G. Bush, Electoral Area "B"
Director I. Chahal, Electoral Area "C"
Director B. Coyne, Electoral Area "H"
Director S. Coyne, Town of Princeton
Director A. Fedrigo, Electoral Area "E"
Director R. Gettens, Electoral Area "F"

Director R. Graham, City of Penticton
Director I. Gilbert, City of Penticton
Director D. Holmes, District of Summerland
Director M. Johansen, Town of Oliver
Director H. Konanz, City of Penticton
Director S. McKortoff, Town of Osoyoos
Director S. Monteith, Electoral Area "I"
Director T. Roberts, Electoral Area "G"
Director M. Taylor, Electoral Area "D"
Director J. Wiebe, Village of Keremeos

STAFF PRESENT: J. Zaffino, CAO
N. Evans-MacEwan, CFO
M. Koch, Managing Director

C. Malden, Corporate Officer
N. Sime, Legislative Services Clerk
A. Fillion, Managing Director

By consensus the meeting was called to order at 10:17 am to proceed with the Closed Session only.

A. APPROVAL OF AGENDA

(Unweighted Corporate Vote - Simple Majority)

MOVED and SECONDED

That the Agenda for the RDOS Board Meeting of March 6, 2025 be adopted as amended to start with Closed Session.-**CARRIED**

I. CLOSED SESSION

(Unweighted Corporate Vote - Simple Majority)

MOVED and SECONDED

THAT in accordance with Section 90(1)(c), & (e) of the Community Charter, the Board close the meeting to the public on the basis of labour relations or other employee relations, and the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.-**CARRIED**

*The meeting closed to the public at 10:17 am and reopened to the public at 11:12am.
The meeting resumed at 11:15 am to proceed with the remainder of the agenda items.*

A.1 Consent Agenda - Corporate Issues

(Unweighted Corporate Vote - Simple Majority)

MOVED and SECONDED

THAT the Consent Agenda Corporate Services be adopted.-**CARRIED**

A.1.1 Advisory Planning Commissions

A.1.1.1 APC-C-February 18 2025

THAT the Minutes of the February 18, 2025, Electoral Area "C" Advisory Planning Commission meeting be received.

A.1.2 Parks and Recreation Commissions

A.1.2.1 Kaleden Parks and Recreation Commission Appointment

THAT Rick Johnson be appointed to the Kaleden Parks and Recreation Commission for a two-year term, ending December 31, 2026.

A.1.3 Planning and Development Committee

THAT the Minutes of the February 20, 2025 Planning and Development Committee meeting be adopted.

A.1.4 Protective Services Committee

THAT the Minutes of the February 20, 2025 Protective Services Committee meeting be adopted.

A.1.5 RDOS Board of Directors

THAT the Minutes of the February 20, 2025 RDOS Board of Directors meeting be adopted.

A.1.6 South Okanagan Conservation Fund - Technical Advisory Committee Appointments

THAT the Board of Directors renew the following as volunteer member of the South Okanagan Conservation Fund Technical Advisory Committee for a two year term ending January 2027.

- Benjamin Butz (B.Sc., M.E.T.,R.P.Bio.)

AND the following as a volunteer member of the South Okanagan Conservation Fund Technical Advisory Committee for a one year term ending January 2026.

- Rick McKelvey (M.Sc.)

THAT a letter of appreciation be sent to Tara White, R.P.Bio. on behalf of the Board, thanking her for her dedication and support while serving on this committee.

Director Konanz joined the meeting.

B. DEVELOPMENT SERVICES - Building Inspection

B.1 Building Bylaw Infraction – 995 Eagle Place (Electoral Area “A”)

(Unweighted Corporate Vote - Simple Majority)

MOVED and SECONDED

THAT a Section 302 Notice on Title, pursuant to Section 302 of the *Local Government Act* and Section 57 of the *Community Charter* (made applicable to Regional Districts by Section 302 of the LGA), be filed against the title of lands described as Lot 13, DL 2709, Plan KAP79733, that certain works have been undertaken on the lands contrary to the Regional District Okanagan-Similkameen Building Bylaw No. 2805, 2018.-**CARRIED**

C. DEVELOPMENT SERVICES - Rural Land Use Matters

C.1 Agricultural Land Commission Referral (Non-Adhering Residential Use) – Electoral Area “C” (C2024.008-ALC)

(Unweighted Corporate Vote - Simple Majority)

THAT the RDOS Board not “authorize” the application for a “non-adhering residential use – Additional Residence for Farm Use at 4315 Highway 97 (Lot 309, Plan KAP1790, District Lot 2450S, SDYD) to proceed to the Agricultural Land Commission.

MOVED and SECONDED

THAT the RDOS Board “authorize” the application for a “non-adhering residential use – Additional Residence for Farm Use at 4315 Highway 97 (Lot 309, Plan KAP1790, District Lot 2450S, SDYD) to proceed to the Agricultural Land Commission.-**CARRIED**

C.2 Agricultural Land Commission Referral (Non-Farm Use) – Electoral Area “I” (I2025.004-ALC)

MOVED and SECONDED

(Unweighted Corporate Vote - Simple Majority)

THAT the RDOS Board “authorize” the application to allow for a home industry as a non-farm use on the parcel located at 149 Bobcat Road (Lot 3, Plan KAP32106, District Lot 191, SDYD) to proceed to the Agricultural Land Commission.-**CARRIED**

C.3 Petition to Enter Service Area – Electoral Area “D” (D2024.003-SAP)

(Unweighted Corporate Vote - Simple Majority)

MOVED and SECONDED

THAT the Okanagan Falls Water Service Establishment Amendment Bylaw 2978.03, 2025, being a bylaw to extend the Okanagan Falls Water Service Area to Include an approximately 0.5 Hectare area of the Land described as KAP4397, Block 10, District Lot 2883S, SDYD (1348 Cedar Street), be read a first, second and third time.-**CARRIED**

C.4 Regulating the creation of new private utilities (X2023.011-ZONE)

(Unweighted Rural Vote - Simple Majority)

MOVED and SECONDED

THAT the following amendment bylaws to regulate the creation of new private utilities be read a first and second time and proceed to public hearing:

- Official Community Plan Amendment Bylaw No. 3045;
- Zoning Amendment Bylaw No. 3046;
- Subdivision Servicing and Development Bylaw No. 2900.01; and
- Development Procedures Amendment Bylaw No. 2500.34.

AND THAT the Board of Directors considers the process, as outlined in this report from the Chief Administrative Officer dated March 6, 2025, to be appropriate consultation for the purpose of Section 475 of the *Local Government Act*;

AND THAT, in accordance with Section 477 of the *Local Government Act*, the Board of Directors has considered Amendment Bylaw No. 3045, 2025, in conjunction with its Financial and applicable Waste Management Plans;

AND THAT the holding of a public hearing be scheduled for the Regional District Board meeting of March 20, 2025;

AND THAT staff give notice of the public hearing in accordance with the requirements of the *Local Government Act*.-**CARRIED**

OPPOSED: Directors B. Coyne, Fedrigo, and Roberts.

C.5 Business Licence Regulation Bylaw (X2024.014-ZONE)

(Unweighted Corporate Vote - Simple Majority)

MOVED and SECONDED

THAT the Regional District of Okanagan-Similkameen Business Licence Regulation Bylaw No. 3100, 2025, Chief Administrative Officer Delegation Amendment Bylaw No. 3033.01, 2025, Fees and Charges Amendment Bylaw No. 3050.04, 2025, and Municipal Ticketing Information Amendment Bylaw No. 2328.05, 2025, be read a first, second and third time;

AND THAT the Board of Directors considers the process, as outlined in this report from the Chief Administrative Officer dated March 6, 2025, to be appropriate notification for the purpose of Section 59(2) of the *Community Charter*.

By consensus, the motion was amended to include that Electoral Area “B” be removed.

Question on the main motion

MOVED and SECONDED

THAT the Regional District of Okanagan-Similkameen Business Licence Regulation Bylaw No. 3100, 2025, Chief Administrative Officer Delegation Amendment Bylaw No. 3033.01, 2025, Fees and Charges Amendment Bylaw No. 3050.04, 2025, and Municipal Ticketing Information Amendment Bylaw No. 2328.05, 2025, as amended to remove Electoral Area “B”, and be read a first, second and third time;

AND THAT the Board of Directors considers the process, as outlined in this report from the Chief Administrative Officer dated March 6, 2025, to be appropriate notification for the purpose of Section 59(2) of the *Community Charter*.-**CARRIED**

C.6 Official Community Plan (OCP) & Zoning Bylaw Amendments (X2024.013-ZONE)

(Unweighted Rural Vote - Simple Majority)

MOVED and SECONDED

THAT the Official Community Plan Amendment Bylaw No. 3089, 2025, and the Okanagan Valley Zoning Amendment Bylaw No. 2800.45, 2025, be read a third time.-
CARRIED

C.7 Official Community Plan (OCP) & Zoning Bylaw Amendment – Electoral Area “C”
(C2024.015-ZONE)

(Unweighted Rural Vote - 2/3 Majority)

MOVED and SECONDED

THAT the Electoral Area “C” Official Community Plan Amendment Bylaw No. 2452.24,

2024, and the Okanagan Valley Zoning Amendment Bylaw No. 2800.41, 2024, be read a third time and adopted.-**CARRIED**

- C.8 Small-Scale Multi-Unit Housing (SSMUH) Implementation - Zoning Bylaw Amendments (X2025.001-ZONE)

(Unweighted Rural Vote - Simple Majority)

MOVED and SECONDED

THAT the Okanagan Valley Zoning Amendment Bylaw No. 2800.53, 2025, be adopted.-**CARRIED**

D. COMMUNITY SERVICES

- D.1 Naramata Parks Maintenance

(Weighted Corporate Vote - Majority)

MOVED and SECONDED

THAT the RDOS assume maintenance of Naramata parks using its own forces;

And THAT the Board approve the Program Change Request to reallocate \$59,000 from Contract Services (7540-3520) to Salaries & Wages (7540-1000) in the Electoral Area “E” Parks and Recreation Service area and the creation of a new seasonal (0.66) Park Attendant position.-**CARRIED**

- D.2 Acceptance of Donation Funds and Memorandum of Understanding for Adra Tunnel

(Weighted Corporate Vote - Majority)

MOVED and SECONDED

THAT the Board of Directors accept the grant funds from the Thompson Okanagan Tourism Association (TOTA) in the amount of \$271,893.83 and approve the accompanying Memorandum of Understanding (MOU) to facilitate trail improvements and amenities at Adra Tunnel along the KVR.-**CARRIED**

The meeting recessed at 12:13 pm for lunch and reconvened at 12:45 pm.

E. FINANCE

- E.1 RDOS 2025-2029 Five-Year Financial Plan Bylaw No. 3102, 2025

(Weighted Corporate Vote - 2/3 Majority)

MOVED and SECONDED

THAT 2025-2029 Five-Year Financial Plan Bylaw No. 3102, 2025, be read a third time and adopted as amended to include Appendix A.-**CARRIED**

Opposed: Director Wiebe

F. LEGISLATIVE SERVICES

F.1 RDOS Fees and Charges Bylaw No. 3097, 2025

(Unweighted Corporate Vote - Simple Majority)

THAT Bylaw No. 3097, 2025, a bylaw of the Regional District of Okanagan-Similkameen to set Fees and Charges be read for a first time.

MOVED and SECONDED

THAT Bylaw No. 3097, 2025, a bylaw of the Regional District of Okanagan-Similkameen to set Fees and Charges, as amended to include the following changes, and be read for a first time.

- Electoral Area “D” reduce their facility rentals by 25% by local outfits
- Remove Electoral Area “B” from Schedule 4 Bylaw fees
- Remove the year 2024 from Section 2.1.1.1

CARRIED

F.2 2024 Gantt Chart Summary

For Information

G. CAO REPORTS

G.1 Similkameen Country Visitor Information Centre and Service Agreement

Director Fedrigo recused herself from the meeting due to providing contract work for the Visitor Centre.

(Unweighted Corporate Vote - Simple Majority)

MOVED and SECONDED

THAT the Board direct staff to amend bylaw 2622, 2013 to remove the specific contractors name in the contract and substitute “Third Party Contractor”, and;

THAT the Board direct staff to commence negotiating with the perspective contractor using agreement number two (2) which outlines the terms and conditions

THAT the Board allow staff to waive the purchasing policy and award the one year contract with a one year extension, without issuing an RFP, and ;

THAT the Board direct staff to begin the service review as requested by the Village of Keremeos in accordance to the *Local Government Act*. -**CARRIED**

Opposed: Directors Taylor, and Wiebe

G.2 2025 Strategic Priorities

Director Fedrigo returned to the meeting.
(Unweighted Corporate Vote - Simple Majority)

MOVED and SECONDED

THAT the Board approve the 2025 strategic priorities work plan as amended at the March 6th Board meeting. -**CARRIED**

G.3 Verbal Update

H. OTHER BUSINESS

H.1 Chair's Report

H.2 Directors Motions

H.3 Board Members Verbal Update

J. ADJOURNMENT

MOVED and SECONDED

THAT the meeting adjourn at 1:35 pm. -**CARRIED**

M. Pendergraft, Chair

C. Malden, Corporate Officer

ADMINISTRATIVE REPORT

TO: Board of Directors

FROM: J. Zaffino, Chief Administrative Officer

DATE: March 20, 2025

RE: **Oliver and District Recreation Advisory Committee**

Administrative Recommendation:

THAT the Board of Directors rescind Orion Kendrick's appointment to the Oliver and District Recreation Advisory Committee.

Background:

The Town of Oliver has received Orion Kendrick's resignation from the Oliver and District Recreation Advisory Committee. Orion was one of the Electoral Area "C" appointed members of the committee.

As the Town has also received a resignation from the committee of a Town appointed member, they have offered to recruit for both replacements and forward any applications they receive for the Electoral Area "C" representative.

Communication Strategy:

The Town of Oliver will send a letter of thanks to the resigning committee member.

Respectfully submitted:

"Marc Aucoin"

M. Aucoin, Legislative Services Coordinator

Endorsed by:

"Christy Malden"

C. Malden, Corporate Officer

ADMINISTRATIVE REPORT



TO: Board of Directors

FROM: J. Zaffino, Chief Administrative Officer

DATE: March 20, 2025

RE: Agricultural Land Commission Referral (Non-Farm Use) – Electoral Area “C” (C2024.009-ALC)

Administrative Recommendation:

THAT the RDOS Board “authorize” the application to allow a “solar energy system” as a non-farm use on the parcel located at 4353 Ryegrass Road (Lot A, Plan 18096, District Lot 2450S, SDYD) to proceed to the Agricultural Land Commission.

Purpose: To allow for the installation of a solar energy system. Folio: C-06519.000

Civic: 4353 Ryegrass Road Legal: Lot A, Plan KAP18096, DL 2450S, SDYD Zone: Agriculture One (AG1)

Proposed Development:

An application has been submitted to the Agricultural Land Commission (ALC) under Section 20 of the *Agricultural Land Commission Act* (the Act), and referred to the Regional District, in order to allow for the development of a “solar energy system” as a non-farm use within the Agricultural Land Reserve (ALR).

Specifically, the applicant is seeking the Commission’s approval to allow for the installation of solar panels over 33% of the subject property.

In support of this proposal, the applicant has stated that:

the primary purpose of this proposal is to enhance our ability to grow grapes by protecting the crops using ... solar panels above (the vines) and a ground source heat pump system along with air movement system ... under the panels to prevent damage from frost, winter kill from extreme temperatures, and stress from heat, humidity and drought. The generation of renewable electricity would be a significant added benefit.

The applicant has further stated that the proposed agrivoltaics system includes a series of solar racks that support solar panels, irrigation, data collection, and rail-mounted robotics drive head that connect to various attachments for weeding, testing and picking of fruit, pruning and tying vines, and a glycol heat and air current system. This system is aimed to address specific issues of winter freeze, heat domes and drought conditions.

Statutory Requirements:

Under Section 34.1(2) of the *Agricultural Land Commission Act*, the Regional District of Okanagan-Similkameen (RDOS) must “review the application, and ... forward to the commission the application

together with [its] comments and recommendations”, unless Section 25(3) applies wherein the Board has the ability to refuse to “authorise” an application.

Under Section 25(3) of the Act, formal “authorization” by the Regional District Board is only required for applications that apply to land that is zoned by bylaw to permit farm use, or requires an amendment to an official community plan or a zoning bylaw.

In this instance, Section 25(3) is seen to apply as the property “is zoned by bylaw to permit [an] agricultural or farm use” and an amendment to the Electoral Area “C” Official Community Plan and Zoning Bylaw will be required in order for the development to proceed.

Site Context:

The subject property is approximately 17 ha in area and is situated on the south side of Ryegrass Road, with a portion of the subject property adjacent to Okanagan River. It is understood that the parcel is comprised of a single detached dwelling and the majority of the property is utilized for agriculture.

The surrounding pattern of development is generally characterised by other agricultural parcels, along with various Parks and Recreation parcels and Conservation Area parcels.

Background:

The current boundaries of the subject property were created by a Plan of Subdivision deposited with the Land Titles Office in Kamloops on May 15, 1968, while available Regional District records indicate that a building permit for a single detached dwelling (1973).

Under the Electoral Area “C” Official Community Plan (OCP) Bylaw No. 2452, 2008, the subject property is currently designated Agriculture (AG), and subject of Watercourse Development Permit (WDP) and Environmentally Sensitive Development Permit (ESDP) area designations.

Under the Okanagan Valley Zoning Bylaw No. 2800, 2022, the property is currently zoned Agriculture One (AG1) which lists agriculture as a permitted principal use, and accessory buildings and structures as permitted accessory use.

Under Section 10.0 (Floodplain Regulations) of the Zoning Bylaw, the subject property is within the floodplain associated with Okanagan River, which includes minimum construction levels for structures supporting “habitable area”, as defined by the zoning bylaw.

The property is located within the Agricultural Land Reserve (ALR), and BC Assessment has classified the property as part “Residential” (Class 01), and part “Farm” (Class 09).

At its meeting of February 6, 2025, the Regional District Board resolved to defer consideration of this Non-Farm Use application and further directed that it be referred to the Electoral Area “C” Advisory Planning Commission (APC).

At its meeting of February 18, 2025, the Electoral Area “C” APC resolved to recommend to the RDOS Board that this Non-Farm Use application be approved, subject to the following conditions:

- i) That agricultural plants be planted under solar panels.
- ii) That neighboring properties must be consulted about the possible glare and fan noise.

Analysis:

In considering this proposal, Administration notes that the purpose in restricting the use of farmland to agriculture and limiting maximum parcel coverage is primarily to protect and preserve the land's agricultural viability and ensuring it remains productive for farming.

In this instance, subject application represents a unique use of farmland where an “agrivoltaics” system is being proposed as an alternate form of power generation and one that may benefit agricultural use of the property and requires the consideration of a new use and parcel coverage not currently contemplated by the Regional District’s land use bylaws.

To the extent that the OCP supports this type of development, it is in relation to encouraging secondary “value added” uses for the purpose of diversifying and enhancing farm income.

In support of this, it is understood that an “agrivoltaics” system *may* present the following benefits to an agricultural operation / farm:

- enhancing productivity in certain contexts by creating microclimates that benefit crops through a reduction extreme heat and lower water evaporation(e.g. by providing shade), which is potentially beneficial in an arid region such as the South Okanagan;
- allowing the same parcel of land to produce both food and renewable energy, thereby maximizing its utility;
- promoting renewable energy generation, thereby helping to reduce greenhouse gas emissions and contributing to climate change mitigation; and
- providing an alternate source of revenue, thereby making farming more financially sustainable.

Alternative:

Conversely, and of concern, the OCP specifically seeks “to preserve agricultural land with continuing value for agriculture for current and future production, and to protect this land from uses which are inconsistent with agricultural use ...”

The Plan further speaks to encouraging “maximizing productive farm activity and minimizes non-farm use on farmland by limiting the footprint of non-farm uses” and it is not clear that permitting impermeable development (i.e. solar panels) over 1/3 of the subject property is consistent with these objectives and policies.

Administration further considers that other options are available to the proponent to generate alternate forms of energy, such as placing solar panels on non-ALR land, or siting the panels atop of existing structures.

Administration is also concerned about the extent to which the principal use of the land will remain agricultural and the generation of energy remains an incidental use.

Summary:

In summary, and for the reasons outlined above, Administration is recommending that this proposal be “authorized” to proceed to the ALC on the basis of the uniqueness of the proposal and that a determination as to whether this is an appropriate use of ALR lands *may* properly reside with the Commission.

Should this proposal be “authorized” by the Board and subsequently approved by the ALC, an amendment to the Regional District’s zoning bylaw will be required in order to permit the use and possibly the issue of a development variance permit (DVP) to allow for an increase in maximum parcel coverage.

Financial Implications:

Financial implications have been considered and none were found.

Communication Strategy:

No communication strategy is proposed as the Regional District has been referred this application by the Agricultural Land Commission (ALC), and the Commission is seeking the Regional District’s input on compliance with applicable land use bylaws. Administration considers any communication required in relation to this proposal to be within the purview and responsibility of the ALC.

Alternatives:

1. THAT the RDOS Board not “authorize” the application to allow a “solar energy system” as a non-farm use on the parcel located at 4353 Ryegrass Road (Lot A, Plan 18096, District Lot 2450S, SDYD) to proceed to the Agricultural Land Commission.

Respectfully submitted:

Jerritt Cloney

Jerritt Cloney
Planner I

Endorsed By:



C. Garrish
Senior Manager of Planning

Endorsed By:



A. Fillion
Managing Director, Dev. & Infrastructure

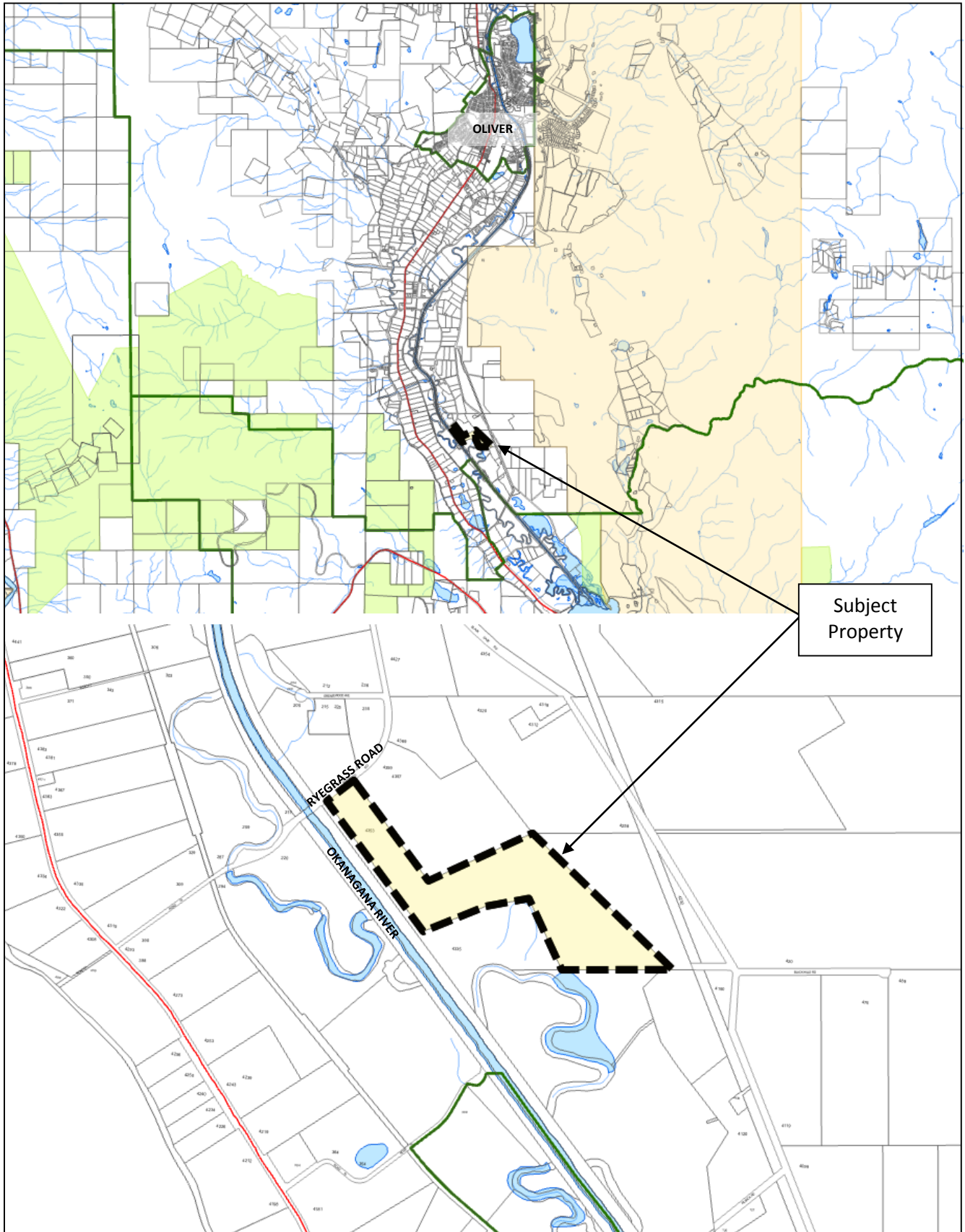
Attachments: No. 1 – Context Maps

No. 2 – Applicant’s Site Plan

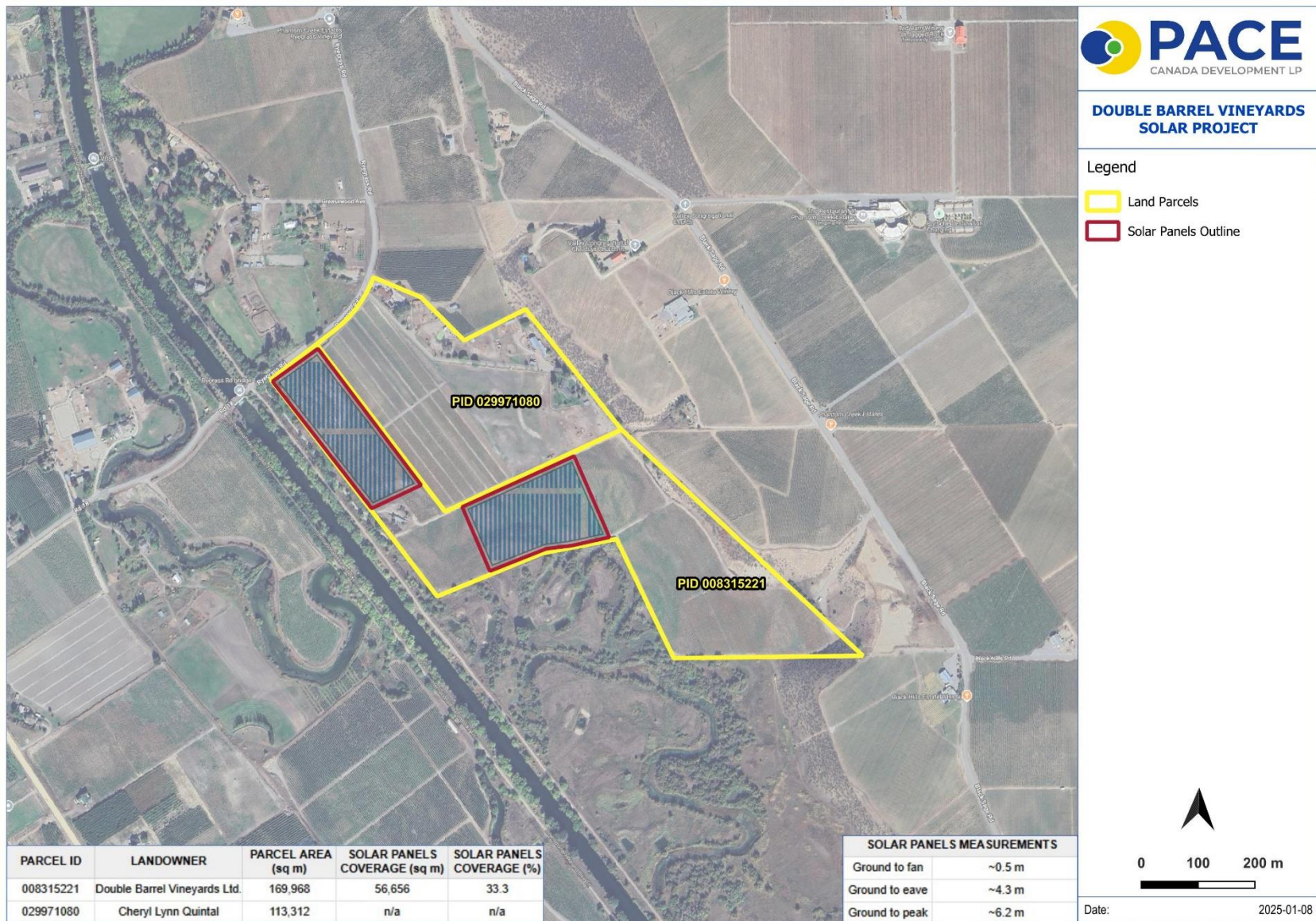
No. 3 – Side View of Agriovoltaics System (Rendering)

No. 4 – Land Use Efficiency Examples

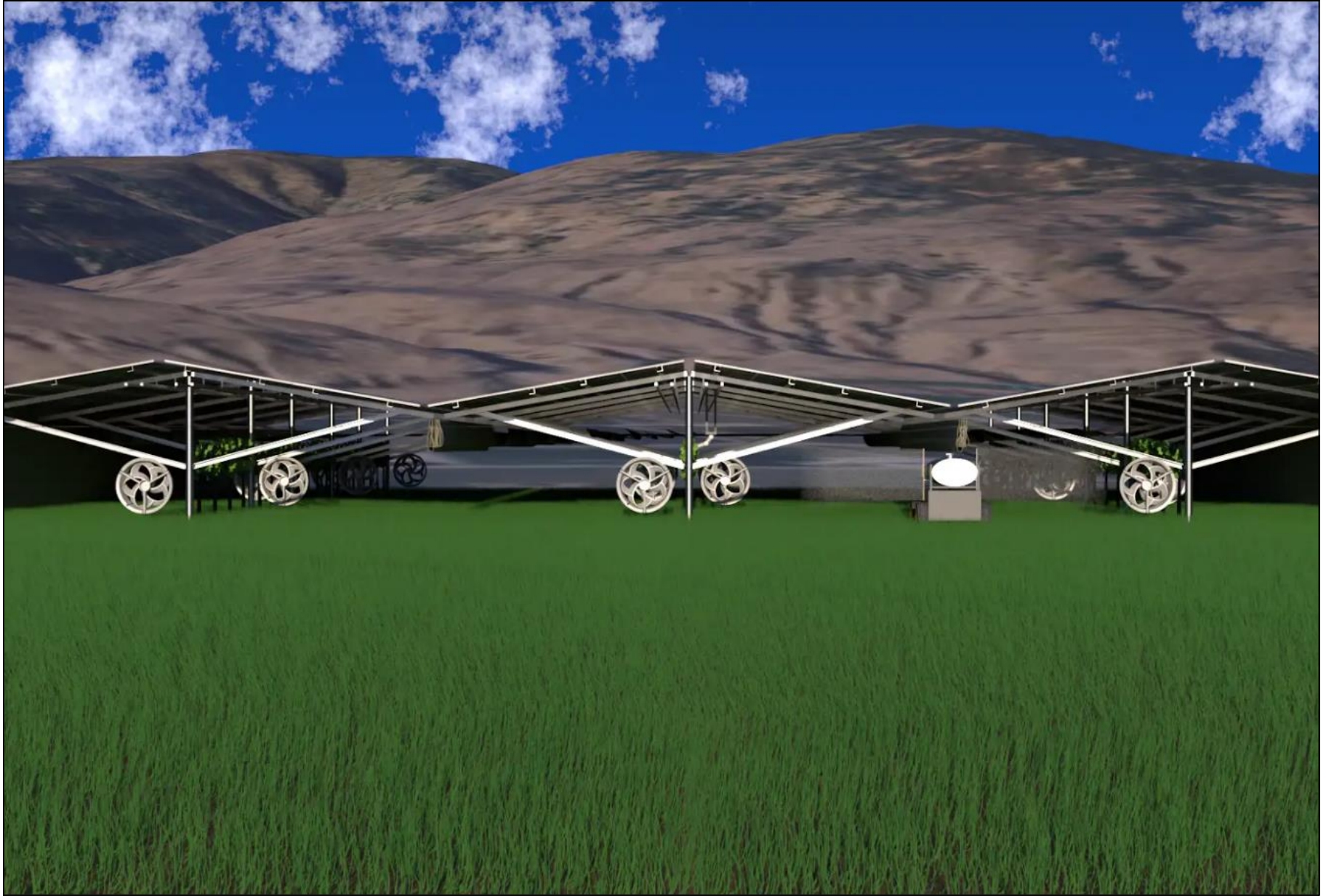
Attachment No. 1 – Context Maps



Attachment No. 2 – Applicant’s Site Plan



Attachment No. 3 – Side View of Agriovoltaics System (Rendering)

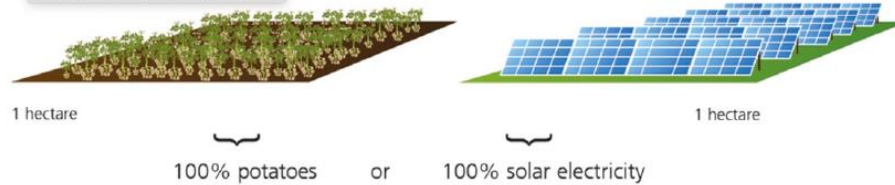


Increased Land Use Utilization

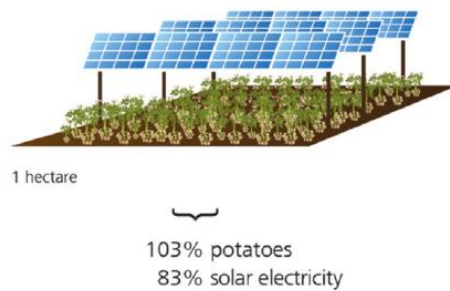


Separate Land Use on 1 Hectare Cropland: 100% Potatoes or 100% Solar Electricity

Land use efficiency with the APV system



Combined Land Use on 1 Hectare Cropland: 186% Land Use Efficiency



Franhofer Institute for Solar Energy Systems. (April 2022). Agrivoltaics: Opportunities for Agriculture and the Energy Transition A Guideline for Germany. <https://www.ise.fraunhofer.de/en/publications/studies/agrivoltaics-opportunities-for-agriculture-and-the-energy-transition.html>

Jamil, U.; Pearce, J.M. (2023). Maximizing Biomass with Agrivoltaics: Potential and Policy in Saskatchewan Canada. Biomass. 3: 188–216. <https://doi.org/10.3390/biomass3020012>



ADMINISTRATIVE REPORT



TO: Board of Directors

FROM: J. Zaffino, Chief Administrative Officer

DATE: March 20, 2025

RE: Agricultural Land Commission Referral (Non-Farm Use) – Electoral Area “C” (C2024.010-ALC)

Administrative Recommendation:

THAT the RDOS Board not “authorize” the application for “non-adhering residential use as a non-farm use on the parcel located at 5526 Primrose Lane (Lot 148, Plan KAP1728, District Lot 2450S, SDYD) to proceed to the Agricultural Land Commission.

Purpose: To allow for farm labour housing Folio: C-05451.000

Civic: 5526 Primrose Lane Legal: Lot 148, Plan KAP1728, DL 2450S, SDYD Zone: Agriculture One (AG1)

Proposed Development:

An application to the Agricultural Land Commission (ALC) under Section 20 of the *Agricultural Land Commission Act* (the Act) has been lodged with the Regional District in order to allow for a non-farm use within the Agricultural Land Reserve (ALR).

Specifically, the applicant is seeking the Commission’s approval to allow for Temporary Farm Worker Housing.

In support of this proposal, the applicant has stated, amongst other, that:

- *House temporary workers to plant, prune and pick high quality cherries and apples.*
- *“We are unable to plant, prune and pick our crop without TFW. We continue to expand our agricultural production and need housing to support our increased numbers of TFW’s”; and*
- *Federal approval is for 21 workers.*

Statutory Requirements:

Under Section 34.1(2) of the *Agricultural Land Commission Act*, the Regional District of Okanagan-Similkameen (RDOS) must “review the application, and ... forward to the commission the application together with [its] comments and recommendations”, unless Section 25(3) applies wherein the Board has the ability to refuse to “authorise” an application.

Under Section 25(3) of the Act, formal “authorization” by the Regional District Board is only required for applications that apply to land that is zoned by bylaw to permit farm use, or requires an amendment to an official community plan or a zoning bylaw.

In this instance, Section 25(3) is seen to apply as the property” is zoned by bylaw to permit (an) agricultural use or farm use”.

Site Context:

The subject property is approximately 4.29 ha in area and is situated on the west side of Primrose Lane, approximately 1,000 metres south of the boundary with the Town of Oliver. It is understood that the parcel is comprised of a principal dwelling, and various accessory structures.

The surrounding pattern of development is generally characterised by similarly sized agricultural parcels that have been developed with an agricultural or farm use.

Background:

The current boundaries of the subject property were created by a Plan of Subdivision prepared with the Land Titles Office in Kamloops on December 19, 1920, while BC Assessment has classified the property as part “Residential” (Class 01), and part “Farm” (Class 09).

Available Regional District records indicate that a building permit has previously been issued for a farm storage chemical shed (2011).

Under the Electoral Area “C” Official Community Plan (OCP) Bylaw No. 2452, 2008, the subject property is currently designated as Agriculture (AG) with an objective “to preserve agricultural land with continuing value of agriculture for current and future production, and to protect this land uses which are inconsistent with agricultural use or are incompatible with existing agricultural uses in the area.”

Under the Okanagan Valley Zoning Bylaw No. 2800, 2022, the property is currently zoned Agriculture One (AG1), which permits a maximum of one (1) principal dwelling and either one (1) secondary suite or one (1) accessory dwelling with a gross floor area not exceeding 125m² for parcel area less than 8.0 ha.

Application History:

At its meeting of June 6, 2019, the Board resolved to “authorize” a Non-Farm Use application to proceed to the ALC in order to allow for the conversion of the chemical storage shed to farm labour housing.

As a condition of “authorization”, the Board recommended that a statutory covenant registered under Section 219 of the *Land Title Act* be used in order to ensure that:

- *the use of the dwelling unit is restricted to farm labour only; and*
- *the dwelling unit be decommissioned once an on-going need for farm labour no longer exists.*

On May 14, 2021, the Commission refused the Non-Farm Use application and provided the following rationale:

- *the Panel finds that there is no evidence provided in the Application to explain why the [five(5)] residences currently occupied by tenants [on other parcels owned by the applicant] cannot be converted into temporary foreign worker accommodations.*

-
- *In fact, the Panel finds that the conversion of existing residences is likely less costly and more appropriate than converting a former chemical storage shed into a temporary farmworker residence.*
 - *The Panel is concerned about the significant amount of housing on ALR farm parcels for residents not employed to work on the farm. Although the occupants of these homes may be long standing tenants the Panel finds that the priority for residences on farm parcels must be for farm labour.*
 - *Therefore, the Panel finds that the proposed Additional Residence is not necessary for farm use because there are many other residences on other farm parcels owned by the Applicants that could be used/converted for temporary farmworker housing.*
 - *The Panel has reservations about converting a chemical shed into safe housing that would be approved by the Federal government.*

At its meeting of April 1, 2021, the Board resolved to “authorize” a separate Non-Adhering Residential Use application to allow for the development farm labour housing (approx. 24 units) on a nearby property at 5475 Sumac Street to proceed to the ALC (**NOTE**: a rationale for this application was the need for farm labour to work the subject property - being 5526 Primrose Lane).

On December 22, 2022, the ALC approved the Non-Adhering Residential Use application on the basis that “the Proposal is necessary for farm use.”

Bylaw Enforcement:

At its meeting of July 25, 2024, the Board resolved to file a Section 302 Notice on Title of the subject property in relation to works having been undertaken on the property contrary to the Regional District’s Building Bylaw No. 2805, 2018. Specifically, the conversion of the chemical storage shed to residential occupancy.

As was noted in the Administrative Report considered by the Board, enforcement action commenced in 2017 following the issuance of a Stop Work Order by an RDOS Building Official and re-confirmed in 2023 when it was documented that 15 persons appeared to be residing within the accessory structure (e.g. chemical storage shed).

Board Consideration:

At its meeting of February 6, 2025, the Board considered and resolved to support a request from the applicant to defer consideration of this referral to its meeting of March 20, 2025.

Analysis:

Administration notes that the allowance for accessory dwellings on agriculturally zoned parcels is generally to ensure, amongst other things, that accommodation is available for required farm labour.

The Regional District’s land use bylaws reflect this by increasing the number and size of accessory dwellings by parcel size, recognizing that larger operations will require more units for farm labour.

This is supported by the Electoral Area “C” OCP, which “supports establishing housing for year round farm help and seasonal farm workers”, and further using temporary use permits (TUP) to increase the supply of housing on an “as-needed” basis.

In considering this proposal, Administration shares many of the concerns expressed by the Agricultural Land Commission (ALC) when it previously refused a similar application in 2021 to convert the accessory structure into farm labour housing, namely:

- dwelling units on other parcels under the ownership of the applicant may be available to accommodate farm labour;
- that the use of a former chemical storage shed may not be suitable for residential re-use; and
- additional farm labour units were previously approved by the ALC on a separate parcel and it is not clear why more units are now required.

Administration maintains its previous assessment (from 2019), regarding the suitability of an un-inspected structure previously used for the storage of potentially hazardous materials being converted to human habitation purposes. There may be significant challenges for the property owner in bringing this structure into compliance with the BC Building Code.

Similarly, the cumulative impact of dwelling development on farm land owned by the applicant is a concern and (as noted in the dot points above) there *may* already be sufficient dwelling units on other parcels owned by the applicant to accommodate the labour requirements.

Alternative:

Conversely, Administration recognises that there may be a necessity to supply additional farm labour housing to accommodate the expansion of the applicant's agricultural production.

Summary:

In summary, and for the reasons outlined above, Administration is recommending that this application not be "authorized" to proceed to the ALC on the basis that the ALC's previous decision in 2021 regarding a similar proposal remains sound.

Should, however, the Board resolve to "authorize" this application to proceed to the ALC and it is approved by the Commission, the applicant will be required to seek an amendment to the Okanagan Valley Zoning Bylaw in order to allow for an oversized accessory dwelling unit.

Financial Implications:

Financial implications have been considered and none were found.

Communication Strategy:

No communication strategy is proposed as the Regional District has been referred this application by the Agricultural Land Commission (ALC), and the Commission is seeking the Regional District's input on compliance with applicable land use bylaws. The Administration considers any communication required in relation to this proposal to be within the purview and responsibility of the ALC.

Alternatives:

1. THAT the RDOS Board "authorize" the application for "non-adhering residential use as a non-farm use on the parcel located at 5526 Primrose Lane (Lot 148, Plan KAP1728, District Lot 2450S, SDYD) to proceed to the Agricultural Land Commission.

Respectfully submitted:

Endorsed By:

Endorsed By:

Tharini Prakash



Tharini Prakash
Planning Technician

C. Garrish
Senior Manager of Planning

A. Fillion
Managing Director, Dev & Infrastructure

Attachments: No. 1 – Context Maps

No. 2 – Applicant's Site Plan

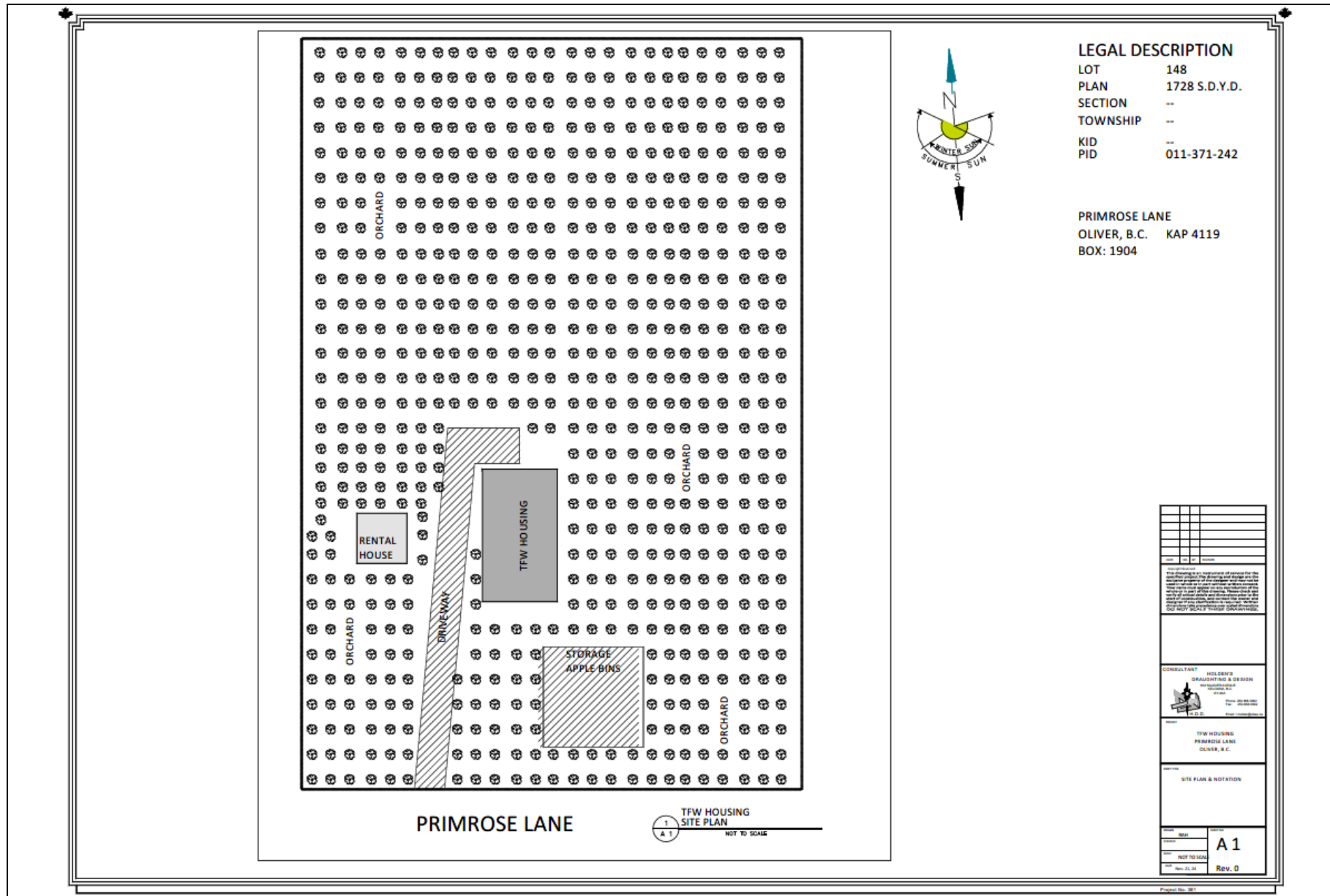
No. 3 – Site Photo

No. 4- Building Photos (Interior of Structure- Bylaw Enforcement)

Attachment No. 1 – Context Maps



Attachment No. 2 – Applicant's Site Plan



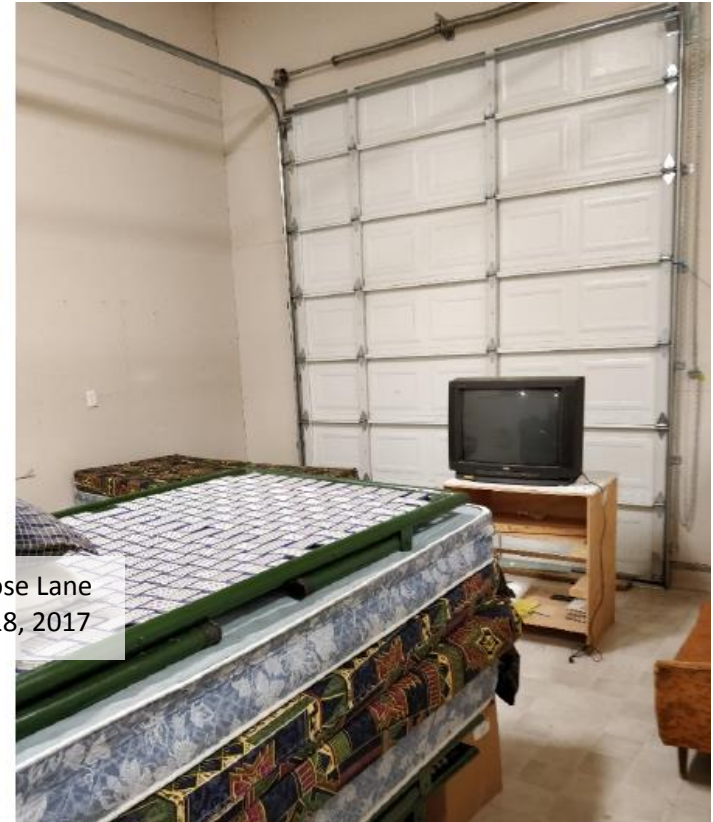
Attachment No. 3 – Site Photo



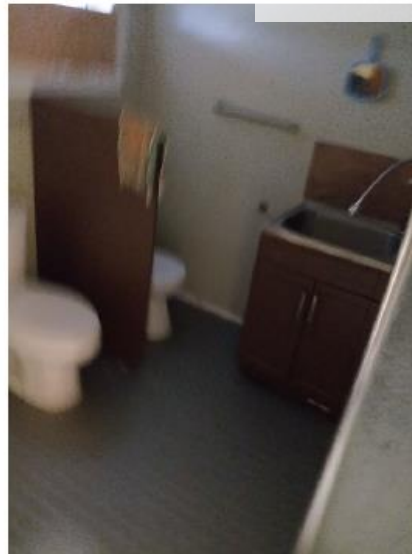
Attachment No. 4 – Building Photos (Interior of Structure- Bylaw Enforcement)



5530 Primrose Lane
December 18, 2017



5530 Primrose Lane
December 18, 2017



5530 Primrose Lane
February 1, 2023

ADMINISTRATIVE REPORT



TO: Board of Directors

FROM: J. Zaffino, Chief Administrative Officer

DATE: March 20, 2025

RE: Development Variance Permit Application — Electoral Area “E” (E2025.004-DVP)

Administrative Recommendation:

THAT Development Variance Permit No. E2025.004-DVP, to allow for the construction of a carport at 2401 Workman Place, be denied.

Legal: Lot 18, Plan EPP71589, District Lot 206, SDYD Folio: E-02025.270

OCP: Low Density Residential (LR) Zone: Low Density Residential Site Specific (RS3s)

Variance Requests: to reduce the minimum front parcel line setback from 4.5 metres to 1.5 metres

Proposed Development:

This application is seeking a variance to the front parcel line setback that applies to the subject property in order to undertake an addition of a “carport” to the existing principal dwelling.

Specifically, it is being proposed to vary the minimum front parcel line setback from 4.5 metres to 1.5 metres.

In support of this request, the applicant has stated, among other factors, that “a carport will provide... protection from the elements... Increased property value and functionality, and ... will reduce the amount of water and debris that washes into storm drains from vehicles.”

Site Context:

The subject property is approximately 1,033 m² in area and is situated on the west side of Workman Place, approximately 1.8 km north from the boundary with the City of Penticton. The property is understood to contain one (1) singled detached dwelling.

The surrounding pattern of development is generally characterised by similar residential development along Workman Place to the north, as well as an agricultural parcel (crown land) to the south, and parks and recreation (Kettle Valley Trail) parcel to the east.

Background:

The current boundaries of the subject property were created by a Plan of Subdivision deposited with the Land Titles Office in Kamloops on March 30, 2017,

Available Regional District records indicate that a building permit was previously issued for single family dwelling with a secondary suite (2021), while BC Assessment has classified the property as Residential” (Class 01).

File No: E2025.004-DVP

Under the Electoral Area “E” Official Community Plan (OCP) Bylaw No. 3010, 2023, the subject property is currently designated Low Density Residential (LR), and is not subject to any development permit area designations.

Under the Okanagan Valley Zoning Bylaw No. 2800, 2022, the property is currently zoned Low Density Residential Site Specific (RS3s) which lists “single detached dwelling” as a principal use and establishes an approved building envelope (e.g. setbacks, height and parcel coverage).

The site specific regulation dates to 2019 and an amendment bylaw adopted by the Board in order to reduce the front parcel line setback from 7.5 metres to 4.5 metres while simultaneously increasing the rear parcel line setback from 7.5 metres to 10.5 metres to offset the reduced front setback.

Public Process:

Adjacent property owners will have received notification of this application with written comments regarding the proposal being accepted, in accordance with Section 2.10 of Schedule ‘4’ of the Regional District’s Development Procedures Bylaw No. 2500, 2011, until 4:30 p.m. on March 6, 2025. All comments received are included as a separate item on the Board’s Agenda.

Analysis:

In considering this proposal, Administration notes that the current setbacks that apply to the property were introduced by the Board in order to address the placement of a significant amount of fill on 18 parcels situated on the west side of Workman Place at the time of subdivision.

This fill resulted in the suitable building envelope for these parcels being situated closer to the front parcel line to Workman Place than was permitted by the minimum parcel line setbacks for the RS3 Zone.

Since this time, approximately nine (9) dwelling units have been constructed in accordance with the 4.5 metre front setback, and this includes the dwelling on the subject property.

Generally speaking, the Zoning Bylaw’s use of setback regulations is generally to provide physical separation between neighbouring properties in order to protect privacy and prevent the appearance of overcrowding. When a parcel is also adjacent a roadway, setbacks are further employed to maintain adequate sightlines for vehicle traffic movements.

In this instance, the Board has already applied a lesser front setback to the subject property and the request to further reduce this by another 3.0 metres is seen to be excessive and uncharacteristic of other development on the street – development which has generally complied with the 4.5 metre setback established in 2019.

Other options are seen to be available to the applicant, such as constructing the proposed garage with a roof overhang (e.g. “carport”) that does not extend into the front setback area.

Alternative:

Conversely, Administration recognises that the subject property is situated at the terminus of Workman Place, that the edge of the constructed roadway — being a cul-de-sac — is approximately 14 metres from the edge of the proposed “carport”, and that this significantly exceeds the 4.5 metre front setback requirement (see Attachment No. 1).

Moreover, the adjacent parcel to the south is Crown land and is unlikely to ever be developed (due, in part, to topographical constraints), meaning Workman Place is *also* unlikely to be extended south and that the road edge associated with the cul-de-sac will not be moved closer to the proposed “carport”.

Accordingly, the reduced setback proposed for the “carport” is unlikely to ever adversely impact traffic movements on this section of Workman Place, or adversely impact adjacent development to the south.

Administration also recognizes that the topography of the site limits the ability to place an accessory structure for parking vehicles (e.g. “garage”) elsewhere on the property.

Summary:

In summary, and for the reasons outlined above, Administration does not support the requested variance.

Financial Implications:

Financial implications have been considered and none were found”.

Communication Strategy:

The proposed variance(s) have been notified in accordance with the requirements of the *Local Government Act* as well as the Regional District’s Development Procedures Bylaw No. 2500, 2011.

Alternative:

1. That the Board approve Development Variance Permit No. E2025.004-DVP.

Respectfully submitted

Endorsed by:

Endorsed by:

Jerritt Cloney _____



Jerritt Cloney
Planner I

C. Garrish
Senior Manager of Planning

A. Fillion
Managing Director, Dev. & Infrastructure

Attachments: No. 1 – Aerial Photo

No. 2 – Site Photo

No. 3 – Site Photo (Realtor.ca from 2019)

No. 4 – Applicant’s 3D Renderings of Proposed “Carport”



Attachment No. 2 – Site Photo





Attachment No. 4 – Applicant’s 3D Renderings of Proposed “Carport”





Development Variance Permit

FILE NO.: E2025.004-DVP

Owner:

Agent:

GENERAL CONDITIONS

1. This Development Variance Permit is issued subject to compliance with all of the bylaws of the Regional District of Okanagan-Similkameen applicable thereto, except as specifically varied or supplemented by this Permit.
2. The land described shall be developed strictly in accordance with the terms and conditions and provisions of this Permit, and any plans and specifications attached to this Permit that shall form a part thereof.
3. Where there is a conflict between the text of the permit and permit drawings or figures, the drawings or figures shall govern the matter.
4. This Development Variance Permit is not a Building Permit.

APPLICABILITY

5. This Development Variance Permit is substantially in accordance with Schedules 'A', 'B', 'C', 'D' and 'E', and applies to and only to those lands within the Regional District described below, and any and all buildings, structures and other development thereon:

Legal Description: Lot 18, Plan EPP71589, District Lot 206, SDYD

Civic Address: 2401 Workman Place, Naramata

Parcel Identifier (PID): 030-216-451 Folio: E-02025.270

CONDITIONS OF DEVELOPMENT

6. The land specified in Section 5 may be developed in accordance with the following variances to the Okanagan Valley Zoning Bylaw No. 2800, 2022, in the Regional District of Okanagan-Similkameen:
 - a) the minimum front parcel line setback for a principal building in the Low Density Residential Three (RS3s) Zone, as prescribed in Section 16.3.9(d)(i)(.1), is varied:
 - i) from: 4.5 metres
 - to: 1.5 metres to the outermost projection as shown on Schedule 'B'.

COVENANT REQUIREMENTS

7. Not Applicable

SECURITY REQUIREMENTS

8. Not applicable

EXPIRY OF PERMIT

9. The development shall be carried out according to the following schedule:
 - a) In accordance with Section 504 of the *Local Government Act* and subject to the terms of the permit, if the holder of this permit does not substantially start any construction with respect to which the permit was issued within two (2) years after the date it was issued, the permit lapses.
 - b) Lapsed permits cannot be renewed; however, an application for a new development permit can be submitted.

Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9

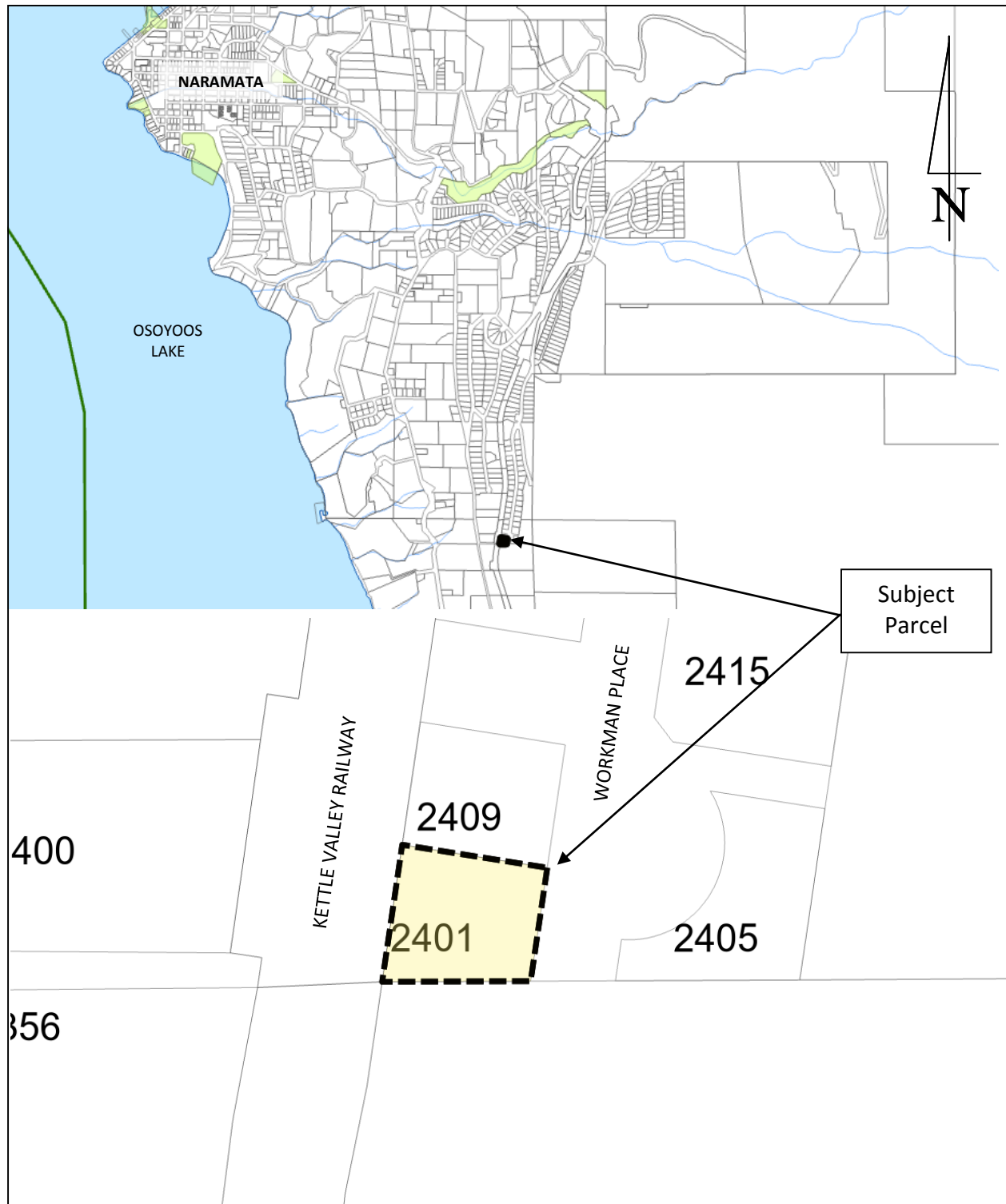
Tel: 250-492-0237 Email: planning@rdos.bc.ca



Development Variance Permit

File No. E2025.004-DVP

Schedule 'A'



Development Variance Permit No. E2025.004-DVP

Page 3 of 5

Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9

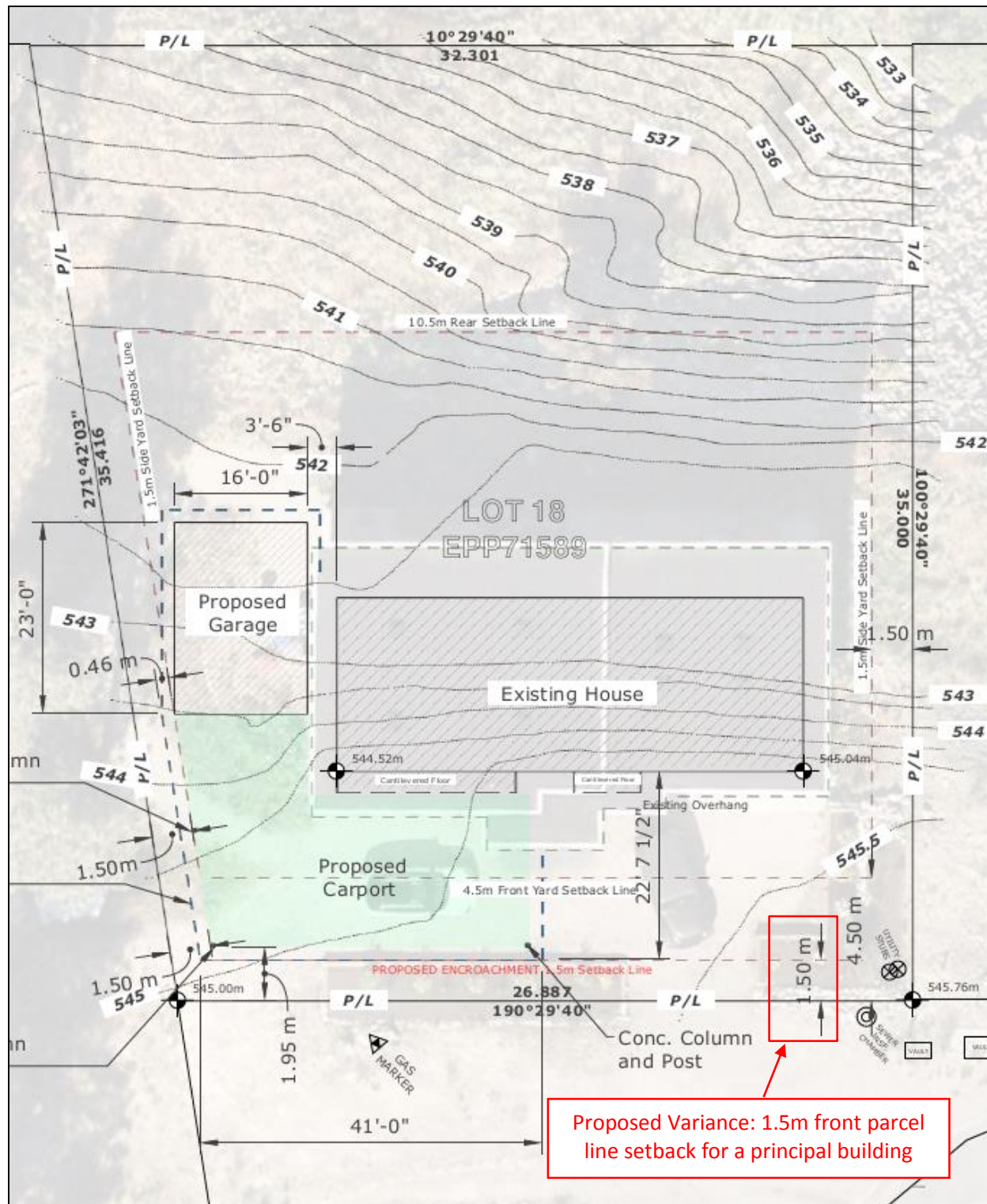
Tel: 250-492-0237 Email: planning@rdos.bc.ca



Development Variance Permit

File No. E2025.004-DVP

Schedule 'B'



Development Variance Permit No. E2025.004-DVP

Page 4 of 5

Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9

Telephone: 250-492-0237 Email: info@rdos.bc.ca



Development Variance Permit

File No. E2025.004-DVP

Schedule 'C'



Development Variance Permit No. E2025.004-DVP

Page 5 of 5

Lauri Feindell

Subject: FW: Variance Permit feedback (2401 Workman Place)

-----Original Message-----

From: COLETTE RITCHIE

Sent: February 27, 2025 11:55 AM

To: Planning <planning@rdos.bc.ca>

Subject: Variance Permit feedback (2401 Workman Place)

To whomever this concerns,

I am opposed to this application being accepted.

My home and property lie directly below this property (2402 Workman Place), that is applying for this variance.

January 18th, of this year, I took possession of [REDACTED] home and acreage. In purchasing this property, I had a number of conversations with the sellers.

They informed me of a landslide, March 22, 2018, that damaged a large part of my property. A lawsuit was filed by the sellers, of which they won.

From what they learned, in order to build the subdivision (where 2401 Workman Place residence was built), the mountainside was blasted of the bedrock. This rocky rubble was then used to push out the yards and create level building sites. These newly constructed homes were then built on this blasted rock. In walking beside and below this property, one can see how quickly and steeply the property drops off near to the home. In viewing the property (or photos of the same) one can see the rubble that is lying on the slope.

Due to the resulting landslide, the Ministry of Transportation built a culvert(s). These are at the base of the Workman property and run the length of my property, into a ditch along Gammon road.

I am terribly concerned if further bedrock (and/or rubble) are disturbed, that another landslide would be imminent. This would further cause damage to my home, landscaping and acreage.

I will be including two other emails with photos of the property and of the site map showing where my property lies in relation to the Workman property.

If your office requires more detailed information I can provide that, for I'm still in contact with the previous owners of my property.

I would appreciate my letter of concerns be taken into consideration in determining this application.

Colette Ritchie

Lauri Feindell

Subject: FW: Satellite pic 2401 Workman Place with labels
Attachments: 2401-Workman-Place-with-labels.jpg; KVR Ditch leading into culvert.JPG

-----Original Message-----

From: COLETTE RITCHIE
Sent: February 27, 2025 12:04 PM
To: Planning <planning@rdos.bc.ca>
Subject: Fwd: Satellite pic 2401 Workman Place with labels

I received this document from the previous owner of my home.

One last thing.

This is the overhead view from the RDOS document to which I've added a few labels.

It shows that the strip of land along your north fence where the culvert is buried is pretty close to being below the proposed garage.

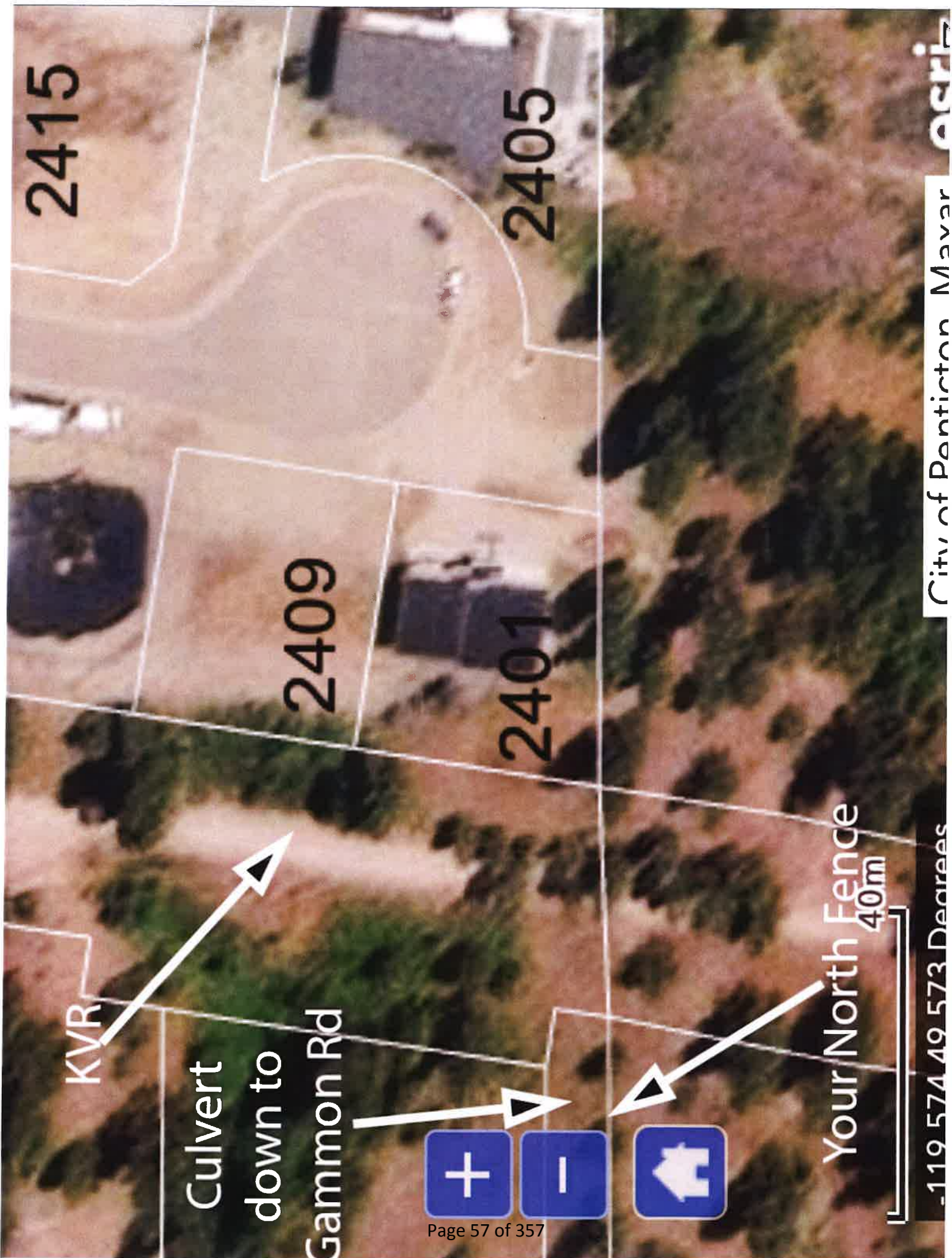
[image/jpeg:2401-Workman-Place-with-labels.jpg]

This is a pic from 2018 showing the intake of the culvert at the end of the KVR ditch.

Beyond that you can see a couple of posts where the outhouse is.

The outhouse is called Ben's Biffy, referring to Ben Veldhoen - who used to own your house a few owners back. He worked as a volunteer clearing brush along the KVR and was injured by a falling branch and died later as a result.

[image/jpeg:KVR Ditch leading into culvert.JPG]





Lauri Feindell

Subject: FW: 2401 Workman place
Attachments: 2401-workman-place-naramata-rural-naramata-01.jpg; 2401-workman-place-naramata-rural-naramata-85.jpg; Variance Request.png; Proposal Survey with Garage.png

-----Original Message-----

From: COLETTE RITCHIE
Sent: February 27, 2025 12:01 PM
To: Planning <planning@rdos.bc.ca>
Subject: Fwd: 2401 Workman place

I believe these are from your office.

Of the two photos of the home, they don't adequately represent where the garage/carport are going to be constructed.

I also believe this is perhaps a different variance application.

[OBJ]

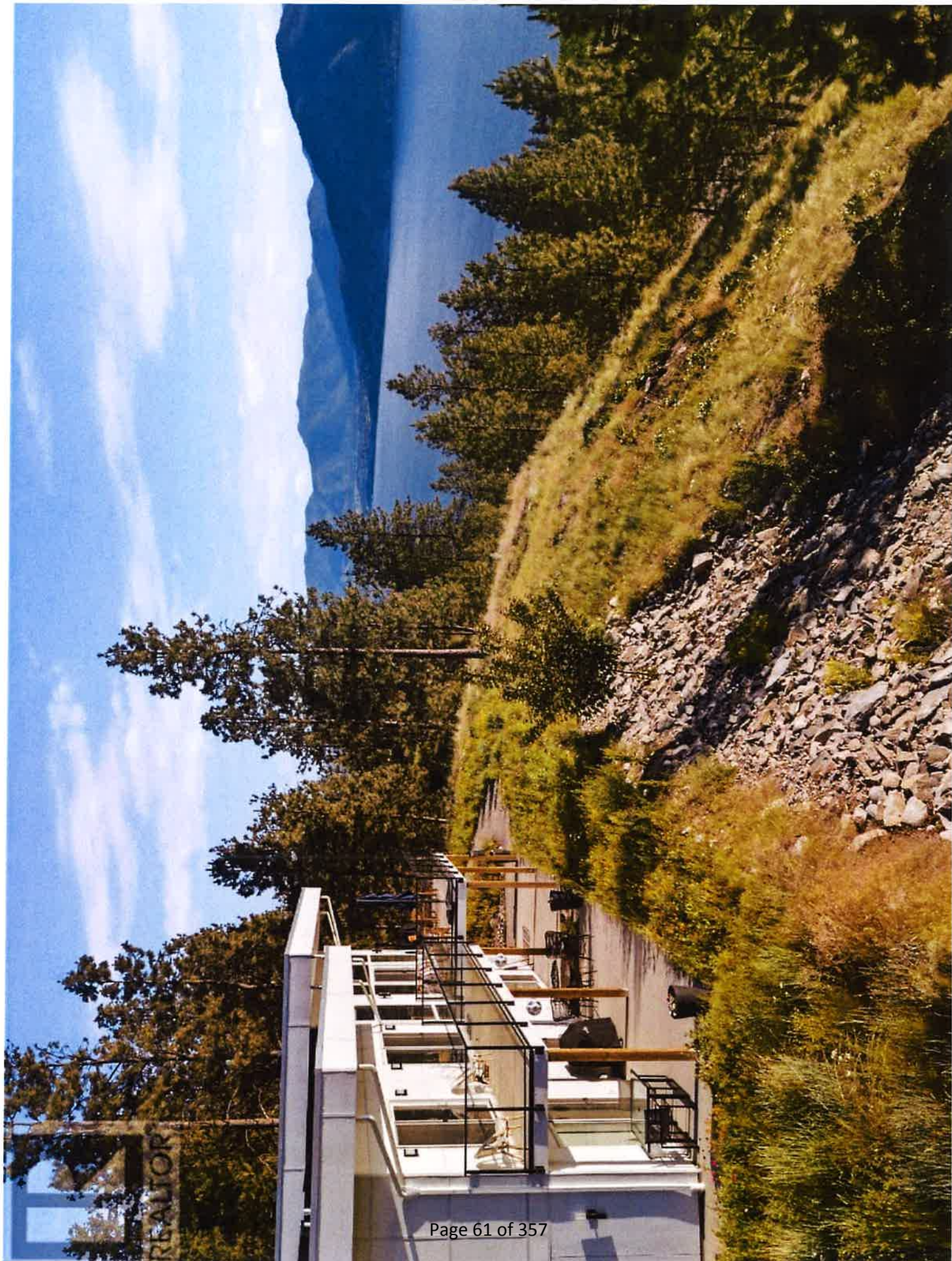
It's interesting that while the variance application talks about just decreasing the front property line setback ie building the carport closer to the road than the currently allowed setback of 4.5 metres, the plans the architect has submitted include also a garage at the end of the house.

[OBJ]

[OBJ]

<https://can01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.rdos.bc.ca%2Fdevelopment-services%2Fplanning%2Fcurrent-applications-decisions%2Felectoral-area-e%2Fe%2F%3FCMSPreview%3D1%26SubsiteID%3D7&data=05%7C02%7Cjcloney%40rdos.bc.ca%7C92b87d1bbd6d48a7110208dd576978f2%7C8460d508e22847b6bd1706a72953acea%7C0%7C0%7C638762832814226450%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIwLjAuMDAwMCIsIlAiOiJXaW4zMilskFOIjoITWFpbGlldUljoyfQ%3D%3D%7C0%7C%7C%7C&sdata=Rea%2FFvdwvQ0YcpvW7Ipv8IZq%2BIPDWGLORxcCO5R327g%3D&reserved=0>





REQUESTED VARIANCE(S):

List all requested variances to the regulations in bylaws of the Regional District. Each variance should be marked on the applicable drawings. A variance cannot be considered where use or density would be affected.

Zoning Bylaw: RS3s

Section No.: 16.3.9.d) i).1

Current regulation: despite Section 16.3.5(a)(i), the minimum front parcel line setback for a principal building shall be 4.5 metres.

Proposed variance: To be Reduced to 1.5m

Page 66 of 357

Section No.:

Current regulation:

Proposed variance:

DEVELOPMENT INFORMATION:

lease provide a general description of the proposed development:
e.g. "to allow for an addition over an existing garage")

The construction of a carport, the location of which does not conform with the current Bylaw RS3s 16.3.9.d)i).1

11 WORKMAN PL

MATA, BC

8

EPP71589

RS3s

KVR SRW PLAN EPP70748 (PARCELA A PLAN) (OF LOT 1 PLAN 576)

ADDRESS:
Workman Pl, Naramata, BC
DESCRIPTION:
Plan of Lot 18, DL 206, SDYD, Plan EPP71589

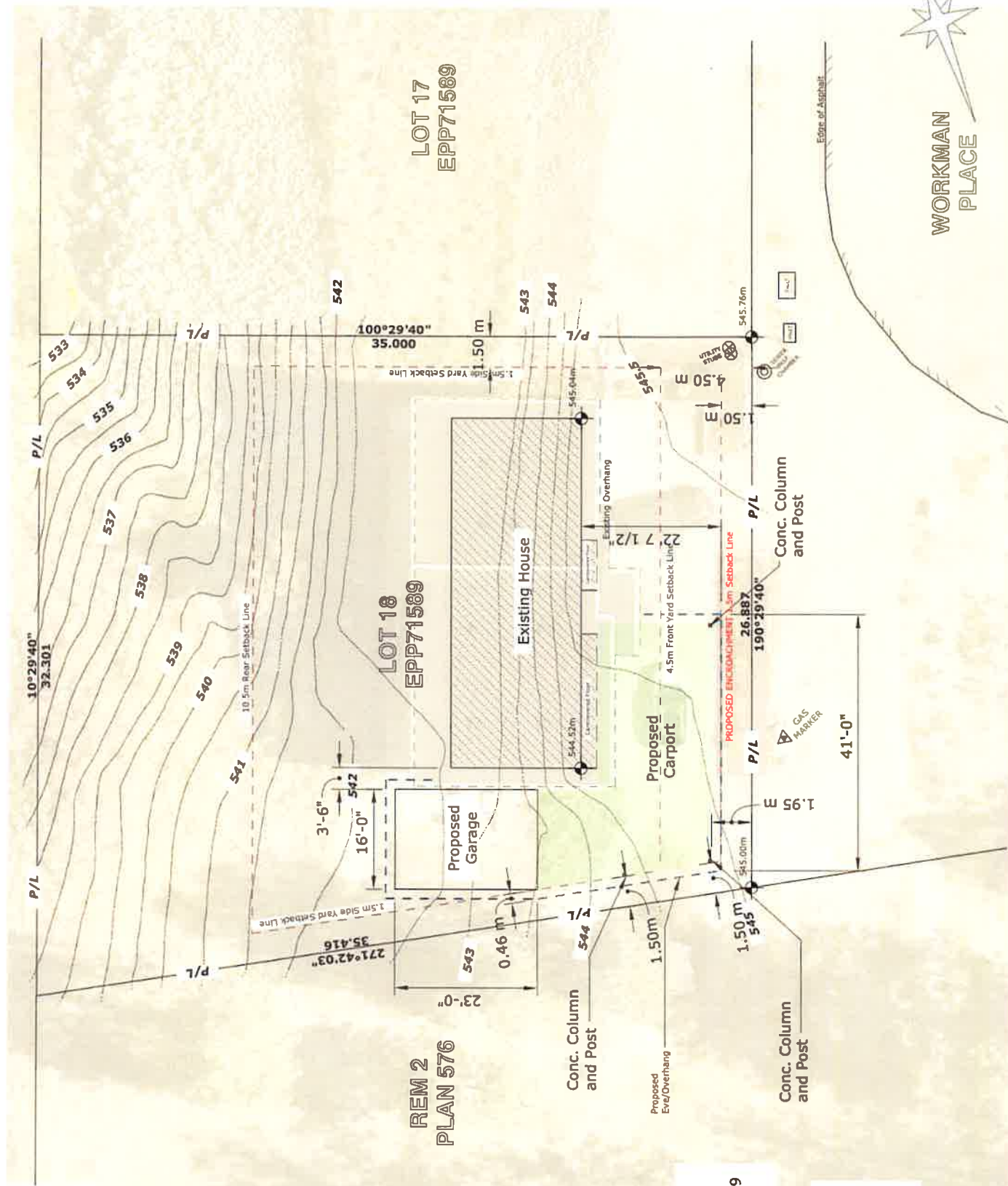
3-451

LE LAND SURVEYING INC.
ONAL BC & CANADA LAND SURVEYORS
: 20-208

REVIEW COMPLETED ON THE OCTOBER 21st 2020
ELEVATIONS TAKEN FROM GNSS OBSERVATION
ELECTRIC HTV2.0)

Site Plan

Scale: 1:200



ADMINISTRATIVE REPORT



TO: Board of Directors

FROM: J. Zaffino, Chief Administrative Officer

DATE: March 20, 2025

RE: Zoning Bylaw Amendment – Electoral Area “C” (C2024.016-ZONE)

Administrative Recommendation:

THAT the Okanagan Valley Zoning Amendment Bylaw No. 2800.49, 2025, be read a first and second time and proceed to public hearing;

AND THAT the holding of a public hearing be scheduled for the Regional District Board meeting of April 3, 2025;

AND THAT staff give notice of the public hearing in accordance with the requirements of the *Local Government Act*.

Purpose: To allow for 10 agri-tourism accommodation units on a parcel under 8.0 ha. Folio: C-05878.000

Legal: Lot 393, Plan KAP1957, District Lot 2450S, SDYD Civic: 325 Road 20

OCP: Agriculture (AG) Zone: Agriculture One (AG1)

Proposed Development:

This application is seeking to amend the zoning of the subject property in order to allow for ten (10) agri-tourism accommodation sleeping units.

In order to accomplish this, the applicant is proposed to amend the zoning of the property under the Okanagan Valley Zoning Bylaw No. 2800, 2022, from Agriculture One (AG1) to Agriculture One Site Specific (AG1s).

In support of the rezoning, the applicant has stated that:

- The proposed zoning will not conflict with the Area “C” Official Community Plan.
- No increase to the number of agri-tourist accommodation units will occur in the area beyond what is presently allowed in the Zoning Bylaw.
- The proposed restrictive covenant being offered by the owner will preclude their adjacent farm parcel at 4114 Highway 97 from having an agri-tourist accommodation building.

Site Context:

The subject property is approximately 5.17 ha in area and is situated on the southeast corner of Road 20 and Highway 97 and is approximately 7.7 km south of the boundary of the Town of Oliver. It is understood that the parcel is comprised of a vineyard, a winery, and an equipment storage building.

The surrounding pattern of development is generally characterised by similarly sized agricultural parcels that have been developed with single detached dwellings.

Background:

The current boundaries of the subject property were created by a Plan of Subdivision deposited with the Land Titles Office in Victoria on September 12, 1924, while BC Assessment has classified the property as part “Residential” (Class 01), part “Light Industry” (Class 05) and part “Farm” (Class 09).

Available Regional District records indicate that a building permits for demolishing a burned dwelling (2024), steel storage building (2023), demolish shop (2022), steel building stand alone addition to existing (1999), office addition to existing building (1999), metal frame building, pre-engineered metal frame building, unenclosed farm shelter for coolers, demo 3 pickers cabins without permit, lean to addition to existing farm shed – pole structure, and a single family dwelling have previously been issued for this property.

Official Community Plan (OCP) Bylaw:

Under the Electoral Area “C” Official Community Plan (OCP) Bylaw No. 2452, 2008, the subject property is currently designated Agriculture (AG), an objective of which is “to preserve agricultural land with continuing value for agriculture for current and future production ...” while a supporting policy speaks to supporting “agri-tourism activities which promote local agriculture and are secondary and incidental to the area’s farming production.”

Part of the subject property is also the subject of a Watercourse Development Permit (WDP) designation associated with an existing pond.

Zoning Bylaw:

Under the Okanagan Valley Zoning Bylaw No. 2800, 2022, the property is currently zoned Agriculture One (AG1) which under Section 13.1.1(h) allows for agri-tourism accommodation, subject to Section 7.3 as a permitted accessory use.

Section 7.3.3 outlines the maximum number of agri-tourism accommodation sleeping units permitted on a parcel. Parcels between 4.0 ha and 8.0 ha are permitted a maximum of five (5) agri-tourism accommodation sleeping units.

Under Section 8.0 (Floodplain Regulations) of the Zoning Bylaw, the subject property is within the floodplain associated with a small un-named waterbody partially on the property.

Agricultural Land Reserve (ALR):

The property is within the Agricultural Land Reserve (ALR) and the Agricultural Land Commission (ALC) has advised that this proposal *may* require there separate approval in the form of either a Notice of Intent (NoI) or a Non-Farm Use application.

Of note, Section 33(2) of the ALR Use Regulation states that up to 10 sleeping units as seasonal or short-term accommodation in relation to an agri-tourism activity is permitted subject to the accommodation being located on land classified as “farm”, that there be a “tourist” use occurring and the total developed area for structures, landscaping and access for the accommodation being less than 5% the parcel.

In this instance, the applicant has stated that the total proposed developed area for structures, landscaping and access for the accommodation is approximately 2.33%.

As an aside, the applicant is proposing the inclusion of a restrictive covenant on the neighbouring property at 4114 Highway 97, which is also owned by the applicant, in order to restrict the development of any agri-tourism accommodation units on 4114 Highway 97.

Referrals:

Approval from the Ministry of Transportation and Transit (MoTT) is required prior to adoption as the proposed amendments involve lands within 800 metres of a controlled access highway (i.e. Highway 97).

Pursuant to Section 475 of the *Local Government Act*, the Regional District must consult with the Agricultural Land Commission (ALC) when proposing to amend an OCP which might affect agricultural land. Both the ALC and the Ministry of Agriculture have been made aware of the proposed amendment bylaw.

Public Process:

On February 5, 2025, a Public Information Meeting (PIM) was held online through Webex and was attended by no members of the public.

At its meeting of February 18, 2025, the Electoral Area “C” Advisory Planning Commission (APC) resolved to recommend to the RDOS Board that the subject development application be approved, subject to the following conditions;

- i) a restrictive covenant be registered on title with 4114 Highway 97, preventing agri-tourism accommodations on the property.

All comments received to date in relation to this application are included as a separate item on the Board Agenda.

Analysis:

In considering this proposal, Administration notes that one of the objectives for land designated as Agricultural (AG) under the OCP Bylaw is to “protect the agricultural land base of the Plan Area, including associated farming, orchards, vineyards, ranching, and associated value-added activities”.

The Plan seeks a balance between preserving agricultural land for the current and future production with the use of agricultural land for compatible secondary, value-added activities which are meant to provide supplementary income to farmers and diversify the local agricultural and rural economy.

The zoning bylaw supports this policy approach by listing agri-tourism accommodation as a permitted accessory use within the AG1 with limits on floor area as well as the number of units based on parcel size.

This is to ensure that the principal use of a farm parcel remains agricultural (and not become tourist commercial), compatibility with existing land-uses, mitigating potential land-use conflicts, and addressing infrastructure demands (e.g., water, parking, and driveways) that may lead to the alienation of productive farm land.

In this instance, the proposed agri-tourism building will comprise a parcel coverage of approximately 2.33% of the property, which includes the driveway, the structure itself and any landscaping related to the structure.

Whereas, limiting the construction of agri-tourism accommodations units to no more than five (5) per parcel would likely result in a greater loss of farm land due to a duplication of infrastructure (e.g. parking, driveway and septic) on each parcel under the applicant's ownership. (NOTE: the applicant also owns the neighbouring property at 4114 Highway 97, which would also permit up to five (5) agri-tourism accommodation sleeping units)

Proposed Restrictive Covenant

The applicant has proposed applying a restrictive covenant to the neighbouring property at 4114 Highway 97 to restrict the property from constructing agri-tourism accommodation sleeping units in an attempt to trade density.

In this instance, however, administration considers that the proposal should stand on its own merits and the "down-zoning" of a separate property – which may be in different ownership in the future – is not favoured.

Should, however, the Board consider there to be merit in this proposal, Administration considers zoning to be the more robust legal instrument to give effect to this and does not favour the use of a restrictive covenant. Accordingly, consideration could be given to a site specific amendment prohibiting the development agri- tourism accommodation units at 4114 Highway 97.

Alternative

The proposed site specific rezoning, deviates from the broader strategic land use objectives, granting privileges to a single parcel that may not be permitted to other similar parcels in the area.

Additionally, the increased number of agri-tourism accommodation sleeping units creates the potential for uses that may stray from the agricultural intentions of the AG1 zone.

Summary:

The proposed then (10) agri-tourism accommodation sleeping units is not seen to reduce the agricultural viability of the property, and provide a financial safety net to the agricultural use of the property during low yield years.

Financial Implications:

Financial implications have been considered and none were found.

Communication Strategy:

The proposed bylaw amendment(s) have been notified in accordance with the requirements of the *Local Government Act* as well as the Regional District's Development Procedures Bylaw No. 2500, 2011.").

Alternatives:

1. THAT the Okanagan Valley Zoning Amendment Bylaw No. 2800.49, 2025, be denied; or


-
2. THAT prior to the scheduling of a public hearing, a statutory covenant be prepared for the property located at 4114 Highway 97, and legally described as Lot 367, Plan KAP1957, district Lot 2450S, SDYD prohibiting the construction of any agri-tourism accommodation sleeping units on that property; or
 3. THAT prior to the scheduling of a public hearing, zoning bylaw amendment be adopted for the property located at 4114 Highway 97, and legally described as Lot 367, Plan KAP1957, district Lot 2450S, SDYD prohibiting the construction of any agri-tourism accommodation sleeping units on that property.

Respectfully submitted:

Endorsed By:

Endorsed By:

Colin Martin



Colin Martin
Planner I

C. Garrish
Senior Manager of Planning

A. Fillion
Managing Director, Dev. & Infrastructure

Attachments: No. 1 – Agency Referral List

No. 2 – Applicant's Site Plan

No. 3 – Applicant's Building Elevations (East & West)

No. 4 – Applicant's Building Elevations (South & North)

No. 5 – Site Photo (Google Earth, 2023)

No. 6 – Applicants context for 4114 Highway 97

Attachment No. 1 – Agency Referral List

Referrals to be sent to the following agencies as highlighted with a ☒, prior to the Board considering first reading of Amendment Bylaw No. 2800.49, 2025.

<input checked="" type="checkbox"/>	Agricultural Land Commission (ALC)	<input checked="" type="checkbox"/>	Fortis
<input type="checkbox"/>	Ministry of Agriculture	<input type="checkbox"/>	City of Penticton
<input type="checkbox"/>	Interior Health Authority (IHA)	<input type="checkbox"/>	District of Summerland
<input type="checkbox"/>	Ministry of Energy, Mines & Petroleum Resources	<input checked="" type="checkbox"/>	Town of Oliver
<input type="checkbox"/>	Ministry of Municipal Affairs & Housing	<input type="checkbox"/>	Town of Osoyoos
<input type="checkbox"/>	Ministry of Water, Land, and Resource Stewardship	<input type="checkbox"/>	Town of Princeton
<input type="checkbox"/>	Ministry of Forest, Lands, Natural Resource Operations & Rural Development (Archaeology Branch)	<input type="checkbox"/>	Village of Keremeos
<input type="checkbox"/>	Ministry of Jobs, Trade & Technology	<input type="checkbox"/>	ONA / PIB / USIB / LSIB (via NationsConnect)
<input checked="" type="checkbox"/>	Ministry of Transportation and Infrastructure	<input type="checkbox"/>	Osoyoos Indian Band (OIB)
<input type="checkbox"/>	Integrated Land Management Bureau	<input type="checkbox"/>	Environment Canada
<input type="checkbox"/>	BC Parks	<input type="checkbox"/>	Fisheries and Oceans Canada
<input type="checkbox"/>	School District No. 53 (Areas A, B, C, D & G)	<input type="checkbox"/>	Canadian Wildlife Services
<input type="checkbox"/>	School District No. 58 (Area H)	<input type="checkbox"/>	Apex Mountain Resort (utilities)
<input type="checkbox"/>	School District No. 67 (Areas D, E, F, I)	<input type="checkbox"/>	Kaleden Irrigation District
<input type="checkbox"/>	Keremeos Irrigation District	<input type="checkbox"/>	Vaseux Lake Irrigation District
<input type="checkbox"/>	Central Okanagan Regional District	<input type="checkbox"/>	Irrigation District / improvement Districts / etc.
<input type="checkbox"/>	Thompson Nicola Regional District	<input type="checkbox"/>	Kootenay Boundary Regional District
<input checked="" type="checkbox"/>	Oliver Fire Department		Fraser Valley Regional District

Attachment No. 2 – Applicant's Site Plan



Attachment No. 3 – Applicant's Building Elevations (East & West)

Illustration 3: Proposed Elevation Drawings of Proposed 10-Unit Agri-Tourist Accommodation



East Elevation



West Elevation



Attachment No. 4 – Applicant's Building Elevations (South & North)



Attachment No. 5 – Site Photo (Google Earth, 2023)



Illustration 1: Site Context



McElhanney

Page 1

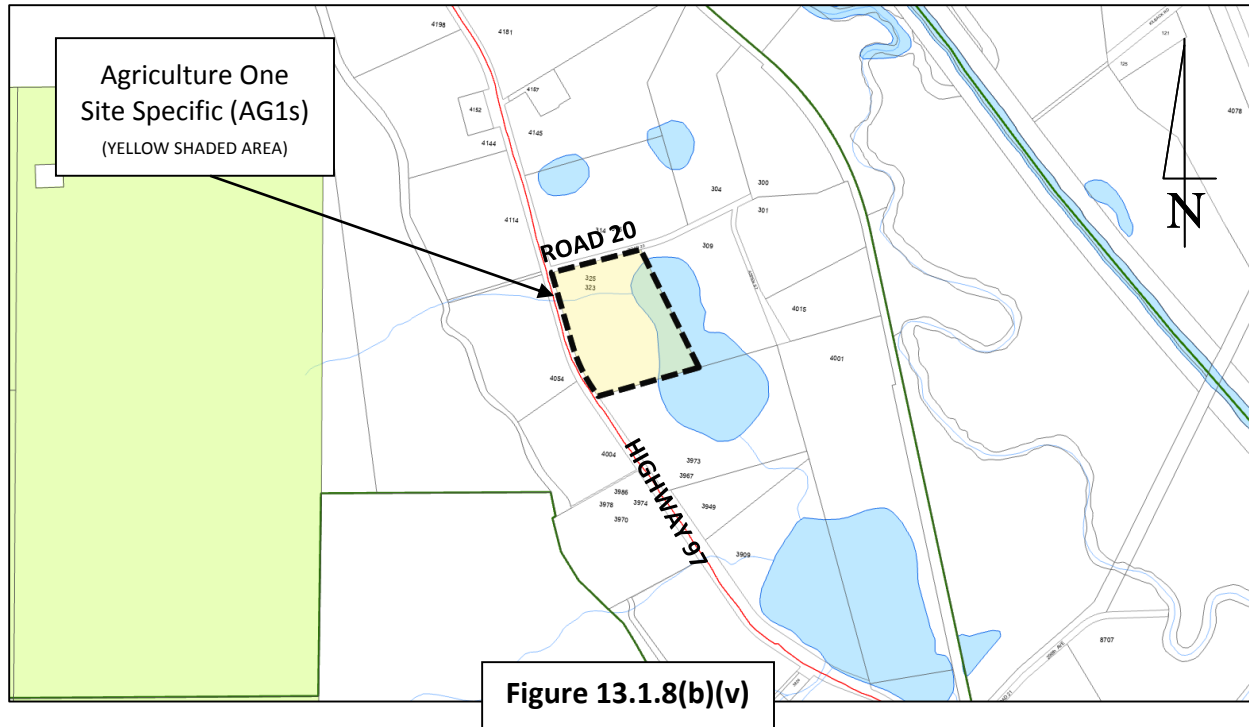
REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 2800.49, 2025

A Bylaw to amend the Okanagan Valley Zoning Bylaw No. 2800, 2022

The REGIONAL BOARD of the Regional District of Okanagan-Similkameen in open meeting assembled, ENACTS as follows:

1. This Bylaw may be cited for all purposes as the “Okanagan Valley Zoning Amendment Bylaw No. 2800.49, 2025.”
2. The “Okanagan Valley Zoning Bylaw No. 2800, 2022,” is amended by:
 - i) adding a new sub-section 13.1.8(b)(v) (Agriculture One Site Specific (AG1s) Regulations) under Section 13.1 (Agriculture One (AG1) Zone) to read as follows:
 - v) in the case of land described as Lot 393, Plan KAP1957, District Lot 2450S, SDYD (325 Road 20), and shown shaded yellow on Figure 13.1.8(b)(v):
 - .1 despite Section 7.3.3, the maximum number of *agri-tourism accommodation sleeping units* permitted on a parcel less than 8.0 ha in area shall not exceed ten (10).



3. The Official Zoning Map, being Schedule '2' of the "Okanagan Valley Zoning Bylaw No. 2800, 2022", is amended by changing the land use designation on the land described as Lot 393, Plan KAP1957, District Lot 2450S, SDYD, and shown shaded yellow on Schedule 'A', which forms part of this Bylaw, from Agriculture One (AG1) to Agriculture One Site Specific (AG1s).

READ A FIRST AND SECOND TIME this ____ day of _____, 2025.

PUBLIC HEARING held on this ____ day of _____, 2025.

READ A THIRD TIME this ____ day of _____, 2025.

I hereby certify the foregoing to be a true and correct copy of the "Okanagan Valley Zoning Bylaw Amendment Bylaw No. 2800.49, 2025", as read a Third time by the Regional Board on this ____ day of _____, 2025.

Dated at Penticton, BC this ____ day of _____, 2025.

Corporate Officer

Approved pursuant to Section 52(3) of the *Transportation Act* this ____ day of _____, 2025.

For the Minister of Transportation & Infrastructure

ADOPTED this ____ day of _____, 2025.

Board Chair

Corporate Officer

Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9

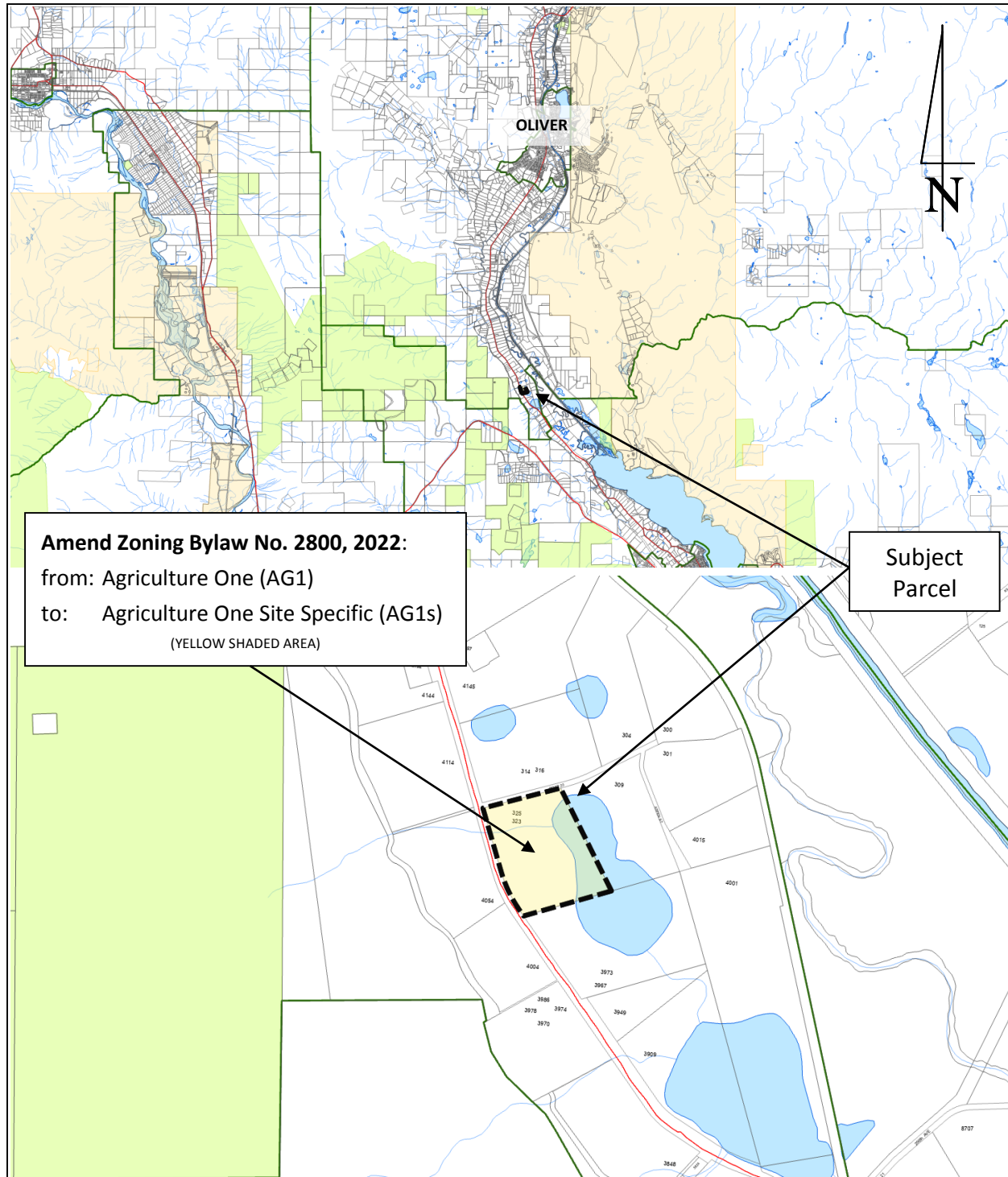
Tel: 250-492-0237 Email: info@rdos.bc.ca



Amendment Bylaw No. 2800.49, 2025

File No. C2024.016-ZONE

Schedule 'A'



Amendment Bylaw No. 2800.49, 2025
(C2024.016-ZONE)

Page 4 of 4

November 21, 2024

ALC Inquiry: 102777

Colin Martin
Regional District of Okanagan Similkameen
101 Martin St Penticton, BC
V2A 5J9

Sent by email:

Dear Colin Martin:

**RE: Bylaw No. 2800.49
Lot 393 DL 2450s SDYD Plan 1957
Civic: 325 Road 20 Oliver**

Thank you for the referral pertaining to the proposed rezoning of the above referenced parcel from Agriculture to Agriculture 1 Site Specific (AG1s) for review and comment by the Agricultural Land Commission (ALC). The following comments are provided to help ensure that the proposed development and rezoning is consistent with the purposes of the Agricultural Land Commission Act (ALCA), the Agricultural Land Reserve General Regulation, (the "General Regulation"), the Agricultural Land Reserve Use Regulation (the "Use Regulation"), and any decisions of the ALC.

The purpose of the proposed rezoning is to accommodate 10 units of agri-tourist accommodation on the above noted parcel. As you might be aware ALC Use Regulation permits up to 10 units of agri-tourist accommodation subject to conditions (noted below).

Agri-tourism accommodation

(2)The use of agricultural land for providing accommodation in relation to an agri-tourism activity is permitted if all of the following conditions are met:

(a)the accommodation is located on agricultural land that is classified as a farm under the Assessment Act;

(b)the total developed area for structures, landscaping and access for the accommodation is less than 5% of any parcel;

(c)the accommodation is limited to 10 sleeping units in total, including bedrooms under section 34 [tourist accommodation];

(d)accommodation is provided on a seasonal or short-term basis only

ALC Staff Comments:

ALC staff do not have enough information in the referral to confirm whether the proposal conforms with the Regulation noted above, and thus do not support the rezoning proposal.

As you might be aware agri-tourism accommodation must be offered in conjunction with agri-tourism activities – which are not articulated in the referral information. Additionally agri-tourism accommodation has site coverage limits < 5% which again are not articulated in the referral. In light of these deficiencies, ALC staff cannot support the rezoning proposal at this time. It is recommended that in order to ascertain the ALC's perspective on the proposed rezoning that an ALC non-farm use application be submitted.

It is also ALC staff's understanding that the proposal is inconsistent with the Regional District bylaws in that the applicant is suggesting that consolidation of 10 agri-tourism units on one of the two parcels that make up the "farm" operation owned by the applicant is more efficient than constructing two five unit parcels on each of the adjacent parcels. ALC staff do not find this argument compelling as the parcels will not necessarily be retained together and held by the same owners in the long term. In addition registering a restrictive covenant against the title of the 4114 Highway 97 (prohibiting agri-tourist accommodation) does not necessarily serve any future farmer/owner of that parcel that might want to diversify income by offering agri-tourist accommodation.

The ALC strives to provide a detailed response to all bylaw referrals affecting the ALR; however, you are advised that the lack of a specific response by the ALC to any draft bylaw provisions cannot in any way be construed as confirmation regarding the consistency of the submission with the ALCA, the Regulations, or any Orders of the Commission.

This response does not relieve the owner or occupier of the responsibility to comply with applicable Acts, regulations, bylaws of the local government, and decisions and orders of any person or body having jurisdiction over the land under an enactment.

If you have any questions about the above comments, please contact the undersigned a by e-mail (martin.collins@gov.bc.ca).

Yours truly,

PROVINCIAL AGRICULTURAL LAND COMMISSION

Martin Collins

Martin Collins, Regional Planner

CC: Ministry of Agriculture – Attention: Alison Fox

Lauri Feindell

From: Danielson, Steven <Steven.Danielson@fortisbc.com>
Sent: December 2, 2024 4:22 PM
To: Planning
Subject: Road 20, 325, RDOS (C2024.016-ZONE)

Some people who received this message don't often get email from steven.danielson@fortisbc.com. [Learn why this is important](#)

With respect to the above noted file,

Land Rights Comments

- There are no immediate concerns or requests for additional land rights, however there may be additional land rights requested stemming from changes to the existing FortisBC Electric ("FBC(E)") services, if required.

Operational & Design Comments

- There are FortisBC Electric ("FBC(E)") primary distribution facilities along Road 20 and Highway 97 S.
- All costs and land right requirements associated with changes to the existing servicing are the responsibility of the applicant.
- The applicant and/or property owner are responsible for maintaining safe limits of approach around all existing electrical facilities within and outside the property boundaries.
- For any changes to the existing service, the applicant must contact an FBC(E) designer as noted below for more details regarding design, servicing solutions, and land right requirements.

In order to initiate the design process, the customer must call 1-866-4FORTIS (1-866-436-7847). Please have the following information available in order for FBC(E) to set up the file when you call.

- Electrician's Name and Phone number
- [FortisBC Total Connected Load Form](#)
- Other technical information relative to electrical servicing

For more information, please refer to FBC(E)'s overhead and underground design requirements:

FortisBC Overhead Design Requirements

<http://fortisbc.com/ServiceMeterGuide>

FortisBC Underground Design Specification

<http://www.fortisbc.com/InstallGuide>

If you have any questions or comments, please contact us at your convenience.

Best Regards,

Steve Danielson, AACI, SR/WA
Contract Land Agent | Property Services | FortisBC Inc.
2850 Benvoulin Rd

Kelowna, BC V1W 2E3
Mobile: 250.681.3365
Fax: 1.866.636.6171
FBCLands@fortisbc.com



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Your File #: C2024.016-ZONE
(Dhaliwal)
eDAS File #: 2024-05818
Date: December 5, 2024

Regional District Okanagan Similkameen
101 Martin Street
Penticton, BC V2A 5J9

Attention: Lauri Feindell, Planning Secretary

**Re: Proposed Zoning Amendment Bylaw 2800.49 for:
Lot 393, District Lot 2450s, SDYD, Plan KAP1957
325 Road 20, Oliver, BC**

Preliminary Approval is granted for the rezoning for one year pursuant to section 52(3)(a) of the *Transportation Act*, subject to the following conditions:

- 1) Submission of a detailed drawing showing how stormwater will be retained on-site.
- 2) An application shall be made to the Ministry to obtain an Access Permit to/from Road 20 for the proposed multi-unit development on the property.

***Please note, the same detailed design drawing required for the proposed on-site stormwater retention, can also include the required information to support the Access application, such as number of parking stalls, proposed access location, dimension of the access, existing utility infrastructure on Road 20 and sight distance measurements from the proposed access.*

- 3) No direct access to and/or from Highway 97 will be permitted.

Yours truly,

Rob Bitte
Development Officer

Local District Address
Penticton Area Office 102 Industrial Place Penticton, BC V2A 7C8 Canada Phone: (250) 712-3660 Fax: (250) 490-2231

RESPONSE SUMMARY

AMENDMENT BYLAW NOS. 2800.49

☐ Approval Recommended for Reasons Outlined Below

☐ Interests Unaffected by Bylaw

☒ Approval Recommended Subject to Conditions Below

☐ Approval Not Recommended Due to Reasons Outlined Below

Only comment is from Public Works Department:

We anticipate the domestic water service will need to be up-sized to accommodate this development. Staff is not certain if the service will be connected to a 4" or 6" main, as there is a change in size right around this property. Some engineering will need to be done in the future to ensure there is enough water main capacity to up-size this service.

Signature: 

Signed By: Tom Szalay

Agency: Town of Oliver

Title: Interim Director of
Development Services

Date: 2024 November 25

ADMINISTRATIVE REPORT



TO: Board of Directors

FROM: J. Zaffino, Chief Administrative Officer

DATE: March 20, 2025

RE: Short Term Rentals – Electoral Areas “D”, “F” & “I” (X2024.017-ZONE)

Administrative Recommendation:

THAT the Official Community Plan Amendment Bylaw No. 3099, 2025, and the Okanagan Valley Zoning Amendment Bylaw No. 2800.50, 2025, be read a first and second time and proceed to public hearing;

AND THAT the Board of Directors considers the process, as outlined in this report from the Chief Administrative Officer dated March 20, 2025, to be appropriate consultation for the purpose of Section 475 of the *Local Government Act*;

AND THAT, in accordance with Section 477 of the *Local Government Act*, the Board of Directors has considered Amendment Bylaw No. 3099, 2025, in conjunction with its Financial and applicable Waste Management Plans;

AND THAT the holding of a public hearing be scheduled for the Regional District Board meeting of April 3, 2025;

AND THAT staff give notice of the public hearing in accordance with the requirements of the *Local Government Act*.

Purpose:

The purpose of this report is to introduce land use bylaw amendments to facilitate the regulation of short-term rental accommodations (e.g. “vacation rental” and “bed and breakfast operation” uses) in Electoral Areas “D”, “F” and “I”.

Background:

At its meeting of July 25, 2024, the Planning and Development (P&D) Committee of the Board considered three (3) options pertaining to the regulation of short-terms rental accommodations:

- 1) Status Quo (approve through the issuance of TUPs);
- 2) Permit “Short-Term Rental Accommodations” in zoning; or
- 3) Explore the implementation of a new “Short-Term Rental (STR) Permit”.

The Board subsequently resolved that “bylaw amendments be initiated in support of a Vacation Rental Review corresponding to Option No. 2” and “to update the zoning in the OCP to align with provincial policies in Electoral areas “D”, “F”, and “I”.

At its meeting of December 19, 2024, the Planning and Development (P&D) Committee of the Board considered draft amendment bylaws corresponding to Option No. 2 for Areas “D”, “F” and “I” and resolved that “Official Community Plan Amendment Bylaw No. 3099, and Okanagan Valley Zoning Amendment Bylaw No. 2800.50 be initiated”.

Referrals:

Approval from the Ministry of Transportation and Transport (MoTT) is required prior to adoption as the proposed amendments involve lands within 800 metres of a controlled access highway (i.e. Highway 97 & 3).

Pursuant to Section 476 of the *Local Government Act*, the Regional District must consult with the relevant School District when proposing to amend an OCP for an area that includes the whole or any part of that School District. In this instance, School District No. 53 and 67 have been made aware of the proposed amendment bylaw.

Pursuant to Section 477 of the *Local Government Act*, after first reading the Regional Board must consider the proposed OCP amendment in conjunction with Regional District's current financial and waste management plans. The proposed OCP amendment has been reviewed by the Solid Waste Department and Finance Department, and it has been determined that the proposed bylaw is consistent with RDOS's current waste management plan and financial plan.

Pursuant to Section 475 of the *Local Government Act*, the Regional District must consult with the Agricultural Land Commission (ALC) when proposing to amend an OCP which might affect agricultural land. Both the ALC and the Ministry of Agriculture have been made aware of the proposed amendment bylaws.

Public Process:

On February 18, 2024, a Public Information Meeting (PIM) was held at the online via Webex and was attended by approximately 21 members of the public.

Administration recommends that the written notification of affected property owners (i.e. current TUP holders), the public meeting as well as formal referral to the agencies listed at Attachment No. 1, should be considered appropriate consultation for the purpose of Section 475 of the *Local Government Act*. As such, the consultation process undertaken is seen to be sufficiently early and does not need to be further ongoing.

All comments received to date in relation to this application are included as a separate item on the Board Agenda.

Analysis:

The implementation of new regulations (i.e. the “principal residence requirement”) to govern the operation of short-term rental accommodations in Electoral Areas “D”, “F” & “I” requires amendments to the Electoral Area Official Community Plan Bylaws, as well as the Okanagan Valley Zoning Bylaw. The proposed changes to these bylaws are discussed below:

Official Community Plan (OCP) Bylaws:

It is being proposed to replace the current policy statements regarding vacation rentals, which are generally found under the Residential land use section and moving these to the Growth Management section of the Plans.

This is in recognition of the wide range of land use designations in which residential uses and, by association, short-term rental accommodations may occur (e.g. residential, rural-residential, rural).

It is further proposed to delete objectives and policies related to “vacation rental” uses found in the Temporary Use Permit (TUP) section of the Plans, to reflect the discontinuation of the temporary use permit requirement for short term rentals (and in the case of Areas “D” and “I” replacement with a business license requirement).

It is further proposed to clarify that proposals that do not meet the regulations for a “short-term rental accommodation” are considered to be “tourist accommodation” uses and are discouraged.

Zoning Bylaw:

It is proposed to consolidate existing definitions for “bed and breakfast” and “vacation rental” uses into a new “short-term rental accommodation” use class.

It is further proposed to permit “short-term rental accommodation” in all zones that previously allowed a “bed and breakfast” use (i.e. in all zones that permit a “single detached dwelling” use), and to limit the maximum number to one per property.

It is proposed to allow a maximum of one short-term rental accommodation per property, with a maximum occupancy of eight patrons and the provision of one parking space per bedroom.

As an exception to this, in an apartment or townhouse in the Medium Density Residential Apex (RM2) Zone, one short-term rental accommodation is permitted in each dwelling unit.

For properties within the ALR, it is proposed to require that the resident of the dwelling is present on the property and residing in the principal dwelling unit during a patron’s stay, to reflect restrictions under the *Agricultural Land Reserve Use Regulation*.

Summary:

In summary, Administration considers the proposed draft amendment bylaws to reflect the preferred direction of permitting short-term rental accommodations in zoning in Electoral Areas “D”, “F” & “I” and is recommending that the bylaws be read a first and second time, and proceed to public hearing.

Financial Implications:

The transition away from temporary use permits (TUPs) to regulate “vacation rentals” in these electoral areas will have a minor impact on the Electoral Area Planning budget (e.g. revenue from development application fees).

In 2024, approximately \$2,500 was collected from TUP application fees for “vacation rental” uses in Electoral Areas “D”, “F” & “I”. This comprised approximately 2.3% of total revenue collected from development application fees (\$107,450) in the Electoral Areas.

NOTE: The majority of 2024 TUP application fees for “vacation rentals” were related to permits issued in Electoral Area “E”.

Communication Strategy:

The proposed bylaw amendments have been notified in accordance with the requirements of the *Local Government Act* as well as the Regional District's Development Procedures Bylaw No. 2500, 2011.

Letters have also been mailed to property owners who hold an active TUP authorizing a vacation rental use.

Alternatives:

1. THAT the Electoral Area Official Community Plan Amendment Bylaw No. 3099, 2025, and the Okanagan Valley Zoning Amendment Bylaw No. 2800.50, 2025, be denied.

Respectfully submitted:

Ben Kent

Ben Kent,
Planner II

Endorsed By:

CG

C. Garrish
Senior Manager of Planning

Endorsed By:

A. Fillion

A. Fillion
Managing Director, Dev. & Infrastructure

Attachments: No. 1 – Agency Referral List

Attachment No. 1 – Agency Referral List

Referrals have been sent to the following agencies as highlighted with a ☒, regarding Amendment Bylaw No. 3099:

MEMBER MUNICIPALITIES			
<input type="checkbox"/>	City of Penticton	<input type="checkbox"/>	Town of Oliver
<input type="checkbox"/>	District of Summerland	<input type="checkbox"/>	Town of Osoyoos
<input type="checkbox"/>	Town of Princeton	<input type="checkbox"/>	Village of Keremeos
FIRST NATIONS			
<input checked="" type="checkbox"/>	Okanagan Nation Alliance (ONA)	<input type="checkbox"/>	Lower Similkameen Indian Band (LSIB)
<input checked="" type="checkbox"/>	Osoyoos Indian Band (OIB)	<input type="checkbox"/>	Upper Similkameen Indian Band (USIB)
<input checked="" type="checkbox"/>	Penticton Indian Band (PIB)		
SCHOOL DISTRICTS			
<input checked="" type="checkbox"/>	School District No. 53 (Areas A, C & D)	<input checked="" type="checkbox"/>	School District No. 67 (Areas D, E, F, I)
<input type="checkbox"/>	School District No. 58 (Area H)		
REGIONAL DISTRICTS			
<input type="checkbox"/>	Central Okanagan Regional District	<input type="checkbox"/>	Kootenay Boundary Regional District
<input type="checkbox"/>	Fraser Valley Regional District	<input type="checkbox"/>	Thompson Nicola Regional District
IRRIGATION & IMPROVEMENT DISTRICTS			
<input type="checkbox"/>	Allison Lake Improvement District	<input type="checkbox"/>	Lakeshore Water Works
<input checked="" type="checkbox"/>	Apex Mountain Resort (utilities)	<input type="checkbox"/>	Lower Nipit Improvement District
<input type="checkbox"/>	Boundary Line Irrigation District	<input type="checkbox"/>	Meadow Valley Irrigation District
<input type="checkbox"/>	Cawston Irrigation District	<input type="checkbox"/>	Osoyoos Irrigation District
<input type="checkbox"/>	Farleigh Lake Water Users Community	<input type="checkbox"/>	Red Wing Resorts (Water System)
<input type="checkbox"/>	Fairview Heights Irrigation District	<input type="checkbox"/>	Rolling Hills Waterworks District
<input type="checkbox"/>	Hedley Improvement District	<input type="checkbox"/>	Similkameen Improvement District
<input checked="" type="checkbox"/>	Kaleden Irrigation District	<input type="checkbox"/>	Skaha Estates Improvement District
<input type="checkbox"/>	Keremeos Irrigation District	<input type="checkbox"/>	Vaseux Lake Improvement District
FIRE DEPARTMENTS			
<input type="checkbox"/>	Anarchist Mountain Volunteer Fire Dept.	<input type="checkbox"/>	Oliver Fire Department
<input type="checkbox"/>	Apex Volunteer Fire Department	<input type="checkbox"/>	Osoyoos Fire Department
<input checked="" type="checkbox"/>	Kaleden Volunteer Fire Department	<input checked="" type="checkbox"/>	Penticton Fire Department
<input type="checkbox"/>	Naramata Volunteer Fire Department	<input type="checkbox"/>	Summerland Fire Department
<input checked="" type="checkbox"/>	OK Falls Volunteer Fire Department	<input checked="" type="checkbox"/>	Willowbrook Volunteer Fire Department
PROVINCIAL MINISTRIES & AGENCIES			
<input checked="" type="checkbox"/>	Agricultural Land Commission (ALC)	<input checked="" type="checkbox"/>	Ministry of Agriculture & Food
<input type="checkbox"/>	Archaeology Branch	<input type="checkbox"/>	Ministry of Energy & Climate Solutions
<input type="checkbox"/>	BC Parks	<input type="checkbox"/>	Ministry of Housing & Municipal Affairs
<input type="checkbox"/>	Integrated Land Management Bureau	<input type="checkbox"/>	Ministry of Infrastructure
<input type="checkbox"/>	Interior Health Authority (IHA)	<input type="checkbox"/>	Ministry of Mining & Critical Minerals
<input type="checkbox"/>	Mountain Resort Branch	<input checked="" type="checkbox"/>	Ministry of Transportation and Transit
		<input type="checkbox"/>	Ministry of Water, Land, and Resource Stewardship
FEDERAL MINISTRIES & AGENCIES			
<input type="checkbox"/>	Canadian Wildlife Services	<input type="checkbox"/>	Fisheries and Oceans Canada
<input type="checkbox"/>	Dominion Radio Astrophysical Observatory (DRAO)	<input type="checkbox"/>	Parks Canada
<input type="checkbox"/>	Environment Canada		
OTHER			
<input type="checkbox"/>	Fortis		

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 3099, 2025

A Bylaw to amend the Electoral Area “D”, “F” & “I” Official Community Plan Bylaws

The REGIONAL BOARD of the Regional District of Okanagan-Similkameen in open meeting assembled, ENACTS as follows:

1. This Bylaw may be cited for all purposes as the “Electoral Area “D”, “F” & “I” Official Community Plan Amendment Bylaw No. 3099, 2025.”

Electoral Area “D”

2. The Electoral Area “D” Official Community Plan Bylaw No. 2603, 2013, is amended by:
 - i) adding a new Section 7.6.16 (Policies) under Section 7.0 (Growth Management) to read as follows:
 - .16 Supports the use of a residential dwelling unit for a short-term rental accommodation use, where:
 - a) it is occurring within the principal residence of the property owner and/or tenant;
 - b) the residential dwelling unit is in the form of a single detached dwelling, secondary suite or accessory dwelling;
 - c) no more than one (1) short-term rental accommodation use is occurring per parcel;
 - d) the maximum occupancy does not exceed eight (8) persons, with an aggregate occupancy of two (2) persons per bedroom within a dwelling unit;
 - e) off-street vehicle parking is provided in accordance with the requirements of the applicable electoral area zoning bylaw; and
 - f) the proposed dwelling unit meets minimum health and safety requirements under the BC Building Code.

- ii) adding a new Section 7.6.17 (Policies) under Section 7.0 (Growth Management) to read as follows:
 - .17 Considers the use of a residential dwelling unit or a building or structure accessory to the residential use of a parcel for the temporary commercial accommodation of paying guests that does not comply with the regulations for a “short-term rental accommodation” use, as established pursuant to the applicable electoral area zoning bylaw, to be a “tourist accommodation” use.
- iii) adding a new Section 7.6.18 (Policies) under Section 7.0 (Growth Management) to read as follows:
 - .18 Discourages the use of a residential dwelling unit for “tourist accommodation” purposes.
- iv) adding a new Section 7.6.19 (Policies) under Section 7.0 (Growth Management) to read as follows:
 - .19 May consider the use of a residential dwelling unit for a “tourist accommodation” purpose through the issuance of a temporary use permit (TUP).
- v) replacing Section 10.3.10 (Policies – General) under Section 10.0 (Rural Holdings) in its entirety with the following:
 - .10 *deleted.*
- vi) replacing Section 11.5 (Policies – Vacation Rentals) under Section 11.0 (Residential) in its entirety with the following:
 - 11.5 *deleted.*
- vii) replacing sub-section 23.1.4 (Objectives) under Section 23.0 (Temporary Use Permits) in its entirety with the following:
 - .4 *deleted.*
- viii) replacing the first sentence of sub-section 23.2.6 (Policies – Temporary Use Permits) under Section 23.0 (Temporary Use Permits) in its entirety with the following:
 - .6 In issuing a Temporary Use Permit for a tourist accommodation use, the Regional District may specify conditions, in addition to those listed under sub-section 23.3.5, including, but not limited to:
- ix) replacing sub-section 23.2.6(e) (Policies – Temporary Use Permits) under Section 23.0 (Temporary Use Permits) in its entirety with the following:
 - e) A maximum occupancy, with an aggregate of two (2) persons per bedroom within a dwelling unit;

- x) replacing sub-section 23.2.6(f) (Policies – Temporary Use Permits) under Section 23.0 (Temporary Use Permits) in its entirety with the following:
 - f) The provision of one (1) parking space for each bedroom available for tourist accommodation use;
- xi) replacing sub-section 23.2.6(g) (Policies – Temporary Use Permits) under Section 23.0 (Temporary Use Permits) in its entirety with the following:
 - g) Prohibiting the use of recreational vehicles or tents on the property or any use of accessory buildings for occupancy purposes;
- xii) replacing sub-section 23.2.6(h) (Policies – Temporary Use Permits) under Section 23.0 (Temporary Use Permits) in its entirety with the following:
 - h) The provision of confirmation from a qualified person that the building(s) to be used meets BC Building Code requirements for health safety; and

Electoral Area “F”

3. The Electoral Area “F” Official Community Plan Bylaw No. 2790, 2018, is amended by:
 - i) adding a new Section 6.5.12 (Policies) under Section 6.0 (Growth Management) to read as follows:

.12 Supports the use of a residential dwelling unit for a short-term rental accommodation use, where:

 - a) it is occurring within the principal residence of the property owner and/or tenant;
 - b) the residential dwelling unit is in the form of a single detached dwelling, secondary suite or accessory dwelling;
 - c) no more than one (1) short-term rental accommodation use is occurring per parcel;
 - d) the maximum occupancy does not exceed eight (8) persons, with an aggregate occupancy of two (2) persons per bedroom within a dwelling unit;
 - e) off-street vehicle parking is provided in accordance with the requirements of the applicable electoral area zoning bylaw; and
 - f) the proposed dwelling unit meets minimum health and safety requirements under the BC Building Code.
 - ii) adding a new Section 6.5.13 (Policies) under Section 6.0 (Growth Management) to read as follows:

- .13 Considers the use of a residential dwelling unit or a building or structure accessory to the residential use of a parcel for the temporary commercial accommodation of paying guests that does not comply with the regulations for a “short-term rental accommodation” use, as established pursuant to the applicable electoral area zoning bylaw, to be a “tourist accommodation” use.
- iii) adding a new Section 6.5.14 (Policies) under Section 6.0 (Growth Management) to read as follows:
 - .14 Discourages the use of a residential dwelling unit for “tourist accommodation” purposes.
- iv) adding a new Section 6.5.15 (Policies) under Section 6.0 (Growth Management) to read as follows:
 - .15 May consider the use of a residential dwelling unit for a “tourist accommodation” purpose through the issuance of a temporary use permit (TUP).
- v) replacing Section 11.7 (Policies – Vacation Rentals) under Section 11.0 (Residential) in its entirety with the following:
 - 11.7 *deleted.*
- vi) replacing sub-section 22.2.4 (Objectives) under Section 22.0 (Temporary Use Permits) in its entirety with the following:
 - .4 *deleted.*
- vii) replacing the first sentence of sub-section 22.3.6 (Policies – Temporary Use Permits) under Section 22.0 (Temporary Use Permits) in its entirety with the following:
 - .6 In issuing a Temporary Use Permit for a tourist accommodation use, the Regional District may specify conditions, in addition to those listed under sub-section 22.3.5, including, but not limited to:
- viii) replacing sub-section 22.3.6(e) (Policies – Temporary Use Permits) under Section 22.0 (Temporary Use Permits) in its entirety with the following:
 - e) a maximum occupancy, with an aggregate of two (2) persons per bedroom within a dwelling unit;
- ix) replacing sub-section 22.3.6(f) (Policies – Temporary Use Permits) under Section 22.0 (Temporary Use Permits) in its entirety with the following:
 - f) the provision of one (1) parking space for each bedroom available for tourist accommodation use;

- x) replacing sub-section 22.3.6(g) (Policies – Temporary Use Permits) under Section 22.0 (Temporary Use Permits) in its entirety with the following:
 - g) prohibiting the use of recreational vehicles or tents on the property or any use of accessory buildings for occupancy purposes;
- xi) replacing sub-section 22.3.6(h) (Policies – Temporary Use Permits) under Section 22.0 (Temporary Use Permits) in its entirety with the following:
 - h) the provision of confirmation from a qualified person that the building(s) to be used meets BC Building Code requirements for health safety; and

Electoral Area “I”

- 4. The Electoral Area “I” Official Community Plan Bylaw No. 2683, 2016, is amended by:
 - i) adding a new Section 6.5.14 (Policies) under Section 6.0 (Growth Management) to read as follows:
 - .14 Supports the use of a residential dwelling unit for a short-term rental accommodation use, where:
 - a) it is occurring within the principal residence of the property owner and/or tenant;
 - b) the residential dwelling unit is in the form of a single detached dwelling, secondary suite or accessory dwelling;
 - c) no more than one (1) short-term rental accommodation use is occurring per parcel;
 - d) the maximum occupancy does not exceed eight (8) persons, with an aggregate occupancy of two (2) persons per bedroom within a dwelling unit;
 - e) off-street vehicle parking is provided in accordance with the requirements of the applicable electoral area zoning bylaw; and
 - f) the proposed dwelling unit meets minimum health and safety requirements under the BC Building Code.
 - ii) adding a new Section 6.5.15 (Policies) under Section 6.0 (Growth Management) to read as follows:
 - .15 Considers the use of a residential dwelling unit or a building or structure accessory to the residential use of a parcel for the temporary commercial accommodation of paying guests that does not comply with the regulations for a “short-term rental accommodation” use, as established pursuant to the applicable electoral area zoning bylaw, to be a “tourist accommodation” use.

- iii) adding a new Section 6.5.16 (Policies) under Section 6.0 (Growth Management) to read as follows:
 - .16 Discourages the use of a residential dwelling unit for “tourist accommodation” purposes.
- iv) adding a new Section 6.5.17 (Policies) under Section 6.0 (Growth Management) to read as follows:
 - .17 May consider the use of a residential dwelling unit for a “tourist accommodation” purpose through the issuance of a temporary use permit (TUP).
- v) replacing Section 11.7 (Policies – Vacation Rentals) under Section 11.0 (Residential) in its entirety with the following:
 - 11.7 *deleted*.
- vi) replacing sub-section 23.2.4 (Objectives) under Section 22.0 (Temporary Use Permits) in its entirety with the following:
 - .4 *deleted*.
- vii) replacing the first sentence of sub-section 23.3.6 (Policies – Temporary Use Permits) under Section 23.0 (Temporary Use Permits) in its entirety with the following:
 - .6 In issuing a Temporary Use Permit for a tourist accommodation use, the Regional District may specify conditions, in addition to those listed under sub-section 23.3.5, including, but not limited to:
- viii) replacing sub-section 23.3.6(e) (Policies – Temporary Use Permits) under Section 23.0 (Temporary Use Permits) in its entirety with the following:
 - e) a maximum occupancy, with an aggregate of two (2) persons per bedroom within a dwelling unit;
- ix) replacing sub-section 23.3.6(f) (Policies – Temporary Use Permits) under Section 23.0 (Temporary Use Permits) in its entirety with the following:
 - f) the provision of one (1) parking space for each bedroom available for tourist accommodation use;
- x) replacing sub-section 23.3.6(g) (Policies – Temporary Use Permits) under Section 23.0 (Temporary Use Permits) in its entirety with the following:
 - g) prohibiting the use of recreational vehicles or tents on the property or any use of accessory buildings for occupancy purposes;

xi) replacing sub-section 23.3.6(h) (Policies – Temporary Use Permits) under Section 23.0 (Temporary Use Permits) in its entirety with the following:

h) the provision of confirmation from a qualified person that the building(s) to be used meets BC Building Code requirements for health safety; and

READ A FIRST AND SECOND TIME this ____ day of _____, 2025.

PUBLIC HEARING held on this ____ day of _____, 2025.

READ A THIRD TIME this ____ day of _____, 2025.

ADOPTED this this ____ day of _____, 2025.

Board Chair

Corporate Officer

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 2800.50, 2025

A Bylaw to amend the Electoral Area Zoning Bylaws

The REGIONAL BOARD of the Regional District of Okanagan-Similkameen in open meeting assembled, ENACTS as follows:

1. This Bylaw may be cited for all purposes as the “Electoral Area Zoning Amendment Bylaw No. 2800.50, 2025.”
2. The “Regional District of Okanagan-Similkameen Okanagan Valley Zoning Bylaw No. 2800, 2022” is amended by:
 - i) deleting the definitions of “bed and breakfast operation” and “vacation rental” under Section 4.0 (Definitions).
 - ii) replacing the definition of “residential” under Section 4.0 (Definitions) in its entirety with the following:

“**residential**” means the occupancy or use of a *dwelling unit* for the permanent domicile of a person or persons; or the occasional or seasonal occupancy of a *dwelling unit* as a dwelling by an owner who has a permanent domicile elsewhere or by non-paying guests of such an owner, but excludes *short-term rental accommodation*;
 - iii) adding a new definition of “short-term rental accommodation” under Section 4.0 (Definitions) to read as follows:

“**short-term rental accommodation**” means the renting of a dwelling unit by its owner to members of the public for temporary accommodation for a period of less than 30 consecutive days for each patron, and may include the provision of meals for those persons using the sleeping accommodations;

- iv) replacing the definition of “tourist accommodation” under Section 4.0 (Definitions) in its entirety with the following:

“tourist accommodation” means a *building* or *buildings* providing temporary accommodation for the travelling public, such as *tourist cabins*, lodges, *motels*, *hotels*, inns, or hostels, which may include common public facilities, such as an *eating and drinking establishment*, gift shop; personal services, or spa; but shall exclude *short-term rental accommodation*, *recreational vehicles*, park model trailers and *mobile homes*;

- v) replacing Section 7.4 (Bed and Breakfast Operations) under Section 7.0 (Specific Use Regulations) to read as follows:

7.4 ~~deleted.~~

- vi) replacing Section 7.11 (Vacation Rentals) under Section 7.0 (Specific Use Regulations) in its entirety with the following:

7.11 Short-Term Rental Accommodations

The following regulations apply to *short-term rental accommodation* uses where permitted as a use in this Bylaw:

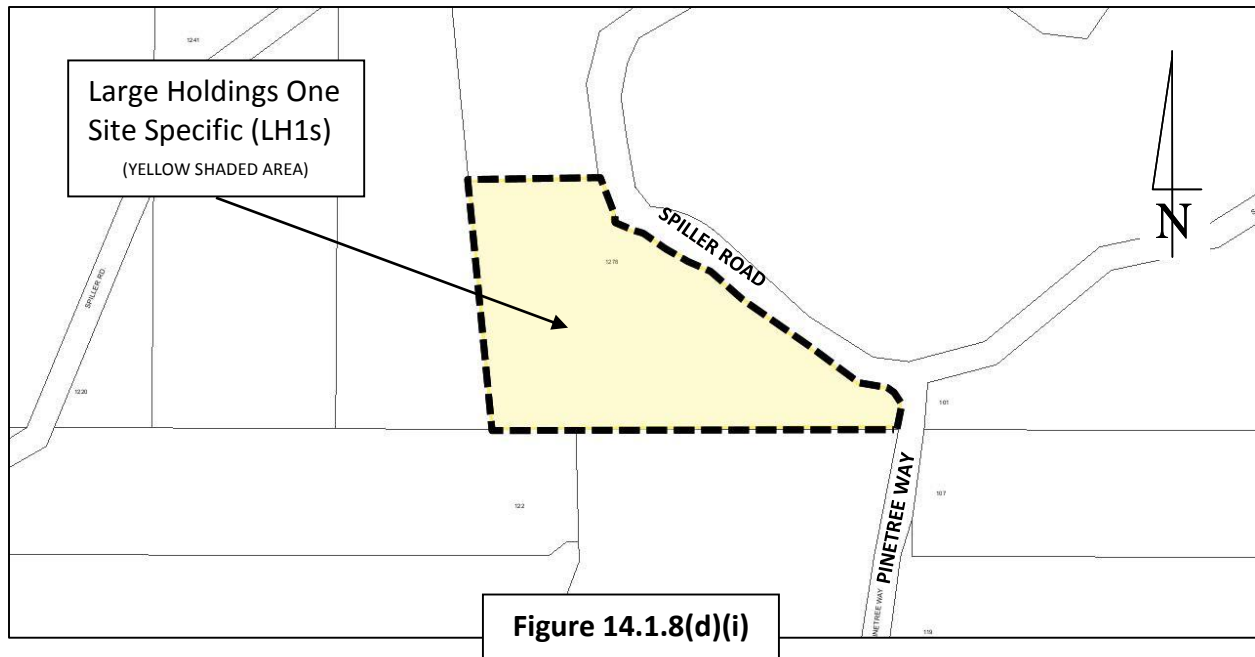
- .1 except in the case of an *apartment building* or *townhouse* in the RM2 Zone, no more than one (1) *dwelling unit* on a *parcel* may be used for *short-term rental accommodation*;
- .2 a *short-term rental accommodation* use is to be located within a *dwelling unit*;
- .3 no more than eight (8) patrons shall be accommodated within the *dwelling unit*;
- .4 despite Section 7.11.4, for *parcels* situated within the Agricultural Land Reserve (ALR), a *short-term rental accommodation* use is permitted only to the extent that it is consistent with applicable provincial legislation or an approval from the Agricultural Land Commission (ALC) has been granted for such a *short-term rental accommodation* use; and
- .5 in Electoral Areas “A”, “C” and “E”, persons operating a *short-term rental accommodation* must be present and residing in the same *dwelling unit* as a patron during the patron’s stay.

- vii) replacing the first sentence of Section 9.4.1 (Residential Signage) under Section 9.0 (Signage Regulations) in its entirety with the following:

- .1 The following regulations apply to all *signs* advertising a *home industry*, *home occupation* or *short-term rental accommodation* use:

- viii) replacing the reference to “bed and breakfast operation” with “short-term rental accommodation” at Table 11.2 (Required Off-Street Vehicle Parking Spaces) under Section 11.0 (Vehicle Parking and Loading Regulations).
- ix) replacing Section 11.3.6 (Design Standards for Off-Street Vehicle Parking and Loading Areas) under Section 11.0 (Vehicle Parking and Loading Regulations) in its entirety with the following:
 - .6 Parking spaces for a *single detached dwelling, home occupation or short-term rental accommodation* use may be arranged in tandem such that one space is located behind the other space with a common or shared point of access to a *highway*.
- x) replacing section 12.1.1(m) (Permitted Uses – RA Zone) under Section 12.1 (Resource Area (RA) Zone) in its entirety with the following:
 - m) *deleted*.
- xi) adding a new section 12.1.1(t) (Permitted Uses – RA Zone) under Section 12.1 (Resource Area (RA) Zone) to read as follows:
 - t) *short-term rental accommodation*, subject to Section 7.11.
- xii) replacing section 13.1.1(i) (Permitted Uses – AG1 Zone) under Section 13.1 (Agriculture One (AG1) Zone) in its entirety with the following:
 - i) *deleted*.
- xiii) adding a new section 13.1.1(p) (Permitted Uses – AG1 Zone) under Section 13.1 (Agriculture One (AG1) Zone) to read as follows:
 - p) *short-term rental accommodation*, subject to Section 7.11.
- xiv) replacing section 13.2.1(i) (Permitted Uses – AG2 Zone) under Section 13.2 (Agriculture Two (AG2) Zone) in its entirety with the following:
 - i) *deleted*.
- xv) adding a new section 13.2.1(p) (Permitted Uses – AG2 Zone) under Section 13.2 (Agriculture Two (AG2) Zone) to read as follows:
 - p) *short-term rental accommodation*, subject to Section 7.11.
- xvi) replacing section 13.3.1(i) (Permitted Uses – AG3 Zone) under Section 13.3 (Agriculture Three (AG3) Zone) in its entirety with the following:
 - i) *deleted*.

- xvii) adding a new section 13.3.1(p) (Permitted Uses – AG3 Zone) under Section 13.3 (Agriculture Three (AG3) Zone) to read as follows:
 - p) *short-term rental accommodation*, subject to Section 7.11.
- xviii) replacing section 14.1.1(g) (Permitted Uses – LH1 Zone) under Section 14.1 (Large Holdings One (LH1) Zone) in its entirety with the following:
 - g) *deleted*.
- xix) adding a new section 14.1.1(n) (Permitted Uses – LH1 Zone) under Section 14.1 (Large Holdings One (LH1) Zone) to read as follows:
 - n) *short-term rental accommodation*, subject to Section 7.11.
- xx) replacing sub-section 14.1.8(a)(i)(3)(b) (Permitted Uses – LH1s Regulations) under sub-section 14.1.8 (Large Holdings One Site Specific (LH1s) Regulations – Electoral Area “A”) in its entirety with the following:
 - b) *deleted*.
- xxi) adding a new section 14.1.8(a)(i)(3)(e) (Permitted Uses – LH1s Regulations) under sub-section 14.1.8 (Large Holdings One Site Specific (LH1s) Regulations – Electoral Area “A”) to read as follows:
 - e) *short-term rental accommodation*, subject to Section 7.11.
- xxii) replacing section 14.1.8(d)(i) (Permitted Uses – LH1s Regulations) under Section 14.1 (Large Holdings One Site Specific (LH1s) Regulations – Electoral Area “E”) in its entirety with the following:
 - i) in the case of land described as Lot 2, Plan KAP86176, District Lot 2551, SDYD (1278 Spiller Road), and shown hatched on Figure 14.1.8(d)(i):
 - .1 the following *accessory use* shall be permitted on the land in addition to the permitted uses listed in Section 10.3.1:
 - a) *short-term rental accommodation*, subject to the following regulations:
 - i) the maximum number of *dwelling units* that may be used for a *short-term rental accommodation* use shall not exceed three (3); and
 - ii) no more than six (6) patrons shall be accommodated within each *dwelling unit* used for a *short-term rental accommodation* use.



xxiii) replacing section 14.2.1(h) (Permitted Uses – LH2 Zone) under Section 14.2 (Large Holdings Two (LH2) Zone) in its entirety with the following:

h) *deleted.*

xxiv) adding a new section 14.2.1(o) (Permitted Uses – LH2 Zone) under Section 14.2 (Large Holdings Two (LH2) Zone) to read as follows:

o) *short-term rental accommodation*, subject to Section 7.11.

xxv) replacing section 15.1.1(d) (Permitted Uses – SH1 Zone) under Section 15.1 (Small Holdings One (SH1) Zone) in its entirety with the following:

d) *deleted.*

xxvi) adding a new section 15.1.1(g) (Permitted Uses – SH1 Zone) under Section 15.1 (Small Holdings One (SH1) Zone) to read as follows:

g) *short-term rental accommodation*, subject to Section 7.11.

xxvii) replacing section 15.2.1(e) (Permitted Uses – SH2 Zone) under Section 15.2 (Small Holdings Two (SH2) Zone) in its entirety with the following:

e) *deleted.*

xxviii) adding a new section 15.2.1(h) (Permitted Uses – SH2 Zone) under Section 15.2 (Small Holdings Two (SH2) Zone) to read as follows:

- h) *short-term rental accommodation*, subject to Section 7.11.
- xxix) replacing section 15.3.1(e) (Permitted Uses – SH3 Zone) under Section 15.3 (Small Holdings Three (SH3) Zone) in its entirety with the following:
 - e) *deleted*.
- xxx) adding a new section 15.3.1(h) (Permitted Uses – SH3 Zone) under Section 15.3 (Small Holdings Three (SH3) Zone) to read as follows:
 - h) *short-term rental accommodation*, subject to Section 7.11.
- xxxi) replacing section 15.4.1(e) (Permitted Uses – SH4 Zone) under Section 15.4 (Small Holdings Four (SH4) Zone) in its entirety with the following:
 - e) *deleted*.
- xxxii) adding a new section 15.4.1(i) (Permitted Uses – SH4 Zone) under Section 15.4 (Small Holdings Four (SH4) Zone) to read as follows:
 - i) *short-term rental accommodation*, subject to Section 7.11.
- xxxiii) replacing section 15.5.1(d) (Permitted Uses – SH5 Zone) under Section 15.5 (Small Holdings West Bench (SH5) Zone) in its entirety with the following:
 - d) *deleted*.
- xxxiv) adding a new section 15.5.1(f) (Permitted Uses – SH5 Zone) under Section 15.5 (Small Holdings West Bench (SH5) Zone) to read as follows:
 - f) *short-term rental accommodation*, subject to Section 7.11.
- xxxv) replacing section 15.6.1(c) (Permitted Uses – SH6 Zone) under Section 15.5 (Small Holdings Faulder (SH6) Zone) in its entirety with the following:
 - c) *deleted*.
- xxxvi) adding a new section 15.6.1(e) (Permitted Uses – SH6 Zone) under Section 15.6 (Small Holdings Faulder (SH6) Zone) to read as follows:
 - e) *short-term rental accommodation*, subject to Section 7.11.
- xxxvii) replacing section 16.1.1(c) (Permitted Uses – RS1 Zone) under Section 16.1 (Low Density Residential One (RS1) Zone) in its entirety with the following:
 - c) *deleted*.

- xxxviii) adding a new section 16.1.1(e) (Permitted Uses – RS1 Zone) under Section 16.1 (Low Density Residential One (RS1) Zone) to read as follows:
- e) *short-term rental accommodation*, subject to Section 7.11.
- xxxix) replacing section 16.2.1(d) (Permitted Uses – RS2 Zone) under Section 16.2 (Low Density Residential Two (RS2) Zone) in its entirety with the following:
- d) *deleted*.
- xl) adding a new section 16.2.1(g) (Permitted Uses – RS2 Zone) under Section 16.2 (Low Density Residential Two (RS2) Zone) to read as follows:
- g) *short-term rental accommodation*, subject to Section 7.11.
- xli) replacing section 16.3.1(d) (Permitted Uses – RS3 Zone) under Section 16.3 (Low Density Residential Three (RS3) Zone) in its entirety with the following:
- d) *deleted*.
- xl ii) adding a new section 16.3.1(g) (Permitted Uses – RS3 Zone) under Section 16.2 (Low Density Residential Three (RS3) Zone) to read as follows:
- g) *short-term rental accommodation*, subject to Section 7.11.
- xl iii) replacing section 16.4.1(b) (Permitted Uses – RS4 Zone) under Section 16.4 (Low Density Residential Apex (RS4) Zone) in its entirety with the following:
- b) *short-term rental accommodation*, subject to Section 7.11;
- xl iv) replacing section 16.4.1(e) (Permitted Uses – RS4 Zone) under Section 16.4 (Low Density Residential Apex (RS4) Zone) in its entirety with the following:
- e) *deleted*.
- xl v) replacing section 16.5.1(c) (Permitted Uses – RS5 Zone) under Section 16.5 (Low Density Residential West Bench (RS5) Zone) in its entirety with the following:
- c) *deleted*.
- xl vi) adding a new section 16.5.1(e) (Permitted Uses – RS5 Zone) under Section 16.5 (Low Density Residential West Bench (RS5) Zone) to read as follows:
- e) *short-term rental accommodation*, subject to Section 7.11.

- xlvi) replacing section 16.7.1(c) (Permitted Uses – RD2 Zone) under Section 16.7 (Low Density Residential Apex (RD2) Zone) in its entirety with the following:
 - c) *short-term rental accommodation*, subject to Section 7.11;
- xlvi) replacing section 16.7.1(e) (Permitted Uses – RD2 Zone) under Section 16.7 (Low Density Residential Apex (RD2) Zone) in its entirety with the following:
 - e) *deleted*.
- xlii) replacing section 16.7.10(a)(ii) (Site Specific Low Density Residential Apex Duplex – RD2s Zone) under Section 16.7 (Low Density Residential Apex Duplex (RD2) Zone) in its entirety with the following:
 - ii) despite Section 7.11 (Short-Term Rental Accommodations), no more than 16 patrons, with an aggregate occupancy of eight (8) patrons per *dwelling unit* (principal and *secondary suite*) shall be accommodated per strata *parcel* as part of a *short-term rental accommodation* use.
- l) replacing section 17.2.1(c) (Permitted Uses – RM2 Zone) under Section 17.2 (Medium Density Residential Apex (RM2) Zone) in its entirety with the following:
 - c) *short-term rental accommodation*, subject to Section 7.11.
- li) replacing section 18.1.1(q) (Permitted Uses – OFTC Zone) under Section 18.1 (Okanagan Falls Town Centre (OFTC) Zone) in its entirety with the following:
 - q) *deleted*.
- lii) adding a new section 18.1.1(s) (Permitted Uses – OFTC Zone) under Section 18.1 (Okanagan Falls Town Centre (OFTC) Zone) to read as follows:
 - s) *short-term rental accommodation*, subject to Section 7.11.
- liii) replacing section 18.2.1(r) (Permitted Uses – NVC Zone) under Section 18.2 (Naramata Village Centre (NVC) Zone) in its entirety with the following:
 - r) *deleted*.
- liv) adding a new section 18.2.1(t) (Permitted Uses – NVC Zone) under Section 18.2 (Naramata Village Centre (NVC) Zone) to read as follows:
 - t) *short-term rental accommodation*, subject to Section 7.11.
- lv) replacing section 18.3.1(k) (Permitted Uses – AMV Zone) under Section 18.3 (Apex Mountain Village (AMV) Zone) in its entirety with the following:
 - k) *short-term rental accommodation*, subject to Section 7.11.

- lvi) replacing section 18.4.1(l) (Permitted Uses – TLV Zone) under Section 18.4 (Twin Lakes Village (TLV) Zone) in its entirety with the following:
 - l) *short-term rental accommodation*, subject to Section 7.11.
- lvii) replacing section 19.2.1(l) (Permitted Uses – C2 Zone) under Section 19.2 (Highway Commercial (C2) Zone) in its entirety with the following:
 - l) *deleted*.
- lviii) adding a new section 19.2.1(o) (Permitted Uses – C2 Zone) under Section 19.2 (Highway Commercial (C2) Zone) to read as follows:
 - o) *short-term rental accommodation*, subject to Section 7.11.
- lix) replacing sub-section 21.1.8(c)(i)(1)(a) (Permitted Uses – I1s Regulations) under sub-section 21.1.8 (General Industrial Site Specific (I1s) Regulations – Electoral Area “D”) in its entirety with the following:
 - a) *deleted*.
- lx) adding a new section 21.1.8(c)(i)(1)(d) (Permitted Uses – I1s Regulations) under sub-section 21.1.8 (General Industrial Site Specific (I1s) Regulations – Electoral Area “D”) to read as follows:
 - d) *short-term rental accommodation*, subject to Section 7.11.
- lxi) replacing section 24.2.6(c) (Permitted Uses for Share Lots – CD2 Zone) under Section 24.2 (Sunset Acres Comprehensive Development (CD2) Zone) in its entirety with the following:
 - c) *deleted*.
- lxii) adding a new section 24.2.6(f) (Permitted Uses for Share Lots – CD2 Zone) under Section 24.2 (Sunset Acres Comprehensive Development (CD2) Zone) to read as follows:
 - f) *short-term rental accommodation*, subject to Section 7.11.
- lxiii) replacing sub-section 24.3.4(d) (Permitted Uses – CD4 Regulations) under Section 24.3 (Twin Lake Acres Comprehensive Development (CD4) Zone) in its entirety with the following:
 - d) *deleted*.

- lxiv) adding a new sub-section 24.3.4(f) (Permitted Uses – CD4 Regulations) under Section 24.3 (Twin Lake Acres Comprehensive Development (CD4) Zone) to read as follows:
 - f) *short-term rental accommodation*, subject to Section 7.11.
- lxv) replacing sub-section 24.4.4(b) (Permitted Uses – CD5 Regulations) under Section 24.4 (Maple Street Comprehensive Development (CD5) Zone) in its entirety with the following:
 - b) *deleted*.
- lxvi) adding a new sub-section 24.4.4(e) (Permitted Uses – CD5 Regulations) under Section 24.4 (Maple Street Comprehensive Development (CD5) Zone) to read as follows:
 - e) *short-term rental accommodation*, subject to Section 7.11.
- lxvii) replacing sub-section 24.5.4(c) (Permitted Uses – CD7 Regulations) under Section 24.5 (Lombardy Bay Estates Comprehensive Development (CD7) Zone) in its entirety with the following:
 - c) *deleted*.
- lxviii) adding a new sub-section 24.5.4(e) (Permitted Uses – CD7 Regulations) under Section 24.5 (Lombardy Bay Estates Comprehensive Development (CD7) Zone) to read as follows:
 - e) *short-term rental accommodation*, subject to Section 7.11.
- lxix) replacing sub-section 24.6.4(e) (Permitted Uses – CD8 Regulations) under Section 24.6 (Chutes End Comprehensive Development (CD8) Zone) in its entirety with the following:
 - e) *short-term rental accommodation*, subject to Section 7.11.
- lxx) replacing sub-section 24.6.4(g) (Permitted Uses – CD8 Regulations) under Section 24.6 (Chutes End Comprehensive Development (CD8) Zone) in its entirety with the following:
 - g) *deleted*.
- lxxi) replacing sub-section 24.7.4(e) (Permitted Uses – CD9 Regulations) under Section 24.7 (Eagle’s Rock Comprehensive Development (CD9) Zone) in its entirety with the following:
 - e) *deleted*.

lxxii) adding a new sub-section 24.7.4(h) (Permitted Uses – CD9 Regulations) under Section 24.7 (Eagle’s Rock Comprehensive Development (CD9) Zone) to read as follows:

h) *short-term rental accommodation*, subject to Section 7.11.

lxxiii) replacing sub-section 24.8.4(h) (Permitted Uses – CD10 Regulations) under Section 24.8 (Eastside Road South Comprehensive Development (CD10) Zone) in its entirety with the following:

h) *deleted*.

lxxiv) adding a new sub-section 24.8.4(k) (Permitted Uses – CD10 Regulations) under Section 24.8 (Eastside Road South Comprehensive Development (CD10) Zone) to read as follows:

k) *short-term rental accommodation*, subject to Section 7.11.

lxxv) replacing sub-section 24.9.4(e) (Permitted Uses – CD11 Regulations) under Section 24.8 (Eastside Road North Comprehensive Development (CD11) Zone) in its entirety with the following:

e) *deleted*.

lxxvi) adding a new sub-section 24.9.4(h) (Permitted Uses – CD11 Regulations) under Section 24.8 (Eastside Road North Comprehensive Development (CD11) Zone) to read as follows:

h) *short-term rental accommodation*, subject to Section 7.11.

READ A FIRST AND SECOND TIME this ____ day of _____, 2025.

PUBLIC HEARING held on this ____ day of _____, 2025.

READ A THIRD TIME this ____ day of _____, 2025.

I hereby certify the foregoing to be a true and correct copy of the “Electoral Area Zoning Amendment Bylaw No. 2800.50, 2025”, as read a Third time by the Regional Board on this ____ day of _____, 2025.

Dated at Penticton, BC this ____ day of _____, 2025.

Corporate Officer

Approved pursuant to Section 52(3) of the *Transportation Act* this ____ day of _____, 2025.

For the Minister of Transportation & Infrastructure

ADOPTED this ____ day of _____, 2025.

Board Chair

Corporate Officer



Penticton Indian Band
Natural Resources Department
841 Westhills Drive | Penticton, B.C.
V2A 0E8
Referrals@pib.ca | www.pib.ca
Telephone: 250-492-0411
Fax: 250-493-2882

L-250203

:

X2024.017-ZONE

Short Term Rental Accommodations - Electoral Areas D, F & I.

Regional District of Okanagan Similkameen

4-Feb-2025 14:02 PST

WITHOUT PREJUDICE

Attention: Evelyn Reichert

RE: 40 (forty) day extension

Thank you for the above application that was received on 3-Feb-2025.

This letter is to inform you that due to current levels of internal capacity, we are unable to review your referral in your proposed timeline. With additional time, snpink'tn (Penticton Indian Band) will be able to ensure that an informed review process will occur. We are setting the new timeline to be 40 days from the existing timeline.

syilx (Okanagan Nation) Title includes snpink'tn right to proactively use and manage our resources. In Tsilhqot'in, the Supreme Court of Canada emphasizes the need to seek the consent of the title-holding Aboriginal group, and warns, without consent for a project, the proponent risks having the project cancelled. The obligation to seek free, prior and informed consent is further required by the United Nations Declaration on the Rights of Indigenous People (UNDRIP). UNDRIP requires that Indigenous peoples shall be consulted and cooperated with in good faith in order to obtain their free and informed consent prior to the approval of



Penticton Indian Band
Natural Resources Department
841 Westhills Drive | Penticton, B.C.
V2A 0E8
Referrals@pib.ca | www.pib.ca
Telephone: 250-492-0411
Fax: 250-493-2882

any project affecting their lands or territories and other resources, particularly in connection with the development, utilization or exploitation of mineral, water or other resources.

Please note that not receiving a response regarding a referral from snpink'tn in the pre-application, current or post-application stage does not imply our support for the project.

I appreciate your co-operation.

limlæmt,

Maryssa Bonneau
Referrals Coordinator
snpink'tn (Penticton Indian Band)
Natural Resources
email: mbonneau@pib.ca
office: 250-492-0411
cell: 250-486-3241
address: 841 Westhills Drive
Penticton, British Columbia
Canada V2A 0E8

RESPONSE SUMMARY

AMENDMENT BYLAW NOS. 3099 & 2800.50

- ☐ Approval Recommended for Reasons Outlined Below
- ☒ Interests Unaffected by Bylaw
- ☐ Approval Recommended Subject to Conditions Below
- ☐ Approval Not Recommended Due to Reasons Outlined Below

Zoning Amendment Bylaws No 3099 & 2800.50; File: X2024.017-ZONE

Our interests are unaffected by the zoning changes, however:

The Kaleden Irrigation District requests that for billing purposes, we receive a listing semi-annually of the short-term rental and Air BnB licenses issued within Area I, or a copy of each license as they're issued.

Thank-you

Signature: Cheryl E. Halla

Signed By: Cheryl E. Halla

Agency: Kaleden Irrigation District

Title: Financial/Corporate Administrator

Date: March 3, 2025



March 6, 2025

File: 0280-30

Local Government File: X2024.017-ZONE and X2024.018-Zone

Ben Kent, Planner II

Regional District of Okanagan-Similkameen

Via Email: planning@rdos.bc.ca

Dear Ben Kent:

Re: Short Term Rental Review

Thank you for providing B.C. Ministry of Agriculture and Food (Ministry) staff the opportunity to comment on the draft OCP and Zoning amendments to change how short-term rentals are regulated in Electoral Areas "A", "C", "D", "E", "F" and "I". Ministry staff support the RDOS in regulating short-term rentals in the ALR through bylaws, business licences and short-term rental permits rather than the Temporary Use Permits used previously and have the following comments and suggestions:

- The new bylaws should be consistent with provincial direction on Short Term Vacation Rentals and the *Agricultural Land Commission Act* and Regulations.
- We understand that previously the Temporary Use Permits had to be posted on the premises and for properties within the ALR, contained language notifying guests that they were staying in a farming area and may experience "normal farm practices" as a result. Ministry staff recommend that this be carried forward and used in this new regulatory scheme as well. The business licence or short-term rental permit should be posted on site and we suggest the following language:
 - *Please be advised that you are staying within an active agricultural area that is commonly associated with noise from farm operations, farm odours, chemical spray and dust at various times of the day.*

Please contact Ministry staff if you have any questions regarding the above comments.

Sincerely,

Ministry of Agriculture and Food

Strengthening Farming Program
Corporate Policy and Priorities Branch

Mailing Address:
2501 14th Ave
Vernon BC V1T 8Z1

Telephone: 1-888-221-7141
Web Address: <http://gov.bc.ca/aff>



Alison Fox, P.Ag.
Land Use Agrologist
Ministry of Agriculture, Food
and Fisheries
Alison.Fox@gov.bc.ca
(778) 666-0566

Email copy: Lindsay Hainstock, Regional Agrologist, B.C. Ministry of Agriculture and Food,
Lindsay.Hainstock@gov.bc.ca

Claire Buchanan, ALC Regional Planner, ALC.Referrals@gov.bc.ca



**DEVELOPMENT SERVICES
PRELIMINARY BYLAW
COMMUNICATION**

Your File #: X2024.017-ZONE
(3099 & 2800.50)

eDAS File #: 2025-00586

Date: February 6, 2025

Regional District Okanagan Similkameen
101 Martin Street
Penticton, BC V2A 5J9

Attention: Lauri Feindell, Planning Secretary

**Re: Proposed Bylaw 2800.50, 2025 for:
Amendments to the Okanagan Valley Zoning Bylaw in relation to the
regulation and permitting of short-term rental accommodations (e.g.
"vacation rentals" and "bed and breakfast operations").**

Preliminary Approval is granted for the rezoning for one year pursuant to section 52(3)(a) of the *Transportation Act*.

If you have any questions please feel free to call Penticton Development Services at (250) 712-3660.

Yours truly,

Rob Bitte
Development Officer

Local District Address

Penticton Area Office

102 Industrial Place
Penticton, BC V2A 7C8
Canada

Phone: (250) 712-3660 Fax: (250) 490-2231

ADMINISTRATIVE REPORT



TO: Board of Directors

FROM: J. Zaffino, Chief Administrative Officer

DATE: March 20, 2025

RE: Short Term Rentals – Electoral Area “A”, “C” & “E” (X2024.018-ZONE)

Administrative Recommendation:

THAT the Official Community Plan Amendment Bylaw No. 3101, 2025; CAO Delegation Amendment Bylaw No. 3033.02, 2025; and Development Procedures Amendment Bylaw No. 2500.36, 2025, be read a first and second time;

AND THAT the Official Community Plan Amendment Bylaw No. 3101, 2025, proceed to public hearing;

AND THAT the Board of Directors considers the process, as outlined in this report from the Chief Administrative Officer dated March 20, 2025, to be appropriate consultation for the purpose of Section 475 of the *Local Government Act*;

AND THAT, in accordance with Section 477 of the *Local Government Act*, the Board of Directors has considered Amendment Bylaw No. 3099, 2025, in conjunction with its Financial and applicable Waste Management Plans;

AND THAT the holding of a public hearing be scheduled for the Regional District Board meeting of April 3, 2025;

AND THAT staff give notice of the public hearing in accordance with the requirements of the *Local Government Act*.

Purpose:

The purpose of this report is to introduce land use bylaw amendments and other related bylaw amendments to facilitate the regulation of short-term rental accommodations (e.g. e.g. “vacation rental” and “bed and breakfast operation” uses) in Electoral Areas “A”, “C” and “E”.

Background:

At its meeting of July 25, 2024, the Planning and Development (P&D) Committee of the Board considered three (3) options pertaining to the regulation of short-terms rental accommodations:

- 1) Status Quo (approve through the issuance of TUPs);
- 2) Permit “Short-Term Rental Accommodations” in zoning; or
- 3) Explore the implementation of a new “Short-Term Rental (STR) Permit”.

At this same meeting, Administration further committed to meet individually with Electoral Area Directors to confirm their preferred option (listed above) for regulating short-term rental accommodations in their electoral areas.

It is Administration's understanding that the preferred approach to the regulation of short-term rental accommodations in Electoral Areas "A", "C" & "E" is through the implementation of a new "Short-Term Rental (STR) Permit" and, in the case of Areas "A" and "E", that this be augmented by the issuance of a business licence for such uses.

At its meeting of December 19, 2024, the Planning and Development (P&D) Committee of the Board considered draft amendment bylaws corresponding to Option No. 2 for Areas "A" & "C" and resolved that "Official Community Plan Amendment Bylaw No. 3099, and Okanagan Valley Zoning Amendment Bylaw No. 2800.50 be initiated".

Referrals:

Approval from the Ministry of Transportation and Transport (MoTT) is not required prior to adoption as the proposed amendments involve lands beyond 800 metres of a controlled access highway (i.e. Highway 97 & 3).

Pursuant to Section 476 of the *Local Government Act*, the Regional District must consult with the relevant School District when proposing to amend an OCP for an area that includes the whole or any part of that School District. In this instance, School District No. 53 / 67 have been made aware of the proposed amendment bylaw.

Pursuant to Section 477 of the *Local Government Act*, after first reading the Regional Board must consider the proposed OCP amendment in conjunction with Regional District's current financial and waste management plans. The proposed OCP amendment has been reviewed by the Solid Waste Department and Finance Department, and it has been determined that the proposed bylaw is consistent with RDOS's current waste management plan and financial plan.

Pursuant to Section 475 of the *Local Government Act*, the Regional District must consult with the Agricultural Land Commission (ALC) when proposing to amend an OCP which might affect agricultural land. Both the ALC and the Ministry of Agriculture have been made aware of the proposed amendment bylaws.

Public Process:

On March 5, 2025, a Public Information Meeting (PIM) was held online via Webex and was attended by approximately 17 members of the public.

Administration recommends that the written notification of affected property owners (i.e. current TUP holders), the public meetings as well as formal referral to the agencies listed at Attachment No. 1, should be considered appropriate consultation for the purpose of Section 475 of the *Local Government Act*. As such, the consultation process undertaken is seen to be sufficiently early and does not need to be further ongoing.

All comments received to date in relation to this application are included as a separate item on the Board Agenda.

Analysis:

In support of the preferred approach identified for Electoral Areas "A", "C" & "E", four (4) bylaws have been identified as requiring amendment and will be discussed in the sub-sections below:

Official Community Plan (OCP) Bylaws:

It is being proposed to replace the current policy statements regarding vacation rentals, which are generally found under the Residential land use category and moving these to the Growth Management section of the Plans.

This is in recognition of the wide range of land use designations in which residential uses and, by association, short-term rental accommodations may occur (e.g. residential, rural-residential, rural and agricultural).

It is further proposed to update the objectives and policies found in the Temporary Use Permit (TUP) section of the Plans to reflect the introduction of a “Short-Term Rental (STR) Permit” (see Attachment No. 3 for more details).

This includes streamlining the criteria against which the Regional District will assess a short-term rental accommodation use. Of note, references to “community benefit” and septic compliance are proposed to be deleted while requirements for adequate off-street parking, contact information and a health and safety inspection are being retained.

CAO Delegation Bylaw:

Recognizing that an objective of the “STR Permit” option is a streamlined permitting process for acceptable short-term rental accommodation uses (as established by the Board), it is proposed that staff be delegated authority to issue permits for uses that meet the following criteria:

- the maximum number of STR uses on a parcel is one (1);
- the STR use is to occur within a single detached dwelling, duplex dwelling, secondary suite or accessory dwelling unit;
- the maximum occupancy of the STR use does not exceed an aggregate occupancy of two (2) patrons per bedroom to a maximum of 8 patrons;
- one (1) vehicle parking space is provided for each sleeping unit available in the STR;
- the dwelling to be used for the STR meets minimum health and safety requirements; and
- no representation(s) opposing the requested permit are received by the Regional District.

Importantly, in situations where a proposed short-term rental accommodation use does not meet the criteria for delegated authority outlined above, consideration of the STR Permit would have to be by the Board at a regular meeting.

Development Procedures Bylaw:

In order to ensure that STR Permits are processed in a more efficient manner than a standard TUP application, it is being proposed to not require the posting of a site notice on a property under application.

Fees and Charges Bylaw:

To reflect the reduced processing requirements for an STR Permit, it is being proposed that the following fee structure be applied to temporary use permits:

Short-Term Rental Accommodation (STR) Use		All Other Uses	
i) Application Fee:		i) Application Fee:	\$1,250.00
a) Delegated	\$500.00	ii) Renewal Fee:	\$1,250.00
b) Non-Delegated	\$2,500.00		

ii) Renewal / Re-issuance Fee:		
a) Delegated	\$500.00	
b) Non-Delegated	\$1,250.00	

The delegated fee is based on the reduced work load on Administration to process an STR, while the non-delegated fee would be applied to those applications that require Board approval and are based on the current TUP for “vacation rental” uses.

NOTE: it is proposed that these fees be considered at second reading of the Fees and Charges Bylaw No. 3097, 2025, which is scheduled for consideration at the Board’s meeting of March 20, 2025.

Alternative:

Conversely, the alternative of not amending the land use and other related bylaws in relation to Electoral Areas “A” & “C” is available to the Board and would result in the continuation of the current regulatory approach wherein short-term rental accommodation uses are required to obtain approval from the Board through the issuance of a standard TUP.

Alternately, the Board may wish to consider modifications to some, or all of the amendment bylaws presented with this report.

Summary:

In summary, Administration considers the proposed draft amendment bylaws to best capture the preferred direction of implementing an STR permit requirement in Electoral Areas “A”, “C” & “E” and is recommending that the bylaws be read a first and second time, and proceed to public hearing.

Financial Implications:

This proposal involves a fee reduction for STR permits. However, these fees are based on the reduced work load for Administration to process an STR permit and no financial implications are anticipated.

Communication Strategy:

The proposed bylaw amendments have been notified in accordance with the requirements of the *Local Government Act* as well as the Regional District’s Development Procedures Bylaw No. 2500, 2011.

Letters have also been mailed to property owners who hold an active TUP authorizing a vacation rental use.

Alternatives:

1. THAT first reading of Official Community Plan Amendment Bylaw No. 3101, 2025; CAO Delegation Amendment Bylaw No. 3033.02, 2025; and Development Procedures Amendment Bylaw No. 2500.36, 2025, be denied.

Respectfully submitted:

Ben Kent

Ben Kent
Planner II

Endorsed By:



C. Garrish
Senior Manager of Planning

Endorsed By:



A. Fillion
Managing Director, Dev. & Infrastructure

Attachments: No. 1 – Agency Referral List

No. 2 – OCP Policies (Residential)

No. 3 – Temporary Use Permit Objectives and Policies (OCP)

Attachment No. 1 – Agency Referral List

Referrals have been sent to the following agencies as highlighted with a ☒, regarding Amendment Bylaw No. 3101:

MEMBER MUNICIPALITIES			
<input type="checkbox"/>	City of Penticton	<input type="checkbox"/>	Town of Oliver
<input type="checkbox"/>	District of Summerland	<input checked="" type="checkbox"/>	Town of Osoyoos
<input type="checkbox"/>	Town of Princeton	<input type="checkbox"/>	Village of Keremeos
FIRST NATIONS			
<input checked="" type="checkbox"/>	Okanagan Nation Alliance (ONA)	<input type="checkbox"/>	Lower Similkameen Indian Band (LSIB)
<input checked="" type="checkbox"/>	Osoyoos Indian Band (OIB)	<input type="checkbox"/>	Upper Similkameen Indian Band (USIB)
<input checked="" type="checkbox"/>	Penticton Indian Band (PIB)		
SCHOOL DISTRICTS			
<input checked="" type="checkbox"/>	School District No. 53 (Areas A, C & D)	<input checked="" type="checkbox"/>	School District No. 67 (Areas D, E, F, I)
<input type="checkbox"/>	School District No. 58 (Area H)		
REGIONAL DISTRICTS			
<input type="checkbox"/>	Central Okanagan Regional District	<input type="checkbox"/>	Kootenay Boundary Regional District
<input type="checkbox"/>	Fraser Valley Regional District	<input type="checkbox"/>	Thompson Nicola Regional District
IRRIGATION & IMPROVEMENT DISTRICTS			
<input type="checkbox"/>	Allison Lake Improvement District	<input type="checkbox"/>	Lakeshore Water Works
	Apex Mountain Resort (utilities)	<input type="checkbox"/>	Lower Nipit Improvement District
<input type="checkbox"/>	Boundary Line Irrigation District	<input type="checkbox"/>	Meadow Valley Irrigation District
<input type="checkbox"/>	Cawston Irrigation District	<input type="checkbox"/>	Osoyoos Irrigation District
<input type="checkbox"/>	Farleigh Lake Water Users Community	<input type="checkbox"/>	Red Wing Resorts (Water System)
<input type="checkbox"/>	Fairview Heights Irrigation District	<input type="checkbox"/>	Rolling Hills Waterworks District
<input type="checkbox"/>	Hedley Improvement District	<input type="checkbox"/>	Similkameen Improvement District
	Kaleden Irrigation District	<input type="checkbox"/>	Skaha Estates Improvement District
<input type="checkbox"/>	Keremeos Irrigation District	<input type="checkbox"/>	Vaseux Lake Improvement District
FIRE DEPARTMENTS			
<input checked="" type="checkbox"/>	Anarchist Mountain Volunteer Fire Dept.	<input type="checkbox"/>	Oliver Fire Department
<input checked="" type="checkbox"/>	Apex Volunteer Fire Department	<input type="checkbox"/>	Osoyoos Fire Department
<input type="checkbox"/>	Kaleden Volunteer Fire Department	<input type="checkbox"/>	Penticton Fire Department
<input checked="" type="checkbox"/>	Naramata Volunteer Fire Department	<input type="checkbox"/>	Summerland Fire Department
<input type="checkbox"/>	OK Falls Volunteer Fire Department	<input checked="" type="checkbox"/>	Willowbrook Volunteer Fire Department
PROVINCIAL MINISTRIES & AGENCIES			
<input checked="" type="checkbox"/>	Agricultural Land Commission (ALC)	<input checked="" type="checkbox"/>	Ministry of Agriculture & Food
<input type="checkbox"/>	Archaeology Branch	<input type="checkbox"/>	Ministry of Energy & Climate Solutions
<input type="checkbox"/>	BC Parks	<input type="checkbox"/>	Ministry of Housing & Municipal Affairs
<input type="checkbox"/>	Integrated Land Management Bureau	<input type="checkbox"/>	Ministry of Infrastructure
<input type="checkbox"/>	Interior Health Authority (IHA)	<input type="checkbox"/>	Ministry of Mining & Critical Minerals
<input type="checkbox"/>	Mountain Resort Branch	<input checked="" type="checkbox"/>	Ministry of Transportation and Transit
		<input type="checkbox"/>	Ministry of Water, Land, and Resource Stewardship
FEDERAL MINISTRIES & AGENCIES			
<input type="checkbox"/>	Canadian Wildlife Services	<input type="checkbox"/>	Fisheries and Oceans Canada
<input type="checkbox"/>	Dominion Radio Astrophysical Observatory (DRAO)	<input type="checkbox"/>	Parks Canada
<input type="checkbox"/>	Environment Canada		
OTHER			
<input type="checkbox"/>	Fortis		

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 3101, 2025

A Bylaw to amend the Electoral Area “A”, “C” & “E” Official Community Plan Bylaws

The REGIONAL BOARD of the Regional District of Okanagan-Similkameen in open meeting assembled, ENACTS as follows:

1. This Bylaw may be cited for all purposes as the “Short-Term Rental Permit Official Community Plan Amendment Bylaw No. 3101, 2025.”

Electoral Area “A”

2. The Electoral Area “A” Official Community Plan Bylaw No. 2905, 2021, is amended by:
 - i) adding a new Section 6.5.12 (Policies) under Section 6.0 (Growth Management) to read as follows:
 - .12 Supports the use of a residential dwelling unit for short-term rental where permitted by a “Short-Term Rental Accommodation” (STR) permit issued under Section 493 of the *Local Government Act*, where:
 - a) it is occurring within a residential dwelling unit that is in the form of a single detached dwelling, secondary suite or accessory dwelling;
 - b) no more than one (1) short-term rental accommodation use is occurring per parcel;
 - c) the maximum occupancy does not exceed eight (8) persons, with an aggregate occupancy of two (2) persons per bedroom within a dwelling unit;
 - d) off-street vehicle parking is provided in accordance with the requirements of the applicable electoral area zoning bylaw; and
 - e) the proposed dwelling unit meets minimum health and safety requirements under the BC Building Code.

- ii) adding a new Section 6.5.13 (Policies) under Section 6.0 (Growth Management) to read as follows:
 - .13 Considers the use of a residential dwelling unit or a building or structure accessory to the residential use of a parcel for the temporary commercial accommodation of paying guests that does not comply with the regulations for a “short-term rental accommodation” use, as established pursuant to the applicable electoral area zoning bylaw, to be a “tourist accommodation” use.
- iii) adding a new Section 6.5.14 (Policies) under Section 6.0 (Growth Management) to read as follows:
 - .14 Discourages the use of a residential dwelling unit for a “tourist accommodation” purposes.
- iv) adding a new Section 6.5.15 (Policies) under Section 6.0 (Growth Management) to read as follows:
 - .15 May consider the use of a residential dwelling unit for a “tourist accommodation” purpose through the issuance of a temporary use permit (TUP).
- v) replacing Section 11.6 (Policies – Vacation Rentals) under Section 11.0 (Residential) in its entirety with the following:
 - 11.6 *deleted.*
- vi) replacing sub-section 22.2.4 (Objectives) under Section 22.0 (Temporary Use Permits) in its entirety with the following:
 - .4 To consider allowing on-going short-term rental accommodation uses through the issuance of a “Short-Term Rental Accommodation” (STR) permit issued under s. 493 of the *Local Government Act*.
- vii) renaming sub-section 22.3 (Policies) under Section 22.0 (Temporary Use Permits) from “Policies” to “Policies – General”.
- viii) replacing sub-section 22.3.6 (Policies) under Section 22.0 (Temporary Use Permits) in its entirety with the following:
 - .6 In issuing a temporary use permit for a “tourist accommodation” use, the Regional District may specify conditions, including those listed under sub-sections 22.3.5 and 22.4.
- i) adding a new sub-section 22.4 (Policies – Short-Term Rental Accommodation (STR) Permits) under Section 22.0 (Temporary Use Permits) to read as follows:

22.4 Policies - Short-Term Rental Accommodation (STR) Permits

The Regional Board's policies are as follows:

- .1 The following criteria may be used when assessing an STR Permit application to use a residential dwelling for short-term rental accommodation purposes:
 - a) provision of adequate off-street parking;
 - b) confirmation from a qualified person that the building used for vacation rental meets a minimum standard for health and safety; and
 - c) normal occupancy of the dwelling unit as well as the proposed duration of use as a short-term rental accommodation.
- .2 In issuing a Short-Term Rental Accommodation (STR) Permit, the Regional District may specify conditions including, but not limited to:
 - a) the buildings to be used;
 - b) the area of use;
 - c) the months of use;
 - d) the provision of the manager or owner's contact information, as well as a copy of any issued STR Permit, to each neighbour whose property is located within 100 metres of the subject property;
 - e) the availability or accessibility of the manager or owner;
 - f) the posting of the following information:
 - i) the location of property lines by way of a map;
 - ii) any applicable Regional District noise bylaw;
 - iii) measures to address water conservation;
 - iv) fire safety regulations;
 - v) storage and management of garbage;
 - vi) septic system care; and
 - vii) control of pets (if pets are permitted) in accordance with the applicable Regional District bylaw.
 - g) a maximum accommodation of eight (8) persons, with an aggregate occupancy of two (2) persons per bedroom within a dwelling unit when such dwelling unit is being occupied as a short-term rental;
 - h) the provision of one (1) parking space for each bedroom available for short-term rental use; and

- i) the prohibition of the use of recreational vehicles or camping on the property or any use of accessory buildings for short-term rental occupancy;
- j) other requirements that the Regional District Board may consider appropriate.

Electoral Area “C”

3. The Electoral Area “C” Official Community Plan Bylaw No. 2452, 2008, is amended by:

- i) adding a new Section 6.5.13 (Policies) under Section 6.0 (Growth Management) to read as follows:
 - .13 Supports the use of a residential dwelling unit for short-term rental where permitted by a “Short-Term Rental Accommodation” (STR) permit issued under Section 493 of the *Local Government Act*, where:
 - a) it is occurring within a residential dwelling unit that is in the form of a single detached dwelling, secondary suite or accessory dwelling;
 - b) no more than one (1) short-term rental accommodation use is occurring per parcel;
 - c) the maximum occupancy does not exceed eight (8) persons, with an aggregate occupancy of two (2) persons per bedroom within a dwelling unit;
 - d) off-street vehicle parking is provided in accordance with the requirements of the applicable electoral area zoning bylaw; and
 - e) the proposed dwelling unit meets minimum health and safety requirements under the BC Building Code.
- ii) adding a new Section 6.5.14 (Policies) under Section 6.0 (Growth Management) to read as follows:
 - .14 Considers the use of a residential dwelling unit or a building or structure accessory to the residential use of a parcel for the temporary commercial accommodation of paying guests that does not comply with the regulations for a “short-term rental accommodation” use, as established pursuant to the applicable electoral area zoning bylaw, to be a “tourist accommodation” use.
- iii) adding a new Section 6.5.15 (Policies) under Section 6.0 (Growth Management) to read as follows:
 - .15 Discourages the use of a residential dwelling unit for a “tourist accommodation” purposes.

- iv) adding a new Section 6.5.15 (Policies) under Section 6.0 (Growth Management) to read as follows:
 - .15 May consider the use of a residential dwelling unit for a “tourist accommodation” purpose through the issuance of a temporary use permit (TUP).
- v) replacing Section 11.6 (Policies – Vacation Rentals) under Section 11.0 (Residential) in its entirety with the following:
 - 11.6 *deleted.*
- vi) replacing sub-section 20.2.4 (Objectives) under Section 20.0 (Temporary Use Permits) in its entirety with the following:
 - .4 To consider allowing on-going short-term rental accommodation uses through the issuance of a “Short-Term Rental Accommodation” (STR) permit issued under s. 493 of the *Local Government Act*.
- vii) renaming sub-section 20.3 (Policies) under Section 22.0 (Temporary Use Permits) from “Policies” to “Policies – General”.
- viii) replacing sub-section 20.3.6 (Policies) under Section 20.0 (Temporary Use Permits) in its entirety with the following:
 - .6 In issuing a temporary use permit for a “tourist accommodation” use, the Regional District may specify conditions, including those listed under sub-sections 20.3.5 and 20.4.
- ix) adding a new sub-section 20.4 (Policies – Short-Term Rental Accommodation (STR) Permits) under Section 20.0 (Temporary Use Permits) to read as follows:

20.4 Policies - Short-Term Rental Accommodation (STR) Permits

The Regional Board’s policies are as follows:

- .1 The following criteria may be used when assessing an STR Permit application to use a residential dwelling for short-term rental accommodation purposes:
 - a) provision of adequate off-street parking;
 - b) confirmation from a qualified person that the building used for vacation rental meets a minimum standard for health and safety; and
 - c) normal occupancy of the dwelling unit as well as the proposed duration of use as a short-term rental accommodation.
- .2 In issuing a Short-Term Rental Accommodation (STR) Permit, the Regional District may specify conditions including, but not limited to:

- a) the buildings to be used;
- b) the area of use;
- c) the months of use;
- d) the provision of the manager or owner's contact information, as well as a copy of any issued STR Permit, to each neighbour whose property is located within 100 metres of the subject property;
- e) the availability or accessibility of the manager or owner;
- f) the posting of the following information:
 - i) the location of property lines by way of a map;
 - ii) any applicable Regional District noise bylaw;
 - iii) measures to address water conservation;
 - iv) fire safety regulations;
 - v) storage and management of garbage;
 - vi) septic system care; and
 - vii) control of pets (if pets are permitted) in accordance with the applicable Regional District bylaw.
- g) a maximum accommodation of eight (8) persons, with an aggregate occupancy of two (2) persons per bedroom within a dwelling unit when such dwelling unit is being occupied as a short-term rental;
- h) the provision of one (1) parking space for each bedroom available for short-term rental use; and
- i) the prohibition of the use of recreational vehicles or camping on the property or any use of accessory buildings for short-term rental occupancy;
- j) other requirements that the Regional District Board may consider appropriate.

Electoral Area "E"

4. The Electoral Area "E" Official Community Plan Bylaw No. 3010, 2023, is amended by:

- i) replacing Section 6.7.13 (Policies) under Section 6.0 (Growth Management) in its entirety with the following:

.13 Supports the provincial government's legislative requirements for short-term rental accommodations, including the introduction of new compliance and enforcement tools.

- ii) adding a new Section 6.7.15 (Policies) under Section 6.0 (Growth Management) to read as follows:
 - .15 Supports the use of a residential dwelling unit for short-term rental where permitted by a “Short-Term Rental Accommodation” (STR) permit issued under Section 493 of the *Local Government Act*, where:
 - a) it is occurring within a residential dwelling unit that is in the form of a single detached dwelling, secondary suite or accessory dwelling;
 - b) no more than one (1) short-term rental accommodation use is occurring per parcel;
 - c) the maximum occupancy does not exceed eight (8) persons, with an aggregate occupancy of two (2) persons per bedroom within a dwelling unit;
 - d) off-street vehicle parking is provided in accordance with the requirements of the applicable electoral area zoning bylaw; and
 - e) the proposed dwelling unit meets minimum health and safety requirements under the BC Building Code.
- iii) adding a new Section 6.5.16 (Policies) under Section 6.0 (Growth Management) to read as follows:
 - .16 Considers the use of a residential dwelling unit or a building or structure accessory to the residential use of a parcel for the temporary commercial accommodation of paying guests that does not comply with the regulations for a “short-term rental accommodation” use, as established pursuant to the applicable electoral area zoning bylaw, to be a “tourist accommodation” use.
- iv) adding a new Section 6.5.17 (Policies) under Section 6.0 (Growth Management) to read as follows:
 - .17 Discourages the use of a residential dwelling unit for a “tourist accommodation” purposes.
- v) adding a new Section 6.5.18 (Policies) under Section 6.0 (Growth Management) to read as follows:
 - .18 May consider the use of a residential dwelling unit for a “tourist accommodation” purpose through the issuance of a temporary use permit (TUP).
- vi) replacing Section 10.6 (Policies – Vacation Rentals) under Section 10.0 (Rural Holdings) in its entirety with the following:
 - 11.6 *deleted.*

- vii) replacing Section 11.6 (Policies – Vacation Rentals) under Section 11.0 (Residential) in its entirety with the following:

11.6 *deleted.*

- viii) replacing sub-section 22.2.4 (Objectives) under Section 22.0 (Temporary Use Permits) in its entirety with the following:

.4 To consider allowing on-going short-term rental accommodation uses through the issuance of a “Short-Term Rental Accommodation” (STR) permit issued under s. 493 of the *Local Government Act*.

- ix) renaming sub-section 22.3 (Policies) under Section 22.0 (Temporary Use Permits) from “Policies” to “Policies – General”.

- x) replacing sub-section 22.3.6 (Policies) under Section 22.0 (Temporary Use Permits) in its entirety with the following:

.6 In issuing a temporary use permit for a “tourist accommodation” use, the Regional District may specify conditions, including those listed under sub-sections 22.3.5 and 22.4.

- ii) adding a new sub-section 22.4 (Policies – Short-Term Rental Accommodation (STR) Permits) under Section 22.0 (Temporary Use Permits) to read as follows:

22.4 Policies - Short-Term Rental Accommodation (STR) Permits

The Regional Board’s policies are as follows:

- .1 The following criteria may be used when assessing an STR Permit application to use a residential dwelling for short-term rental accommodation purposes:
 - a) provision of adequate off-street parking;
 - b) confirmation from a qualified person that the building used for vacation rental meets a minimum standard for health and safety; and
 - c) normal occupancy of the dwelling unit as well as the proposed duration of use as a short-term rental accommodation.
- 2. In issuing a Short-Term Rental Accommodation (STR) Permit, the Regional District may specify conditions including, but not limited to:
 - a) the buildings to be used;
 - b) the area of use;
 - c) the months of use;

- d) the provision of the manager or owner's contact information, as well as a copy of any issued STR Permit, to each neighbour whose property is located within 100 metres of the subject property;
- e) the availability or accessibility of the manager or owner;
- f) the posting of the following information:
 - i) the location of property lines by way of a map;
 - ii) any applicable Regional District noise bylaw;
 - iii) measures to address water conservation;
 - iv) fire safety regulations;
 - v) storage and management of garbage;
 - vi) septic system care; and
 - vii) control of pets (if pets are permitted) in accordance with the applicable Regional District bylaw.
- g) a maximum accommodation of eight (8) persons, with an aggregate occupancy of two (2) persons per bedroom within a dwelling unit when such dwelling unit is being occupied as a short-term rental;
- h) the provision of one (1) parking space for each bedroom available for short-term rental use; and
- i) the prohibition of the use of recreational vehicles or camping on the property or any use of accessory buildings for short-term rental occupancy;
- j) other requirements that the Regional District Board may consider appropriate.

READ A FIRST AND SECOND TIME this ____ day of _____, 2025.

PUBLIC HEARING held on this ____ day of _____, 2025.

READ A THIRD TIME AND ADOPTED this ____ day of _____, 2025.

Board Chair

Corporate Officer

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 3033.02, 2025

A Bylaw to amend the Chief Administrative Officer Delegation Bylaw No. 3033, 2023

The REGIONAL BOARD of the Regional District of Okanagan-Similkameen in open meeting assembled, ENACTS as follows:

1. This Bylaw may be cited for all purposes as the “Chief Administrative Officer Delegation Amendment Bylaw No. 3033.02, 2025.”
2. The “Chief Administrative Officer Delegation Bylaw No. 3033, 2023,” is amended by:
 - i) adding a new sub-section 3.23 under “Contracts and Agreements” to read as follows and renumbering all subsequent sections:
 - 3.23 Be delegated authority to issue, renew or re-issue a Short-Term Rental Accommodation (STR) permit under Section 493(3) of the *Local Government Act* with a maximum term not exceeding one (1) calendar year where:
 - i) the maximum number of short-term rental accommodation uses occurring on a parcel that is the subject of an application does not exceed one (1);
 - ii) the short-term rental accommodation use is to occur within a single detached dwelling, duplex dwelling, approved secondary suite or approved accessory dwelling unit;
 - iii) the maximum occupancy of the short-term rental accommodation use does not exceed more than eight (8) patrons, with an aggregate occupancy of two (2) patrons per bedroom;
 - iv) one (1) vehicle parking spaces is provided for each bedroom available within the dwelling unit that is to accommodate the short-term rental accommodation use;

- v) confirmation has been provided with an application that the dwelling unit to be used for the purposes of the short-term rental accommodation use complies with minimum standards for health and safety as specified in the Regional District's Development Procedures Bylaw;
- vi) for a renewal or reissuance, no additional changes to the initial permit have been requested by the applicant; and
- vii) no representation(s) opposing the requested permit has been submitted to the Regional District within the timeframe specified in the Regional District's Development Procedures Bylaw.

READ A FIRST, SECOND AND THIRD TIME this ____ day of _____, 2025.

ADOPTED this ____ day of _____, 2025.

Board Chair

Corporate Officer

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 2500.36, 2025

A Bylaw to amend the Development Procedures Bylaw No. 2500, 2011

The REGIONAL BOARD of the Regional District of Okanagan-Similkameen in open meeting assembled, ENACTS as follows:

1. This Bylaw may be cited for all purposes as the “Development Procedures Amendment Bylaw No. 2500.36, 2025.”
2. The “Development Procedures Bylaw No. 2500, 2011,” is amended by:
 - i) replacing sub-section 2(c) under Section 1.2 (Scope) in its entirety with the following:
 - c) Temporary Use Permit, including a Short-Term Rental Accommodation (STR) Permit.
 - ii) replacing the definition of “permit application” under Section 2.2 (Definitions) in its entirety with the following:

“Permit Application” means an application for a Development Permit, Development Variance Permit, Temporary Use Permit, including for a Short-Term Rental Accommodation (STR), or Soil Permit;
 - iii) replacing the first sentence of Section 3.6 (Permits – Issuance or Refusal) in its entirety with the following:

The Board may, upon receipt of the report under Schedules ‘3’, ‘4’, ‘5’ and ‘12’ of this bylaw:
 - iv) replacing the Section 4.2 (Refund of Application Fees) in its entirety with the following:

4.2 Refund of Application Fees

- .1 Where an application to amend an OCP or zoning bylaw is withdrawn by the applicant prior to consideration of first reading, the Regional District shall pay to the applicant a refund in the amount of 25% of the application fee.
 - .2 Where a permit application is withdrawn by the applicant prior to consideration by the Regional District Board, the Regional District shall pay to the applicant a refund in the amount of 25% of the application fee.
 - .3 If an application is deemed incomplete and closed in accordance with Section 3.11 (Lapse of Application), 80% of the application fee shall be refunded.
- v) replacing the first sentence of Section 1.1(a) (Authorisation) under Schedule 5 (Application for a Temporary Use Permit) in its entirety with the following:
- (a) An application for a Temporary Use Permit, or an application to renew a Temporary Use Permit, including a “Short-Term Rental (STR) Permit”, shall be made to the Chief Administrative Officer (CAO) in writing and on the appropriate form, and shall be:
- vi) replacing Section 1.2 (Proposal Summary) under Schedule 5 (Application for a Temporary Use Permit) in its entirety with the following:
- .2 Proposal Summary
 - (a) An outline of the type of land use and development proposed, including:
 - (i) explanation of compliance with current OCP policies and zoning regulations and any proposed deviation or change, if applicable; and
 - (ii) explanation of the anticipated benefit and impact of proposal.
- vii) replacing Section 1.7 (Health and Safety Inspection) under Schedule 5 (Application for a Temporary Use Permit) in its entirety with the following:
- .7 Health and Safety Compliance
 - (a) Confirmation from a Building Inspector, or other qualified individual in the form of a “Health and Safety Inspection” report that the proposed use of a building or structure for a “short-term rental accommodation” use meets minimum standards for health and safety.
 - (b) A “Health and Safety Inspection Report”, which may be re-used in support of a renewal or reissuance application for an STR Permit, provided that:
 - (i) no structural alterations have been undertaken to the dwelling unit following completion of the Health and Safety Inspection Report; and

- (ii) no changes have occurred to the internal floor plan considered at the time the Health and Safety Inspection Report was completed.

viii) adding a new sub-section Section 1.8(b) (Notice of Development) under Schedule 5 (Application for a Temporary Use Permit) to read as follows:

- (b) despite sub-section 1.8(a), an applicant for a Short-Term Rental (STR) Accommodation Permit, is not required to post a Notice of Development Sign on the parcel of land which is the subject of the application and, for clarity, is not required to provide proof of installation to the Regional District.

ix) adding a new section 3. (Processing Procedure – Short-Term Rental (STR) Accommodation Permit) under Schedule ‘5’ (Application for a Temporary Use Permit) to read as follows:

3. Processing Procedure – Short-Term Rental (STR) Accommodation Permit

An application submitted in accordance with this bylaw for an STR use that has been delegated to the CAO under the Regional District’s Chief Administrative Officer Delegation Bylaw will be processed as follows:

- .1 Upon receipt of an application accompanied by the required fees and attachments, Development Services staff will open a file and issue a fee receipt to the applicant.
- .2 Development Services staff will review the application to determine whether it is complete and, if incomplete, will request the required information from the applicant.
- .3 Development Services staff will notify the relevant Area Director of an application.
- .4 Development Services staff will refer the application to all applicable Regional District departments.
- .5 Development Services staff will publicly notify the application by:
 - a) mailing a written notice to property owners and tenants of land within a radius of 100.0 metres of the boundaries of the property subject to the permit application;
 - b) electronic notice distributed through the Regional District’s electronic subscription service to property owners and tenants of land within a radius of 150.0 metres of the boundaries of the property subject to the permit application; and
 - c) posting of an application notice on the Regional District’s Public Notice Board.
- .6 Any public representations that may be submitted to the Regional District in relation to a notified STR application will be placed on file and will not

be considered by Development Services staff as part of their assessment of the application.

- .7 Development Services staff will evaluate the proposal for compliance with relevant Regional District bylaws and policies and incorporate its assessment into an administrative memo to be considered for delegated approval, in accordance with the criteria established by the Regional District's *Chief Administrative Office Delegation Bylaw*.
- .8 If approval of an application to issue a permit is granted by the CAO, or their delegate, Development Services Staff will execute the temporary use permit.
- .9 If a Permit is granted, a Notice of Permit will be signed and sealed by the CAO and registered against the title of the property(s) at the Land Title Office.
- .10 An owner of property may request a re-consideration of a decision by the CAO as outlined at Section 3.6.2 of this bylaw. A decision by the Board is considered final.
- .11 When a decision is to (re)considered by the Regional District Board, a technical report will be prepared.
- .12 The applicant is invited to attend the Board meeting at which the decision will be (re)considered.
- .13 The Board will consider the technical report and may grant the requested permit, or may refer, table, direct back to an Advisory Planning Commission (APC) or deny the application.
- .14 Once the Board minutes have been prepared, the applicant will be notified in writing of the outcome.
- .15 If an STR permit is granted by the Board, a Notice of Permit will be signed and sealed by the CAO and registered against the title of the property(s) at the Land Title Office.
- .16 If an application submitted in accordance with this bylaw is for an STR use that cannot be considered under delegated authority, it will be processed in accordance with Section 2 (Processing Procedures) under Schedule '5' (Application for a Temporary Use Permit) of this bylaw.

READ A FIRST, SECOND AND THIRD TIME this ____ day of _____, 2025.

ADOPTED this ____ day of _____, 2025.

Board Chair

Corporate Officer

Lauri Feindell

Subject: FW: Referral - ZONE - STR Review Areas "A", "C" & "E" | File No. X2024.018-ZONE

From: Dennis Smith <dsmith@rdos.bc.ca>

Sent: February 5, 2025 11:44 AM

To: Ben Kent <bkent@rdos.bc.ca>

Subject: Re: Referral - ZONE - STR Review Areas "A", "C" & "E" | File No. X2024.018-ZONE

Hi Ben,

This proposal does not affect our service.

Thanks for asking

Dennis Smith Fire Chief

Naramata Volunteer FD

dsmith@rdos.bc.ca

250-462-5023



Feedback Form

Regional District of Okanagan-Similkameen

101 Martin Street, Penticton, BC, V2A-5J9

Tel: 250-492-0237 / Email: planning@rdos.bc.ca

TO: Regional District of Okanagan-Similkameen

FILE NO.: X2024.018-ZONE

FROM: Name: Wade Jackson

Street Address: [REDACTED] Naramata, BC V0H 1N1

Date: February 6, 2025

RE: Regulation of short-term rental accommodations in Electoral Areas "A", "C" & "E"
Proposed Official Community Plan (OCP) amendments

My comments / concerns are:

- ☐ I do support the proposed amendments to the OCP bylaw.
- ☒ I do not support the proposed amendments to the OCP bylaw.

Please provide any comments you wish the Board to consider:

I live adjacent to a short-term rental which I have been quite vocal about in every in every OCP survey, and a few of these feedback forms. I would like to see businesses being run from commercial areas, not from a space that touches my backyard. The STR next to me uses a property manager that does not live in Naramata, and anytime I had issues I found it difficult to navigate. Issues have included short-term renters parking in my yard, they have parked on Arawana Road (where there is no shoulder), noise issues (day and night), litter, dog feces, harassment, trespassing, and stolen fruit from my trees. The main recourse for these businesses seems to be to not allow these tenants back, but by that time the damage is done. I am not at all compensated for my inconvenience, and when I move into a detached home in a suburban neighbourhood, I do not sign up for this kind of nuisance without having the able to work on neighborly issues constructively. I cannot fathom why any council would choose to approve STR use. It damages neighbourhood life, to the benefit of owners who do not know or care what happens here. Respectfully, I would encourage people looking to make supplemental income to do so in manors that do not directly affect people in their own homes.

Protecting your personal information is an obligation the Regional District of Okanagan-Similkameen takes seriously. Our practices have been designed to ensure compliance with the privacy provisions of the *Freedom of Information and Protection of Privacy Act* (British Columbia) ("FIPPA"). Any personal or proprietary information you provide to us is collected, used and disclosed in accordance with FIPPA. Should you have any questions about the collection, use or disclosure of this information please contact: Manager of Legislative Services, RDOS, 101 Martin Street, Penticton, BC V2A 5J9, 250-492-0237.

If STR approval is inevitable (and I truly hope it is not), I feel the enforcement of rules detailed in the draft documents to be inadequate. It is my belief that on-site live-in property managers are critical. Guest limits should not be more than 6 people.

I miss having the ability to build relations built on respect, shared history, and an appreciation of our community that came from co-habiting a neighbourhood with people that get up and go to work everyday, or spend their day in their garden next door.

Feedback Forms must be submitted to the RDOS office prior to noon on the day of the applicable Board meeting.
All representations, including names, will be made public if and when they are included in the Board Agenda.

Lauri Feindell

Subject: FW: Short term rentals/business license

-----Original Message-----

From: Jo-Ann Cooke [REDACTED]
Sent: February 7, 2025 10:04 AM
To: Planning <planning@rdos.bc.ca>
Subject: Short term rentals/business license

[Some people who received this message don't often get email from [REDACTED] Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

Hello, I live in Naramata, electoral district E. [REDACTED] Naramata V0H 1N1.

The Naramata Village does not need any more short term rentals or new rules for approving them. Please don't re-invent the wheel. Adopt the provincial rules. Don't spend any more time or money on this subject. Listen to your constituents!! Enough is enough!!

Thank you

Jo-Ann Cooke
Sent from my iPhone

Lauri Feindell

From: Lee Chanin [REDACTED]
Sent: February 8, 2025 7:53 AM
To: Planning
Cc: Cindy Chanin
Subject: Regulation of short-term rental accommodations in Electoral Areas A, C & E. Proposed Official Community Plan (OCP) amendments

Follow Up Flag: Follow up
Flag Status: Flagged

[Some people who received this message don't often get email from [REDACTED] Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

Good morning,

I am unable to respond by mail to your feedback form so will email you with my reply and for it to be included in your responses to your RDOS OTC changes as they relate to the short term rental policy.

Name: Lee Chanin

Address: [REDACTED]

Date: 08 Feb 2025

My comments / concerns are:

No, I do not support the proposed amendments to the OTC bylaw.

My comments are;

1. The province has a STR policy that covers the issue quite well. I don't see a reason to modify the Provincial STR policy, the RDOS can adopt the provincial policy and leave well enough alone.
2. I believe the property owner needs to reside on the same property as the STR as this will deal with a great number of complaints prior to needing to involve the RDOS. The RDOS cannot implement a new bylaw without the necessary support and employees in place to respond to complaints as they occur and address complaints that will arise from the new policy.
3. The RDOS does not have the employees in place to deal with concerns/complaints as they arise, i.e, 24 hours/day. Should the RDOS, against the majority of taxpayers who live in Naramata, decide to implement these changes then who do they expect will respond at midnight or 2 am to noise complaints or and other minor complaints that arise from this policy change. It is completely irresponsible for the RDOS to implement these policies without any mechanism in place to address complaints that will arise from the these policy changes.
4. I believe the current RDOS STR policy is completely irresponsible for Naramata residents. We constantly get complaints about the noise and other issues which the RDOS is unable to deal with as there isn't anyone working. This proposed change will do nothing to address the current complaints and will only exacerbate the untenable issues currently facing Naramata residents.

Regards,

Feedback Form

Regional District of Okanagan-Similkameen

101 Martin Street, Penticton, BC, V2A-5J9

Tel: 250-492-0237 / Email: planning@rdos.bc.ca

TO: Regional District of Okanagan-Similkameen FILE NO.: X2024.018-ZONE

FROM: Name: Patti Lacis. _____
(please print)

Street Address: _____ Naramata BC V0H 1N1. _____

Date: Feb 11, 2025 _____

RE: Regulation of short-term rental accommodations in Electoral Areas "A", "C" & "E"
Proposed Official Community Plan (OCP) amendments

My comments / concerns are:

I do support the proposed amendments to the OCP bylaw.

X I do not support the proposed amendments to the OCP bylaw.

Please provide any comments you wish the Board to consider:

Let's first of all remind ourselves that it took years to come up with this OCP, so any changes should be given due process. I have 4 main complaints with the new rules.

1. No where in any of these new changes is there a place in the process for neighbours to object! Land zoned residential is not allowed to have any commercial activity (eg STR), so that is why there are these bylaws to allow houses to be rented in places where they should not be. Primary permanent resident neighbours should have a say when their non-resident neighbours decide to make money from short term renting their homes (and it's a LOT of money) in a non commercial area. People buying homes and living in residential neighbourhoods are suppose to be protected from commercial land use in residentially zoned areas. Permanent resident home owners renting their suites out are NOT the problem. Non-resident home owners who short term rent their homes to too many people and are not around to see what is going on creates problems. "On-site" home managers (should be called In-Area home managers because they are NOT on-site) don't really know what's happening either - but they are around to take care of problems that arise like clean up the garbage that the renters put out at the wrong time and the bears got into. Often the neighbours have already done that before any property manager gets there. However, they are unable to address any problems in real time.

Protecting your personal information is an obligation the Regional District of Okanagan-Similkameen takes seriously. Our practices have been designed to ensure compliance with the privacy provisions of the *Freedom of Information and Protection of Privacy Act* (British Columbia) ("FIPPA"). Any personal or proprietary information you provide to us is collected, used and disclosed in accordance with FIPPA. Should you have any questions about the collection, use or disclosure of this information please contact: Manager of Legislative Services, RDOS, 101 Martin Street, Penticton, BC V2A 5J9, 250-492-0237.

2. If we are going to allow STR (and the neighbours have agreed) then we need to limit the number of people to 6 (NOT 8 which is suggested in these changes) 8 allows for 2 families of 4, whom I'm sure will have a great time, but will undoubtedly be noisier than 6. Seems like a fair compromise. Penticton put in a limit of 6 people in their STR in 2011. Why has it taken Naramata so long to be fair? Any more than 6 is a party!

3. Enforcement of the rules. If you say 8 people, renters will bring 10 or 12 (and remember there is no one on-site to check, and property managers won't report this anyway - they would lose their job managing the property). If you have a noise complaint and call it in, no one is available to come at midnight and so the complaints are never followed up on in person, and almost impossible to enforce and nothing is done. RDOS will tell you that they are short staffed. Even dog complaints (which we had at least 5 in our neighbourhood last year) never saw a human attend to the complaint. And interestingly enough, complaints aren't carried over from one year to the next so there is no history.

4. Naramata will continue to lose permanent residents to investors, which will deplete our community of human resources and our ability to provide a range of enriching activities for our citizens - young and old (recent news of RDOS pulling funding from children's program prime example) Non-resident owners also take housing away from people who would love to live here full time.

I keep thinking of that saying,
You come from away because you like it here
And then you want to turn here into there!

I do NOT want to turn here into there. I moved here 10 years ago because I like the way it feels here, I like the neighbourly feeling of walking the KVR and seeing friends, I like the quiet of being out in nature and being able to sit in my backyard enjoying this beautiful place in relative peace and quiet. I think all permanent residents deserve that! Why should people who don't even live here get to do things that directly negatively affect those of us who do live here? It's really not fair!

And it's not too late for our RDOS elected representative to opt into the new STR provincial rules, which address a lot of these issues and provides provincial enforcement.

Feedback Forms must be submitted to the RDOS office prior to noon on the day of the applicable Board meeting.
All representations, including names, will be made public if and when they are included in the Board Agenda.



Penticton Indian Band
Natural Resources Department
841 Westhills Drive | Penticton, B.C.
V2A 0E8
Referrals@pib.ca | www.pib.ca
Telephone: 250-492-0411
Fax: 250-493-2882

L-250213

:

X2024.018-ZONE

L-250213-Short Term Rental Accommodations - Electoral Areas A, C & E.

Regional District of Okanagan Similkameen

13-Feb-2025 11:23 PST

WITHOUT PREJUDICE

Attention: Evelyn Reichert

RE: 40 (forty) day extension

Thank you for the above application that was received on 4-Feb-2025.

This letter is to inform you that due to current levels of internal capacity, we are unable to review your referral in your proposed timeline. With additional time, snpink'tn (Penticton Indian Band) will be able to ensure that an informed review process will occur. We are setting the new timeline to be 40 days from the existing timeline.

syilx (Okanagan Nation) Title includes snpink'tn right to proactively use and manage our resources. In Tsilhqot'in, the Supreme Court of Canada emphasizes the need to seek the consent of the title-holding Aboriginal group, and warns, without consent for a project, the proponent risks having the project cancelled. The obligation to seek free, prior and informed consent is further required by the United Nations Declaration on the Rights of Indigenous People (UNDRIP). UNDRIP requires that Indigenous peoples shall be consulted and cooperated with in good faith in order to obtain their free and informed consent prior to the approval of



Penticton Indian Band
Natural Resources Department
841 Westhills Drive | Penticton, B.C.
V2A 0E8
Referrals@pib.ca | www.pib.ca
Telephone: 250-492-0411
Fax: 250-493-2882

any project affecting their lands or territories and other resources, particularly in connection with the development, utilization or exploitation of mineral, water or other resources.

Please note that not receiving a response regarding a referral from snpink'tn in the pre-application, current or post-application stage does not imply our support for the project.

I appreciate your co-operation.

limlāmt,

Maryssa Bonneau
Referrals Coordinator
snpink'tn (Penticton Indian Band)
Natural Resources
email: mbonneau@pib.ca
office: 250-492-0411
cell: 250-486-3241
address: 841 Westhills Drive
Penticton, British Columbia
Canada V2A 0E8

Feedback Form

Regional District of Okanagan-Similkameen

101 Martin Street, Penticton, BC, V2A-5J9

Tel: 250-492-0237 / Email: planning@rdos.bc.ca

TO: Regional District of Okanagan-Similkameen **FILE NO.:** X2024.018-ZONE

FROM: Name: Bruce Brownstein _____
(please print)

Street Address: [REDACTED] Oliver, BC, V0H 1T5 - Area C

Date: February 14, 2025

RE: Regulation of short-term rental accommodations in Electoral Areas "A", "C" & "E"
Proposed Official Community Plan (OCP) amendments

My comments / concerns are:

I do support the proposed amendments to the OCP bylaw.

I do not support the proposed amendments to the OCP bylaw.

Please provide any comments you wish the Board to consider:

RE: BYLAW NO. 3050.05

With respect to Short Term Rentals and the fees to register, I do not agree with the amounts proposed. That is an outrageous amount to charge every resident proposing to have a short term rental. More consideration should be given to exclude larger properties and RA zoning where the likelihood of a short term rental displacing a long term rental is less.

Protecting your personal information is an obligation the Regional District of Okanagan-Similkameen takes seriously. Our practices have been designed to ensure compliance with the privacy provisions of the *Freedom of Information and Protection of Privacy Act* (British Columbia) ("FIPPA"). Any personal or proprietary information you provide to us is collected, used and disclosed in accordance with FIPPA. Should you have any questions about the collection, use or disclosure of this information please contact: Manager of Legislative Services, RDOS, 101 Martin Street, Penticton, BC V2A 5J9, 250-492-0237.

Feedback Forms must be submitted to the RDOS office prior to noon on the day of the applicable Board meeting.
All representations, including names, will be made public if and when they are included in the Board Agenda.



Feedback Form

Regional District of Okanagan-Similkameen

101 Martin Street, Penticton, BC, V2A-5J9

Tel: 250-492-0237 / Email: planning@rdos.bc.ca

TO: Regional District of Okanagan-Similkameen FILE NO.: X2024.018-ZONE

FROM: Name: _____ Dawn Lennie _____
(please print)

Street Address: _____

Date: _____ February 20, 2025 _____

RE: Regulation of short-term rental accommodations in Electoral Areas "A", "C" & "E"
Proposed Official Community Plan (OCP) amendments

My comments / concerns are:

☐

I do support the proposed amendments to the OCP bylaw.

☐

I do not support the proposed amendments to the OCP bylaw.

Please provide any comments you wish the Board to consider:

Thank you for the opportunity to provide feedback with regards to business licenses for B&Bs and STRs as well as STR permits for Area E.

The main issue in Naramata is the number of "dark houses" that are not used as a principal residence for the owner or a renter but are operated as an STR. The comments and questions below are with regards to addressing this issue, ensuring enforcement of the rules and providing the public the opportunity to provide input into the STR permit approval and renewal process.

As Area E has neither "Opted In" to the BC Government STR legislation and is also not subject to the Gov't "Speculation and Vacancy Tax", Area E is now an island with limited regulation surrounded by Kelowna, Penticton and Summerland which are all subject to both regulations. This makes Naramata an extremely attractive location for those looking to use properties primarily for short term rentals.

Given this situation, Area E needs to "Opt In" to the Gov't STR Principal Residence legislation in addition to providing further regulation and enforcement using STR permits and business licenses. The Principal Residence legislation does not restrict whole home rentals or require the owner/host be onsite during the rental, but it does ensure that the home was a principal residence for much of the year to be eligible to operate as an STR under the Provincial Principal Residence regulation. This is the best way to limit the number of "dark homes" and given the Prov Govt is responsible for enforcement, it has limited impact on RDOS resources.

As part of the STR permit process, there needs to be a process to notify neighbours of applications so that feedback can be provided prior to approval. Residents should also be able to access a list of properties that have valid business licenses and STR permits.

STRs should be limited to no more than one short term rental per parcel.

Combination of fees for both business license and STR permit should reflect the fact that during the time the home is used as an STR, the home is being used solely for commercial purposes versus as a B&B which continues to be inhabited by the principal resident during the rental period.

Include the restrictions suggested in the draft bylaw 3101 for STRs including limiting to 8 occupants and

Protecting your personal information is an obligation the Regional District of Okanagan-Similkameen takes seriously. Our practices have been designed to ensure compliance with the privacy provisions of the *Freedom of Information and Protection of Privacy Act* (British Columbia) ("FIPPA"). Any personal or proprietary information you provide to us is collected, used and disclosed in accordance with FIPPA. Should you have any questions about the collection, use or disclosure of this information please contact: Manager of Legislative Services, RDOS, 101 Martin Street, Penticton, BC V2A 5J9, 250-492-0237.

It is unclear what the purpose of maintaining the TUP process is. When would a residence not meet the STR permit requirements but would be eligible for a TUP? The TUP process should not be maintained for the purpose of allowing residential properties to have an option to operate an STR that does not meet the STR permit requirements (more than 8 occupants, more than one accommodation on a single parcel etc.) Existing TUPs should be converted to STR permits and business licenses and follow the new requirements. If existing TUPs must remain in place until they expire, they should still be required to obtain a business license. Once the existing term expires, the TUP should not be renewed, and they should follow the STR permit application process. No new TUPs should be issued.

B&Bs have not proven to be an issue in Naramata. They do not negatively contribute to the "dark house" issue. They provide much needed accommodation and are principal residences with the operator on-site during the guest stays. As they do not provide kitchen facilities, they also support the local businesses that provide tourists with food options. These restrictions make B&Bs very different from STRs. Having the ability to ensure B&Bs follow regulations through the introduction of a business license is understandable, however the \$500 business license fee is excessive and not justified when compared to other jurisdictions and given the restrictions already placed on B&Bs which limit what they can charge vs STRs.

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Feedback Form

Regional District of Okanagan-Similkameen

101 Martin Street, Penticton, BC, V2A-5J9
Tel: 250-492-0237 / Email: planning@rdos.bc.ca

TO: Regional District of Okanagan-Similkameen **FILE NO.:** X2024.018-ZONE

FROM: Name: _____ Greg

Best _____
(please print)

Street Address: _____
Naramata _____

Date: ____ Feb 20,
2025 _____

**RE: Regulation of short-term rental accommodations in Electoral Areas
"A", "C" & "E"
Proposed Official Community Plan (OCP) amendments**

My comments / concerns are:

I do support the proposed amendments to the OCP bylaw. I support making changes
subject to the comments I have provided below.

I do not support the proposed amendments to the OCP bylaw.

Please provide any comments you wish the Board to consider:

Thank you for the opportunity to provide feedback with regards to business licenses for B&Bs and STRs as well as STR permits for Area E.

The main issue in Naramata is the number of "dark houses" that are not used as a principal residence for the owner or a renter but are operated as an STR. The comments and questions below are with regards to addressing this issue, ensuring enforcement of the rules and providing the public the opportunity to provide input into the STR permit approval and renewal process.

As Area E has neither "Opted In" to the BC Government STR legislation and is also not subject to the Gov't "Speculation and Vacancy Tax", Area E is now an island with limited regulation surrounded by Kelowna, Penticton and Summerland which are all subject to both regulations. This makes Naramata an extremely attractive location for those looking to use properties primarily for short term rentals.

Given this situation, Area E needs to "Opt In" to the Gov't STR Principal Residence legislation in addition to providing further regulation and enforcement through the use of STR permits and business licenses. The Principal Residence legislation does not restrict whole home rentals or require the owner/host be onsite during the rental, but it does ensure that the home was a principal residence for the majority of the year to be eligible to operate as an STR under the Provincial Principal Residence regulation. This is the best way to limit the number of "dark homes" and given the Prov Govt is responsible for enforcement, it has limited impact on RDOS resources.

As part of the STR permit process, there needs to be a process to notify neighbours of applications so that feedback can be provided prior to approval. Residents should also be able to access a list of properties that have valid business licenses and STR permits.

STRs should be limited to no more than one short term rental per parcel.

Combination of fees for both business license and STR permit should reflect the fact that during the time the home is used as an STR, the home is being used solely for commercial purposes versus as a B&B which continues to be inhabited by the principal resident during the rental period.

Include the restrictions suggested in the draft bylaw 3101 for STRs including limiting to 8 occupants and provision of off street parking.

It is unclear what the purpose of maintaining the TUP process is. When would a residence not meet the STR permit requirements but would be eligible for a TUP? The TUP process should not be maintained for the purpose of allowing residential properties to have an option to operate an STR that does not meet the STR permit requirements (more than 8 occupants, more than one accommodation on a single parcel etc.)

Existing TUPs should be converted to STR permits and business licenses and follow the new requirements. If existing TUPs have to remain in place until they expire, they should still be required to obtain a business license. Once the existing term expires, the TUP should not be renewed and they should follow the STR permit application process. No new TUPs should be issued.

B&Bs have not proven to be an issue in Naramata. They do not negatively contribute to the "dark house" issue. They provide much needed accommodation and are principal residences with the operator on-site during the guest stay. As they do not provide kitchen facilities, they also support the local businesses that provide tourists with food options. These restrictions make B&Bs very different from STRs. Having the ability to ensure B&Bs follow regulations through the introduction of a business license is understandable, however the \$500 business license fee is excessive and not justified when compared to other jurisdictions and given the restrictions already placed on B&Bs which limit what they can charge vs STRs.



Feedback Form

Regional District of Okanagan-Similkameen

101 Martin Street, Penticton, BC, V2A-5J9

Tel: 250-492-0237 / Email: planning@rdos.bc.ca

TO: Regional District of Okanagan-Similkameen **FILE NO.:** X2024.018-ZONE

FROM: Name: Karen Verveda & Kathy Davies
Street Address: [REDACTED] Naramata, BC V0H 1N1
Date: February 20, 2025

RE: Regulation of short-term rental accommodations in Electoral Areas "A", "C" & "E"
Proposed Official Community Plan (OCP) amendments

My comments / concerns are:

- ☐ I do support the proposed amendments to the OCP bylaw.
- ☒ I do not support the proposed amendments to the OCP bylaw.

Please provide any comments you wish the Board to consider:

Thank you for the opportunity to provide feedback with regards to business licenses for B&Bs and STRs as well as STR permits for Area E.

The main issue in Naramata is the number of 'dark houses' that are not used as a principal residence for the owner or a renter but are operated as an STR. The comments and questions below are with regards to addressing this issue, ensuring enforcement of the rules and providing the public with the opportunity to provide input into the STR permit approval and renewal process.

As Area E has neither opted in to the BC Government STR legislation nor is it subject to the government *Speculation and Vacancy Tax*, Area E is now an island with limited regulations surrounded by Kelowna, Penticton and Summerland which are all subject to both regulations. This makes Naramata an extremely attractive location for those looking to use properties primarily for short term rentals.

Given this situation, Area E needs to 1) opt in to the government STR Principal Residence legislation and, in addition 2) provide further regulation and enforcement through the use of STR permits and business licenses. The Principal Residence legislation does not restrict whole home

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rentals nor require the owner / host be onsite during the rental, but it does ensure that the home was a principal residence for the majority of the year to be eligible to operate as an STR under the Provincial Principal Residence regulation. This is the best way to limit the number of 'dark homes' and given the provincial government is responsible for enforcement, it has limited impact on RDOS resources.

As part of the STR permit process, there needs to be a process to notify neighbours of applications so that feedback can be provided prior to approval. Residents should also be able to access a list of properties that have valid business licenses and STR permits.

STRs should be limited to no more than one short-term rental per parcel.

The combination of fees for both business license and STR permit should reflect the fact that during the time the home is used as an STR, the home is being used solely for commercial purposes versus as a B&B which continues to be inhabited by the principal resident during the rental period.

Include the restrictions suggested in the draft bylaw 3101 for STRs including limiting to 8 occupants and provision of off-street parking.

It is unclear what the purpose of maintaining the TUP process is. When would a residence not meet the STR permit requirements but would be eligible for a TUP? The TUP process should not be maintained for the purpose of allowing residential properties to have an option to operate an STR that does not meet the STR permit requirements (more than 8 occupants, more than one accommodation on a single parcel etc.)

Existing TUPs should be converted to STR permits and business licenses and follow the new requirements. If existing TUPs must remain in place until they expire, owners should still be required to obtain a business license. Once the existing term expires, the TUP should not be renewed, and owners should follow the STR permit application process. No new TUPs should be issued.

B&Bs have not proven to be an issue in Naramata. They do not negatively contribute to the 'dark house' issue. They provide much needed accommodation and are principal residences with the operator on-site during the guest stay. As they do not provide kitchen facilities, they also support the local businesses that provide tourists with food options. These restrictions make B&Bs very different from STRs. Having the ability to ensure B&Bs follow regulations through the introduction of a business license is understandable, however the \$500 business license fee is excessive and not justified when compared to other jurisdictions and given the restrictions already placed on B&Bs which limit what they can charge vs STRs.

Feedback Forms must be submitted to the RDOS office prior to noon on the day of the applicable Board meeting.
All representations, including names, will be made public if and when they are included in the Board Agenda.

Feedback Form

Regional District of Okanagan Similkameen

101 Martin Street, Penticton, BC, V2A-5J9
Tel: 250-492-0237 / Email:
planning@rdos.bc.ca

TO: Regional District of Okanagan-Similkameen **FILE NO.:** X2024.018-ZONE

FROM: Name: _____ Nicole
Hackworth _____

(please print)

Street Address: _____
Naramata _____

Date: _____ Feb 20,
2025 _____

**RE: Regulation of short-term rental accommodations in Electoral Areas
"A", "C" & "E"
Proposed Official Community Plan (OCP) amendments**

My comments / concerns are:

I do support the proposed amendments to the OCP bylaw. I support making changes
subject to the comments I have provided below.

I do not support the proposed amendments to the OCP bylaw.

Please provide any comments you wish the Board to consider:

Thank you for the opportunity to provide feedback with regards to business licenses for B&Bs and STRs as well as STR permits for Area E.

The main issue in Naramata is the number of "dark houses" that are not used as a principal residence for the owner or a renter but are operated as an STR. The comments and questions below are with regards to addressing this issue, ensuring enforcement of the rules and providing the public the opportunity to provide input into the STR permit approval and renewal process.

As Area E has neither "Opted In" to the BC Government STR legislation and is also not subject to the Gov't "Speculation and Vacancy Tax", Area E is now an island with limited regulation surrounded by Kelowna, Penticton and Summerland which are all subject to both regulations. This makes Naramata an extremely attractive location for those looking to use properties primarily for short term rentals.

Given this situation, Area E needs to "Opt In" to the Gov't STR Principal Residence legislation in addition to providing further regulation and enforcement through the use of STR permits and business licenses. The Principal Residence legislation does not restrict whole home rentals or require the owner/host be onsite during the rental, but it does ensure that the home was a principal residence for the majority of the year to be eligible to operate as an STR under the Provincial Principal Residence regulation. This is the best way to limit the number of "dark homes" and given the Prov Govt is responsible for enforcement, it has limited impact on RDOS resources.

As part of the STR permit process, there needs to be a process to notify neighbours of applications so that feedback can be provided prior to approval. Residents should also be able to access a list of properties that have valid business licenses and STR permits.

STRs should be limited to no more than one short term rental per parcel.

Combination of fees for both business license and STR permit should reflect the fact that during the time the home is used as an STR, the home is being used solely for commercial purposes versus as a B&B which continues to be inhabited by the principal resident during the rental period.

It is unclear what the purpose of maintaining the TUP process is. When would a residence not meet the STR permit requirements but would be eligible for a TUP? The TUP process should not be maintained for the purpose of allowing residential properties to have an option to operate an STR that does not meet the STR permit requirements (more than 8 occupants, more than one accommodation on a single parcel etc.)

Existing TUPs should be converted to STR permits and business licenses and follow the new requirements. If existing TUPs have to remain in place until they expire, they should still be required to obtain a business license. Once the existing term expires, the TUP should not be renewed and they should follow the STR permit application process. No new TUPs should be issued.

B&Bs have not proven to be an issue in Naramata. They do not negatively contribute to the "dark house" issue. They provide much needed accommodation and are principal residences with the operator on-site during the guest stay. As they do not provide kitchen facilities, they also support the local businesses that provide tourists with food options. These restrictions make B&Bs very different from STRs. Having the ability to ensure B&Bs follow regulations through the introduction of a business license is understandable, however the \$500 business license fee is excessive and not justified when compared to other jurisdictions and given the restrictions already placed on B&Bs which limit what they can charge vs STRs.

Penticton Business licence is \$220.

Feedback Forms must be submitted to the RDOS office prior to noon on the day of the applicable Board meeting. All representations, including names, will be made public if and when they are included in the Board Agenda.



Feedback Form

Regional District of Okanagan-Similkameen

101 Martin Street, Penticton, BC, V2A-5J9

Tel: 250-492-0237 / Email: planning@rdos.bc.ca

TO: Regional District of Okanagan-Similkameen FILE NO.: X2024.018-ZONE

FROM: Name: Miranda and Del Halladay
(please print)

Street Address:



Date: Feb 21st

RE: Regulation of short-term rental accommodations in Electoral Areas "A", "C" & "E"
Proposed Official Community Plan (OCP) amendments

My comments / concerns are:

☐ I do support the proposed amendments to the OCP bylaw. **SUBJECT TO THE COMMENTS AND QUESTIONS OUTLINED BELOW**

☐ I do not support the proposed amendments to the OCP bylaw.

Please provide any comments you wish the Board to consider:

Feedback on Draft Bylaw for Business Licenses and STR Permits in Area E

Thank you for the opportunity to provide feedback on business licenses for B&Bs and STRs, as well as STR permits for Area E.

Key Concern: The Issue of "Dark Houses" and lack of existing regulation and/or enforcement

The growing and disproportionate number of "dark houses" in Naramata is a fundamental concern for community wellbeing. Maintaining a permanent population is fundamental for the social, cultural and economic wellbeing of Naramata. Dark homes are properties that are no longer by definition residential - neither a principal residence for an owner nor a long-term renter. These properties are by operational definition, "commercial" - operated solely as short-term rentals (STRs).

Area E has neither opted into BC's STR Principal Residence legislation nor is subject to the **Speculation and Vacancy Tax**, unlike surrounding municipalities (Kelowna, Penticton, and Summerland).

Protecting your personal information is an obligation the Regional District of Okanagan-Similkameen takes seriously. Our practices have been designed to ensure compliance with the privacy provisions of the *Freedom of Information and Protection of Privacy Act* (British Columbia) ("FIPPA"). Any personal or proprietary information you provide to us is collected, used and disclosed in accordance with FIPPA. Should you have any questions about the collection, use or disclosure of this information please contact: Manager of Legislative Services, RDOS, 101 Martin Street, Penticton, BC V2A 5J9, 250-492-0237.

This lack of regulation makes Naramata highly attractive for investors purchasing homes primarily for STR use and benefitting from residential taxation in an entirely commercial endeavor.

I support the bylaw change SUBJECT TO THE FOLLOWING AMENDMENTS AND CLARIFICATION:

1. Opting into BC's STR Principal Residence Legislation

- Area E should **opt into the Provincial STR Principal Residence regulation**, which:
 - Ensures the home is a principal residence **for most** of the year before being eligible to operate as an STR.
 - Limits "dark houses" while keeping enforcement at the provincial level, reducing RDOS resource burden.

2. Strengthening STR Permit & Licensing Regulations through the Bylaw/Business Licence Function

- **Neighbour Notification & Public Input**
 - The STR permit process should include a **notification system** for neighbours to provide feedback before approval.
 - Residents should have access to a **public list** of properties with valid business licenses and STR permits.
- **STR Limitations**
 - STRs should be **limited to one per parcel**.
 - STRs should adhere to restrictions proposed in Draft Bylaw 3101, including:
 - A maximum of **8 occupants per STR**.
 - **Off-street parking** requirements.
- **Fee Structure & Commercial Use Considerations**
 - STR permit and business license fees should **reflect that STRs operate as commercial businesses**, unlike B&Bs, where the owner remains on-site.

3. Transitioning Away from Temporary Use Permits (TUPs)

- **Clarify the Purpose of Maintaining TUPs**
 - It is unclear why the TUP process is being retained.
 - **Question:** When would a residence not qualify for an STR permit but still be eligible for a TUP?
 - TUPs should **not be used** to allow properties to operate outside STR permit requirements (e.g., exceeding occupancy limits or operating multiple accommodations on a single parcel).
- **Converting Existing TUPs to STR Permits & Business Licenses**

- Existing TUPs should be **converted** to STR permits and business licenses under the new regulations.
- If TUPs must remain valid until expiry, they should **still require a business license**.
- Once expired, TUPs should **not be renewed**, and properties should apply for an STR permit.
- **No new TUPs should be issued** for STRs.

4. Differentiating B&Bs from STRs & Adjusting Business License Fees

- **B&Bs Do Not Contribute to the "Dark House" Issue**
 - B&Bs provide needed accommodations while keeping homes occupied by residents.
 - They **support local businesses** by offering lodging without kitchen facilities, ensuring guests dine at local restaurants.
- **Business License for B&Bs**
 - Introducing a business license requirement for B&Bs is understandable for regulatory compliance.
 - However, the **\$500 license fee is excessive and pecuniary**, particularly given:
 - The restrictions already placed on B&Bs (e.g., on-site operator requirement, no full kitchen).
 - The **lower revenue potential** of B&Bs compared to STRs.

Conclusion

To ensure the bylaw effectively serves Area E's residents and businesses, the following steps should be taken:

- ✓ **Opt into BC's STR Principal Residence Legislation** to limit "dark houses."
- ✓ **Require neighbour notification and public input** for STR permits.
- ✓ **Restrict STRs to one per parcel, with an 8-occupant limit and off-street parking.**
- ✓ **Eliminate new TUPs for STRs and transition existing ones to the new system.**
- ✓ **Reduce the B&B business license fee to a more reasonable amount.**



Feedback Form

Regional District of Okanagan-Similkameen

101 Martin Street, Penticton, BC, V2A-5J9

Tel: 250-492-0237 / Email: planning@rdos.bc.ca

TO: Regional District of Okanagan-Similkameen **FILE NO.:** X2024.018-ZONE

FROM: Name: NaramataSlow Community Group
(please print)

Street Address: _____

Date: Feb 21st

RE: Regulation of short-term rental accommodations in Electoral Areas "A", "C" & "E"
Proposed Official Community Plan (OCP) amendments

My comments / concerns are:

☐ I do support the proposed amendments to the OCP bylaw. **SUBJECT TO THE COMMENTS AND QUESTIONS OUTLINED BELOW**

☐ I do not support the proposed amendments to the OCP bylaw.

Please provide any comments you wish the Board to consider:

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Key Concern: The Issue of "Dark Houses" and lack of existing regulation and/or enforcement

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I support the bylaw change SUBJECT TO THE FOLLOWING AMENDMENTS AND CLARIFICATION:

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Conclusion

To ensure the bylaw effectively serves Area E's residents and businesses, the following steps should be taken:

- ✓ **Opt into BC's STR Principal Residence Legislation** to limit "dark houses."
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- ✓ **Restrict STRs to one per parcel, with an 8-occupant limit and off-street parking.**
- ✓ **Eliminate new TUPs for STRs and transition existing ones to the new system.**
- ✓ **Reduce the B&B business license fee to a more reasonable amount.**

Lauri Feindell

From: Mark Saar [REDACTED]
Sent: February 21, 2025 5:02 PM
To: Planning
Subject: Area E STR feedback

Follow Up Flag: Follow up
Flag Status: Completed

[Some people who received this message don't often get email from [REDACTED] Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

As a Naramata property owner and resident I strongly support anything that reduces, minimizes or eliminates short term vacation rentals in the Naramata area.

There is multiple rationale:

1). We have been subject to a number of noise and parking issues from nearby compliant (i.e. have a TUP) and non-compliant (i.e. no TUP) STR's. This is particularly galling given the tranquility that generally exists in the area and the reason that we and many have chosen to live there. Adding a business license requirement doesn't change any of that. Owners may be in-area but definitely not living on-site while paying guests are there so problem guest issues are not addressed timely if at all.

2). STR's operate to the detriment of our local hospitality industry. Both restaurants and lodging are economically struggling (e.g. recent closure of the Naramata Inn) and STR's keep people from using restaurants and take paid beds away from lodging operators. To be clear, I support traditional B&B's which (as kitchenless) send visitors to restaurants and (as owner full-time onsite) ensure noise and other issues are minimized.

The best solution is to choose to opt into the no-STR policy. And don't add more onerous license fees to traditional B&B operators.

Mark Saar

From: Teresa Anderson [REDACTED]
Sent: March 5, 2025 1:29 PM
To: Planning
Cc: OIB-Referrals
Subject: RE: Referral - ZONE - STR Review Areas "A", "C" & "E" | File No. X2024.018-ZONE

Some people who received this message don't often get email from [REDACTED] [Learn why this is important](#)

RE: 30 (Thirty) day extension

Thank you for the above application. This email is to inform you that due to current levels of internal capacity, we are unable to review your referral in your proposed timeline. With additional time, the Osoyoos Indian Band will be able to ensure that an informed review process will occur. We are setting the new timeline to be 30 days from the existing timeline.

Most recently, the Supreme Court of Canada in the *Tsilquot'in* case confirmed that the province has been applying an incorrect and restrictive test to the determination of Aboriginal Title. Aboriginal Title includes the exclusive right of a First Nation to decide how that land is used and the right to benefit economically from those uses.

Please note that *not* receiving a response regarding a referral from the Osoyoos Indian Band in the pre-application, current or post-application stage does not imply our support for the project.

We appreciate your co-operation.

Thank you,

Teresa Anderson
Referrals Coordinator



Osoyoos Indian Band
P: 250.498.3444 Ext. 3046
F: 250.498.6577
referrals@oib.ca
www.oib.ca/

Disclaimer

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March 6, 2025

File: 0280-30

Local Government File: X2024.017-ZONE and X2024.018-Zone

Ben Kent, Planner II

Regional District of Okanagan-Similkameen

Via Email: planning@rdos.bc.ca

Dear Ben Kent:

Re: Short Term Rental Review

Thank you for providing B.C. Ministry of Agriculture and Food (Ministry) staff the opportunity to comment on the draft OCP and Zoning amendments to change how short-term rentals are regulated in Electoral Areas "A", "C", "D", "E", "F" and "I". Ministry staff support the RDOS in regulating short-term rentals in the ALR through bylaws, business licences and short-term rental permits rather than the Temporary Use Permits used previously and have the following comments and suggestions:

- The new bylaws should be consistent with provincial direction on Short Term Vacation Rentals and the *Agricultural Land Commission Act* and Regulations.
- We understand that previously the Temporary Use Permits had to be posted on the premises and for properties within the ALR, contained language notifying guests that they were staying in a farming area and may experience "normal farm practices" as a result. Ministry staff recommend that this be carried forward and used in this new regulatory scheme as well. The business licence or short-term rental permit should be posted on site and we suggest the following language:
 - *Please be advised that you are staying within an active agricultural area that is commonly associated with noise from farm operations, farm odours, chemical spray and dust at various times of the day.*

Please contact Ministry staff if you have any questions regarding the above comments.

Sincerely,

Ministry of Agriculture and Food

Strengthening Farming Program
Corporate Policy and Priorities Branch

Mailing Address:
2501 14th Ave
Vernon BC V1T 8Z1

Telephone: 1-888-221-7141
Web Address: <http://gov.bc.ca/af>



Alison Fox, P.Ag.
Land Use Agrologist
Ministry of Agriculture, Food
and Fisheries
Alison.Fox@gov.bc.ca
(778) 666-0566

Email copy: Lindsay Hainstock, Regional Agrologist, B.C. Ministry of Agriculture and Food,
Lindsay.Hainstock@gov.bc.ca

Claire Buchanan, ALC Regional Planner, ALC.Referrals@gov.bc.ca

ADMINISTRATIVE REPORT



TO: Board of Directors

FROM: J. Zaffino, Chief Administrative Officer

DATE: March 20, 2025

RE: Regulating the creation of new private utilities (X2023.011-ZONE)

Administrative Recommendation:

THAT the following amendment bylaws to regulate the creation of new private utilities be read a third time:

- **Official Community Plan Amendment Bylaw No. 3045, 2025;**
 - **Zoning Amendment Bylaw No. 3046, 2025;**
 - **Subdivision Servicing and Development Bylaw No. 2900.01, 2025; and**
 - **Development Procedures Amendment Bylaw No. 2500.34, 2025.**
-

Purpose:

The purpose of this report is to introduce regulations in relation to private water and sewer utilities.

Background:

At its regular meeting of March 6, 2025, the Regional District Board resolved to approve first and second reading of the amendment bylaws and scheduled a public hearing ahead of its meeting of March 20, 2025.

All comments received to date in relation to this application are included with this report.

Approval from the Ministry of Transportation and Transit (MoTT) is required prior to adoption as the proposed amendments involve lands within 800 metres of a controlled access highway (i.e. Highway 97 & 3).

Analysis:

It has been the Regional District's experience that "system owners often find that they no longer have the financial ability or technical expertise required to meet current regulations" and there have been prominent examples (e.g. Vintage Views Development Sewer System) where the Regional District has been requested to acquire these systems.

Further, it has been a long-standing policy direction of the Regional District Board that "essential services are best provided by government, where citizens can elect representatives interested in their well-being and will operate the service in the most effective and efficient manner possible."

For this reason, administration considers there to be a strong argument for the Board to regulate, going forward, in favour of publicly operated utility systems versus those operated by business or strata corporations or other private water or sewer utilities.

It is envisioned that a prohibition on new private utilities will likely create pressure on the Regional District to support and immediately acquire such infrastructure when needed for development to proceed in certain zones.

Private Utility Variances

Under the *Local Government Act*, property owners are entitled to submit development variance permit applications requesting the Board to vary (amongst other things) zoning bylaw regulations or subdivision and development regulations, and the Board is obligated to consider every such application.

Accordingly, amendments to the RDOS Development Procedures Bylaw are proposed and would require applications proposing new private utility systems to be accompanied by a report from a qualified professional engineer.

In general terms, the engineer's report must certify that the system meets or is equivalent to the standards prescribed by the RDOS Subdivision Servicing Bylaw, is in acceptable condition, and is adequate for the proposed development.

Utility Acquisition Considerations

The Board may also wish to give consideration to amending its Water and Sewer Utility Acquisition Policy to include a reference to only acquiring utilities that have been designed to applicable RDOS regulations and, where RDOS regulations are silent, to good engineering practices.

Such systems should also be expected to be financially sustainable upon completion (i.e. viable and affordable for residents to be served by the system). Administration is aware that the Columbia Shuswap and Thompson Nicola Regional Districts employ thresholds to help determine the viability of a utility (e.g. it must serve a minimum of 50 or 100 units) and a similar approach could be applied in the RDOS.

Alternatives

Representations have been received from applicants with in-stream development proposals opposing the proposed amendments.

Administration understands that these representations generally relate to perceived uncertainty associated with discretionary approvals (ie. Development Variance Permit applications) and impacts to in-stream development proposals that may occur as a result.

Should the Board wish to not proceed with the proposed bylaw amendments, administration recommends that the Board also remove policies discouraging private utility systems from its electoral area Official Community Plans.

Alternatively, the status quo is also an option, however this approach is not preferred as OCP policies discouraging private utilities will continue to have little effect without supportive regulations implemented in the Regional District's land use bylaws.

Summary

Administration maintains its position that there is a strong argument for the Board to regulate in favour of publicly operated utility systems versus those operated by business or strata corporations or other private water or sewer utilities.

Moreover, the merits of this approach warrant it being applied regionally across all Electoral Areas of the Regional District.

Financial Implications:

Financial implications have been considered and none were found.

Communication Strategy:

The proposed bylaw amendments have been notified in accordance with the requirements of the *Local Government Act* as well as the Regional District's Development Procedures Bylaw No. 2500, 2011.

Alternatives:

1. THAT first and second reading of the Electoral Area Official Community Plan Amendment Bylaw No. 3045, 2025, the Zoning Amendment Bylaw No. 3046, 2025, the Subdivision Servicing and Development Amendment Bylaw No. 2900.01, 2025, and the Development Procedures Amendment Bylaw No. 2500.34, 2025, be rescinded and the bylaws abandoned.

AND THAT an amendment to the South Okanagan Sub-Regional Growth Strategy (RGS) Bylaw No. 2770, 2017, and Electoral Area Official Community Plan (OCP) bylaws be initiated in order to remove policy statements related to discouraging the establishment of private utilities and services.
2. Status quo.

Respectfully submitted:

Ben Kent

Ben Kent
Planner II

Endorsed By:



C. Garrish
Senior Manager of Planning

Endorsed By:



A. Fillion
Managing Director, Dev. & Infrastructure

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 3045, 2025

A Bylaw to amend the Electoral Area Official Community Plan Bylaws

The REGIONAL BOARD of the Regional District of Okanagan-Similkameen in open meeting assembled, ENACTS as follows:

1. This Bylaw may be cited for all purposes as the “Regional District of Okanagan-Similkameen Private Utilities Regulation Official Community Plan Amendment Bylaw No. 3045, 2025.”
2. The Electoral Area “A” Official Community Plan Bylaw No. 2905, 2021, is amended by:
 - i) replacing Section 19.4.2.7 (Water Supply and Distribution Policies) under Section 19.0 (Infrastructure and Servicing) in its entirety with the following:
 - .7 Does not support the creation of new private community water utilities, including those owned and operated by a strata corporation, utility or corporation.
 - ii) adding new Section 19.5.2.5 (Wastewater and Sewage Policies) under Section 19.0 (Infrastructure and Servicing) to read as follows:
 - .5 Does not support the creation of new private community sewer utilities, including those owned and operated by a strata corporation, utility or corporation.
3. The Electoral Area “C” Official Community Plan Bylaw No. 2452, 2008, is amended by:
 - i) adding a new Section 19.2.5 (Objectives) under Section 19.0 (Infrastructure and Servicing) to read as follows:
 - .5 Discourage the development of private systems for the provision of water and sewer services.
 - ii) adding a new Section 19.3.4 (Policies - Water Supply and Distribution) under Section 19.0 (Infrastructure and Servicing) to read as follows:

- .4 Does not support the creation of new private community water utilities, including those owned and operated by a strata corporation, utility or corporation.
 - iii) adding new Section 19.4.5 (Policies – Sewage Collection and Disposal) under Section 19.0 (Infrastructure and Servicing) to read as follows:
 - .5 Does not support the creation of new private community sewer utilities, including those owned and operated by a strata corporation, utility or corporation.
 - 4. The Electoral Area “D” Official Community Plan Bylaw No. 2603, 2013, is amended by:
 - i) adding a new Section 20.1.5 (Objectives) under Section 20.0 (Infrastructure and Servicing) to read as follows:
 - .5 Discourage the development of private systems for the provision of water and sewer services.
 - ii) replacing Section 20.3.8 (Policies - Water) under Section 20.0 (Infrastructure and Servicing) in its entirety with the following:
 - .8 Does not support the creation of new private community water utilities, including those owned and operated by a strata corporation, utility or corporation.
 - iii) adding new Section 20.4.9 (Policies – Sewer and Waste Disposal) under Section 20.0 (Infrastructure and Servicing) to read as follows:
 - .9 Does not support the creation of new private community sewer utilities, including those owned and operated by a strata corporation, utility or corporation.
 - 5. The Electoral Area “E” Official Community Plan Bylaw No. 3010, 2023, is amended by:
 - i) replacing Section 19.2.2.5 (Water Systems - Policies) under Section 19.0 (Community Infrastructure and Services) in its entirety with the following:
 - .5 Does not support the creation of new private community water utilities, including those owned and operated by a strata corporation, utility or corporation.
 - ii) replacing Section 19.3.2.4 (Sewer Systems - Policies) under Section 19.0 (Community Infrastructure and Services) in its entirety with the following:
 - .4 Does not support the creation of new private community sewer utilities, including those owned and operated by a strata corporation, utility or corporation.

6. The Electoral Area “F” Official Community Plan Bylaw No. 2790, 2018, is amended by:
- i) replacing Section 19.4.2.10 (Policies) under Section 19.0 (Infrastructure and Servicing) in its entirety with the following:
 - .10 Does not support the creation of new private community water utilities, including those owned and operated by a strata corporation, utility or corporation.
 - ii) adding new Section 19.5.7 (Policies) under Section 19.0 (Infrastructure and Servicing) to read as follows:
 - .7 Does not support the creation of new private community sewer utilities, including those owned and operated by a strata corporation, utility or corporation.
7. The Electoral Area “G” Official Community Plan Bylaw No. 2975, 2022, is amended by:
- i) replacing Section 19.2.2.4 (Policies) under Section 19.0 (Infrastructure and Servicing) in its entirety with the following:
 - .4 Does not support the creation of new private community water utilities, including those owned and operated by a strata corporation, utility or corporation.
 - ii) replacing Section 19.3.2.3 (Policies) under Section 19.0 (Infrastructure and Servicing) in its entirety with the following:
 - .3 Does not support the creation of new private community sewer utilities, including those owned and operated by a strata corporation, utility or corporation.
8. The Electoral Area “H” Official Community Plan Bylaw No. 2497, 2012, is amended by:
- i) adding a new Section 20.2.1.2 (Objectives) under Section 20.0 (Servicing) to read as follows:
 - .2 Discourage the development of private systems for the provision of water and sewer services.
 - ii) adding a new Section 20.3.2.7 (Policies) under Section 20.0 (Servicing) to read as follows:
 - .7 Does not support the creation of new private community water utilities, including those owned and operated by a strata corporation, utility or corporation.
 - iii) adding a new Section 20.4.2.4 (Sewage Disposal Policies) under Section 20.0 (Servicing) in its entirety with the following:

- .4 Does not support the creation of new private community sewer utilities, including those owned and operated by a strata corporation, utility or corporation.

9. The Electoral Area “I” Official Community Plan Bylaw No. 2683, 2016, is amended by:

- i) replacing Section 20.2.4 (Objectives) under Section 20.0 (Infrastructure and Servicing) to read as follows:
 - .2 Discourage the development of private systems for the provision of water and sewer services.
- ii) replacing Section 20.4.2.7 (Policies) under Section 20.0 (Infrastructure and Servicing) in its entirety with the following:
 - .7 Does not support the creation of new private community water utilities, including those owned and operated by a strata corporation, utility or corporation.
- iii) adding a new Section 20.5.2.6 (Sewage Disposal Policies) under Section 20.0 (Servicing) in its entirety with the following:
 - .6 Does not support the creation of new private community sewer utilities, including those owned and operated by a strata corporation, utility or corporation.

READ A FIRST AND SECOND TIME this 6th day of March, 2025.

PUBLIC HEARING held on this 20th day of March, 2025.

READ A THIRD TIME this ____ day of _____, 2025.

ADOPTED this this ____ day of _____, 2025.

Board Chair

Corporate Officer

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 3046, 2025

A Bylaw to amend the electoral area zoning bylaws

The REGIONAL BOARD of the Regional District of Okanagan-Similkameen in open meeting assembled, ENACTS as follows:

1. This Bylaw may be cited for all purposes as the “Regional District of Okanagan-Similkameen Private Utilities Regulation Zoning Amendment Bylaw No. 3046, 2025.”
2. The “Okanagan Valley Zoning Bylaw No. 2800, 2022,” is amended by:
 - i) adding a new definition of “community sewer system” under Section 4.0 (Definitions) to read as follows:

“community sewer system” means a system of works owned operated and maintained by the *Regional District*, a municipality, an Indigenous governing body or an improvement district and which is established and operated for the collection, treatment and disposal of sanitary sewage and which serves more than one *parcel*, and for certainty excludes such system of works owned and operated by a strata corporation, private sewer utility or business corporation.
 - ii) adding a new definition of “community water system” under Section 4.0 (Definitions) to read as follows:

“community water system” means a water supply system owned, operated and maintained by the *Regional District*, a municipality, an Indigenous governing body or an improvement district, and for certainty excludes a water supply system owned and operated by a strata corporation, private water utility or business corporation.
 - iii) replacing Section 8.1.3 (Minimum Parcel Size Exceptions for Subdivision) under Section 8.0 (Subdivision Regulations) in its entirety with the following:
 - .3 If a provision in this Bylaw establishes a minimum parcel size of less than 1.0 ha for a new parcel to be created by subdivision:

- a) that minimum parcel size only applies to a new parcel that will be connected to both community water and community sewer systems; and
- b) in all other circumstances the minimum parcel size for a new parcel to be created by subdivision is the 1.0 ha or greater minimum parcel size established by this Bylaw for the zone in which the parcel would be located.

3. The “Electoral Area “G” Zoning Bylaw No. 2781, 2017,” is amended by:

- i) adding a new definition of “community sewer system” under Section 4.0 (Definitions) to read as follows:

“community sewer system” means a system of works owned operated and maintained by the *Regional District*, a municipality, an Indigenous governing body or an improvement district and which is established and operated for the collection, treatment and disposal of sanitary sewage and which serves more than one *parcel*, and for certainty excludes such system of works owned and operated by a strata corporation, private sewer utility or business corporation.

- ii) adding a new definition of “community water system” under Section 4.0 (Definitions) to read as follows:

“community water system” means a water supply system owned, operated and maintained by the *Regional District*, a municipality, an Indigenous governing body or an improvement district, and for certainty excludes a water supply system owned and operated by a strata corporation, private water utility or business corporation.

4. The “Electoral Area “H” Zoning Bylaw No. 2498, 2012,” is amended by:

- i) adding a new definition of “community sewer system” under Section 4.0 (Definitions) to read as follows:

“community sewer system” means a system of works owned operated and maintained by the *Regional District*, a municipality, an Indigenous governing body or an improvement district and which is established and operated for the collection, treatment and disposal of sanitary sewage and which serves more than one *parcel*, and for certainty excludes such system of works owned and operated by a strata corporation, private sewer utility or business corporation.

- ii) adding a new definition of “community water system” under Section 4.0 (Definitions) to read as follows:

“community water system” means a water supply system owned, operated and maintained by the *Regional District*, a municipality, an Indigenous governing body or an improvement district, and for certainty excludes a water supply system

owned and operated by a strata corporation, private water utility or business corporation.

READ A FIRST AND SECOND TIME this 6th day of March, 2025.

PUBLIC HEARING held on this 20th day of March, 2025.

READ A THIRD TIME this ____ day of _____, 2025.

I hereby certify the foregoing to be a true and correct copy of the “Regional District of Okanagan-Similkameen Private Utilities Regulation Zoning Amendment Bylaw No. 3046, 2025”, as read a Third time by the Regional Board on this ____ day of _____, 2025.

Dated at Penticton, BC this ____ day of _____, 2025.

Corporate Officer

Approved pursuant to Section 52(3) of the *Transportation Act* this ____ day of _____, 2025.

For the Minister of Transportation & Infrastructure

ADOPTED this ____ day of _____, 2025.

Board Chair

Corporate Officer

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 2900.01, 2025

**A Bylaw to amend the Regional District of Okanagan-Similkameen
Subdivision and Development Servicing Bylaw No. 2900, 2024**

The REGIONAL BOARD of the Regional District of Okanagan-Similkameen in open meeting assembled, ENACTS as follows:

1. This Bylaw may be cited for all purposes as the “Regional District of Okanagan-Similkameen Subdivision Servicing Amendment Bylaw No. 2900.01, 2025.”
2. The “Regional District of Okanagan-Similkameen Subdivision and Development Servicing Bylaw No. 2900, 2024” is amended by:
 - i) replacing the definition of “community sewer system” under Section 3.0 (Definitions) in its entirety with the following:

“community sewer system” means a system of works owned operated and maintained by the *Regional District*, a municipality, an Indigenous governing body or an improvement district and which is established and operated for the collection, treatment and disposal of sanitary sewage and which serves more than one *parcel*, and for certainty excludes such system of works owned and operated by a strata corporation, private sewer utility or business corporation.
 - ii) replacing the definition of “community water system” under Section 3.0 (Definitions) in its entirety with the following:

“community water system” means a water supply system owned, operated and maintained by the *Regional District*, a municipality, an Indigenous governing body or an improvement district, and for certainty excludes a water supply system owned and operated by a strata corporation, private water utility or business corporation.

READ A FIRST AND SECOND TIME this 6th day of March, 2025.

READ A THIRD TIME this _____ day of _____, 2025.

ADOPTED this _____ day of _____, 2025.

Board Chair

Corporate Officer

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 2500.34, 2025

**A Bylaw to amend the Regional District of Okanagan-Similkameen
Development Procedures Bylaw 2500, 2011**

The REGIONAL BOARD of the Regional District of Okanagan-Similkameen in open meeting assembled, ENACTS as follows:

1. This Bylaw may be cited for all purposes as the “Regional District of Okanagan-Similkameen Development Procedures Amendment Bylaw No. 2500.34, 2025.”
2. The “Regional District of Okanagan-Similkameen Development Procedures Bylaw No. 2500, 2011” is amended by:
 - (i) replacing Section 1.7 (Professional Reports) under Schedule 4 (Application for a Development Variance Permit) in its entirety with the following:
 - 1.7 Utility Condition Assessment
 - (a) Where an application proposes to vary a zoning bylaw in order to permit subdivision approval or the issuance of a building permit where a proposed water system or sewer system does not comply with the bylaw’s definition of ‘community water system’ or ‘community sewer system’, the application shall be accompanied by a report from a qualified professional engineer that includes:
 - (i) drawings of the existing or proposed system prepared to the standards set out in Schedule ‘A’ to Regional District of Okanagan-Similkameen’s Subdivision and Development Servicing Bylaw No. 2900, 2024, or any successor bylaw, including digital versions of such drawings;
 - (ii) the engineer’s certification that the system was designed and constructed to standards equivalent to or exceeding the standards for such works prescribed by the Regional District of Okanagan-Similkameen Subdivision and Development Servicing Bylaw No. 2900, 2024, or any successor bylaw, or alternatively to the applicable

standards in the current edition of the Master Municipal Standard Specifications and Standard Detail Drawings published by the Master Municipal Construction Documents Association, and in the event of any deficiencies an opinion on whether the deficiency can from a technical perspective be corrected by the applicant;

- (iii) the engineer's assessment of the current condition of any existing works, including an opinion on whether the works appear to have been operated and maintained since construction in accordance with generally accepted utility operation and maintenance standards, and in the event of any deficiencies, an opinion on whether the deficiency can be corrected by means of future operation and maintenance practices; and
- (iv) the engineer's certification that the system has the capacity to support the entire development in respect of which the application is being made without diminishing the level or quality of service that the system provides to existing development.

READ A FIRST AND SECOND TIME this 6th day of March, 2025.

READ A THIRD TIME this ____ day of _____, 2025.

ADOPTED this ____ day of _____, 2025.

Board Chair

Corporate Officer

ADMINISTRATIVE REPORT



TO: Board of Directors

FROM: J. Zaffino, Chief Administrative Officer

DATE: March 20, 2025

RE: Petition to Enter Service Area – Electoral Area “D” (D2024.003-SAP)

Administrative Recommendation:

THAT Bylaw No. 2978.03, 2025, Okanagan Falls Water Service Establishment Amendment Bylaw be adopted.

Purpose: To extend the Okanagan Falls Water Service area to the subject property.

Legal: Plan KAP4397, Block 10, District Lot 2883S, SDYD Civic: 1348 Cedar Street

Purpose:

The applicant has submitted a petition request to the Regional District that seeks to include a 0.5 ha portion of the property at 1348 Cedar Street (being Plan KAP4397, Block 10, District Lot 2883S, SDYD) in the Okanagan Falls Water Service Area.

In order to facilitate this, it is being proposed to amend Schedule ‘A’ of the Okanagan Falls Water Service Establishment Bylaw No. 2978, 2022 to include the 0.5 hectare portion of the property.

Background:

At its meeting of March 6, 2025, the Regional District Board Resolved to approve, first, second and third reading of the amendment bylaw.

On March 11, 2025, the Electoral Area “D” Director consented, in writing, to participating area approval pursuant to Section 347(2) of the *Local Government Act*.

Alternatives:

1. THAT first, second and third reading of the Okanagan Falls Water Service Establishment Amendment Bylaw No. 2978.03, 2025, be rescinded and the bylaw abandoned.

Respectfully submitted:

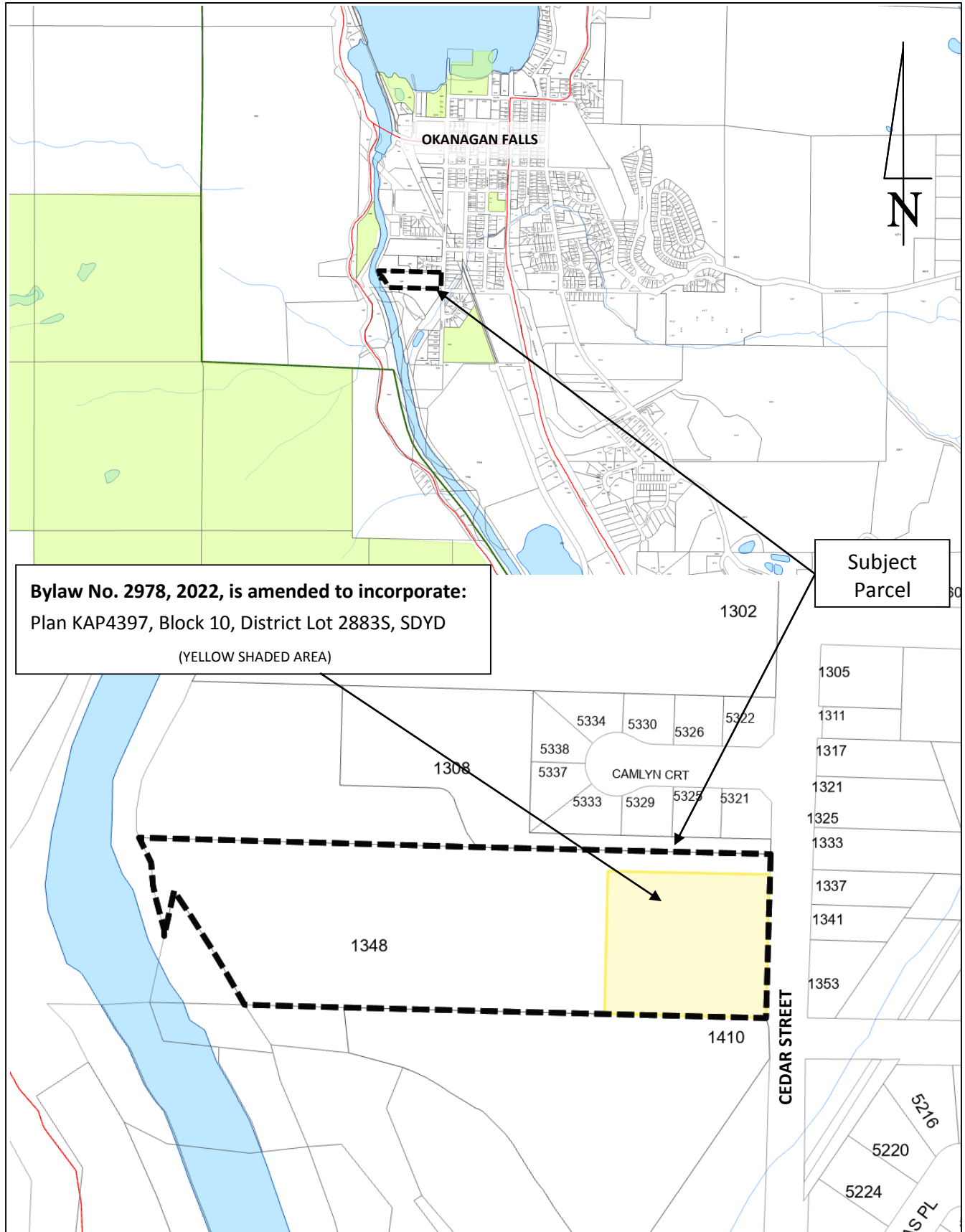
A handwritten signature in blue ink, appearing to read "A. Fillion", is written over a horizontal line.

A. Fillion, Managing Director of Development and Infrastructure

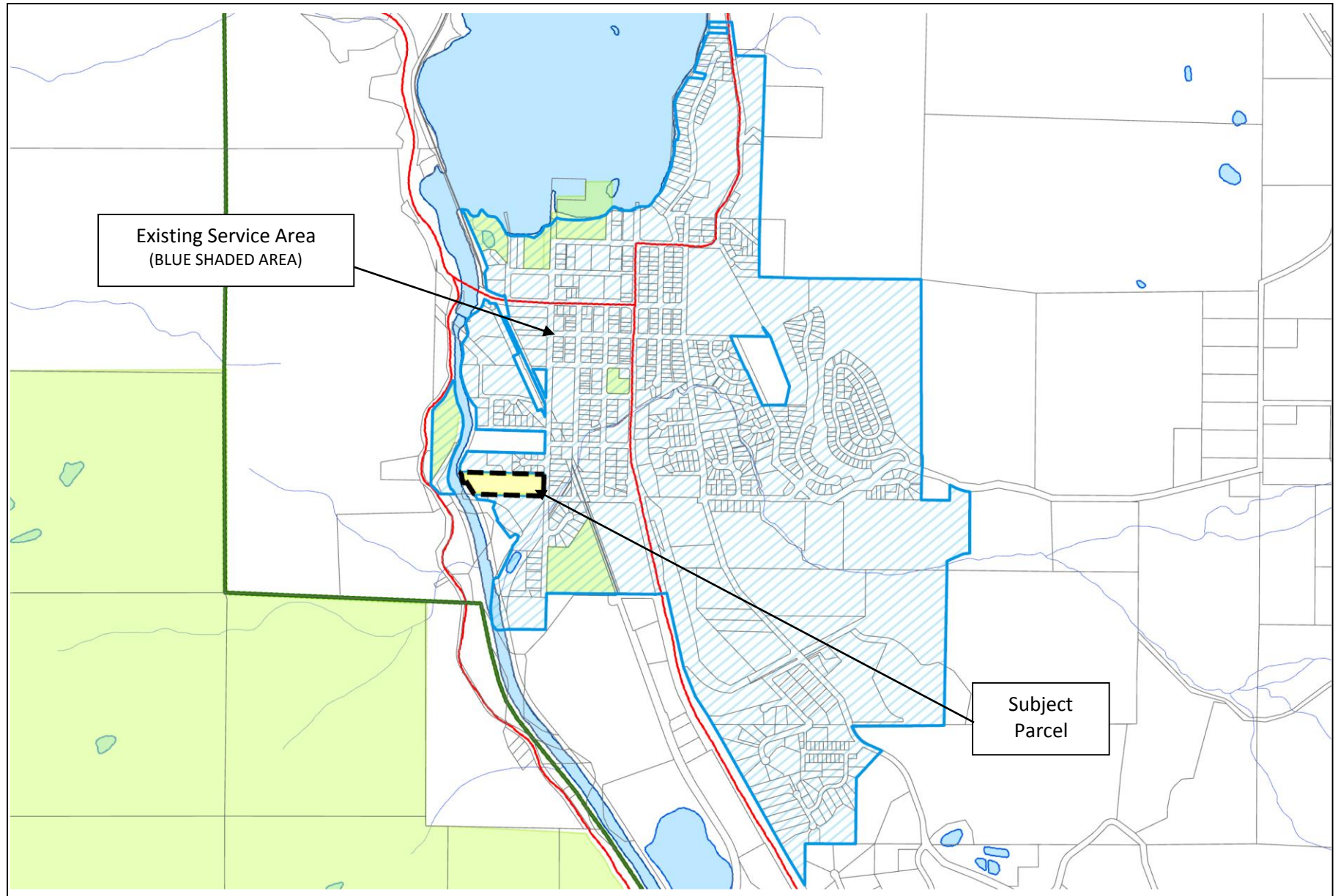
Attachments: No. 1 – Context Maps

No. 2 – Existing Okanagan Falls Water System Service Area Boundaries

Attachment No. 1 – Context Maps



Attachment No. 2 – Existing Okanagan Falls Water System Service Area Boundaries



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 2978.03, 2025

A Bylaw to amend the Okanagan Falls Water Service Establishment Bylaw No. 2978, 2022

The REGIONAL BOARD of the Regional District of Okanagan-Similkameen in open meeting assembled, ENACTS as follows:

1. This Bylaw may be cited for all purposes as the “Okanagan Falls Water Service Establishment Amendment Bylaw No. 2978.03, 2025.”
2. Schedule ‘A’ of the Okanagan Falls Water Service Establishment Bylaw No. 2978, 2022, is amended by incorporating an approximately 0.5 hectare portion of the land described as Plan KAP4397, Block 10, District Lot 2883S, SDYD (1348 Cedar Street), and shown shaded yellow on Schedule ‘A’, which forms part of this Bylaw.

READ A FIRST, SECOND AND THIRD TIME this 6th day of March, 2025.

CONSENTED TO in writing by the Electoral Area “D” Director this 11th day of March, 2025.

ADOPTED this ____ day of _____, 2025.

Board Chair

Corporate Officer

FILED WITH THE INSPECTOR OF MUNICIPALITIES this ____ day of _____, 2025.

Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9

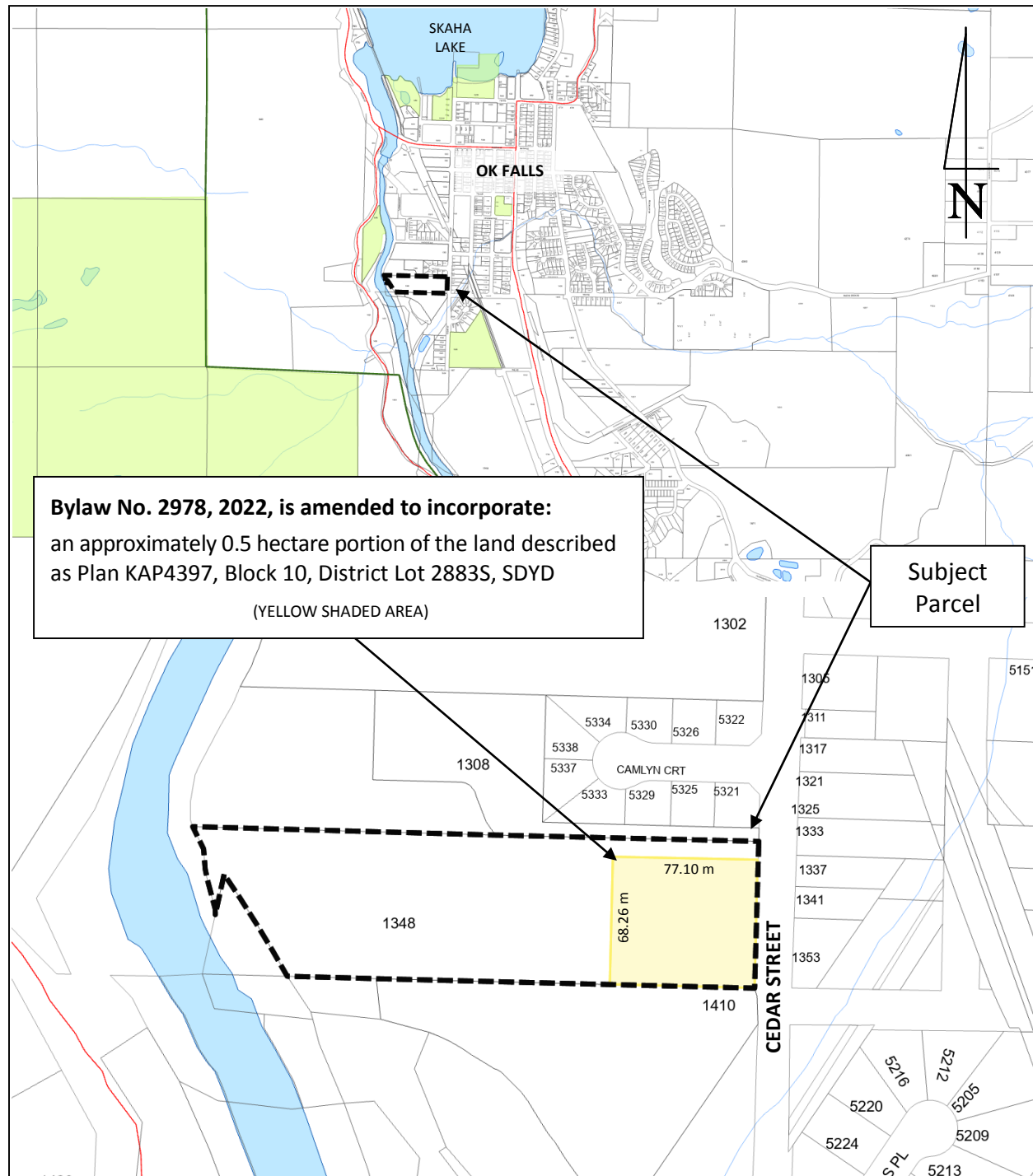
Tel: 250-492-0237 Email: info@rdos.bc.ca



Amendment Bylaw No. 2978.03, 2025

File No. D2024.003-SAP

Schedule 'A'



Amendment Bylaw No. 2978.03, 2025
(D2020.003-SAP)

Page 2 of 2

ADMINISTRATIVE REPORT



TO: Board of Directors

FROM: J. Zaffino, Chief Administrative Officer

DATE: March 20, 2025

RE: Official Community Plan (OCP) & Zoning Bylaw Amendments (X2024.013-ZONE)

Administrative Recommendation:

THAT the Official Community Plan Amendment Bylaw No. 3089, 2025, and the Okanagan Valley Zoning Amendment Bylaw No. 2800.45, 2025, be adopted.

Proposal:

That the Electoral Area "A", "D" & "F" Official Community Plan (OCP) Bylaws and the Okanagan Valley Zoning Bylaw No. 2800, 2022, be amended in order to address a number of mapping, typographical or other issues identified through day-to-day use of the bylaws.

Background:

At its regular meeting of October 3, 2024, the Planning and Development Committee of the Regional District Board considered the draft bylaws and moved to initiate the proposed amendments.

At its meeting of February 20, 2025, the Regional District Board resolved to approve first and second reading of the amendment bylaws and directed that a public hearing occur at the Board meeting of March 6, 2025.

A Public Hearing was subsequently held on March 6, 2025, where approximately 2 members of the public attended, followed by Board approval of third reading of the amendment bylaw.

Approval from the Ministry of Transportation and Transit (MoTT), due to the amendment applying to land within 800 metres of a controlled area, was obtained on XXXX XX, 2025.

Alternatives:

1. THAT first, second and third readings of the Official Community Plan Amendment Bylaw No. 3089, 2025, and the Okanagan Valley Zoning Amendment Bylaw No. 2800.45, 2025, be rescinded and the bylaws abandoned.

Respectfully submitted:

Ben Kent

Ben Kent
Planner II

Endorsed By:

CG

C. Garrish
Senior Manager of Planning

Endorsed By:

A. Fillion

A. Fillion
Managing Director, Dev. & Infrastructure

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 3089, 2025

A Bylaw to amend the Electoral Area “A”, “D” & “F” Official Community Plan Bylaws

The REGIONAL BOARD of the Regional District of Okanagan-Similkameen in open meeting assembled, ENACTS as follows:

1. This Bylaw may be cited for all purposes as the “Electoral Area Official Community Plan Amendment Bylaw No. 3089, 2025.”
2. The Electoral Area “A” Official Community Plan (OCP) Bylaw No. 2905, 2021, is amended by:
 - i) replacing Section 12.3.4(g) under Section 12.3 (Policies – General Commercial) in its entirety with the following:
 - g) meets any Watercourse Development Permit Area or Environmentally Sensitive Development Permit Area requirements; and
 - ii) replacing Section 12.4.4(g) under Section 12.4 (Policies – Tourist Commercial) in its entirety with the following:
 - g) meets any Watercourse Development Permit Area or Environmentally Sensitive Development Permit Area requirements; and
 - iii) deleting the second and third sentences under the sixth paragraph of Section 17.1 under Section 17.0 (Background – Hazard Lands) in its entirety.
3. The Official Community Plan Bylaw Map, being Schedule ‘B’ of the Electoral Area “A” Official Community Plan Bylaw No. 2905, 2021, is amended by changing the land use designation of the land described as:
 - i) Lot A, Plan EPP23874, District Lot 2709, SDYD (105 Sasquatch Trail), and shown shaded yellow on Schedule ‘A’, which forms part of this Bylaw, from Small Holdings (SH) to Parks, Recreation and Trails (PR).

4. Map Schedules 'B' through 'I', inclusive, of the Electoral Area "A" Official Community Plan Bylaw No. 2905, 2021, are amended by adjusting the boundary for the Town of Osoyoos to include the following parcels:
- i) Lot 1, Plan KAP3027, District Lot 43, SDYD, Except Plan 26614 34660 H95, Manufactured Home Reg.# 12810 (4295 Highway 3);
 - ii) Lot A, Plan KAP34660, District Lot 43, SDYD (4303 Highway 3); and
 - iii) Lot 1, Plan EPP128166, District Lot 2450s, SDYD (9425 87th Street);
 - iv) Lot A, Plan KAP22765, District Lot 2450s, SDYD, Portion L 509 (9211 87th Street);
 - v) Lot B, Plan KAP29887, District Lot 2450s, SDYD (9215 87th Street);
 - vi) Lot A, Plan Kap29887, District Lot 2450s, SDYD (9223 87th Street);
 - vii) Lot 1, Plan KAP4838, District Lot 2450s, SDYD, Portion L 509 (9227 87th Street)
 - viii) Lot 10a, Plan KAP1958, District Lot 43 100, SDYD, Except Plan H95 (4311 Highway 3);
 - ix) Lot 1, Plan KAP36420, District Lot 43 100, SDYD, Manufactured Home Reg.# B01093 (5037 45th Street);
 - x) Lot 2, Plan Kap36420, District Lot 100, SDYD (5017 45th Street).
5. The Environmentally Sensitive Development Permit Area Map, being Schedule 'H' of the Electoral Area "A" Official Community Plan Bylaw No. 2905, 2021, is amended by removing the land described as Lot A, Plan EPP23874, District Lot 2709, SDYD (105 Sasquatch Trail) from the Environmentally Sensitive Development Permit Area designation.
6. The Official Community Plan Bylaw Map, being Schedule 'B' of the Electoral Area "D" Official Community Plan Bylaw No. 2603, 2013, is amended by changing the land use designation of the land described as:
- i) Parcel B, Plan KAP1385A, District Lot 10, SDYD, and shown shaded yellow on Schedule 'B', which forms part of this Bylaw, from Low Density Residential (LR) to Parks, Recreation and Trails (PR);
 - ii) an approximately 433 m² of the land described as Lot 2, Block 1, Plan KAP1280, District Lot 374, SDYD, and shown shaded yellow on Schedule 'C', which forms part of this Bylaw, from Low Density Residential (LR) to Parks, Recreation and Trails (PR);
 - iii) Lots 6 & 7, Block 6, Plan KAP1280, District Lot 374, SDYD, and shown shaded yellow on Schedule 'D', which forms part of this Bylaw, from Low Density Residential (LR) to Parks, Recreation and Trails (PR); and
 - iv) an approximately 200 m² of the land described as Parcel A, Block 1, Plan KAP6596B, District Lot 374, SDYD, Portion Lots 3-4, Plan KAP1280, (DD140727F), and shown

shaded yellow on Schedule 'E', which forms part of this Bylaw, from Parks, Recreation and Trails (PR) to Low Density Residential (LR).

7. The Official Community Plan Bylaw Map, being Schedule 'B' of the Electoral Area "F" Official Community Plan Bylaw No. 2790, 2018, is amended by changing the land use designation of the land described as:
 - i) an approximately 6.87 ha part of the land shown shaded yellow on Schedule 'F', which forms part of this Bylaw, from Commercial Tourist (CT) to Parks, Recreation and Trails (PR); and
 - ii) an approximately 4.9 ha part of the land shown shaded purple on Schedule 'F', which forms part of this Bylaw, from Small Holdings (SH) to Parks, Recreation and Trails (PR).
8. The Official Community Plan Bylaw Map, being Schedule 'B' of the Electoral Area "F" Official Community Plan Bylaw No. 2790, 2018, is amended by changing the land use designation of the land described as:
 - i) District Lot 5127, ODYD, Except Plan 36630 KAP75352, and shown shaded yellow on Schedule 'G', which forms part of this Bylaw, from Commercial Tourist (CT) to Low Density Residential (LR).

READ A FIRST AND SECOND TIME this 20th day of February, 2025.

PUBLIC HEARING held on this 6th day of March, 2025.

READ A THIRD TIME this 6th day of March, 2025.

ADOPTED this this ____ day of _____, 2025.

Board Chair

Corporate Officer

Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9

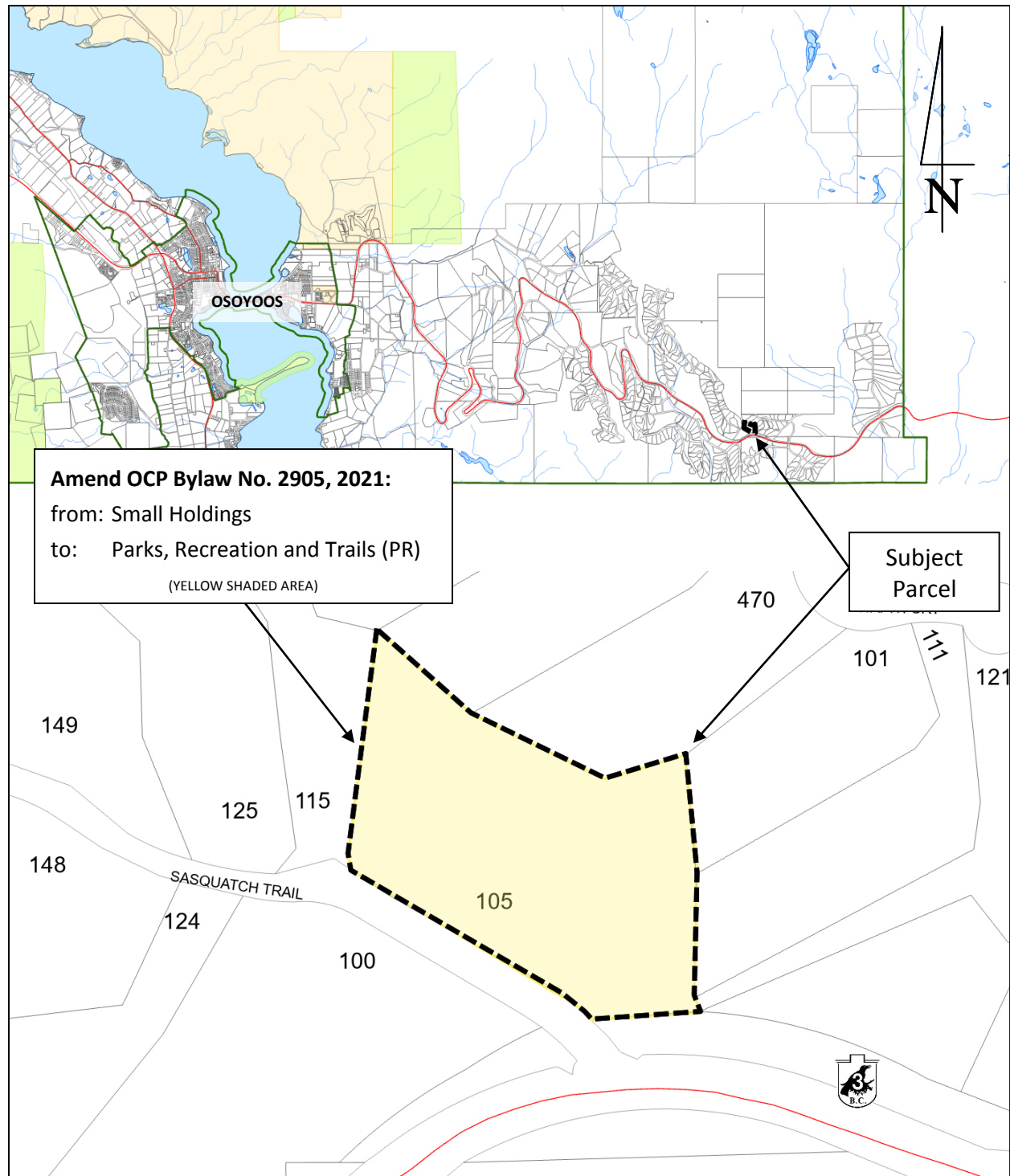
Tel: 250-492-0237 Email: info@rdos.bc.ca



Amendment Bylaw No. 3089, 2025

File No. X2024.013-ZONE

Schedule 'A'



Amendment Bylaw No. 3089, 2025
(X2024.013-ZONE)

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Regional District of Okanagan-Similkameen

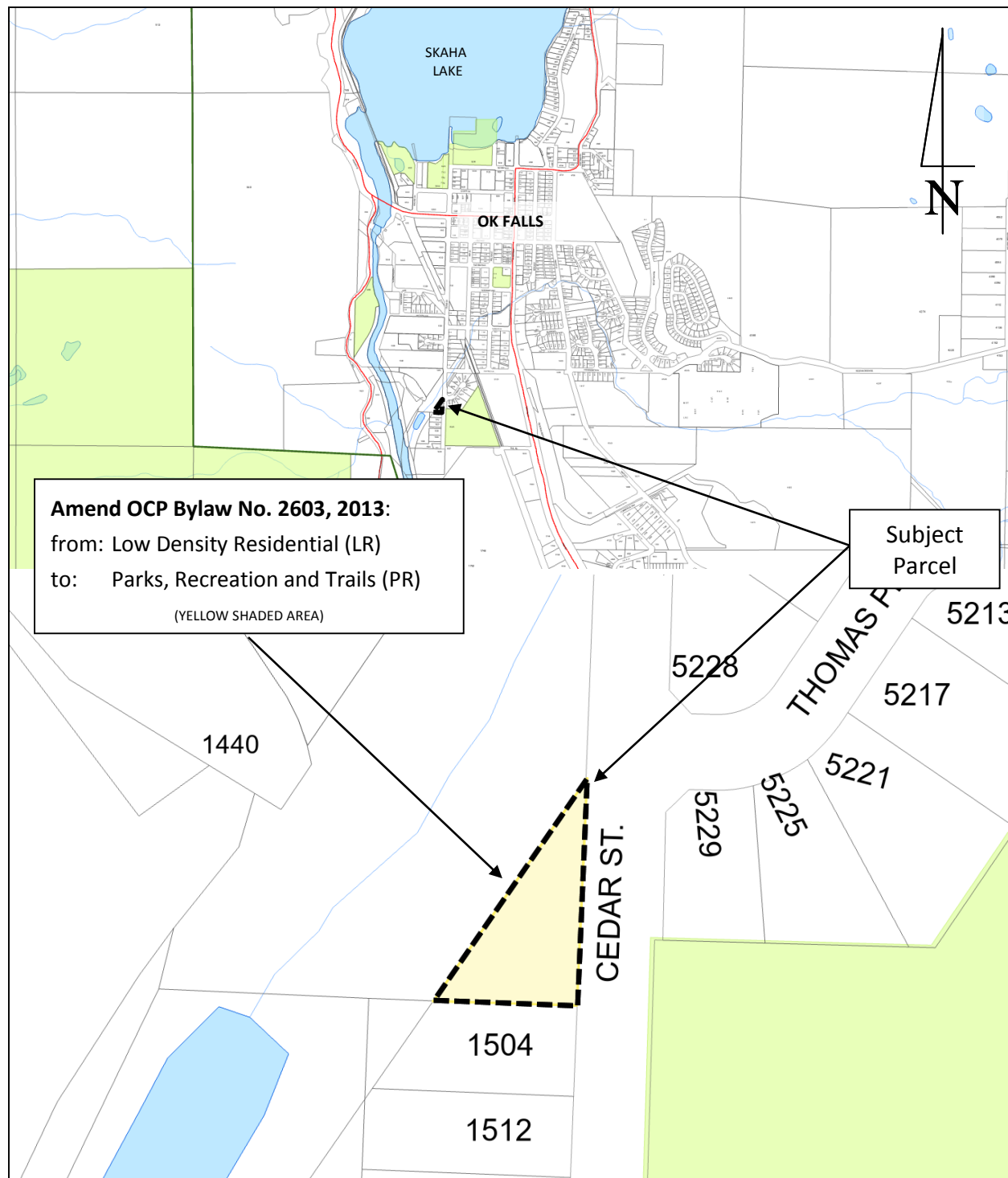
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Tel: 250-492-0237 Email: info@rdos.bc.ca



Amendment Bylaw No. 3089, 2025

File No. X2024.013-ZONE

Schedule 'B'



Amendment Bylaw No. 3089, 2025
(X2024.013-ZONE)
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Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9

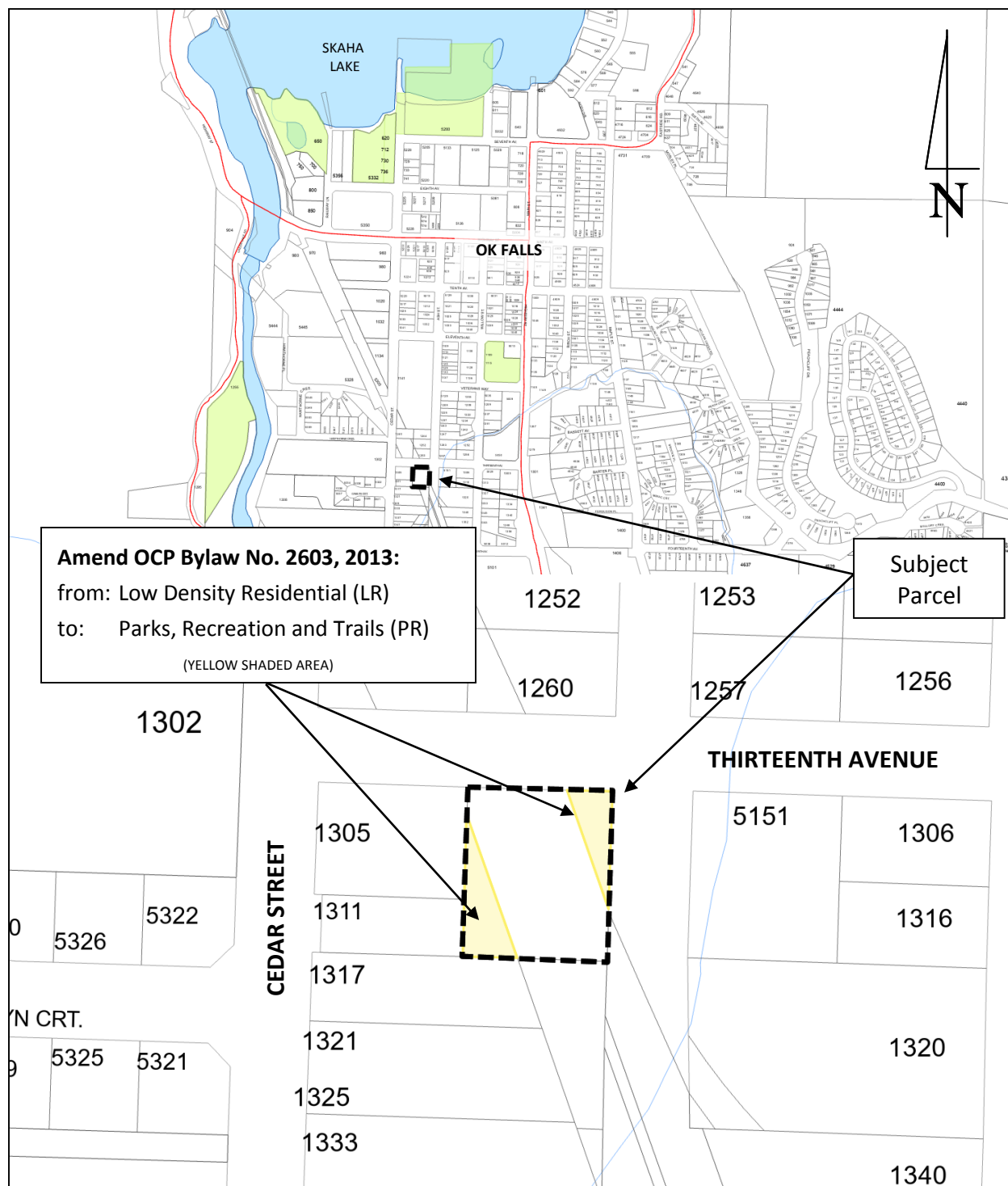
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Amendment Bylaw No. 3089, 2025

File No. X2024.013-ZONE

Schedule 'C'



Amendment Bylaw No. 3089, 2025
(X2024.013-ZONE)

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Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9

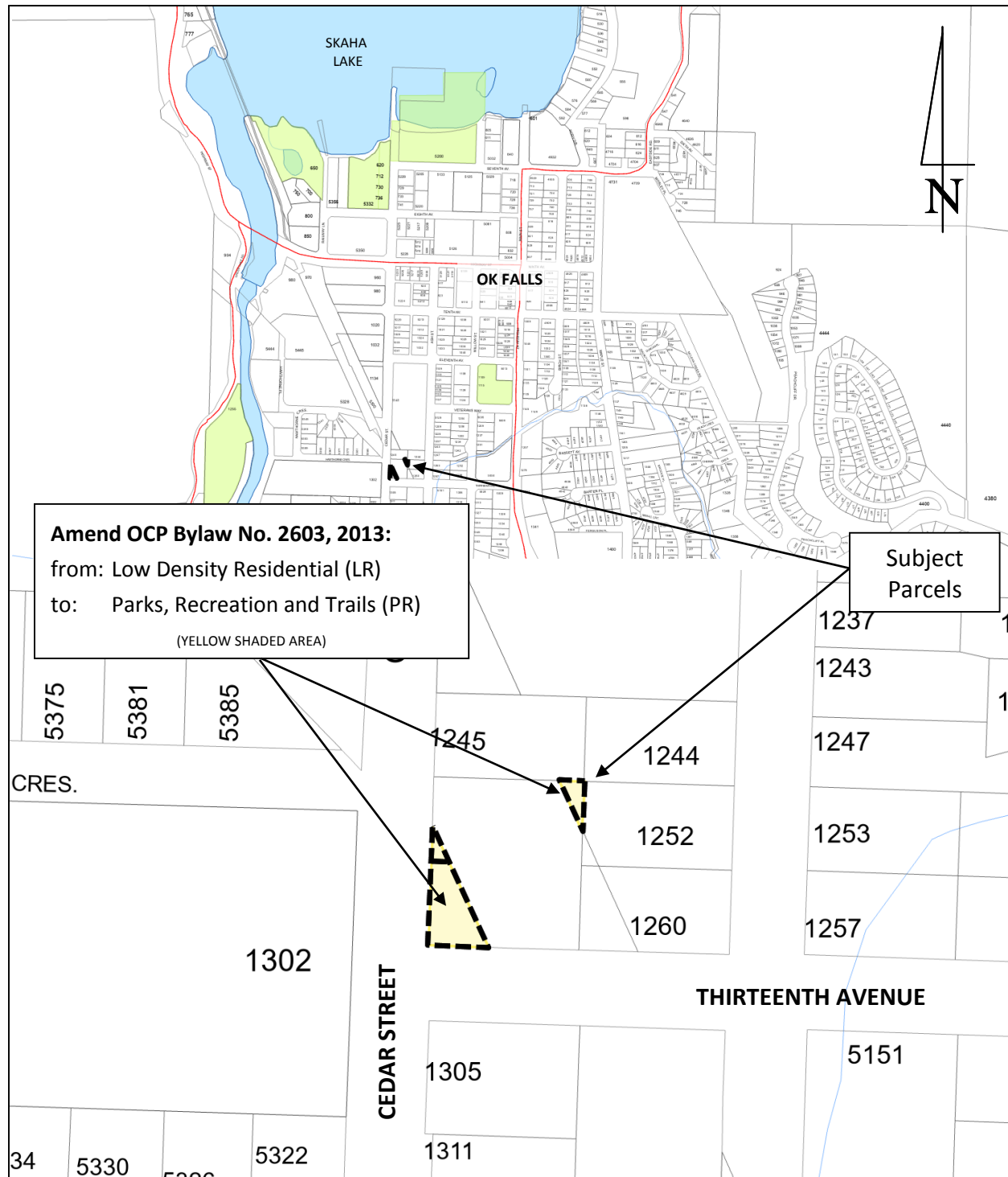
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Amendment Bylaw No. 3089, 2025

File No. X2024.013-ZONE

Schedule 'D'



Amendment Bylaw No. 3089, 2025
(X2024.013-ZONE)

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Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9

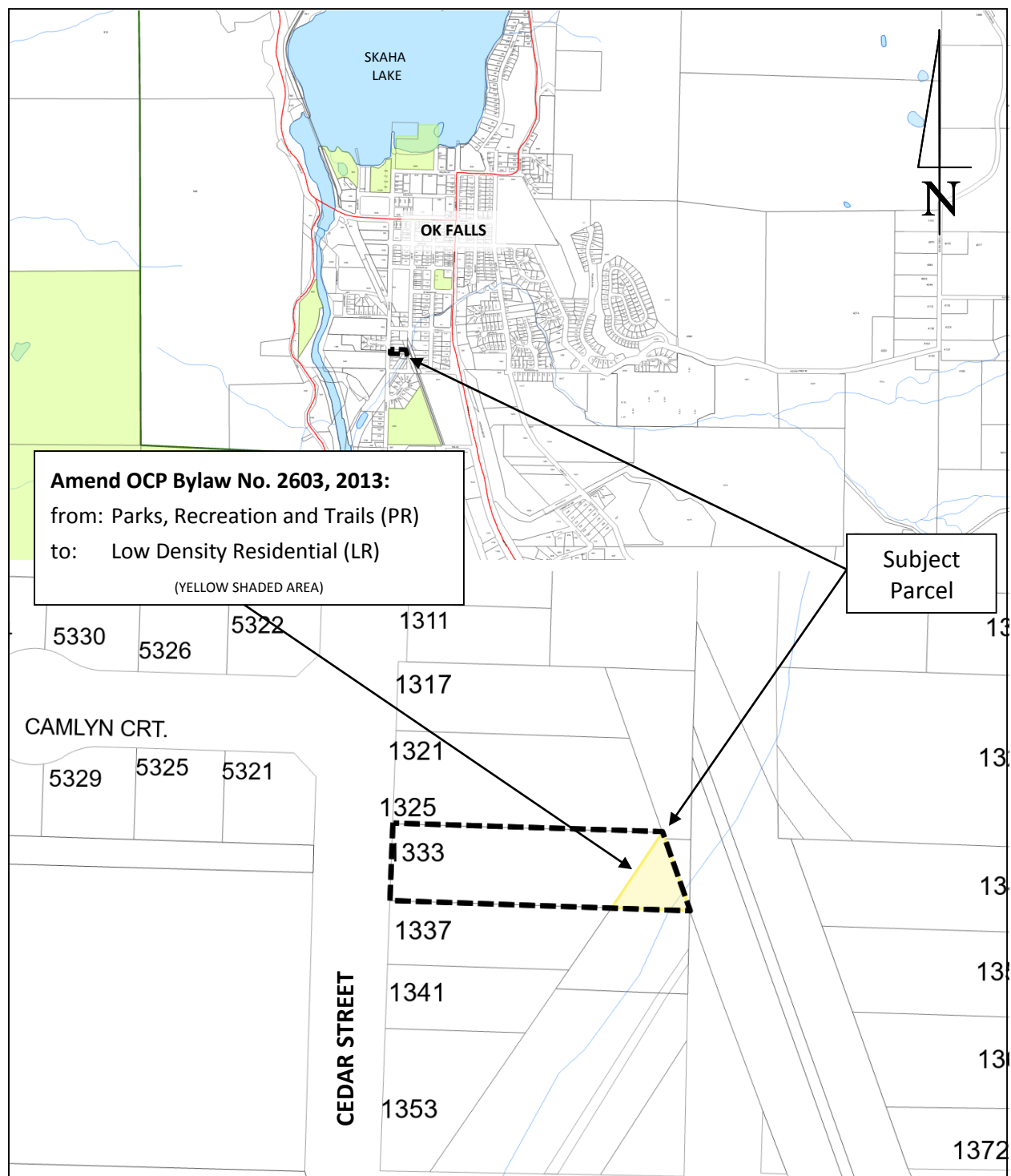
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Amendment Bylaw No. 3089, 2025

File No. X2024.013-ZONE

Schedule 'E'



Amendment Bylaw No. 3089, 2025
(X2024.013-ZONE)

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Regional District of Okanagan-Similkameen

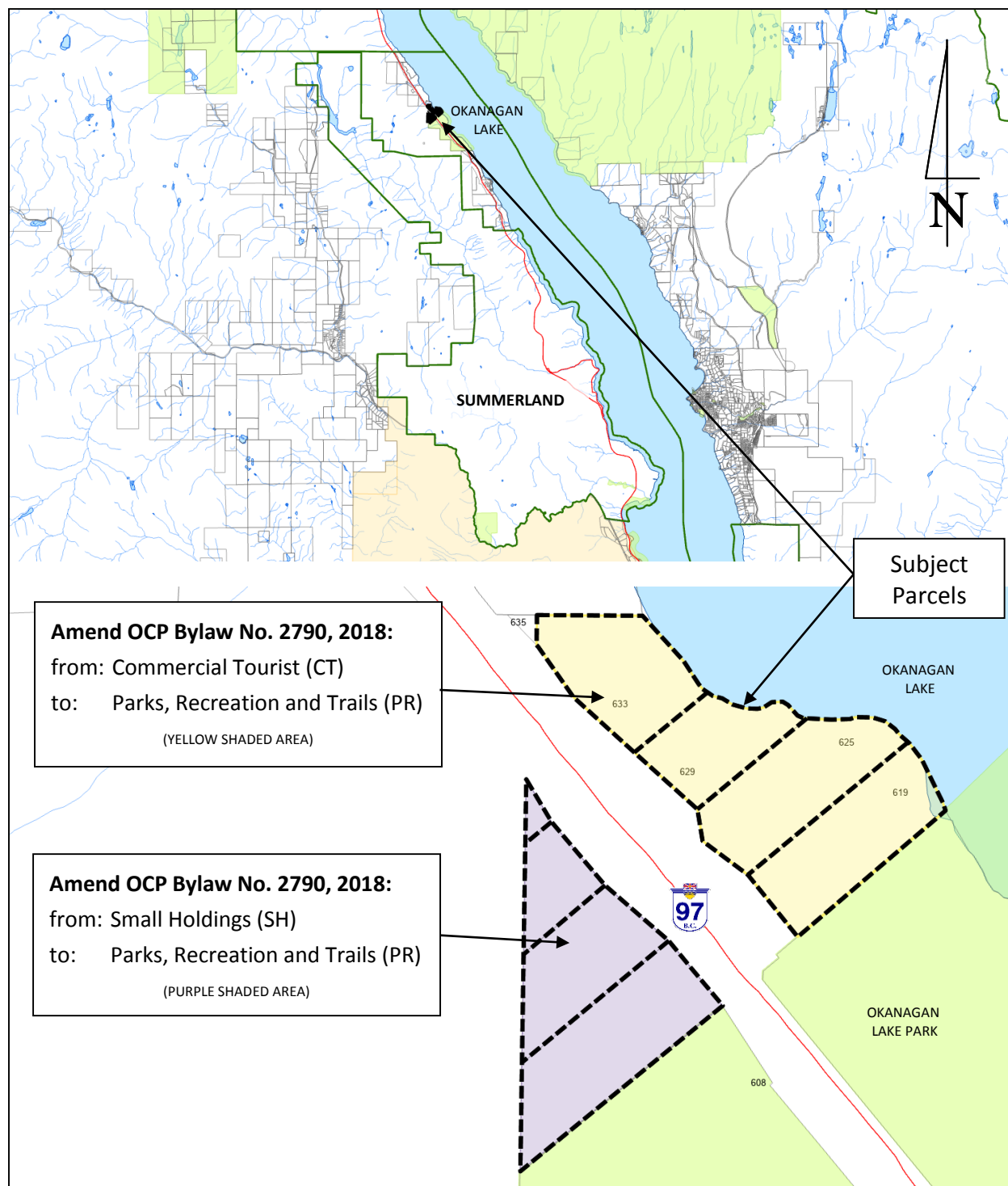
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Tel: 250-492-0237 Email: info@rdos.bc.ca



Amendment Bylaw No. 3089, 2025

File No. X2024.013-ZONE

Schedule 'F'



Amendment Bylaw No. 3089, 2025
(X2024.013-ZONE)
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Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9

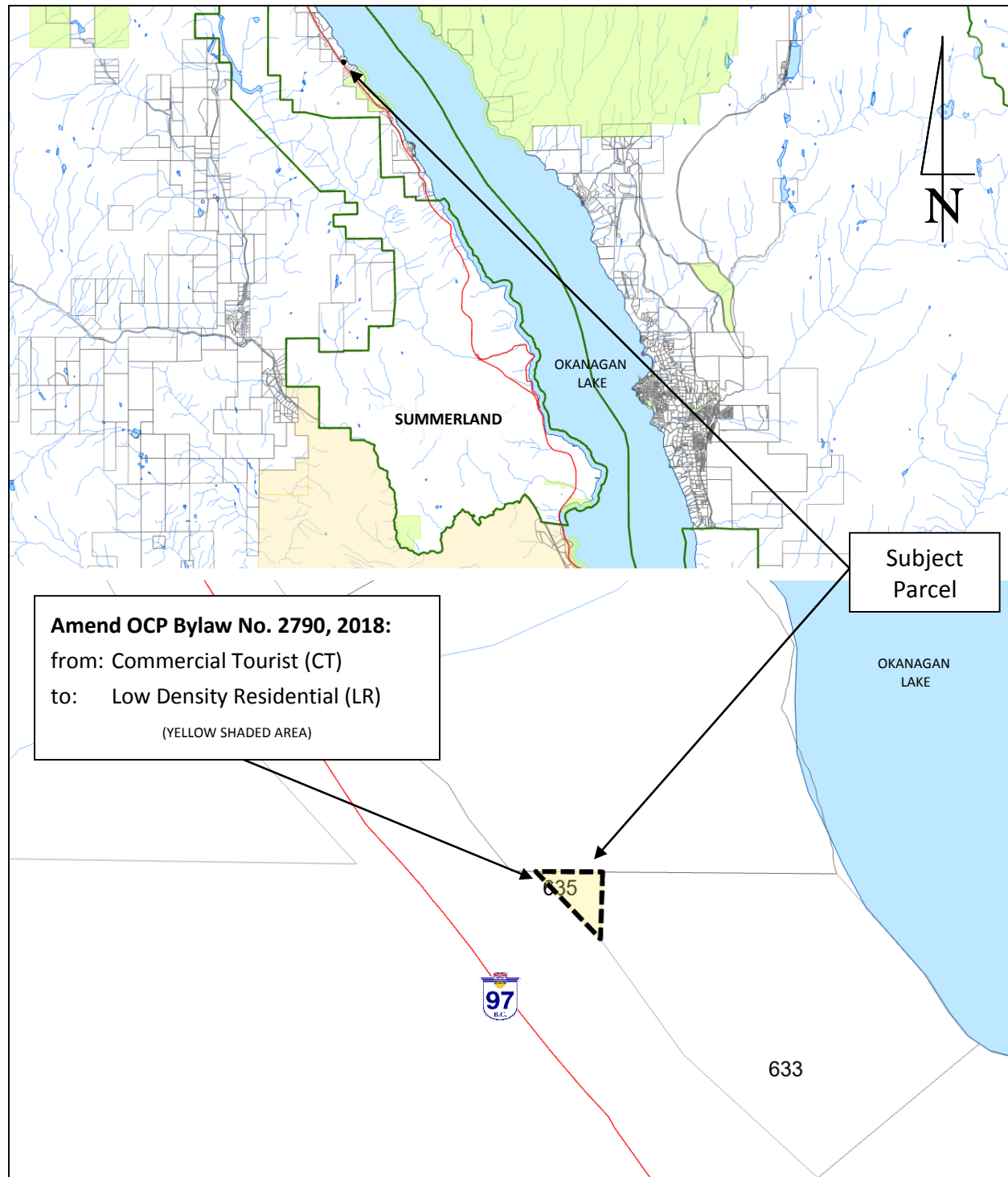
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Amendment Bylaw No. 3089, 2025

File No. X2024.013-ZONE

Schedule 'G'



Amendment Bylaw No. 3089, 2025
(X2024.013-ZONE)

Page 10 of 10

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 2800.45, 2025

A Bylaw to amend the Okanagan Valley Zoning Bylaw No. 2800, 2022

The REGIONAL BOARD of the Regional District of Okanagan-Similkameen in open meeting assembled, ENACTS as follows:

1. This Bylaw may be cited for all purposes as the “Okanagan Valley Zoning Bylaw Amendment Bylaw No. 2800.45, 2025.”
2. The “Okanagan Valley Zoning Bylaw No. 2800, 2022,” is amended by:
 - i) adding a new sub-section 8.2.2 under Section 8.2 (Minimum Parcel Size Requirements for Bare Land Strata Subdivisions) at Section 8.0 (Subdivision Regulations) to read as follows:
 - .2 The parcel size and dimension rules in this bylaw do not apply to designated access routes in a bare land strata plan.
 - ii) replacing Section 20.2.9(e)(i) (Campground Commercial Site Specific (CT2s) Regulations) under Section 20.2 (Campground Commercial CT2) Zone) in its entirety with the following:
 - i) *deleted*.
3. The Official Zoning Map, being Schedule ‘2’ of the “Okanagan Valley Zoning Bylaw No. 2800, 2022”, is amended by changing the land use designation of the land described as:
 - i) Lot A, Plan EPP23874, District Lot 2709, SDYD (105 Sasquatch Trail), and shown shaded yellow on Schedule ‘A’, which forms part of this Bylaw, from Small Holdings Three (SH3) to Parks and Recreation (PR);
 - ii) an approximately 1.09 ha part of the land described as Parcel 2, Plan EPP74562, District Lot 2711, SDYD, and shown shaded yellow on Schedule ‘B’, which forms part of this Bylaw, from Small Holdings Three (SH3) to Parks and Recreation (PR);

- iii) land described as Parcel 1, Plan EPP71300, District Lot 2711, SDYD, and shown shaded yellow on Schedule 'C', which forms part of this Bylaw, from Small Holdings Three (SH3) to Parks and Recreation (PR);
- iv) land described as Parcel B, Plan KAP1385A, District Lot 10, SDYD, and shown shaded yellow on Schedule 'D', which forms part of this Bylaw, from Low Density Residential Two (RS2) to Parks and Recreation (PR);
- v) an approximately 433 m² of the land described as Lot 2, Block 1, Plan KAP1280, District Lot 374, SDYD, and shown shaded yellow on Schedule 'E', which forms part of this Bylaw, from Low Density Residential Two (RS2) to Parks and Recreation (PR);
- vi) land described as Lots 6 & 7, Block 6, Plan KAP1280, District Lot 374, SDYD, and shown shaded yellow on Schedule 'F', which forms part of this Bylaw, from Low Density Residential Two (RS2) to Parks and Recreation (PR);
- vii) an approximately 200 m² of the land described as Parcel A, Block 1, Plan KAP6596B, District Lot 374, SDYD, Portion Lots 3-4, Plan KAP1280, (DD140727F), and shown shaded yellow on Schedule 'G', which forms part of this Bylaw, from Parks and Recreation (PR) to Low Density Residential One (RS1);
- viii) an approximately 6.87 ha part of the land shown shaded yellow on Schedule 'H', which forms part of this Bylaw, from Campground Commercial Site Specific (CT2s) to Parks and Recreation (PR);
- ix) Land described as District Lot 5127, ODYD, Except Plan 36630 KAP75352, and shown shaded yellow on Schedule 'I', which forms part of this Bylaw, from Campground Commercial Site Specific (CT2s) to Low Density Residential Two (RS2);
- x) an approximately 4.9 ha part of the land shown shaded purple on Schedule 'H', which forms part of this Bylaw, from Small Holdings Four (SH4) to Parks and Recreation (PR);
- xi) by adjusting the boundary for the Town of Osoyoos to include the following parcels:
 - a) Lot 1, Plan KAP3027, District Lot 43, SDYD, Except Plan 26614 34660 H95, Manufactured Home Reg.# 12810 (4295 Highway 3);
 - b) Lot A, Plan KAP34660, District Lot 43, SDYD (4303 Highway 3); and
 - c) Lot 1, Plan EPP128166, District Lot 2450s, SDYD (9425 87th Street);
 - d) Lot A, Plan KAP22765, District Lot 2450s, SDYD, Portion L 509 (9211 87th Street);
 - e) Lot B, Plan KAP29887, District Lot 2450s, SDYD (9215 87th Street);
 - f) Lot A, Plan Kap29887, District Lot 2450s, SDYD (9223 87th Street);

- g) Lot 1, Plan KAP4838, District Lot 2450s, SDYD, Portion L 509 (9227 87th Street);
- h) Lot 10a, Plan KAP1958, District Lot 43 100, SDYD, Except Plan H95 (4311 Highway 3);
- i) Lot 1, Plan KAP36420, District Lot 43 100, SDYD, Manufactured Home Reg.# B01093 (5037 45th Street); and
- j) Lot 2, Plan Kap36420, District Lot 100, SDYD (5017 45th Street).

READ A FIRST AND SECOND TIME this 20th day of February, 2025.

PUBLIC HEARING held on this 6th day of March, 2025.

READ A THIRD TIME this 6th day of March, 2025.

Approved pursuant to Section 52(3) of the *Transportation Act* this XX day of March, 2025.

ADOPTED this ____ day of _____, 2025.

Board Chair

Corporate Officer

Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9

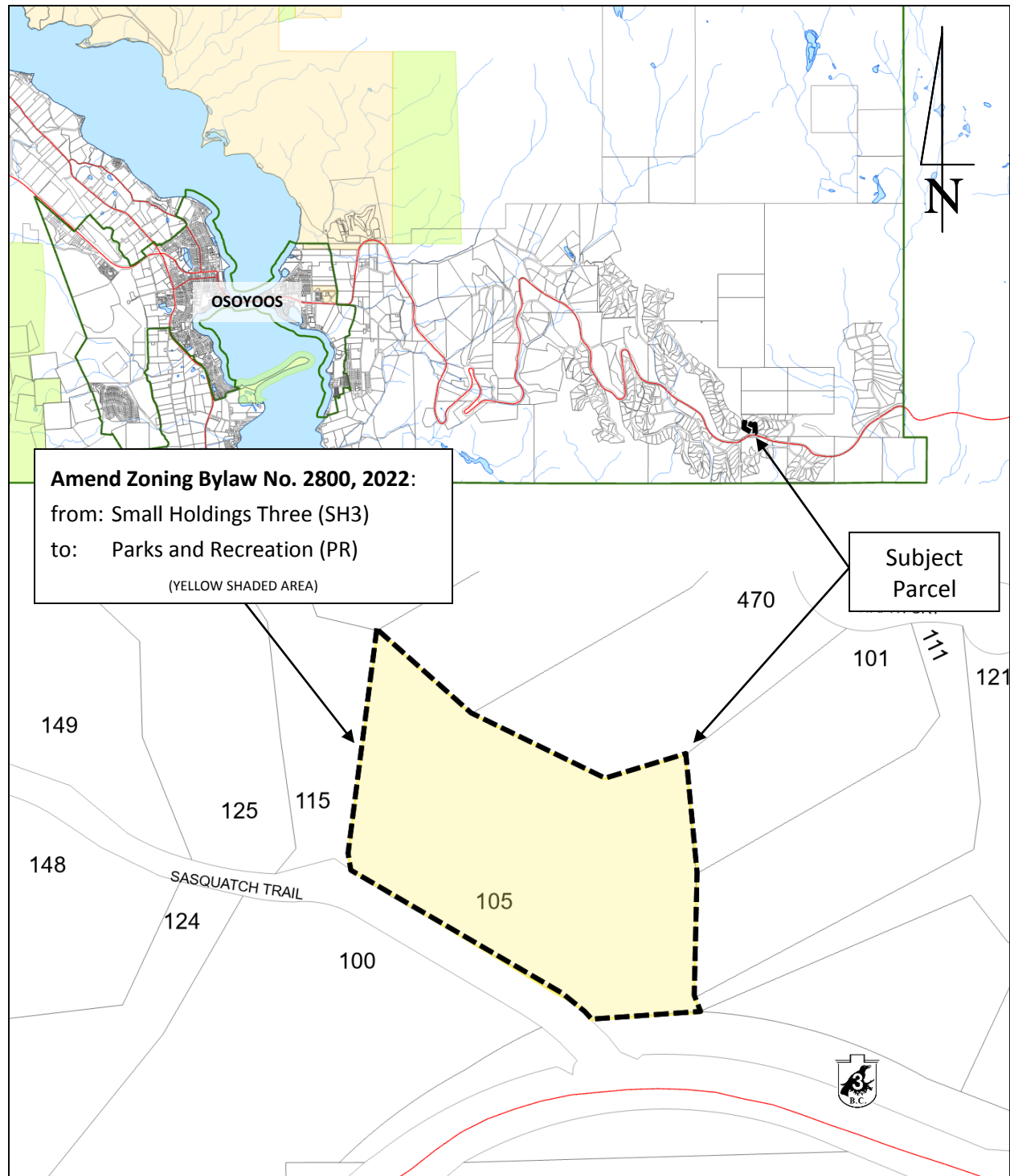
Tel: 250-492-0237 Email: info@rdos.bc.ca



Amendment Bylaw No. 2800.45, 2025

File No. X2024.013-ZONE

Schedule 'A'



Amendment Bylaw No. 2800.45, 2025
(X2024.013-ZONE)

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Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9

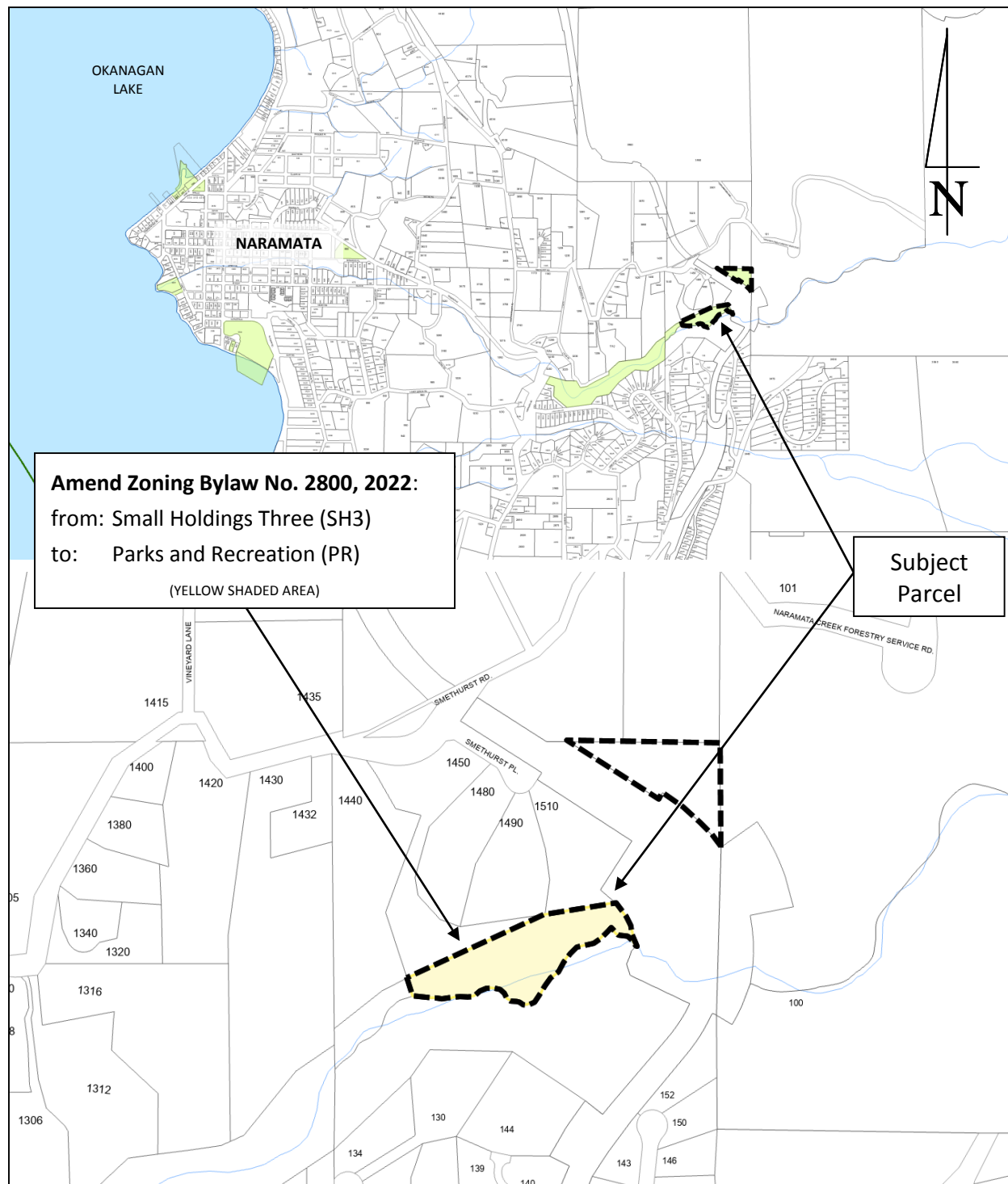
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Amendment Bylaw No. 2800.45, 2025

File No. X2024.013-ZONE

Schedule 'B'



Amendment Bylaw No. 2800.45, 2025
(X2024.013-ZONE)

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Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9

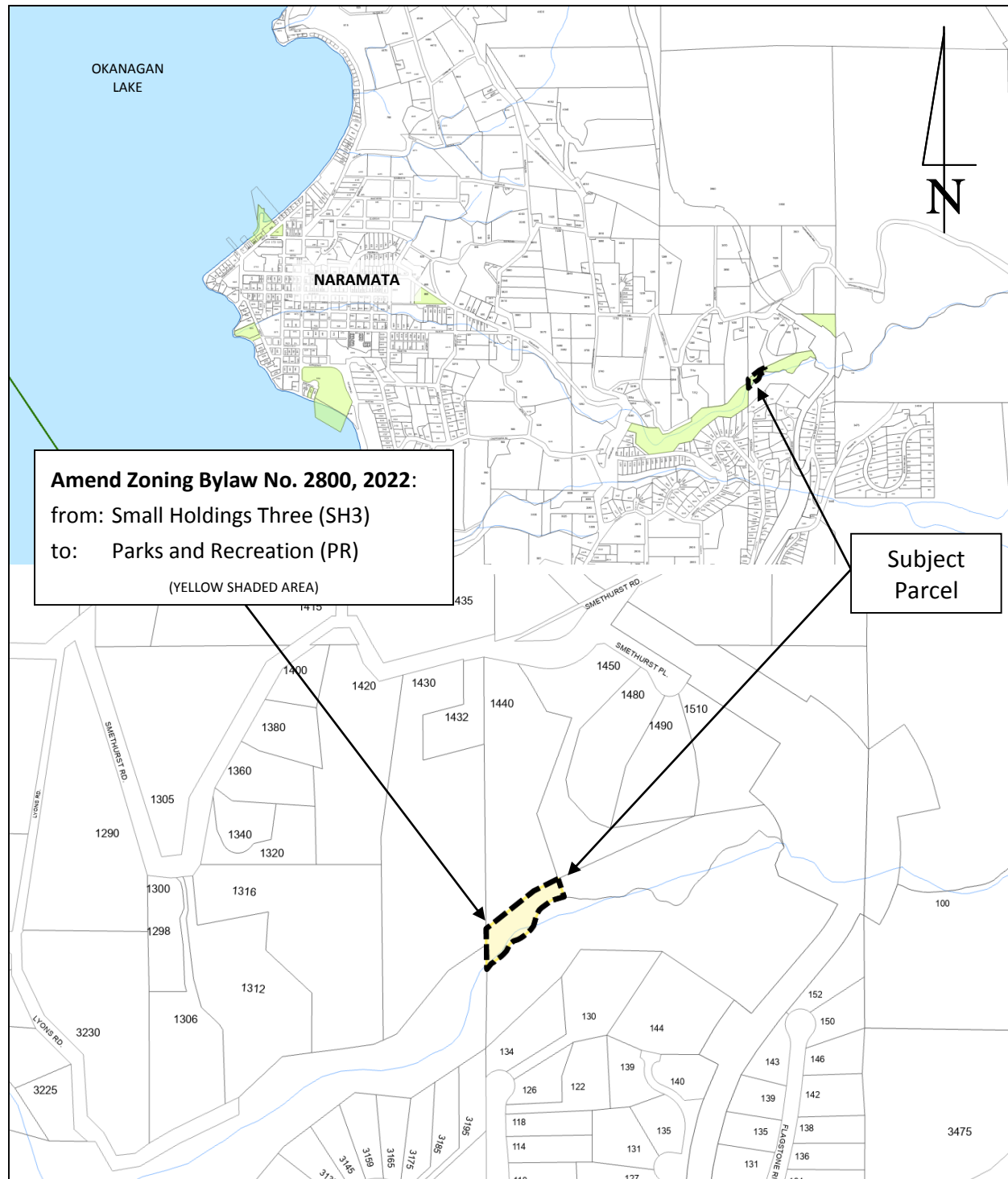
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Amendment Bylaw No. 2800.45, 2025

File No. X2024.013-ZONE

Schedule 'C'



Amendment Bylaw No. 2800.45, 2025
(X2024.013-ZONE)

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Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9

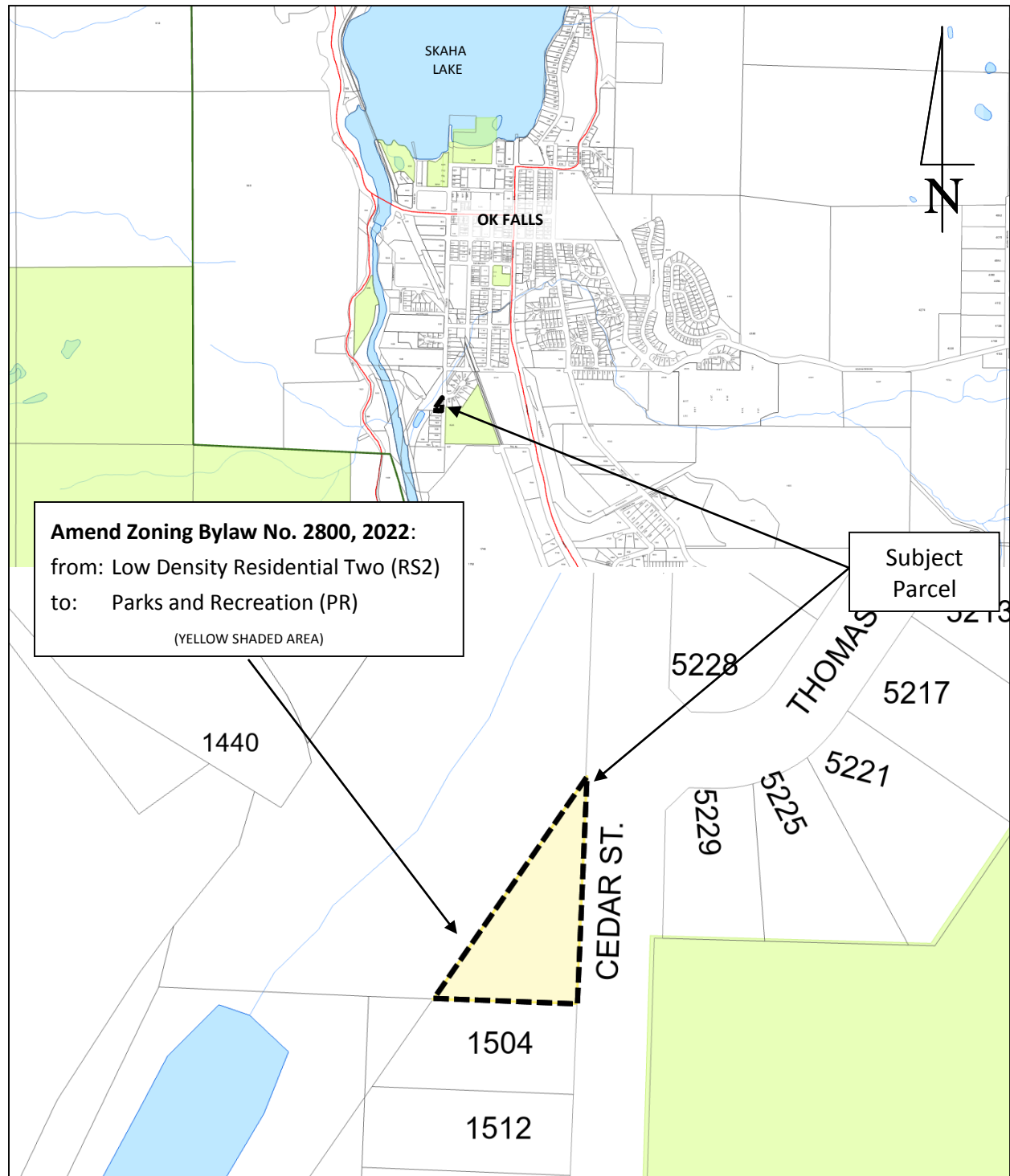
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Amendment Bylaw No. 2800.45, 2025

File No. X2024.013-ZONE

Schedule 'D'



Amendment Bylaw No. 2800.45, 2025
(X2024.013-ZONE)

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Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9

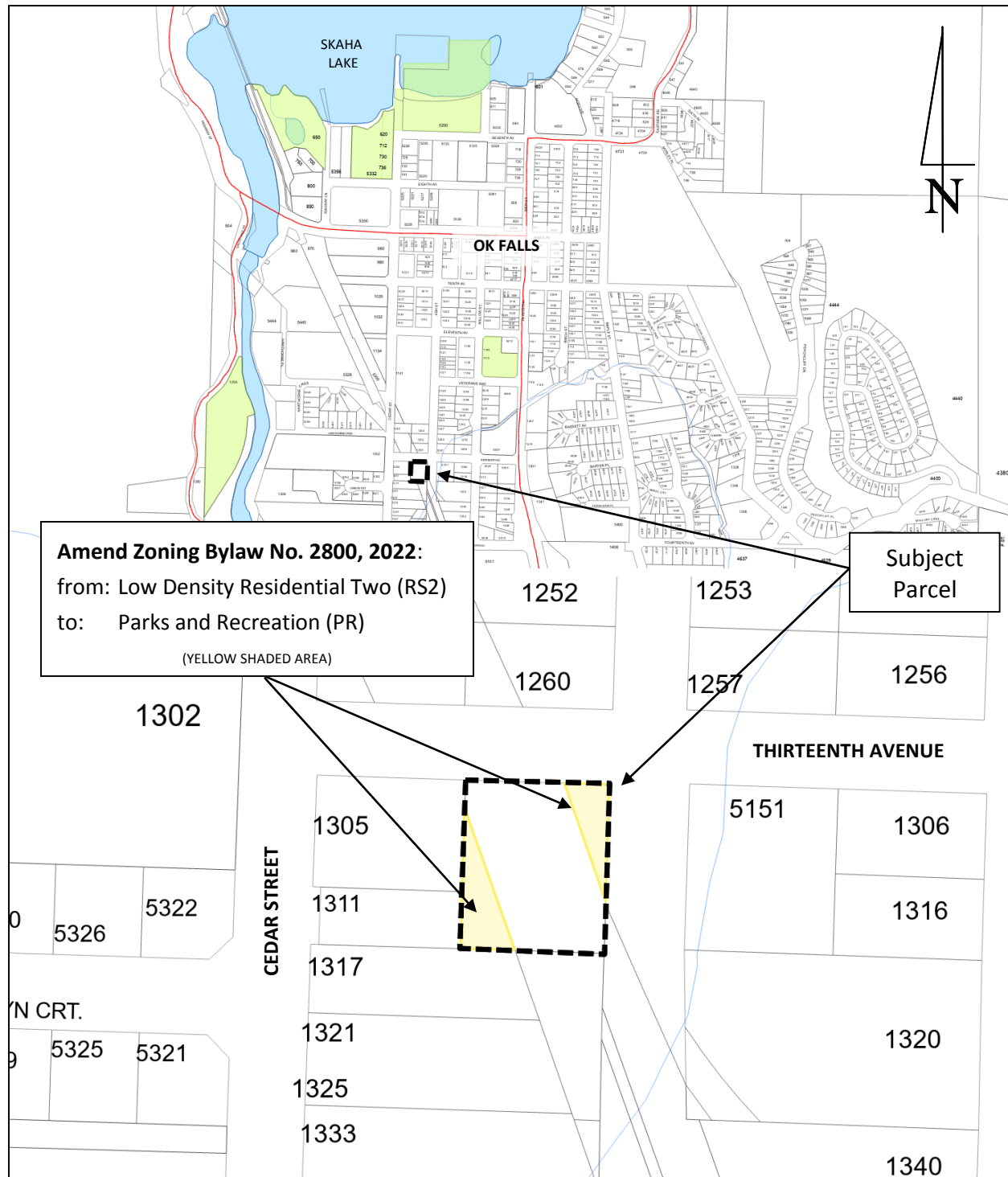
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Amendment Bylaw No. 2800.45, 2025

File No. X2024.013-ZONE

Schedule 'E'



Amendment Bylaw No. 2800.45, 2025
(X2024.013-ZONE)

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Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9

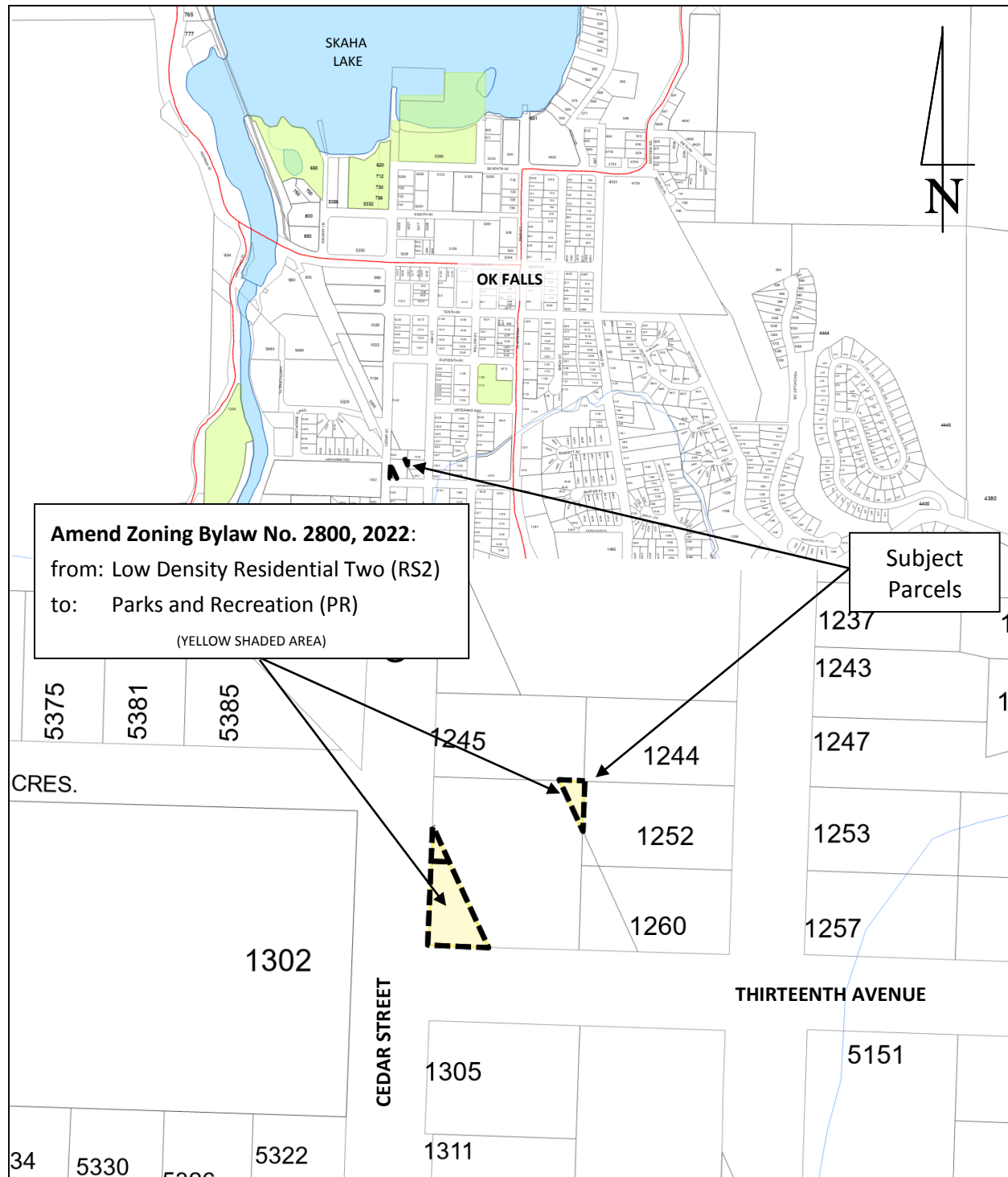
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Amendment Bylaw No. 2800.45, 2025

File No. X2024.013-ZONE

Schedule 'F'



Amendment Bylaw No. 2800.45, 2025
(X2024.013-ZONE)

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Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9

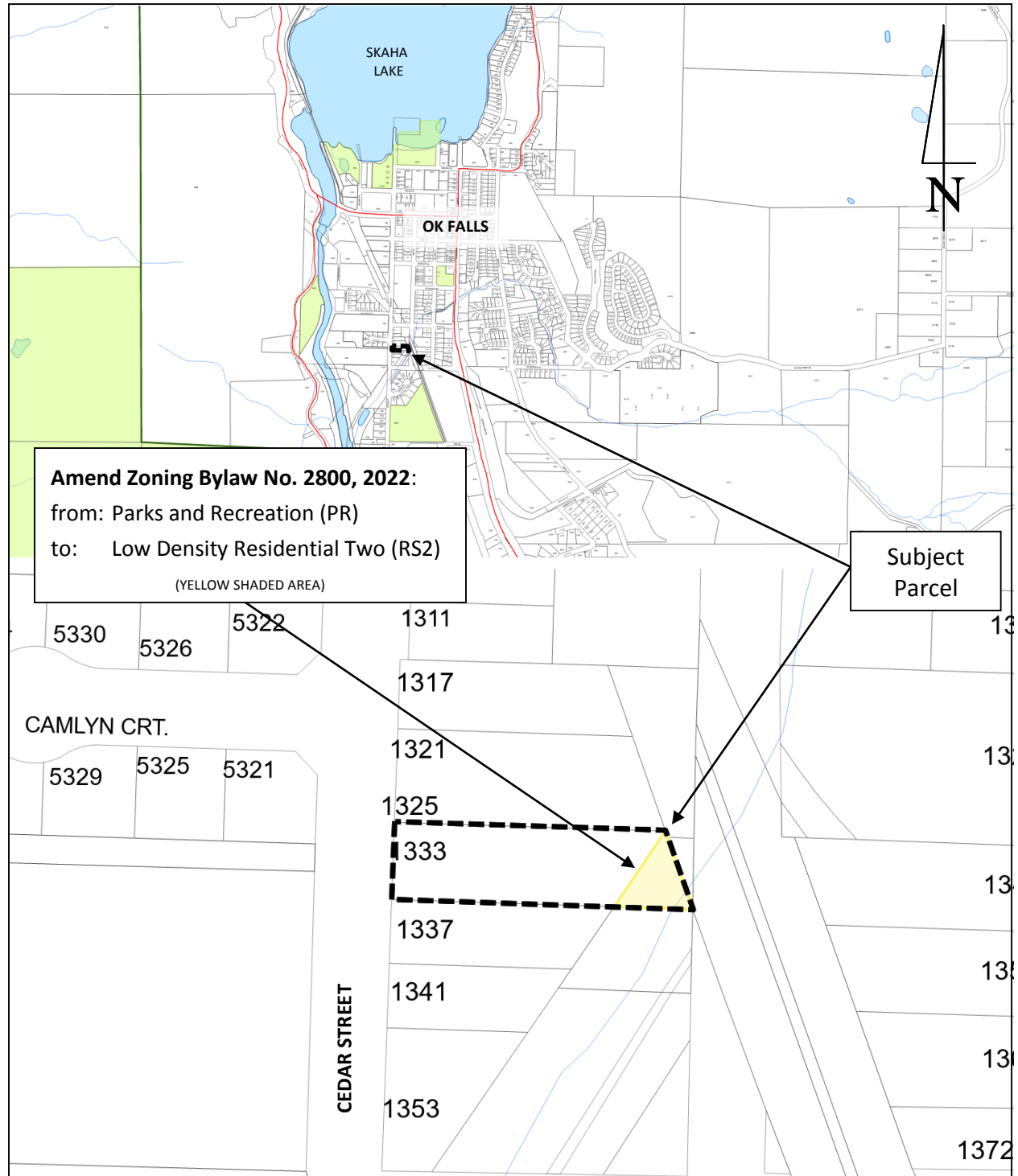
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Amendment Bylaw No. 2800.45, 2025

File No. X2024.013-ZONE

Schedule 'G'



Amendment Bylaw No. 2800.45, 2025
(X2024.013-ZONE)

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Regional District of Okanagan-Similkameen

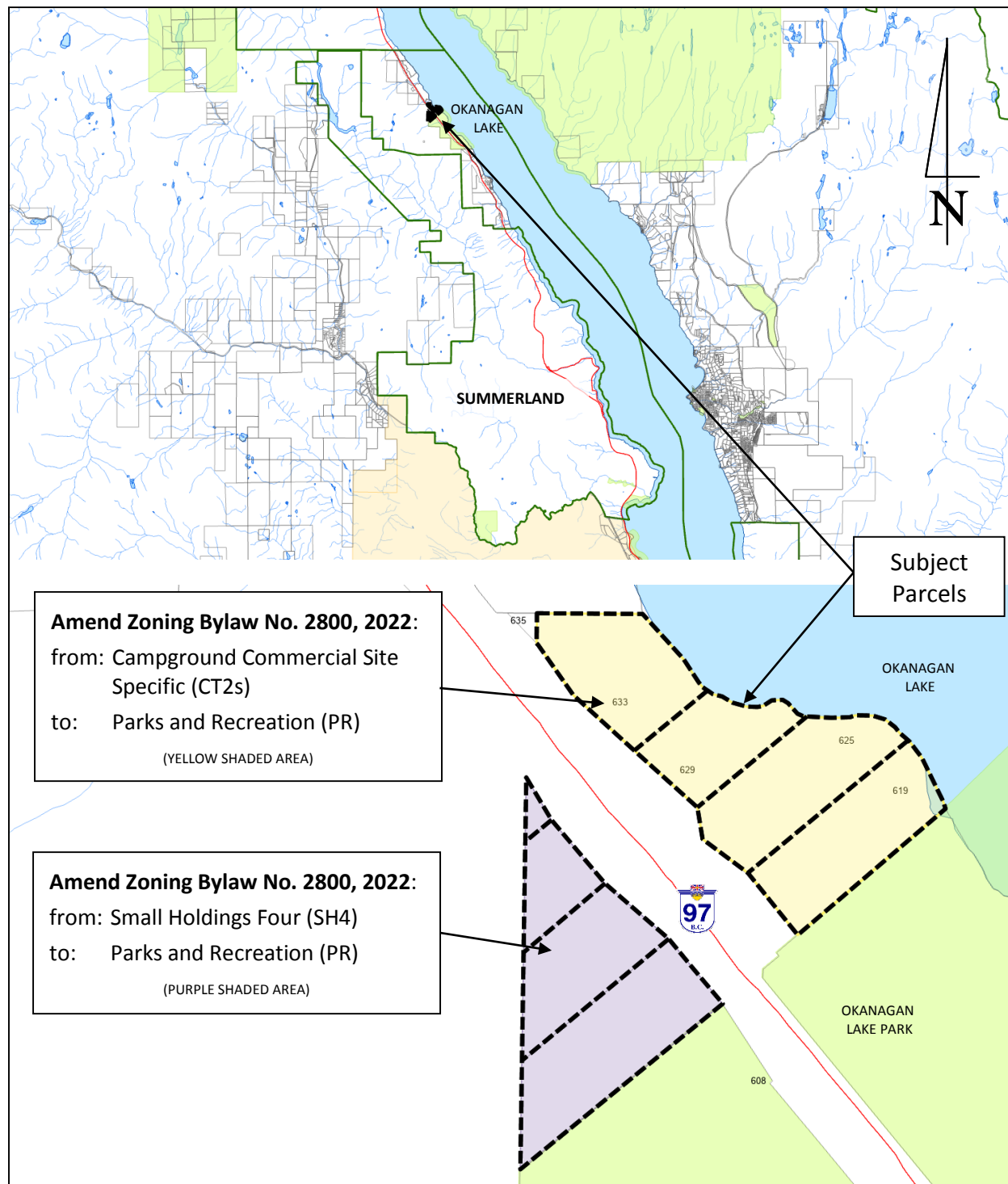
101 Martin St, Penticton, BC, V2A-5J9
Tel: 250-492-0237 Email: info@rdos.bc.ca



Amendment Bylaw No. 2800.45, 2025

File No. X2024.013-ZONE

Schedule 'H'



Amend Zoning Bylaw No. 2800, 2022:

from: Campground Commercial Site
Specific (CT2s)

to: Parks and Recreation (PR)

(YELLOW SHADED AREA)

Amend Zoning Bylaw No. 2800, 2022:

from: Small Holdings Four (SH4)

to: Parks and Recreation (PR)

(PURPLE SHADED AREA)

Amendment Bylaw No. 2800.45, 2025
(X2024.013-ZONE)

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Regional District of Okanagan-Similkameen

101 Martin St, Penticton, BC, V2A-5J9

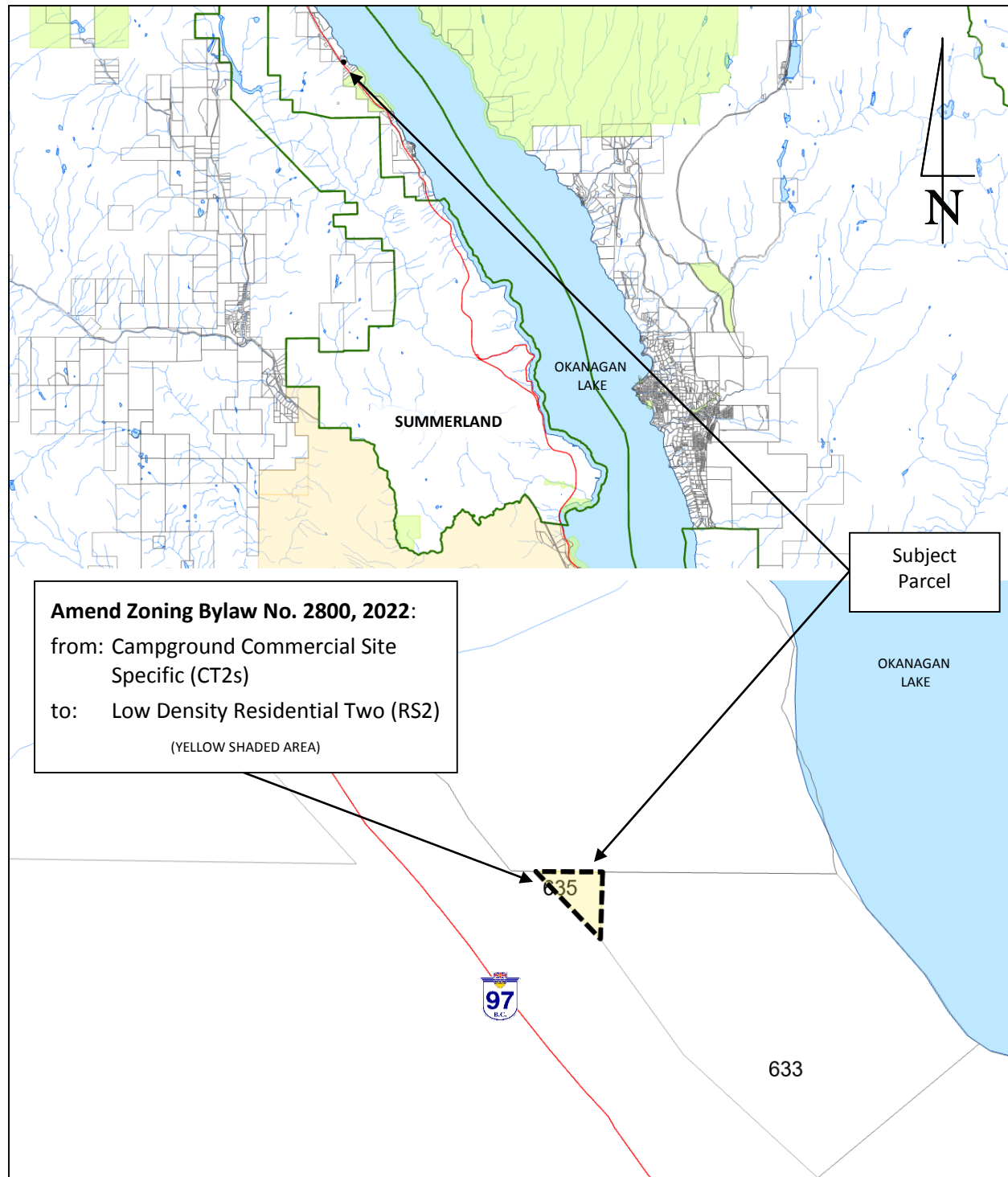
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Amendment Bylaw No. 2800.45, 2025

File No. X2024.013-ZONE

Schedule 'I'



Amendment Bylaw No. 2800.45, 2025
(X2024.013-ZONE)

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ADMINISTRATIVE REPORT



TO: Board of Directors

FROM: J. Zaffino, Chief Administrative Officer

DATE: March 20, 2025

RE: Business Licence Regulation Bylaw (X2024.014-ZONE)

Administrative Recommendation:

THAT the Regional District of Okanagan-Similkameen Business Licence Regulation Bylaw No. 3100, 2025, Chief Administrative Officer Delegation Amendment Bylaw No. 3033.01, 2025, Fees and Charges Amendment Bylaw No. 3050.04, 2025, and Municipal Ticketing Information Amendment Bylaw No. 2328.05, 2025 be adopted.

Purpose:

The purpose of this report is to introduce business regulations and licensing requirements in relation to short-term rental accommodation (STR) in Electoral Areas "A", "D", "E" and "I".

Background:

At its meeting of October 3, 2024, the Board adopted the Business Licensing Service Establishment Bylaw No. 3078, 2024, which would enable the Regional District to regulate and license businesses within Electoral Areas "A", "B", "D", "E", "F", "G" & "I".

At its meeting of December 19, 2024, the Planning and Development (P&D) Committee of the Board considered draft versions of multiple amendment bylaws related to the regulation and licensing of short-term rentals and resolved that each of the bylaws be initiated.

At its meeting of March 6, 2025, the Regional District Board resolved to approve third reading of the proposed bylaws.

Alternatives:

1. THAT first, second and third readings of Regional District of Okanagan-Similkameen Business Licence Regulation Bylaw No. 3100, 2025, Chief Administrative Officer Delegation Amendment Bylaw No. 3033.01, 2025, Fees and Charges Amendment Bylaw No. 3050.04, 2025, and Municipal Ticketing Information Amendment Bylaw No. 2328.05, 2025, be rescinded and the bylaws abandoned.

2.

Respectfully submitted:

Ben Kent

Endorsed By:

C. Garrish

Endorsed By:

A. Fillion

Ben Kent
Planner II

C. Garrish
Senior Manager of Planning

A. Fillion
Managing Director, Dev. & Infrastructure

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 3100, 2025

A Bylaw to regulate business through the Issuance of business licences

WHEREAS the Board of the Regional District of Okanagan-Similkameen deems it expedient to provide for business licencing and to regulate the operation of businesses in electoral areas;

AND WHEREAS the Board of the Regional District of Okanagan-Similkameen wishes to ensure all businesses within the electoral areas operate in a lawful manner;

NOW THEREFORE, the Board of the Regional District of Okanagan-Similkameen in open meeting assembled, enacts as follows:

1.0 Title

This Bylaw shall be cited as the “Regional District of Okanagan-Similkameen Business Licence Regulation Bylaw No. 3100, 2025.”

2.0 Bylaw Application

- .1 This bylaw applies to Electoral Areas “A”, “D”, “E” & “I” of the Regional District of Okanagan-Similkameen, and as shown on Figure 1.

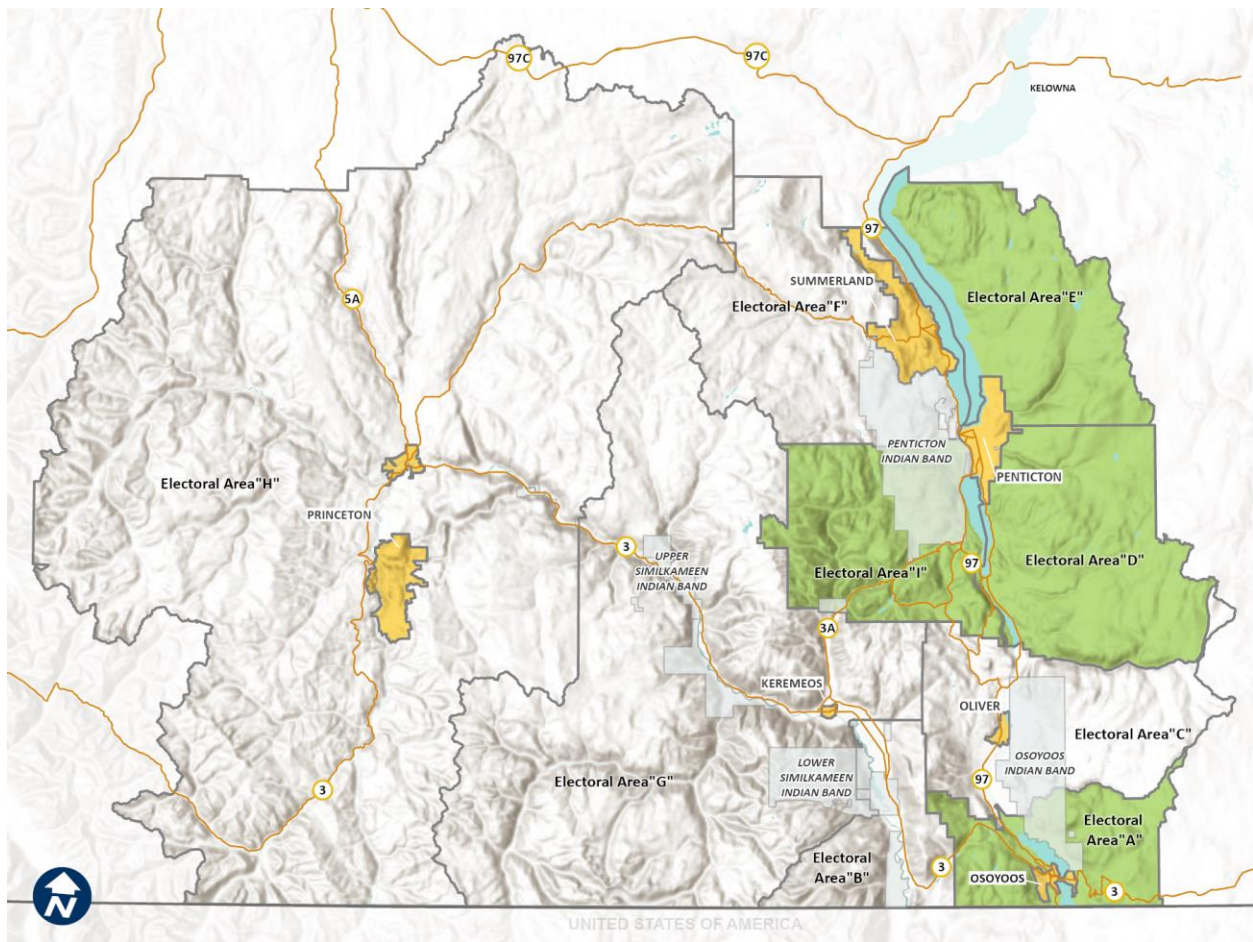


FIGURE 1 – Context Map

- .2 This bylaw includes the following schedules that form an integral part of this bylaw:
 - i) Schedule 'A' – Specific Business Use Regulations

3.0 Compliance with this Bylaw

- .1 A person who carries on one of the following businesses within an electoral area outlined at section 2.1 must apply for, obtain, and hold a valid licence for each business:
 - a) short-term rental accommodation.
- .2 A person operating more than one business listed at Section 3.1 must have a licence for each business, and the business name must match the licence issued for that business.
- .3 A person applying for a *business* licence must apply in writing, using the application available at the *Regional District Office* or on the *Regional District Website*.

4.0 Definitions

- .1 Words not specifically defined in this Bylaw shall have the same meaning as words defined in the applicable electoral area zoning bylaw, as amended from time to time.

.2 In this bylaw:

“Applicant” means a person applying for a licence with the Regional District;

“Business” means the carrying on of a commercial or industrial undertaking of any kind and providing professional, personal or other services for the purpose of gain or profit within the boundaries of the Regional District; however, this does not include any commerce where the product or service is offered entirely outside the Regional District’s boundaries, the transaction takes place virtually, or the product or service is delivered by courier, mail, virtually, or over the phone;

“Board” means the board of directors for the Regional District of Okanagan-Similkameen;

“Chief Administrative Officer” or **“CAO”** means the person appointed by the Regional District Board as the Chief Administrative Officer for the Regional District, or their designate;

“Community Charter” means the *Community Charter* [SBC 2003] Chapter 26 as amended;

“Enforcement Officer” means a person appointed for the purpose of enforcing the provisions of this bylaw;

“Fees and Charges Bylaw” means the current Regional District of Okanagan-Similkameen Fees and Charges Bylaw as amended;

“Licence” means a valid business licence issued by the Regional District under this bylaw.

“Licensee” means a person holding a licence issued under this bylaw.

“Licence Inspector” means the CAO or the person designated by the CAO to administer the provisions of this bylaw;

“Local Government Act” means the *Local Government Act* [RSBC 2015] Chapter 1 as amended;

“Multiple Uses on One Parcel” means a business venture comprised of more than one (1) complementary business venture on one (1) property, but does not include businesses operating from the same premises that offer unrelated services;

“New Business” means a business in respect of which a licence has not been active during any of the previous twelve (12) months;

“Premises” means a building, a portion of a building or an area of land where business is carried on;

“Regional District” means the Regional District of Okanagan-Similkameen;

“Regional District Office” means the Regional District of Okanagan-Similkameen office;

“Regional District Website” means the Regional District of Okanagan-Similkameen website; and

“Zoning Bylaw” means the applicable Regional District electoral area zoning bylaw, as may be amended or replaced from time to time.

5.0 Exemptions

.1 This bylaw does not apply to:

- a) a business in respect of which a valid current Inter-Municipal or Inter-Community Licence has been issued, provided the owner or operator of the business holds a valid licence for carrying on that business issued by any municipality participating in those respective programs;
- b) a society registered in British Columbia or Canada or a registered charitable organization that does not operate a retail or other commercial business on a regular basis;
- c) occasional fund-raising activities held by educational organizations, churches, sports teams, societies or other non-profit organizations;
- d) rental of a single-family dwelling or multi-family where the rental agreement is subject to the *Residential Tenancy Act* (British Columbia);
- e) an activity carried on by or on behalf of the Provincial or Federal government or a corporation or agency of the government; or
- f) a performance, concert, exhibition or entertainment in which the entire proceeds, above actual expenses, are devoted to a local not-for-profit society operating within the boundaries of the Regional District of Okanagan-Similkameen.

6.0 Form of Licences

.1 The Chief Administrative Officer, or their delegate, may designate the form of licences.

7.0 Form of Application Forms

- .1 The Chief Administrative Officer, or their delegate, may designate the form of application forms and in so doing may prescribe different forms for different categories of applications based on the nature or complexity of the application.

8.0 Application Fee

- .1 At the time of application for a new licence or the renewal of an existing licence, the applicant shall pay to the Regional District a licence application fee in the amount as set out in the Regional District's Fees and Charges Bylaw.

9.0 Application Requirements

- .1 An application for a licence shall be made to the Chief Administrative Officer in writing and on the appropriate form, and shall be signed by the:
 - a) owner of the business; or
 - b) the owner's agent duly authorized.
- .2 An application for a licence shall state:
 - a) the name of the licensee;
 - b) the name of the business;
 - c) the nature of the business;
 - d) the number of persons engaged or occupied in the business;
 - e) the zoning classification of the business premises;
 - f) the location of the business premises; and
 - g) any additional information that the Licence Inspector reasonably requests to assist in determining whether the applicant complies with all applicable enactments in relation to the business.
- .3 An application for a licence shall include a site plan indicating the location of required on-site vehicle parking spaces for the proposed use class as well as all uses occurring on the parcel under application as required by the applicable electoral area zoning bylaw.
- .4 An application for a licence involving any type of business listed at Schedule 'A' (Specific Business Use Regulations) of this bylaw shall include the application requirements listed for that use.
- .5 No person shall make any material representations on an application for a licence, including with respect to the nature and address of the business, the number of persons engaged or occupied in the business, or any other information that the Licence Inspector may require to classify the business or calculate the licence application fee.

10.0 Lapse of Application

- .1 If an application, including an application to renew an existing licence is deemed by the Licence Inspector to be incomplete:
 - a) the Licence Inspector will request that the applicant provide the outstanding required information; and
 - b) if the applicant does not provide the required information within two (2) weeks of the request, the application and any applicable fee, as outlined in the Regional District's Fees and Charges Bylaw, will be returned and the file will be closed.
- .2 Re-application for a licence that has previously been closed by the Licence Inspector in that calendar year will be deemed a new business.

11.0 Multiple Uses on a Parcel

- .1 The Chief Administrative Officer has sole discretion in determining what constitutes a complementary business in the context of multiple uses on one parcel.
- .2 Despite sub-section 11.1, a business operating with multiple uses on one parcel that complement each other are subject to the highest licence fee for their business plus a reduced rate for each complementary business as provided in the Fees and Charges Bylaw.

12.0 Issuance of Licences

- .1 Upon being satisfied that a licence application meets the requirements for issuance of a licence, the Licence Inspector may issue a licence.

13.0 Conditions of Approval

- .1 In issuing a licence, the Licence Inspector may specify conditions relating to the following:
 - a) the term of a licence shall not extend beyond December 31st of the year in which it is issued; and
 - b) any requirements listed for a use class under Schedule 'A' (Specific Business Use Regulations) of this bylaw.
- .2 No licensee shall:
 - a) contravene, or permit the contravention of, any term of this bylaw; or
 - b) contravene, or permit the contravention of, any term or condition of their licence.

14.0 Notice of Decision

- .1 Written notice of a decision in relation to a licence application shall be mailed or otherwise delivered to an applicant at the address provided on the application form within thirty (30) calendar days immediately following the date of the decision.

15.0 Display of Licence

- .1 A business with an active licence must display the licence at all times in an area clearly visible upon entrance to the business premises or otherwise as designated by the Licence Inspector.

16.0 Refusal, Suspension and Cancellation of a Licence

- .1 The *Licence Inspector* may refuse to issue, suspend or cancel a licence for:
 - a) failure by an applicant or a licensee to comply with a term or condition of the licence; and,
 - b) failure by an applicant or a licensee to comply with a Regional District bylaw, or provincial or federal laws and regulations;provided that the Licence Inspector has, before the refusal to issue, suspend or cancel, given the applicant or licensee seven (7) days' notice of the proposed refusal to issue, suspend or cancel, and, in the case of a licence suspension or cancellation, an opportunity to be heard.
- .2 The Licence Inspector must provide written notice to the applicant or licensee of their decision to refuse to issue, suspend or cancel the licence.
- .3 The notice provided in sub-section 16.2 must be sent by registered mail to the address listed on the licensee's application for a licence.
- .4 A person must not operate a business while a licence is suspended or cancelled.

17.0 Reconsideration of a Decision

- .1 When the Licence Inspector exercises their authority to grant, refuse to issue, suspend, or cancel a licence, the applicant or licensee is entitled to have the Board reconsider the matter.
- .2 A person requesting the Board to reconsider the granting, refusal, suspension or cancellation of a licence must provide written notice to the Licence Inspector within ten (10) business days of the postmark indicating the date that the letter pursuant to sub-section 17.1 was sent.
- .3 A request for the Board's reconsideration must concisely state the grounds for the appeal.
- .4 A request for reconsideration will be considered by the Board at a regular meeting.

18.0 Transfer of a Licence

- .1 A licence granted under this bylaw may not be transferred to another person.
- .2 Where a business has been sold, the new owner must obtain a new licence for the business before commencing operation.

19.0 Updates to a Licence

- .1 A licensee must notify the Licence Inspector of any change of premises, address, or contact information in relation to the business for which a licence has been issued, and must obtain an updated licence before the change occurs.
- .2 If the Licence Inspector receives notice under sub-section 19.1, the Licence Inspector may update the licence relating to the business to reflect the change set out in the notice.
- .3 The Licence Inspector may refuse to update a licence under sub-section 19.2 where the premises to which the applicant wishes to transfer the licence do not comply with the requirements of the Regional District's bylaws regulating building, zoning, or sanitation.

20.0 Licence Expiration

- .1 Unless otherwise explicitly stated on the licence, licences issued under this bylaw are valid for the period commencing January 1st and expiring December 31st of each year.

21.0 Licence Renewal

- .1 All licences renewed under this bylaw must pay the annual licence fee as prescribed in the Fees and Charges Bylaw on or before the last business day in February in the year subsequent to the year in which the fee was payable.

22.0 Enforcement

- .1 The CAO, Enforcement Officers, those persons retained by the Regional District for inspection purposes, and agents of the Regional District are authorized individually or in any combination to enter at all reasonable times on any parcel and into any building or structure to ascertain whether the provisions of this bylaw are being observed.
- .2 No person shall prevent or obstruct, or attempt to prevent or obstruct, a person authorized under sub-section 22.1 from the exercise or performance of their powers, duties or functions under this bylaw.

23.0 Penalty

- .1 Any person who violates any of the provisions of this bylaw or who permits any act or thing to be done in contravention or in violation of any of the provisions of this bylaw, or who neglects to do or refrains from doing anything required to be done by any provision of this bylaw commits an offence and is subject to:
 - a) upon summary conviction, a fine not exceeding \$50,000.00 , being the maximum allowed by statute, and the costs of prosecution; and
 - b) a penalty in accordance with the *Local Government Bylaw Notice Enforcement Act* and the applicable electoral area zoning bylaw if a bylaw notice is issued respecting the violation.

- .2 Each day a new violation of or failure to comply with any provisions of this bylaw continues to exist shall constitute a separate offence.
- .3 Any penalty imposed pursuant to this bylaw will be in addition to, and not in substitution for, any other penalty or remedy imposed pursuant to any other applicable statute, law or regulation.

24.0 Severability

If any provision of this bylaw is held to be invalid by a court of competent jurisdiction, the provision may be severed from this bylaw and such invalidity shall not affect the validity of this bylaw.

READ A FIRST, SECOND AND THIRD TIME this 6th day of March, 2025.

ADOPTED this _____ day of _____, 2025.

Board Chair

Corporate Officer

Schedule 'A' – Specific Business Use Regulations

1.0 SHORT TERM RENTAL ACCOMMODATION

- a) Regulations in this section apply to all “short-term rental accommodation” businesses as defined in the applicable electoral area zoning bylaw.
- b) An application for a Business Licence for a “short-term rental accommodation” business shall include the following:
 - i) Proof of compliance with the “principal resident requirement” as defined in the *Short-Term Rental Accommodations Act* [SBC 2023] Chapter 32, except where the business will be conducted in an area where the “principal resident requirement” does not apply”;
 - ii) A Floor Plan of the entire building that contains the dwelling unit proposed for the short-term rental accommodation use indicating all bedrooms to be used by patrons;
 - iii) a Parking Plan indicating the location of all on-site vehicle parking as required by the applicable electoral area zoning bylaw;
 - iv) a Health and Safety Inspection report, completed to the satisfaction of the Regional District, indicating the dwelling unit complies with the following:
 - .1 the dwelling unit has been authorized by the Regional District for residential use through the issuance of an Occupancy Permit;
 - .2 one (1) fire extinguisher is provided per floor and mounted in a visible location;
 - .3 interconnected smoke alarms are provided on each level;
 - .4 carbon monoxide alarms are installed where a dwelling unit has been furnished with appliances fueled by gas or wood;
 - .5 spark arrestors have been installed on all wood burning chimneys;
 - .6 bedrooms windows comply with Building Code requirements for egress;
 - .7 stairs, decks and balcony have guard rails installed (as required);
 - .8 electrical and gas systems are in good general condition; and
 - .9 hot tubs have a lockable cover and pools are surrounded by a minimum 1.2 metre high fence.
 - v) a Fire Evacuation Plan of the dwelling unit showing:
 - .1 the location of each sleeping unit and bed to be used as part of the short-term rental accommodation;
 - .2 all points of egress;

- .3 fire evacuation routes; and
 - .4 the location of all fire extinguishers, smoke alarms and carbon monoxide alarms.
- c) In issuing a licence for a “short-term rental accommodation” business, the *Licence Inspector* may specify conditions relating to the following:
 - i) the inclusion of the Regional District business license number in all advertisements for the short-term rental accommodation;
 - ii) the provision to the Regional District of contact information or an alternative local contact and/or local property management company for use, 24 hours a day, for response to nuisance complaints registered with the Regional District; and
 - iii) posting of the following information for patrons within the dwelling unit:
 - .1 Fire Evacuation Plan;
 - .2 Parking Plan; and
 - .3 Tourist Accommodation Guidelines.
- d) No person shall advertise a “short-term rental accommodation” by any means without holding a valid business licence.
- e) No person shall advertise a short-term rental accommodation as having more bedrooms or sleeping units than are available at the short-term rental accommodation.

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 3033.01, 2025

A Bylaw to amend the Chief Administrative Officer Delegation Bylaw No. 3033, 2023

The REGIONAL BOARD of the Regional District of Okanagan-Similkameen in open meeting assembled, ENACTS as follows:

1. This Bylaw may be cited for all purposes as the “Chief Administrative Officer Delegation Amendment Bylaw No. 3033.01, 2025.”
2. The “Chief Administrative Officer Delegation Bylaw No. 3033, 2023,” is amended by:
 - i) adding a new sub-section 3.24 under “Contracts and Agreements” to read as follows and renumbering all subsequent sections:
 - 3.24 Be delegated authority to grant, refuse, suspend or cancel a business licence under Section 60 of the *Community Charter*.

READ A FIRST, SECOND AND THIRD TIME this 6th day of March, 2025.

ADOPTED this ____ day of _____, 2025.

Board Chair

Corporate Officer

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 3050.04, 2025

A Bylaw to amend the Fees and Charges Bylaw No. 3050, 2024

The REGIONAL BOARD of the Regional District of Okanagan-Similkameen in open meeting assembled, ENACTS as follows:

1. This Bylaw may be cited for all purposes as the “Fees and Charges Amendment Bylaw No. 3050.04, 2025.”
2. The “Regional District of Okanagan-Similkameen Fees and Charges Bylaw No. 3050, 2024” is amended by:
 - i) replacing Section 4 under Schedule 4 (Bylaw Enforcement Fees) in its entirety with the following:

4.0 – Business Licence Fees

Bylaw No. 3100

4.1 Application Fee

i) short-term rental accommodation \$500.00

4.2 Update to a Licence Fee \$100.00

READ A FIRST, SECOND AND THIRD TIME this 6th day of March, 2025.

ADOPTED this ____ day of _____, 2025.

Board Chair

Corporate Officer

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN**BYLAW NO. 2328.05, 2025**

A Bylaw to amend the Municipal Ticket Information Bylaw 2328, 2009

The REGIONAL BOARD of the Regional District of Okanagan-Similkameen in open meeting assembled, ENACTS as follows:

1. This Bylaw may be cited for all purposes as the “Regional District of Okanagan-Similkameen Municipal Ticketing Information Amendment Bylaw No. 2328.05, 2025.”
2. The Regional District of Okanagan-Similkameen “Municipal Ticketing Information Bylaw No. 2328, 2009”, is amended by:
 - (i) replacing Section 4 (Schedules) in its entirety with the following:
 - 4.1 The following schedules are attached to and form part of this bylaw:
 - a) Schedule 1 – Business Licence Regulation Bylaw
 - b) Schedule 2 – Official Community Plan Bylaws
 - c) Schedule 3 – Soil Removal and Deposit Bylaw
 - d) Schedule 4 – Zoning Bylaws
 - (ii) adding a new Schedule 1 (Business Licence Regulations Bylaws) to read as follows and renumbering all subsequent schedules:

SCHEDULE 1 – BUSINESS LICENCE REGULATION BYLAW**Municipal Ticketing Information Bylaw No. 2328, 2009**

OFFENCE (COLUMN 1)	SECTION (COLUMN 2)	FINE (COLUMN 3)
Designated Bylaw: Business Licence Regulation Bylaw No. 3100, 2025		
Operating a business without a valid business licence	3.1(a)	\$3,000.00
Failure to maintain separate licence per business	3.2	\$3,000.00
Misrepresentation on licence application	9.5	\$3,000.00

OFFENCE (COLUMN 1)	SECTION (COLUMN 2)	FINE (COLUMN 3)
Contravene term of bylaw	13.2(a)	\$3,000.00
Contravene term of licence	13.2(b)	\$3,000.00
Failure to display business licence	15.1	\$3,000.00
Failure to notify in relation to change in information	19.1	\$3,000.00
Preventing or obstructing enforcement	22.2	\$3,000.00
Advertising a short-term rental accommodation without a business licence	1(d) of Schedule 'A'	\$3,000.00
Advertisement of a short-term rental accommodation in which the number of available sleeping units is overstated.	1(e) of Schedule 'A'	\$3,000.00

(iii) adding a new Schedule 4 (Zoning Bylaws) to read as follows:

SCHEDULE 4 – ZONING BYLAWS

Municipal Ticketing Information Bylaw No. 2328, 2009

OFFENCE (COLUMN 1)	SECTION (COLUMN 2)	FINE (COLUMN 3)
Designated Bylaw: Okanagan Valley Zoning Bylaw No. 2800, 2022		
Uses in contravention of terms or conditions of a Temporary Use Permit:		
i) Short-Term Rental Accommodation (STR) Use	6.10.1	\$3,000.00
ii) all other uses	6.10.1	\$1,000.00
Short-Term Rental Accommodation (STR) use contrary to regulations	7.11	\$3,000.00

READ A FIRST, SECOND AND THIRD TIME on the 6th day of March, 2025.

ADOPTED on the ____ day of _____, 2025.

Board Chair

Corporate Officer

ADMINISTRATIVE REPORT

TO: Board of Directors

FROM: J. Zaffino, Chief Administrative Officer

DATE: March 20, 2025

RE: **Fire Safety Act – Inspections and Investigations Requirements**

Administrative Recommendation:

THAT the Board approve assigning responsibilities for Inspections and Investigations under the *Fire Safety Act* to the Office of the Fire Commissioner.

Purpose:

The purpose of this report is to specifically address the changes in the *Fire Safety Act*, requiring regional districts to provide reactive inspection services and fire inspection services.

Reference:

Fire Safety Act

Business Plan Objective: (*Tie to current RDOS Business Plan*)

4.2 Support Protective Services

Background:

The *Fire Safety Act* received Royal Assent on May 19, 2016. On August 1, 2024 the *Fire Safety Act* came into force with the enactment of the *Fire Safety Regulations*.

1. **Designation of fire inspectors** – section 8 of the *Fire Safety Act* outlines:
 - a. Section 8 (1) A local authority must designate, in writing, persons or a class of persons as fire inspectors to conduct fire safety inspections.
 - b. (2) A local authority may designate an individual as a fire inspector under subsection (1) only if the individual meets the applicable standard established by the fire commissioner. As regional districts (RD) are not monitoring entities, they will operate within a reactive (complaint based or owner requested) inspection framework.
2. **Designation of fire investigators** – section 23 of the *Fire Safety Act* outlines:
 - a. Section 23 (1) A local authority must designate, in writing, persons or a class of persons as fire investigators to conduct fire investigations.
 - b. (2) A local authority may designate an individual as a fire investigator under subsection (1) only if the individual meets the applicable standard established by the fire commissioner

Investigations of fires must be started, within 5 days after the date on which the local authority learned of a fire that destroyed or damaged property or resulted in injury or

death, ensure that a fire investigator begins to investigate the cause, origin and circumstances of the fire. Within 30 days after the investigation the fire investigator must submit to the fire commissioner, in the form required by the Fire Commissioner, a report containing:

- a. All facts ascertained about the cause, origin and circumstances of the fire.
- b. Any further information required by the fire commissioner.”

A local authority can designate a contractor to be a fire inspector or fire investigator if they meet the *Fire Safety Act* Inspector Training Standard or *Fire Safety Act* Investigator Training Standard.

Upon request from a Regional District, the Office of the Fire Commissioner (OFC) Fire Service Advisors will conduct fire inspections and/or fire investigations. The Regional District has the discretion to use their own designated Fire Inspector(s) and Fire Investigator(s), or to request the OFC to support the inspection or investigation requirements.

The Fire Department that responds to an incident is required to submit a report to the OFC and they will determine the next steps.

Analysis:

The training requirements for Fire Inspectors and Fire Investigators must meet the standard established by the Fire Commissioner, which are the National Fire Protection Association (NFPA), NFPA 1031 for Fire Inspections and NFPA 1033 for Fire Investigations. The OFC will be providing courses online for both starting this year.

There are currently 4 Rural Fire Chiefs that have NFPA 1031 Fire Inspections, however, we do not have any Rural Firefighters within the Regional District that are qualified under NFPA 1033 for Fire Investigations.

There are contractors that are trained that can be contracted on an as needed basis if available.

At this time the RDOS can rely on the OFC to provide these services, however, staff are concerned that this will not be sustainable in the long run.

Moving forward staff will:

- Encourage Rural Fire Department staff to take the OFC training and be prepared to provide the services within the respective Rural Fire Protection Area.
- Reach out to qualified consultants to determine the cost to be on-call to provide the services and the cost of the service provision for all rural areas outside of the Rural Fire Protection Areas.
- Investigate the cost of adding Inspections and Investigations to the Rural Fire Services under contract with municipalities.
- Investigate what is required to approve a bylaw for electoral area residents to pay for the service.

Financial Implications:

The Board included \$10,000 in the 2025 Budget to accommodate the cost of hiring a contractor if necessary.

If the OFC declines to provide this service in the future there will be costs associated with providing the services to electoral area residents.

Alternatives:

That the Board request that staff hire a contractor to be on-call to provide services as and when necessary.

Communication Strategy:

The RDOS website will be updated to provide the public with contact information in order to obtain inspection services.

Respectfully submitted:

Deborah Jones-Middleton

D. Jones-Middleton, Senior Manager of
Protective Services

Endorsed by:

"insert digital signature; or name in italics"

XXX, Senior Manager

ADMINISTRATIVE REPORT

TO: Board of Directors

FROM: J. Zaffino, Chief Administrative Officer

DATE: March 20, 2025

RE: **RDOS Fees and Charges Bylaw No. 3097, 2025**

Administrative Recommendation:

THAT Bylaw No. 3097, 2025, a bylaw of the Regional District of Okanagan-Similkameen to set Fees and Charges, be read a second and third time, and be adopted.

Reference:

Local Government Act

[March 6, 2025 Administrative Report](#)

Business Plan Objective:

Goal 1.1: To be an effective, fiscally responsible organization.

Background:

At the March 6, 2025 Board of Directors meeting, Bylaw No. 3097, 2025 was read a first time. At that meeting Directors requested several amendments, which are addressed below.

Analysis:

In addition to the changes outlined in the March 6th Administrative Report, the following adjustments have been made to the proposed 2025 Fees and Charges Bylaw:

Schedule 3 – Planning and Development Fees

To reflect the reduced processing requirements for Short Term Rental (STR) Permits, it is being proposed that the following fee structure be applied to temporary use permits:

Short-Term Renal Accommodation (STR) Use		All Other Uses	
i) Application Fee:		i) Application Fee:	\$1,250.00
a) Delegated	\$500.00		
b) Non-Delegated	\$2,500.00	ii) Renewal Fee:	\$1,250.00
ii) Renewal / Re-issuance Fee:			
a) Delegated	\$500.00		
b) Non-Delegated	\$1,250.00		

The delegated fee is based on the reduced work load on Administration to process an STR, while the non-delegated fee would be applied to those applications that require Board approval and are based on the current TUP for “vacation rental” uses.

Schedule 5 – Public Works – Utilities and Solid Waste Fees

Section 5 – Curbside Solid Waste Collection and Drop-Off Service Fees

Electoral Areas “D”, “E”, “F” and “I” have added extra unlimited yard waste pickups for the months of July to December and the new rates are adjusted to account for these extra unlimited yard waste events.

Area “D”

- All of Area “D” increase to \$206

Area “E”

- Naramata and Indian Rock increase to \$256

Area “F”

- West Bench and Sage Mesa increase to \$277
- Redwing remains at \$178

Area “I”

- Kaleden and St. Andrews areas increase to \$216
- Twin Lakes remains at \$198
- Grand Oro, White Lake and Green Lake Roads remains at \$209

Schedule 6 – Parks and Recreation Fees

Section 2 (Naramata Parks and Recreation)

The 2024 promotional rate for seasonal watercraft storage has been removed as it is no longer relevant.

Section 3 (Okanagan Falls Parks and Recreation)

A 25% discount on facility rentals has been added for local residents, societies, and non-profits.

Section 3 (Kaleden Parks and Recreation)

Removed references in section 3.2.3.1 to Upper Carmi, Heritage Hills, and Lakeshore Highlands, as these areas are part of Electoral Area “D”.

Financial Implications:

All fees and charges in Bylaw No. 3097, 2025 will come into effect on April 1, 2025.

Communication Strategy:

The Fees and Charges bylaw is posted to the RDOS website after adoption.

Respectfully submitted:

"Marc Aucoin"

M. Aucoin, Legislative Services Coordinator

Endorsed by:

"Christy Malden"

C. Malden, Corporate Officer

**REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN
BYLAW NO. 3097, 2025**

A bylaw to set fees and charges for Regional District services and information.

WHEREAS the *Local Government Act* provides that the Board may by bylaw establish fees and charges for various Regional District services and information;

AND WHEREAS in accordance with Section 397 [imposition of fees and charges] and Section 462 [fees related to applications and inspections] of the *Local Government Act*; the Regional Board wishes to establish fees and charges which reflect cost recovery for services and information provided;

NOW THEREFORE, the Board of the Regional District of Okanagan-Similkameen in open meeting assembled enacts as follows:

1.0 - CITATION

- 1.1 This Bylaw shall be cited as the **Regional District of Okanagan-Similkameen Fees and Charges Bylaw No. 3097, 2025**.

2.0 – FEES AND CHARGES

- 2.1 Wherever this Bylaw sets out fees and charges with respect to other Regional District bylaws and such other bylaws contain similar fees and charges, the Fees and Charges Bylaw shall prevail.
- 2.2 Wherever this Bylaw sets out fees and charges for work done or services provided to land or improvements, the Regional District may recover the costs of undertaking the work in the same manner and with the same remedies as property taxes.
- 2.3 The schedule of fees to be imposed for the provision of goods, services and information as specified in Appendix 'A' Schedules 1 to ~~12~~ 13 attached hereto, and forming part of this bylaw, is hereby established.
- 2.4 Appendix 'B' Definitions attached hereto forms part of this bylaw.
- 2.5 Wherever this bylaw defines words or terms and such other bylaws contain similar words or terms, the Fees and Charges bylaw shall prevail.

3.0 – EFFECTIVE DATE

- 3.1 This bylaw shall come into effect on April 1, 2025.

4.0 - REPEAL

- 4.1 Bylaw No. 3050, 2024 is repealed as of April 1, 2025.

READ A FIRST TIME this ____ day of _____, 2025.

READ A SECOND AND THIRD TIME this ____ day of _____, 2025.

ADOPTED BY 2/3 VOTE this ____ day of _____, 2025.

Board Chair

Corporate Officer

Schedule 1 – Corporate Services Fees

1.0 – Document Retrieval Fees

- 1.1 Photocopies
- | | |
|------------|-------------|
| 8.5" x 11" | \$0.25/page |
| 8.5" x 14" | \$0.35/page |
| 11" x 17" | \$0.50/page |
| 24" x 36" | \$2.50/page |
- 1.2 Storage device for digital copies
- | | |
|-----------|--------------|
| USB stick | \$15.00 each |
|-----------|--------------|
- 1.3 Retrieval of archived files, repealed bylaws or other records not subject to *Freedom of Information and Protection of Privacy Act*, including scanning of the document - \$15.00 per ¼ hour
- 1.4 Shipping of records at cost

2.0 - Finance Fees and Charges

- 2.1 Utility Search Fee – \$20.00
- 2.2 Utility rates will be billed as set out in this bylaw and if remain unpaid after the due date, a percentage addition of ten percent of the amount thereof shall be added on the following working day.
- In default of any such owner making any such payment or payments as in such agreement made and provided, the Collector for the Regional District shall add such amount in default to the taxes of such lot or parcel of land on the Collector's Real Property Tax Roll and thereafter such amount shall be deemed to be taxes against the said property and shall be dealt with in the same manner as taxes against the said property would be dealt with under the provisions of the *Local Government Act* and *Community Charter*.
- 2.3 Processing fee for payments returned by the financial institution – \$30.00
- 2.4 Administration Fees:
- The Regional District shall deduct an administration fee of 15% on funds collected by the Regional District on behalf of a member municipality related to sales activity managed by the Regional District.
- The Regional District shall add an administration fee of 15% on actual costs when invoicing third parties.

3.0 - Mapping

- 3.1 Legal, civic and zoning 1:5,000 scale maps are available to the public in the following formats:
- Hardcopy maps at a price of \$15 per map.
 - Digital format (Adobe PDF) set of maps for price of \$30 per CD.

- 3.2 Cost for miscellaneous hard copy maps in GIS warehouse directory is \$35 per map.
- 3.3 Cost for creation of custom maps is \$80/hr. A minimum charge of \$140 is required with a minimum notice of 15 working days by the applicant.

4.0 - Digital Data

- 4.1 RDOS will provide GIS data available at no charge on the RDOS FTP site as per Item 1.0 of Enterprise Unit Data and Services Policy.

5.0 - GIS Services for Municipalities, Provincial and Federal Government

- 5.1 Access to existing RDOS internet mapping application will be \$3,096 /year.
- 5.2 Specific GIS services as per items 2.2 and 2.3 of the Enterprise Unit Data and Services Policy will be available at a cost equal to (wage of employee + labour load) x (hours worked) + (Administration Fee).
- 5.3 GIS Services will be available to the public at a cost of \$ 100/hr with a minimum payment of 2 hours provided the Senior Information Services Manager determines the RDOS has the resources to complete the project.

6.0 - Human Resources Services for Municipalities

- 6.1 Human Resources services will be available to municipalities as per items 3.1 and 3.2 of the Enterprise Unit Data and Services Policy. Services will be available at a cost equal to (wage of employee + labour load) x (hours worked) + (Administration Fee).

7.0 - IT Services for Municipalities

- 7.1 IT services will be available to municipalities as per items 4.1 and 4.2 of the Enterprise Unit Data and Services Policy. Services will be available at a cost equal to (wage of employee + labour load) x (hours worked) + (Administration Fee).

1.0 - Plan Processing Fee

- 1.1 The fee for plan processing shall be \$175.00 for projects with an estimated construction value less than \$100,000. The fee for plan processing for projects valued over \$100,000.00 shall be \$550.00.

2.0 - Administrative Fee

- 2.1 The administrative fee for each permit application shall be \$25.00

3.0 - Building Permit – to be determined as follows:

- 3.1 \$12.00 for each \$1,000.00 of construction value up to \$750,000.00;
\$10.00 for each \$1,000.00 of construction value between \$750,000.01 and \$1,500,000.00; and
\$6.00 for each \$1,000.00 of construction value after \$1,500,000.01
- 3.2 The minimum permit fee for a permit, or a series of permits on the same parcel of land, issued at the same time is \$175.00.
- 3.3 using Table A-1 for detached single family dwellings, duplex dwellings where one dwelling is not located above the other dwelling and buildings that are accessory to these buildings; or,
- 3.4 using the declared contract value for all construction other than that work included in paragraph 3.3 above, except that if the declared value is contested by the building official the value will be established using the Marshal & Swift Residential Cost Hand Book or the RS Means Square Foot Costs Handbook.

Table A-1

Proposed construction	Value per square meter	Value per square foot
One storey*	\$1884 <u>2583</u>	\$175 <u>240</u>
Finished basement	\$807 <u>1076</u>	\$75 <u>100</u>
Each Additional Storey	\$1076 <u>1399</u>	\$100 <u>130</u>
Renovations	\$807 <u>1076</u>	\$75 <u>100 or declared contract value, whichever is greater</u>
Attached enclosed structure or Garage	\$807 <u>700</u>	\$50 <u>65</u>
Detached enclosed structure or Garage	\$700 <u>915</u> \$1076 <u>1399</u>	\$65 <u>85</u> non-heated \$100 <u>130</u> heated
Sundeck (no roof)	\$430 <u>592</u>	\$40 <u>55</u>
Roof only	\$323 <u>430</u>	\$30 <u>40</u>
Unenclosed structure or carport	\$377 <u>485</u>	\$35 <u>45</u>
Secondary Suite	\$1345 <u>1722</u>	\$125 <u>160</u>

*The fee covers slab on grade, crawlspaces and unfinished basements

4.0 - Permit fees for temporary buildings and siting permits \$150.00

5.0 - Permit fees for farm buildings \$250.00

6.0 – Permit fees for swimming pools \$500.00

7.0 - Plan Review Fee

- 7.1 Submissions of revised drawings once a zoning or building code review has been completed will result in the following charges:
- a) Projects with a construction value of less than \$100,000 \$150.00
 - b) Projects with a construction value more than \$100, 000 \$300.00

8.0 - Locating/Relocating a Building

- 8.1 The fee for a permit authorizing the locating or relocating of a building or *structure* including the value of any additions or modifications, shall be calculated at 0.7 of the fees set out in Table A-1.
- 8.2 A modular home or manufactured home installed in accordance with Z-240.10.1, including the value of any additions or modifications shall be calculated at 0.5 of the fees set out in Table A-1.

9.0 - Demolishing a Building or Structure

- 9.1 The fee for a permit authorizing the demolition of a building or structure shall be \$175.00-

10.0 - Plumbing Permits

- 10.1 The permit fee for each plumbing fixture shall be \$175.00 plus \$12.00 per fixture.
- 10.2 The plumbing permit fee may be reduced up to 25% (minimum fee \$175.00) with submission and approval of plumbing system layout drawings by a TQ certified tradesperson (plumber) for single family new construction and renovation projects.

11.0 - Solid Fuel Burning Devices

- 11.1 The permit fee for the installation of solid fuel burning appliances, fireplaces and chimneys shall be \$175.00 per appliance.

12.0 - Re-inspection Fees

- 12.1 The fee for a re-inspection shall be \$125.00.

13.0 – Health and Safety Inspection

- 13.1 The fee for any inspection to confirm health & safety requirements as set out in the BC Building Code shall be \$200.00.

14.0 - Transfer Fee

- 14.1 The fee for the transfer of a permit as set out in the RDOS Building Bylaw shall be \$125.00.

15.0 - File Searches* and Comfort Letters (*for routinely releasable records only)

13.1	Retrieval of off site files	\$30.00
13.2	Information recovery from building permit files and property folio files:	
	i) first ½ hour of time spent	\$0.00
	ii) each additional ¼ hour spent after first ½ hour of time	\$15.00
13.3	USB stick (for digital copies)	\$15.00
13.4	The fee for comfort letters shall be \$100.00 per property to determine building bylaw compliance.	

16.0 - Removal of Notice on Title

16.1	Deficiency Inspection Permit and subsequent removal of Notice on Title (no lawyer involvement)	
		\$1000.00
16.2	Notice on Title (lawyer involved)	
		\$1500.00
16.3	Each deficiency re-inspection	\$125.00

17.0 - Permit Extension Fee

17.1	The fee for permit extension shall be \$150.00
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18.0 – Completion Permit	\$250.00
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19.0 – Special Inspections	\$100/hr
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20.0 – Alternative Solution	\$500.00
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21.0 - Legal Documents

21.1	Title search	\$25.00
21.2	Covenants, Right of Ways, Easements, Plans and similar documents:	actual cost of document (minimum \$25.00)

22.0 - Covenants

22.1	Preparation of a Covenant	\$500.00
22.2	Covenant Discharge	\$250.00

Schedule 3 – Planning and Development Fees

1.0 – Official Community Plan (OCP) & Zoning Bylaw Amendment(s)

1.1	Application fee	
	i)	\$2,500.00

2.0 - Temporary Use Permit

2.1 Short-Term Rental Accommodation (STR) Use:

i)	Application Fee:	
	a) Delegated	\$500.00
	b) Non-Delegated	\$2,500.00
ii)	Renewal / Re-issuance Fee:	
	a) Delegated	\$500.00
	b) Non-Delegated	\$1,250.00

2.2 All Other Uses:

i)	Application Fee:	\$1,250.00
ii)	Renewal Fee:	\$1,250.00
i)	2.1 Application fee	
	i) “Vacation Rental” use:	\$2,500.00
	ii) All other uses:	\$1,250.00

~~2.2 Renewal fee~~

i)	“Vacation Rental” use:	\$1,250.00
ii)	All other uses:	\$1,250.00

3.0 - Development Permit

3.1	Application fee:	
	i) Delegated Development Permit	\$300.00
	ii) Non-Delegated Development Permit	\$600.00
	iii) Expedited Development Permit	\$150.00
3.2	Amendment to a Permit fee:	
	i) Delegated Development Permit	\$300.00
	ii) Non-Delegated Development Permit	\$300.00
	iii) Expedited Development Permit	\$150.00
3.3	Miscellaneous fees:	
	i) Cancelling a Development Permit on title	\$200.00

4.0 - Development Variance Permit

4.1	Application fee	\$400.00
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5.0 - Subdivisions (Bylaw 2000)

6.1	Referral Review Fee (fee simple or strata parcels):	\$1,000.00
	i) if parcel is in an RDOS Water Service Area add:	\$500.00
	ii) if parcel is in an RDOS Sewer Service Area add:	\$500.00
6.2	Referral Review Fee (boundary adjustment):	\$1,000.00
6.3	Referral Review Fee (plan revisions)	
	i) base fee	\$ 150.00
	plus	
	ii) any additional parcel to be created that has not previously been reviewed	\$ 500.00/parcel
6.4	Referral Review Fee (road closure)	
	i) base fee	\$400.00
6.5	Application Extension	\$150.00
6.6	Application Fee	
	i) strata plan submitted under s. 242 of the Strata Property Act	\$1,000.00

6.0 - Board of Variance Appeal

6.1	Application fee	\$ 500.00
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7.0 - Floodplain Exemption

7.1	Application fee	\$ 400.00
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8.0 - Strata Title Conversion

8.1	Application fee	\$ 150.00
	plus: i) for each additional unit	\$150.00

9. - Campsite Permit (Bylaw 713)

9.1	Application fee	\$ 150.00
	plus: i) for each camping space	\$15.00
9.2	Renewal fee	\$ 150.00

10.0 - Mobile Home Park Permit (Bylaw 2597)

10.1	Application fee	\$ 150.00
	plus: i) for each mobile home space	\$30.00
10.2	Renewal fee	\$ 150.00

11.0 - Liquor and Cannabis Regulation Branch (LCRB) Referrals

12.1 Application Fee – Liquor License \$100.00

12.2 Application Fee – Cannabis License \$1,000.00

12.0 – Soil Removal and Deposit Permit (Bylaw No. 2974)

12.1 Application fee \$150.00

12.2 Renewal fee \$100.00

12.3 Amendment Bylaw \$500.00

12.4 Public Information Meeting \$250.00

13.0 - File Searches (for routinely releasable records only)

13.1 Retrieval of off-site files \$30.00

13.2 Information recovery from a property folio:

i) first ½ hour of time spent \$0.00

ii) each additional ¼ hour spent after first ½ hour of time \$15.00

14.0 - Legal Documents

14.1 Documents from Land Titles Office and BC Registries and Online Services:

i) State of Title \$25.00

ii) Covenants, Right of Ways, Easements,
Plans and similar documents: actual cost of document (minimum \$25.00)

15.0 - Covenants

15.1 Discharge of a Statutory Covenant \$250.00

15.2 Preparation or Amendment of a Statutory Covenant \$500.00

16.0 - Comfort Letters

16.1 "Comfort Letter" for compliance with bylaws or zoning \$100.00

17.0 - Letter of Concurrence for Communication Towers \$400.00

Schedule 4 – Bylaw Enforcement Fees

1.0 - Animal Control Fees – Dog Control Bylaw No. 2671, 2017

1.1.	Impoundment Fees – Dogs (other than Dangerous Dogs)	
	• first impoundment in any calendar year	\$50.00
	• second impoundment in any calendar year	\$100.00
	• third impoundment in any calendar year	\$250.00
	• each subsequent impoundment in any calendar year	\$500.00
1.2	Impoundment Fees – Dangerous Dogs	
	• each impoundment	\$1,000.00
1.3	Maintenance Fees	
	• each twenty-four (24) hour period, or part thereof	\$20.00
	• Dangerous Dog	\$30.00
1.4	Veterinary Costs Incurred	costs as invoiced by Veterinarian

2.0 - Dog Licensing Fees:

2.1	Intact Males and Non Spayed Females	\$50.00
	Spayed Females and Neutered Males	\$20.00
	Certified Guide or Assistance Dog	no charge
2.2	notwithstanding 2.1, the licence fee for a dog that has reached 24 weeks in the same licencing year shall be prorated to a minimum amount of \$5.00.	
2.3	Where an owner presents proof that a dog was spayed or neutered in the same calendar year as the dog licence, the difference in licence fee shall be reimbursed for that calendar year, provided that the reimbursement is requested within the same calendar year as the licence.	

3.0 - Replacement of Lost, Destroyed or Mutilated Tags:

3.1	replacement of any lost, destroyed or mutilated tag	\$5.00
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4.0 - Business Licence Fees

Bylaw No. 3100

4.1	Application Fee	
	i) short-term rental accommodation	___\$500.00
4.2	Update to a Licence Fee	___\$100.00

5.0 - Recovery of Collection Fees For Fines

Bylaw 2507

5.1	To recover costs during collection process	as incurred
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6.0 – Temporary Exemption Permit

Noise Bylaw No. 2931

6.1	Permit Application Fee	\$300.00
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Schedule 5 – Public Works – Utilities and Solid Waste Fees

Section 1 – ~~Utilities Department~~Public Works - Utilities General Fees

1.0 Infrastructure Review and Inspection Fees

Applies to developments, subdivisions and building permits on infrastructure that the Regional District will assume operations and ownership of:

- 3.0% of the total cost of on-site and off-site works, excluding consulting engineering design fees, with a minimum charge of \$500.00
 - It is incumbent on the developer to provide actual construction costs for the Regional District's approval
 - All fees shall be paid to the Regional District prior to final support of the subdivision referral being provided to the Ministry of Transportation and Infrastructure (MoTI) or final occupancy of a building permit for the development.

The following fees apply to all Regional District owned and operated water or sewer systems.

2.0 Water and Sewer Service Connection

2.1 Utilities ~~Service Connection~~ Reviews (~~USR~~UCR) Administration Fees (Previously 'New Service Connection Charge')

2.1.1 Initial submission of ~~USR~~UCR form for water or sewer \$150 per connection

2.1.2 After initial review

2.1.2.1 if additional work is required for documentation or new/renewal service
\$350 per connection

2.1.2.2 if no further action is required for documentation or service upgrades
no additional fee

Note: for parcels submitting a UCR form for water and sewer connections, the above fees are required for each UCR form.

2.2 Service connection installation and renewal costs to be determined during the UCR process

Actual cost plus administration fee

2.3 Service connection ~~D~~isconnection due to demolition or other construction services

Actual cost plus administration fee

3.0 Water service or water mainline valve Turn-ON or Turn-OFF Fee

All Regional District water system valves are to be operated by the Regional District, unless prior approval is received from ~~Utilities~~Public Works.

3.1 Request for turn on/off – 1 of each per year, by appointment only No charge

3.2 Request for turn on/off – beyond 1 of each per year, by appointment only \$150 per request

3.3 Request for after hours water turn on/off, by appointment only \$300 per request

3.4 Request for turn on/off in emergency situations No charge

4.0 Temporary Water Use (Hydrant Use) Permit

4.1 Temporary Water Use Permit Application	\$100 per application
4.2 Temporary Water Use Permit Fee for Hydrant Use with Regional District Backflow Prevention Rental	\$100/day or \$300/week
4.3 Deposit for Temporary Water Use Permit	\$500/ rental event

Section 2 – Development Cost Charges & Capital Expenditure Fees

1.0 – Okanagan Falls Sewer System Development Cost Charges Bylaw 2486

	Category of Use	DCC Amount
.1	Single detached dwelling per lot/per dwelling unit	\$5,900
.2	Duplex per dwelling unit	\$5,900
.3	Townhouse per dwelling unit	\$5,900
.4	Apartment per dwelling unit	\$4,200
.5	Commercial per m ² gross floor area	\$19.00
.6	Industrial per m ² gross floor area	\$19.00
.7	Institutional per m ² gross floor area	\$17.00
.8	Park	\$2,400

2.0 – Okanagan Falls Water System Capital Expenditure Charges OFID Bylaw 413

	Category of Use	DCC Amount
.1	Single family residential (lots up to maximum of 2000 square meters)	\$6,573
.2	Single family residential (lots greater than 2000 square meters)	\$9,860
.3	Manufactured home subdivision (lots maximum 500 square meters)	\$5,521
.4	Multiple housing — duplex lot (per side), four plex (per unit), townhouse or row housing (per unit), apartment, medium to high density, multi-family building and cabins (per unit)	\$4,338
.5	Motels, bed and breakfast, suites, congregate housing	\$2,169
.6	Irrigated land on recreational or institutional properties — per acre of irrigated land	\$20,376
2.7	Irrigated land for agricultural purposes — per acre of irrigated land	\$13,146
2.8	Commercial per building — first 100 square meters of new building (1) see note for building addition	\$6,573
2.9	Industrial per building — first 100 square meters of new building (1) see note for building addition	\$6,573

(1) Rate for commercial/industrial is for first 100 square meters of new building. Building area in excess of 100 square meters or building addition charged at \$10.60 per square meter. Irrigation on commercial/industrial lands permitted to a maximum of 300 square meters. Any additional irrigation at irrigated land rate for institutional properties.

3.0 – Olalla Water System Capital Expenditure Charges OID Bylaw 32

.1	Mobile Home Capital Expenditure Charge	\$1,000/unit
.2	Capital Expenditure Charge	\$800/parcel

4.0 – Naramata Water System Development Cost Charges and Bylaw 1804 Capital Expenditure Charges NID Bylaw 443

.1	Development Cost Charges Zone A	
a)	Single Family Residential at Subdivision	\$5,700/parcel
b)	Multi-Family Residential at Building Permit	\$5,700/dwelling
.2	Capital Expenditure Charges – Zone A, B & C	
a)	Single Family Residential	\$5,700/service
b)	Multi-Family Residential	\$5,700/lot
c)	Cottage	\$5,700/service

~~5.0 – Sun Valley Water~~ ~~SVID Bylaw 14~~

.1	Capital Expenditure Charge Subdivision	\$1,000/lot
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~~6.0 – West Bench Water System Capital Expenditure Charge~~ ~~WBID Bylaw 101~~

.1	Capital Expenditure Charge	\$3,000/parcel
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Section 3.2 – Water System Fees – See Regulatory Bylaw 2824.2019

Note: Where two or more types of uses are made of a single property or building, multiples or combinations of the user rate shall be determined by the RDOS.

The rate for non profit organizations, churches and halls is only intended where the premises are used for holding regular meetings. Where other uses are made of the building(s), such as accommodation or kitchen facilities, the appropriate user rates shall also apply as determined by the RDOS.

1.0 Faulder Water System by taxation

2.0 Gallagher Lake Water System

	Type of Use	Unit of Charge	Annual Rates
.1	Residential		
a)	Basic User Fee – Residential or Mobile Home	Per dwelling	\$737.00 <u>756.00</u>
b)	Secondary Suite, or Cabin	Per unit	\$280.00 <u>287.00</u>
.2	Commercial		
a)	Office, Personal Service Establishment, Retail Store	per business	\$326.00 <u>334.00</u>
b)	Motel or Hotel	per room	\$246.00 <u>252.00</u>
c)	Campground	per site	\$87.00 <u>89.00</u>
d)	Eating and Drinking Establishment (Restaurant, Beverage Room, or Distillery)	less than 25 seats	\$710.00 <u>727.00</u>
		25 to 49 seats	\$1,053.00 <u>1,079.00</u>
		each additional 25 seats or increment	\$351.00 <u>359.00</u>

e)	Community Hall	per unit	\$2,295,002,351.00
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3.0 Missezula Lake Water System

All Property types	Per Property	\$852912
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4.0 - Naramata Water System

CATEGORY	Unit of Charge	\$/Unit
ANNUAL BASE FEES – ONE of the following will apply to each parcel		
.1 Basic User Fee – Low-Density Residential	Per dwelling unit	\$1,1331,205
.2 Basic User Fee – Medium Density Residential	Per dwelling unit	\$9731,035
.3 Basic User Fee – Vacant Lot or Frontage Fee	Per parcel	\$195207
.4 Park (that is irrigated plus acreage 4.6)		\$301310
.5 Educational Facility	Per school	\$5,2395,570
.6 Parcel User Fee – Non-Residential (All other parcel types not included above)	Per parcel	\$195207
IRRIGATION <i>Applies to all properties larger than 1,010 square meters (0.25 Acre) and/or all those with a separate Irrigation Connection</i>		
.7 Residential/Commercial/Institutional/Park Acreage <i>[1,010 m² (0.25 acre) included in ANNUAL BASE FEE – this fee is for any acreage above the 1,010 m²]</i>	Per Acre	\$315335
.8 Irrigation Connection Acreage	Per Acre	\$301
.8.1 Irrigation Connection - Three quarter inch (3/4")	Per connection	\$99
.8.2 Irrigation Connection - One Inch (1")	Per connection	\$99
.8.3 Irrigation Connection - One and One Quarter Inch (1 1/4")	Per connection	\$99
.8.4 Irrigation Connection - One and One Half Inch (1 1/2")	Per connection	\$99
.8.5 Irrigation Connection - Two Inches (2")	Per connection	\$99
In addition to the applicable ANNUAL BASE FEES and IRRIGATION the following fees apply:		
.9 Guest Cottages, Summer Cabin, Pickers Cabin	Per unit	\$195207
.10 Secondary Suites or Carriage House or Cabin	Per unit	\$9731,035
.11 Motel, Hotel or Resort	Per unit	\$172183
.12 Bed and Breakfast	Per establishment	\$344366
.13 Vacation Rental	Per unit	\$344366
.14 Campground	Per parcelsite	\$903120
.15 Bunkhouse	Per building	\$399424
.16 Service Station or Garage, Retail Store, Office, Personal Service Establishment	Per business	\$234289
.17 Eating and Drinking Establishment	Per business	\$466596
.18 Food and Beverage Processing (Winery)	Per business	\$466596
.19 Naramata Centre	Each	\$11,241
.19 Community Hall / Meeting Hall	Per building	\$1,205
.20 Park Bathroom	Per building	\$543569

CHARGES FOR UNMETERED WATER USERS

.1 CATEGORY - GRADE	Unit of Charge	\$/Unit
Grade A	Per parcel	\$100.07 <u>103.58</u>
Grade B	Per parcel	\$138.26 <u>143.10</u>
Grade C	Per parcel	\$185.35 <u>191.84</u>
Grade D	Per parcel	\$230.95 <u>239.03</u>
Grade E	Per parcel	\$278.04 <u>287.77</u>
Grade F	Per parcel	\$323.61 <u>334.94</u>
Grade G	Per parcel	\$338.83 <u>350.69</u>
Grade H	Per parcel	\$701.79 <u>726.36</u>
Grade J (minimum rate of \$69.85 for parcels less than 1 hectare)	Per hectare	\$69.85 <u>72.30</u>
Grade K	Per hectare	\$701.79 <u>726.36</u>
Grade L	Per hectare	\$623.60 <u>645.43</u>
Grade M	Exempt – No tax shall apply	
.2 CATEGORY - GROUP		
Group I	Per parcel	\$338.82 <u>350.68</u>
Group II	No tax shall apply	-
Group III	Per Unit	\$338.82 <u>350.68</u>
.3 CATEGORY - TOLLS		
(a) Single family dwelling or mobile home not in a mobile park or strata lot with an individual residence	Per parcel	\$278.04 <u>287.77</u>
(b) Single family dwelling plus carriage house, trailer, cabin or secondary suite sharing one connection on same parcel	Per parcel	\$527.13 <u>545.58</u>
(c) Duplex, triplex, four plex, apartment building, mobile home park, townhouse or condominium	Per unit	\$270.63 <u>280.10</u>
(d) Commercial, unmetered service to Store, bank, office building, garage or service station	Per business	\$354.03 <u>366.43</u>
(e) Motel with living quarters and/or seasonal RV campsite Plus toll for each and every unit/site	Per business	\$278.04 <u>287.77</u>
	Per each unit/site	\$249.13 <u>257.85</u>
(f) Hotel per room plus restaurant and/or beverage room	Per room	\$199.88 <u>206.87</u>
(g) Restaurant or beverage room operated separately or in conjunction with a hotel or motel	Per restaurant/room	\$654.73 <u>677.64</u>
(h) School	Per classroom	\$554.52 <u>573.92</u>
(i) Combined business with residence NOTE: ½ of single family dwelling rate to be added to get final rate [1/2 of (a) or (b) as applicable]	Per business	\$476.10 <u>492.76</u>

CHARGES FOR METERED WATER USERS

Charges set out in 5.3.1 (a) to 5.3.9 (i) above as applicable plus the following meter charges based on the size of the meter

.4 METER SIZE & COST	Rate	Water included in Rate
5/8" meter	\$27.32 <u>28.28</u>	Includes first 50 cubic meters or part thereof
¾" meter	\$39.47 <u>40.86</u>	Includes first 60 cubic meters or part thereof

1" meter	\$95.73 <u>99.08</u>	Includes first 150 cubic meters or part thereof
1 ½" meter	\$211.14 <u>218.53</u>	Includes first 350 cubic meters or part thereof
2" meter	\$382.58 <u>395.97</u>	Includes first 500 cubic meters or part thereof

.5 Quantity over the allocated amount included with the above meter rates	Per cubic meter charge
Over 50 cubic meters and under 750 cubic meters	\$3.35 <u>3.47</u>
750 cubic meters and under 1500 cubic meters	\$6.06 <u>6.27</u>
1500 cubic meters and over	\$7.62 <u>7.89</u>

6.0 Olalla Water System

CATEGORY	Unit of Charge	\$/Unit
.1 Basic User Fee – Multi-Dwelling Unit	Per dwelling	\$666.90 <u>680.23</u>
.2 Basic User Fee – Mobile Home (inside or outside of a Mobile Home Park)	Per dwelling	\$666.90 <u>680.23</u>
.3 Basic User Fee – Single Family Residential	Per Dwelling	\$666.90 <u>680.23</u>
.4 Secondary Suite	Per Unit	\$350.07 <u>357.08</u>
.5 Commercial	Per business	\$674.83 <u>688.33</u>
.6 Frontage Fee or Vacant Lot	Per Parcel	\$259.16 <u>264.34</u>
.7 Recreational Vehicle Park	Per Unit	\$350.07 <u>357.08</u>
.8 Accessory Dwelling	Per dwelling	\$350.07 <u>357.08</u>
.9 Additional Water Service Connections	Per Unit	\$666.90 <u>680.23</u>

7.0 - Sun Valley Water System

.1 Basic User Fee per Parcel includes a 6 gallon per minute water allotment (Grade A)		\$18261,898
.2 In addition to the Basic User Fee for Grade A-H:		
Grade A1	Shall comprise of every parcel of land with a 3 gallon per minute dole valve.	\$174 <u>189</u>
Grade B	Shall comprise of every parcel of land with a 12 gallon per minute dole valve.	\$695 <u>720</u>
Grade C	Shall comprise of every parcel of land with an 18 gallon per minute dole valve.	\$10411,078
Grade D	Shall comprise of every parcel of land with a 24 gallon per minute dole valve.	\$1390 <u>1,439</u>
Grade E	Shall comprise of every parcel with a 30 gallon per minute dole valve.	\$1735 <u>1,796</u>
Grade F	Shall comprise of every parcel of land with a 36 gallon per minute dole valve.	\$2083 <u>2,157</u>
Grade G	Shall comprise of every parcel of land with a 39 gallon per minute dole valve.	\$22582,338
Grade H 1	Shall comprise of every parcel of land with a 175 gallon per minute dole valve.	\$10142 <u>10,501</u>

Grade H 2	Shall comprise of every parcel of land with a 120 gallon per minute dole valve.	\$695 <u>07,196</u>
.3 Grade I Basic User Fee	Shall comprise of every parcel of land to which water cannot be supplied.	\$231 <u>239</u>
.4 Out of Season Irrigation	1.25/day x gpm delivered per dole valve	\$125 <u>129</u>

8.0 West Bench Water System

CATEGORY	BASE RATE ANNUALLY	METERED CONSUMPTION USAGE
.1 Water – Basic User Fee	811.12 <u>936.61</u>	plus \$0.46 <u>90.498</u> /cubic meter
.2 Water - Vacant Lot or Frontage Fee	756.04 <u>468.05</u>	unmetered
.3 Water – Basic User Fee Multi-Dwelling per Unit	811.12 <u>926.11</u>	plus \$0.46 <u>90.498</u> /cubic meter
.4 Water - Park	811.12 <u>926.11</u>	plus \$0.46 <u>90.498</u> /cubic meter
.5 Water – Educational Facility	811.12 <u>926.11</u>	plus \$0.46 <u>90.498</u> /cubic meter
.6 Water - Agriculture	811.12 <u>926.11</u>	plus \$0.23 <u>40.295</u> /cubic meter
.7 Water - Commercial	811.12 <u>926.11</u>	plus \$0.46 <u>90.498</u> /cubic meter
.8 Water - Utility	775.72 <u>885.69</u>	unmetered
.9 Water – Reserve Fund		\$28.75 quarter/parcel

9.0 - Willowbrook Water System

	Type of Use	Unit of Charge	Annual Rates
.1	Basic User Fee	Dwelling Unit	\$135 <u>11,580</u>
.2	Vacant Lot or Frontage Fee	Per Parcel	\$81 <u>0948</u>
.3	Accessory Dwelling	Dwelling Unit	\$101 <u>21,185</u>
.4	Community Riding Arena	Per Parcel	\$56 <u>100</u>

Section 4.3 – Sewer System Fees

Note: Where two or more types of uses are made of a single property or building, multiples or combinations of the user rate shall be determined by the RDOS.

The rate for non profit organizations, churches and halls is only intended where the premises are used for holding regular meetings. Where other uses are made of the building(s), such as accommodation or kitchen facilities, the appropriate user rates shall also apply as determined by the RDOS.

1.0 Okanagan Falls Sewer User Rates

The following rates do not apply if the owner is in possession of a Sewer Use Contract of Section 14 of the Okanagan Falls Special Service Area Sewerage Regulation Bylaw.

Category	Annual Billing Rate
Base Rate	\$ 865 933
Single Family Dwelling	\$ 10181 ,098
Townhouse/Duplex	\$ 865 933
Apartment per unit	\$ 865 933
Mobile home park/per unit	\$ 865 933
Motel/Hotel per unit	\$ 381 415
Restaurant/Lounge/Pub	\$ 285 33,107
School per classroom	\$ 856 923
Church, Library, Community Hall & Drop-in Centres	\$ 11221 ,222
Small Business, office building (20 employees or less)	\$ 11221 ,209
Larger Business, office building (greater than 20 employees)	\$ 23422 ,526
Supermarket	\$ 30563 ,296
Service Station	\$ 18341 ,977
Industrial/Commercial (20 employees or less)	\$ 12231 ,318
Industrial/Commercial (20 to 50 employees)	\$ 23422 ,526
Industrial/Commercial (greater than 50 employees)	\$ 30563 ,296
Coin operated car wash	\$ 61136 ,591
Laundromat (per washing machines)	\$ 21282 ,295
Campground/Washroom per site	\$ 409 411
Shower/washroom	\$ 3814 11

2.0 Gallagher Lake Sewer System

FLAT RATES	Type of Use	Unit of Charge	Annual Rates
1	Residential		
a)	Basic User Fee - Residential	Per dwelling	\$493.07
b)	Secondary Suite or Cabin	dwelling unit	\$189.33
2	Commercial/Other		
a)	Office, Personal Service Establishment, Retail Store	per unit	\$493.07
b)	Motel or Hotel	per room	\$362.73
c)	Campground	per site	\$63.48
d)	Eating and Drinking Establishment less than 25 seats	per unit	\$902.27
		25 to 49 seats	\$1348.87
		for each additional 25 seats or increment	\$450.00
de)	Community Hall*	per unit	\$2474.46

Section 5.4 - Apex Mountain Waste Transfer Station Service Fees

54.1	Residential dwelling unit as defined by the applicable electoral area zoning bylaw	\$113.64 <u>128.07</u> per unit per year
54.2	Apex Mountain Ski Resort Commercial Properties including the ski resort operation and all businesses under lease from Apex Mountain Ski Resort based on 7.1% of total annual costs	\$11,465.00 <u>13,040.22</u> per year
54.3	Nickel Plate Nordic Ski Centre	\$205.98 <u>230.70</u> per year
54.4	Businesses not under lease with Apex Mountain Ski Resort Commercial Properties	\$507.33 <u>568.21</u> per year
54.5	Residential dwelling unit as defined by the applicable electoral area zoning bylaw, Large Item one service collection event per year	\$17.65 per unit per year <u>collection included in rate given in 4.1</u>

Section 6.5 - Curbside Solid Waste Collection and Drop-Off Service Fees

Fees for improved residential premises and non-residential premises as set out in the RDOS Solid Waste Collection and Drop-Off Service Regulation Bylaw to receive waste collection service by defined service area:

	<u>Service Area</u>	<u>Annual Cost per premise per year</u>
65.1	Electoral Area "A".	\$147 per premise per year <u>202</u>
65.2	Electoral Area "B".	\$150 per premise per year <u>215</u>
65.3	Electoral Area "C".	\$163 per premise per year <u>220</u>
65.4	Participating areas of Electoral Area "D" and Electoral Area "I" excluding Upper Carmi, Heritage Hills, Lakeshore Highlands and Kaleden.	\$138 per premise per year <u>206</u>
6.5	Participating areas of Electoral Area "D" and Electoral Area "I" within Upper Carmi, Heritage Hills, Lakeshore Highlands and Kaleden.	\$155 per premise per year
65.5	Participating areas of Electoral Areas "E".	\$155 per premise per year <u>256</u>
65.76	Participating areas of Electoral Area "F" within West Bench and Sage Mesa.	\$155 per premise per year <u>277</u>
65.87	Participating areas of Electoral Area "F" within Red Wing	\$157 per premise per year <u>178</u>

6.5.8	Electoral Area "G" <u>excluding Grand Oro Road.</u>	\$175 per premise per year <u>247</u>
<u>5.9</u>	<u>Electoral Area "I" excluding Grand Oro Road, White Lake Road, Green Lake Road, and Twin Lakes</u>	<u>\$216</u>
<u>5.10</u>	<u>Electoral Area "I" Twin Lakes</u>	<u>\$198</u>
<u>5.11</u>	<u>Electoral Area "G" Grand Oro Road and Electoral Area "I" Grand Oro Road, White Lake Road, and Green Lake Road</u>	<u>\$209</u>
6.9 <u>5.12</u>	Village of Keremeos.	\$130 per premise per year <u>213</u>
6.10	Tag-a-Bag as defined by the RDOS Solid Waste Collection and Drop-Off Service Regulation Bylaw	\$1.50 each
6.11	Properties that have active commercial bin collection of refuse located on the property in question that request residential collection of recycled materials only	\$45.00 per premise per year.

Curbside Cart Purchase Debt Servicing Expenses for Specified Areas for 5 year borrowing

	<u>Service Areas</u>	<u>Annual Cost for each premise</u>
<u>5.12</u>	<u>All Electoral Area "D" premises</u>	<u>\$41</u>
<u>5.13</u>	<u>All Electoral Area "E" premises</u>	<u>\$50</u>
<u>5.14</u>	<u>All Electoral Area "F" premises</u>	<u>\$50</u>
<u>5.15</u>	<u>Village of Keremeos premises</u>	<u>\$28</u>

General Curbside Collection & Cart Expenses – Applicable to all Service Participants

<u>5.16</u>	<u>Tag-a-Bag as defined by the RDOS Solid Waste Collection and Drop-Off Service Regulation Bylaw</u>	\$1.50 <u>2.50 each</u>
<u>5.17</u>	<u>Properties that have active commercial bin collection of refuse located on the property in question that request residential collection of recycled materials only</u>	\$45.00 <u>68.00 per premise per year</u>
<u>5.18</u>	<u>Each additional 120L of garbage above the standard 120L either by upsizing cart or using multiple carts</u>	<u>\$5/month</u>
<u>5.19</u>	<u>Each additional 240L of yard waste above the standard 240L either by upsizing cart or using multiple carts</u>	<u>\$5/month</u>
<u>5.20</u>	<u>Fee for upgrade to wildlife-resistant 120L garbage cart</u>	<u>\$4/month</u>
<u>5.21</u>	<u>Upsize recycle cart from 240L to 360L</u>	<u>No monthly charge</u>
<u>5.22</u>	<u>Downsize yard waste cart from 240L to 120L</u>	<u>No change in cost</u>
<u>5.23</u>	<u>No yard waste cart</u>	<u>No change in cost</u>
<u>5.24</u>	<u>Cart sizing change out request per premise</u>	<u>\$45</u>
<u>5.25</u>	<u>One time rebate for approved customer supplied carts to be applied in 2025 only</u>	<u>\$35/cart</u>

Section 76- RDOS Administered Landfills

1.0 Campbell Mountain, Okanagan Falls, Oliver Landfills and Keremeos Waste Transfer Station. The general TIPPING FEE is per metric tonne per load, or when stated per unit, when each SOLID WASTE is SOURCE SEPARATED, not CONTAMINATED and DISPOSED in the DESIGNATED LOCATION.

- a) Capitalization of **an entire** word under the heading SOLID WASTE indicates that it is defined in Appendix 'B' of this bylaw.
- b) TIPPING FEE charges that are in addition to the general TIPPING FEE listed in 1.0 are identified in 2.0.
- c) The REGIONAL DISTRICT retains the right to deny acceptance or to limit the volume and frequency of any SOLID WASTE delivered to the SITE due to safety, operational, CONTAMINATION or other considerations.

SOLID WASTE Materials (see Charge Information)	Campbell Mountain Landfill	Okanagan Falls Landfill	Oliver Landfill	Keremeos Waste Transfer Station	Charge Information Charge per metric tonne per load or per unit when stated	Category for Solid Waste Materials
AGRICULTURAL ORGANIC MATERIAL	\$0.00 up to 500 kg. \$75 portion above 500 kg	\$0.00 up to 500 kg. \$75 portion above 500 kg	\$0.00 up to 500 kg. \$75 portion above 500 kg	\$0.00 up to 500 kg. \$75 portion above 500 kg	RDOS approval required. Penalties will apply if not suitably prepared See Section 2.2	MAY BE CONTROLLED WASTE
AGRICULTURAL PLASTIC	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	RDOS approval required. Penalties will apply if not suitably prepared. See Section 2.14	CONTROLLED WASTE
Alarms (SMOKE, CO DETECTOR)	\$0.00	\$0.00	\$0.00	\$0.00	Residential quantities accepted.	RECYCLABLE RESIDENTIAL HHW
SOLID WASTE Materials (see Charge Information)	Campbell Mountain Landfill	Okanagan Falls Landfill	Oliver Landfill	Keremeos Waste Transfer Station	Charge Information Charge per metric tonne per load or per unit when stated	Category for Solid Waste Materials
Antifreeze (LIQUID & CONTAINERS)	\$0.00	Not Accepted	\$0.00	\$0.00	Residential quantities accepted.	RECYCLABLE RESIDENTIAL HHW
ASBESTOS CONTAINING MATERIALS (ACM)	\$160.00 see Charge Information	Not Accepted	\$160.00 see Charge Information	Not Accepted	RDOS approval required. PROHIBITED WASTE when not suitably contained and DISPOSED. \$25.00 minimum charge	CONTROLLED WASTE
ASPHALT SHINGLES	\$70.00	\$70.00	\$70.00	\$70.00	\$6.00 minimum charge	RECYCLABLE

BATTERIES LEAD-ACID, BATTERIES - HOUSEHOLD	\$0.00	\$0.00	\$0.00	\$0.00	Lead acid, Household.	RECYCLABLE RESIDENTIAL HHW
BULKY WASTE	\$210.00	\$210.00	\$210.00	Not Accepted	\$50.00 minimum charge. Materials greater than 2.4 meters (8 ft) in any dimension	CONTROLLED WASTE
BURNED MATERIALS	\$210.00	Not Accepted	\$210.00	Not Accepted	RDOS approval required. Has cooled for no less than a two-week period. \$6.00 minimum charge.	CONTROLLED WASTE
BURNED MATERIALS CONTAINING ASBESTOS	\$400.00	Not Accepted	\$400.00	Not Accepted	RDOS approval required. \$25.00 minimum charge.	CONTROLLED WASTE
CAMPER (slide in truck camper, popup tent trailer)	Not Accepted	\$600 up to 1200 kg, \$120 M/T portion above 1200 kg	Not Accepted	Not Accepted	RDOS approval required	
CAMPER- RECREATIONAL VEHICLE (Built pre-1991)	Not Accepted	\$1,200 up to 2300 kg, \$120 M/T portion above 2300 kg	Not Accepted	Not Accepted	RDOS approval required	
SOLID WASTE Materials (see Charge Information)	Campbell Mountain Landfill	Okanagan Falls Landfill	Oliver Landfill	Keremeos Waste Transfer Station	Charge Information Charge per metric tonne per load or per unit when stated	Category for SOLID WASTE Materials
CAMPER RECREATIONAL VEHICLE (Built 1991 or later)	Not Accepted	\$1,000 up to 2300 kg, \$120 M/T portion above 2300 kg	Not Accepted	Not Accepted	RDOS approval required. Proof of manufacture date.	
CARCASSES	\$60.00	Not Accepted	\$60.00	Not Accepted	\$10.00 minimum charge. Provide notice to RDOS	CONTROLLED WASTE
CLINICAL/ LABORATORY STERILIZED	\$210.00	Not Accepted	\$210.00	Not Accepted	\$50.00 minimum charge	CONTROLLED WASTE

WASTE						
Compost Sales	Contact City of Penticton	Not Applicable	Not Applicable	Not Applicable	Compost site at Campbell Mountain Landfill is operated by City of Penticton.	
Compost Sales in Oliver	Not Applicable	Not Applicable	\$8.00 per cubic metre or \$16.00 per Metric Tonne	Not Applicable	\$6.00 charge for 0.5 cubic metre or 340 kg	
CONCRETE, ASPHALT, CERAMIC FIXTURES, Ceramic Tile, MASONRY, ROCKS (ROCKS not greater than 60cm in diameter)	\$25.00	\$25.00	\$25.00	\$25.00	\$6.00 minimum charge. CONCRETE, ASPHALT, CERAMIC FIXTURES, Ceramic Tile, MASONRY, and ROCKS may be received and combined in the same load. See size requirements in the Regulatory Bylaw. For oversize material see CONCRETE BULKY.	RECYCLABLE

SOLID WASTE Materials (see Charge Information)	Campbell Mountain Landfill	Okanagan Falls Landfill	Oliver Landfill	Keremeos Waste Transfer Station	Charge Information Charge per metric tonne per load or per unit when stated	Category for SOLID WASTE Materials
CONCRETE BULKY (including ROCKS over 60 cm in any dimension)	\$65.00	\$65.00	\$65.00	Not Accepted	Means CONCRETE measuring greater than 1 m. in any dimension and/or large amounts of metal protruding greater than 15 cm. ROCKS over 60 cm in diameter may be received and/or minor CONTAMINANT	RECYCLABLE

					combined in same load. \$25.00 minimum charge.	
CONSTRUCTION NEW MIXED LOAD – in SERVICE AREA	\$700.00	\$120.00	\$700.00	Not Accepted	RDOS approval form required. \$25.00 minimum charge.	
CONSTRUCTION NEW MIXED LOAD – NON-SERVICE AREA	Not Accepted	\$145.00	Not Accepted	Not Accepted	RDOS approval form required. Materials generated outside the SERVICE AREA of a SITE	
CONSTRUCTION REFUSE	\$120.00	\$120.00	\$120.00	\$120.00	\$6.00 minimum charge.	REFUSE
CONTROLLED WASTE	\$210.00	\$210.00	\$210.00	\$210.00	RDOS approval required.	CONTROLLED WASTE \$6.00 minimum charge
CORRUGATED CARDBOARD - ICI	\$120.00	\$120.00	\$120.00	\$120.00	Not CONTAMINATED and suitably prepared.	RECYCLABLES
CURBSIDE ORGANICS	Not Accepted	Not Accepted	\$75.00	Not Acceptable		COMPOST

SOLID WASTE Materials (see Charge Information)	Campbell Mountain Landfill	Okanagan Falls Landfill	Oliver Landfill	Keremeos Waste Transfer Station	Charge Information Charge per metric tonne per load or per unit when stated	Category for SOLID WASTE Materials
DEMOLITION AND RENOVATION MIXED LOAD- ASSESSED - in SERVICE AREA	\$500.00	\$120.00	\$500.00	Not Accepted	RDOS approval form required. \$25.00 minimum charge.	
DEMOLITION AND RENOVATION MIXED LOAD ASSESSED - NON-SERVICE AREA	Not Accepted	\$145.00	Not Accepted	Not Accepted	RDOS approval form required. Materials generated outside the SERVICE AREA of a SITE. \$25.00 minimum charge.	
DEMOLITION AND RENOVATION MIXED LOAD- NON-ASSESSED	\$700.00	\$500.00	\$700.00	Not Accepted	\$50.00 minimum charge.	
ELECTRONIC and ELECTRICAL PRODUCTS (E-WASTE)	\$0.00	\$0.00	\$0.00	\$0.00	Residential quantities.	RECYCLABLE
Foundry Dust	\$160.00	Not Accepted	\$160.00	Not Accepted	\$50.00 minimum charge. RDOS approval required.	CONTROLLED WASTE
FRUIT WASTE and FRUIT/GRAIN BY-PRODUCTS	\$0.00 up to 500 kg \$75.00 portion above 500 kg	Not Accepted	\$0.00 up to 500 kg \$75.00 portion above 500 kg	Not Accepted	\$6.00 minimum charge for loads greater than 500 kg	RECYCLABLE

SOLID WASTE Materials - (see Charge Information)	Campbell Mountain Landfill	Okanagan Falls Landfill	Oliver Landfill	Keremeos Waste Transfer Station	Charge Information Charge per metric tonne per load or per unit when stated	Category for SOLID WASTE Materials
GLASS CONTAINERS	\$0.00	\$0.00	\$0.00	\$0.00	Clean, empty. Commercial volumes accepted in DESIGNATED LOCATION	RECYCLABLE
GLASS SHEET	\$120.00	\$120.00	\$120.00	\$120.00	Accepted in DESIGNATED LOCATION	REFUSE
GYPSUM BOARD ASSESSED or GYSPUM BOARD NEW	\$120.00	\$120.00	\$120.00	\$120.00	\$6.00 minimum charge.	RECYCLABLE
GYPSUM BOARD -NON-RECYCLABLE	\$120.00	\$120.00	\$120.00	\$120.00	\$6.00 minimum charge	CONTROLLED WASTE
HOUSEHOLD HAZARDOUS WASTE					See RESIDENTIAL HOUSEHOLD HAZARDOUS WASTE	
ILLEGALLY DUMPED WASTE	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	RDOS approval required. Regular charges will apply if not RDOS approved prior to DISPOSAL.	CONTROLLED WASTE
INFESTED VEGETATION, INVASIVE PLANTS	\$0.00 See Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	Penalties will apply if not suitably contained and if not DISPOSED in DESIGNATED LOCATION	CONTROLLED WASTE
LEAD-BASED PAINT coated materials	\$70.00 see Charge Information	\$70.00 see Charge Information	\$70.00 see Charge Information	\$70.00 see Charge Information	PROHIBITED WASTE when not suitably DISPOSED. \$6.00 minimum charge.	See WOOD PRESERVED
Mattress or Box Spring	\$17.50 per unit	\$17.50 per unit	\$17.50 per unit	\$17.50 per unit	Any size. (10 units per load per day)	RECYCLABLE
Mercury containing materials (fluorescent tubes, bulbs, thermostat, switches)	\$0.00	\$0.00	\$0.00	\$0.00	Residential quantities (10 fluorescent tubes per load per day) accepted HHW Facility.	RECYCLABLE RESIDENTIAL HHW

SOLID WASTE Materials – (see Charge Information)	Campbell Mountain Landfill	Okanagan Falls Landfill	Oliver Landfill	Keremeos Waste Transfer Station	Charge Information Charge per metric tonne per load or per unit when stated	Category for SOLID WASTE Materials
METAL METAL DRUMS AND TANKS	\$0.00 up to 500 kg; \$60.00 M/T portion above 500 kg	\$0.00 up to 500 kg; \$60.00 M/T portion above 500 kg	\$0.00 up to 500 kg; \$60.00 M/T portion above 500 kg	\$0.00 up to 500 kg; \$60.00 M/T portion above 500 kg	\$6.00 minimum charge for loads above 500 kg. Under 2.4 meters (8 ft) in any dimension. Must be suitably prepared.	RECYCLABLE
Oil (used motor oil, filters and containers)	\$0.00	Not Accepted	\$0.00	\$0.00	Residential quantities accepted. (limit of 25 litres per load per day).	RECYCLABLE RESIDENTIAL HHW
OPERATIONALLY BENEFICIAL	\$0.00	\$0.00	\$0.00	\$0.00	RDOS approval required.	RECYCLABLE
Paint - residential	\$0.00	Not Accepted	\$0.00	Not Accepted	Residential quantities accepted (limit of 25 litres per load per day).	RECYCLABLES RESIDENTIAL HHW
PRESSURIZED TANKS – Large	\$1.00 per unit	\$1.00 per unit	\$1.00 per unit	\$1.00 per unit	4.5 kg (10 lb.) capacity or greater. (limit of 5 units per load per day)	RECYCLABLE
PRESSURIZED TANKS – Small	\$0.00	\$0.00	\$0.00	\$0.00	Less than 4.5 kg (10 lb.) capacity.	RECYCLABLE
PRESSURIZED TANKS - ISOCYANATE	20 lb size \$95.00 10 lb size \$60.00	20 lb size \$95.00 10 lb size \$60.00	20 lb size \$95.00 10 lb size \$60.00	20 lb size \$95.00 10 lb size \$60.00	Cost to dispose. Hoses must be removed.	RECYCLABLE
PRODUCT STEWARDSHIP MATERIALS	\$0.00	\$0.00	\$0.00	\$0.00	Acceptable quantities from within the SERVICE AREA.	RECYCLABLE

SOLID WASTE Materials (see Charge Information)	Campbell Mountain Landfill	Okanagan Falls Landfill	Oliver Landfill	Keremeos Waste Transfer Station	Charge Information Charge per metric tonne per load or per unit when stated	Category for SOLID WASTE Materials
PROHIBITED WASTE	\$500.00	\$500.00	\$500.00	Not Accepted	\$50.00 minimum charge. RDOS approval required.	CONTROLLED WASTE
REFRIGERATION UNIT (Fridges, Freezers, AC units etc.)	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	Clean and free of FOOD WASTE.	RECYCLABLE
REFUSE	\$120.00	\$120.00 Must not contain items listed in Section 2.13.	\$120.00	\$120.00 Must not contain items listed in Section 2.12	\$6.00 minimum charge. Okanagan Falls Landfill cannot accept FOOD WASTE.	REFUSE
RESIDENTIAL HOUSEHOLD HAZARDOUS WASTE	\$0.00	Not Accepted	See Oil, Paint, Antifreeze Mercury containing materials, smoke alarms	See Oil, Antifreeze, Mercury containing materials, smoke alarms	Residential quantities accepted. NOTE: Oliver LF and Keremeos Transfer Station accept only what is listed.	RECYCLABLE
RESIDENTIAL RECYCLING	\$0.00	\$0.00	\$0.00	\$0.00	Clean, sorted correctly and not CON-TAMINATED	RECYCLABLE
RESIDENTIAL RECYCLING unsorted	Not Accepted	Not Accepted	Not Accepted	Not Accepted	See 2.1	RECYCLABLE

SOLID WASTE Materials (see Charge Information)	Campbell Mountain Landfill	Okanagan Falls Landfill	Oliver Landfill	Keremeos Waste Transfer Station	Charge Information Charge per metric tonne per load or per unit when stated	Category for SOLID WASTE Materials
Sludge and Screenings from municipal sewage treatment plants	\$120.00 see Charge Information	Not Accepted	\$120.00 see Charge Information	Not Accepted	\$50.00 minimum charge. RDOS approval required. If not approved prior to DISPOSAL a charge of \$200 M/T will apply with a \$50.00 minimum.	CONTROLLED WASTE
SOIL CLEAN	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	RDOS approval required.	CONTROLLED WASTE
SOIL CONTAMINATED	\$60.00	\$60.00	\$60.00	Not Accepted	Soil Relocation Application required.	CONTROLLED WASTE
Soil Relocation Application	\$250.00 per application	\$250.00 per application	\$250.00 per application	Not Accepted	RDOS approval required.	CONTROLLED WASTE
SOIL SMALL VOLUME CONTAMINATED	\$60.00	\$60.00	\$60.00	Not Accepted	RDOS approval required.	CONTROLLED WASTE
TAR AND GRAVEL ROOFING	\$70.00	\$70.00	\$70.00	\$70.00	\$6.00 minimum charge.	RECYCLABLE
TIRE	\$0.00	\$0.00	\$0.00	\$0.00	Maximum 4 intact tires per load/day. No bicycle tires, dirt filled or painted	RECYCLABLE
TIRE-OVERSIZE	\$500.00	\$500.00	\$500.00	\$500.00	Per Metric Tonne	RECYCLABLE
TIRE WITH RIMS	\$5.00 per unit	\$5.00 per unit	\$5.00 per unit	\$5.00 per unit	Maximum 4 per load/day. No bicycle tires.	RECYCLABLE
WOOD INDUSTRIAL	\$300.00	\$300.00	\$300.00	Not Accepted	\$50.00 minimum charge.	CONTROLLED WASTE
WOOD CHIPPED OR GROUND	\$200.00	\$200.00	\$200.00	Not Accepted		CONTROLLED WASTE
WOOD CLEAN	\$75.00	\$75.00	\$75.00	\$75.00	\$6.00 minimum charge.	RECYCLABLE
WOOD PRODUCT	\$75.00	\$75.00	\$75.00	\$75.00	\$6.00 minimum charge.	RECYCLABLE

SOLID WASTE Materials (see Charge Information))	Campbell Mountain Landfill	Okanagan Falls Landfill	Oliver Landfill	Keremeos Waste Transfer Station	Charge Information Charge per metric tonne per load or per unit when stated	Category for SOLID WASTE Materials
WOOD-PRESERVED	\$75.00 see Charge Information	\$75.00 see Charge Information	\$75.00 see Charge Information	\$75.00 see Charge Information	\$6.00 minimum charge. See LEAD-BASED PAINT	CONTROLLED WASTE
Yard Waste (Residential <u>and Commercial</u>)	\$0.00 up to 500 kg \$75.00 portion above 500 kg	\$0.00 up to 500 kg \$75.00 portion above 500 kg	\$0.00 up to 500 kg \$75.00 portion above 500 kg	\$0.00 up to 500 kg \$75.00 portion above 500 kg	\$6.00 minimum charge for loads greater than 500 kg	
Yard Waste (Commercial)	\$75.00	\$75.00	\$75.00	\$75.00		
YARD WASTE - TREE STUMPS	\$75.00	\$75.00	\$75.00	\$75.00	\$6.00 minimum	RECYCLABLE
YARD WASTE - CHIPPED, GRASS, LEAVES	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	No Charge when loads contain only chipped yard waste, grass, and/or leaves.	RECYCLABLE

2.0 - The following charges are in addition to the general charges outlined above in 1.0 to 1.3, shall also apply:

- 2.1 Any REFUSE that is deposited at the ACTIVE FACE or REFUSE BINS, with the exception of DEMOLITION AND RENOVATION MIXED LOAD and CONSTRUCTION NEW MIXED LOAD, that contains CONTROLLED WASTE or RECYCLABLE WASTE, shall be charged three times the rate for REFUSE, or three times the highest rate for any material contained in the load, whichever is greater.
- 2.2 Any SOLID WASTE load that is deposited in a DESIGNATED LOCATION and that is CONTAMINATED or does not meet RECYCLABLE specifications shall be charged four times the rate for REFUSE, or four times the highest rate for any material contained in the load, whichever is greater.
- 2.3 DISPOSING of unauthorized PROHIBITED WASTE in a manner contrary to the RDOS approved protocol shall be charged \$500 per tonne with a \$300 minimum charge, or as determined by the MANAGER.
- 2.4 Any MIXED LOAD deposited at the SITE shall be charged at the rate for the component of the load with the highest applicable rate.
- 2.5 The fee for each load of SOLID WASTE that arrives at the SITE that is not properly covered or secured shall be charged double the normal fee set out in this Schedule with a \$10 minimum charge. (See RDOS Administered Landfills Regulatory Bylaw 5.3)
- 2.6 The charge payable under this Schedule shall be paid following the weighing of the empty VEHICLE after the load is DISPOSED and shall be based on the WEIGHT- NET, difference in weight between the WEIGHT - GROSS and the WEIGHT - TARE of the empty VEHICLE.

- 2.7 In the event the weigh scale is not operational, the SITE OFFICIAL shall estimate the weight of each VEHICLE and a fee shall be charged as outlined in this Schedule.
- 2.8 All Agricultural Properties having materials ground or chipped in the SERVICE AREA under the In-Situ Agricultural Chipping Program shall pay a fee as determined by the REGIONAL DISTRICT.
- 2.9 Each offence committed against the current RDOS Administered LandfillsRegulatory Bylaw shall be deemed a separate and distinct offence and shall be charged two times the rate for REFUSE, or two times the highest rate for any SOLID WASTE contained in the load, whichever is greater, with a \$25 minimum charge.
- 2.10 Except where indicated in the Fees and Charges Bylaw any SOLID WASTE generated outside the designated Landfill SERVICE AREA that is DISPOSED of at a SITE shall be charged two times the rate for REFUSE, or two times the highest rate for any SOLID WASTE contained in the load, whichever is greater, with a \$20 minimum charge. In addition any penalties within the Fees and Charges Bylaw will apply.
- 2.11 DISPOSAL of SOLID WASTE including but not limited to, ASBESTOS CONTAINING MATERIAL, BURNED MATERIAL, CONSTRUCTION NEW MIXED LOAD, DEMOLITION AND RENOVATION MIXED LOAD, FRUIT WASTE, FRUIT /GRAIN BY-PRODUCTS is not authorized for DISPOSAL at the Keremeos SITE.
- 2.12 DISPOSAL of SOLID WASTE including but not limited to, ASBESTOS CONTAINING MATERIAL, BURNED MATERIAL, FOOD WASTE, FOOD PROCESSING WASTE, FRUIT WASTE, FRUIT /GRAIN BY-PRODUCTS is not authorized for DISPOSAL at the Okanagan Falls SITE.
- 2.13 The fee for each load of AGRICULTURAL PLASTIC that arrives at the SITE that is not suitably prepared as per RDOS policy shall be charged REFUSE with a \$5.00 minimum charge.
- 2.14 Any SOLID WASTE material over 2.4 metres (8 feet) is charged as BULKY WASTE.
- 2.15 Extra hours to open the Okanagan Falls Landfill, Oliver Landfill, or Keremeos Transfer Station are available between 8 a.m. and 5 p.m., subject to 48 hours' notice with a \$150 per hour charge. Minimum 4 hours when not contiguous with normal operating hours.

Schedule 6 – Parks and Recreation Fees

1.0 - For All Outdoor Parks/ spaces in the RDOS

Weddings			
		Ceremony only (no set-up and < 1hour)	\$75
		Ceremony set-up required (up to 4hrs)	\$400
		Receptions	\$800
Private events**			
		Celebrations, reunions – closed event/ not for profits (cost is dependent on event needs)	\$200 - \$1,000
		Full Day (non-exclusive use)	\$400
		Half Day (non-exclusive use – up to 4 hrs.)	\$250
Special Event/ Race (through event organizer business/ For profit)**			
		*Day rental	\$250 - \$1,000
		Power (half day)	\$50
		Power (full day)	\$75
Community Multi-Vendor Event (Farmer's Market)**			
		*Seasonal Permit	\$250 - \$2,000
		Power/day/vendor	\$5
Additional Charges for Bookings (Event/location dependant dependent)**			
Mobile Vendors (predetermined sites through the Mobile vendors program)			
		Seasonal permit	\$500
		Power/day	\$5
Damage Deposit			
		Up to 30% of total fee - prior to booking	

*Fees for some of these events may be covered through other sponsorship opportunities.

All above bookings are for non-exclusive use of the outdoor spaces

** Fees will be determined in according to staff time, equipment and requested service types/ needs from organizer. Additional Fee considerations will include but not limited to: Garbage, Cleaning/ remediation fee, On-Call (evening/ weekends), Tables (if available), Chairs (if available), Tents (if available)

Non-profits, with aa egistered address within the electoral area of the rental, will be exempt from paying park rental fees for events.

2.0 - Naramata Parks and Recreation

2.0 Program fees are set at a level targeted to cover instructor costs sufficient at minimum to cover all instructor, expendable and consumable materials and extraordinary costs.			
2.1 Facility Rentals			
2.1.1	Seasonal watercraft storage April 1 – October 31		\$140.00
2.1.1.1	Seasonal watercraft storage April 1 – October 31 promotional rate		\$5.00
	for 2024 only		

A cancellation fee for all bookings and programs of 20% of the total fee applies if cancelled 72 to 24 hours prior to the booking or program start, and 100% charge of the total fee if cancelled within 24 hours of the booking or program start. No cancellation fee will be charged when cancellations are made more than 72 hours prior to booking or program start.

At the discretion of the ~~Senior Manager~~Managing Director of Community Services or Chief Administrative Officer, special reduced rates may be implemented on a short-term basis for promotional or trial purposes.

3.0- Okanagan Falls Parks and Recreation

2.1 Kenyon House			
	2.1.1	Kenyon House - Monday to Friday daily	\$75
	2.1.2	Kenyon House - Saturday or Sunday daily	\$125
2.2 Community Center			
	2.2.1	Full Facility Kitchen Activity Room and Gym - Saturday or Sunday	\$325
	2.2.2	Full Facility Kitchen Activity Room and Gym - Full Weekend	\$450
	2.2.3	Gym or Activity Room - Monday to Friday 3pm to 9pm daily	\$60
	2.2.4	Gym or Activity Room - Weekend Saturday or Sunday daily	\$150
	2.2.5	Gym or Activity Room - Full Weekend (Friday 3pm to Sunday 9pm)	\$250
	2.2.6	Kitchen with Rental of Activity Hall or Gym	\$75
	2.2.7	Children's Birthday Party - 3hr max	\$75-100
	2.2.8	Kitchen Only - Daily	\$50-100
	2.2.9	Kitchen Only - Full Weekend	\$150
2.3 Zen Center			
	2.3.1	Day Rate	\$60
	2.3.2	Full Weekend	\$100
2.4 Okanagan Falls Community Services Office			
	2.4.1	Board Room	\$25
2.5 Program fees are set at a level <u>targeted to cover instructor costs sufficient (at minimum) to cover all instructor, expendable and consumable materials and extraordinary costs.</u>			
<u>2.6 Discount</u>			
	<u>2.6.1</u>	<u>Residents of Okanagan Falls, as well as societies and non-profits with a registered address within Okanagan Falls, receive a 25% discount on facility rentals.</u>	
<u>2.6-7 Keogan</u>			
	2.6.1	Cricket / Baseball Adult Exclusive	\$75- \$125

A cancellation fee for all bookings and programs of 20% of the total fee applies if cancelled 72 to 24 hours prior to the booking or program start, and 100% charge of the total fee if cancelled within 24 hours of the booking or program start. No cancellation fee will be charged when cancellations are made more than 72 hours prior to booking or program start.

At the discretion of the ~~Senior Manager~~Managing Director of Community Services or Chief Administrative Officer, special reduced rates may be implemented on a short-term basis for promotional or trial purposes.

3.0 - Kaleden Parks and Recreation

3.1 Parks			
	3.1.1	Kaleden Hotel day rate**	\$400
3.2 Community Hall (rental includes Hall, Bar and Sound System)			
	3.2.1	Day Rate	
		3.2.1.1 Weddings (Saturday am to Sunday am)	\$2,000
		3.2.1.2 Hotel Park and Hall	\$2,300
		3.2.1.3 Meetings and Events (does not include kitchen)	\$415
		3.2.1.4 Meetings and Events (including kitchen)	\$615
		3.2.1.5 Weekdays Youth and Community Clubs	\$40
	3.2.2	Weekend Rate (6 pm Fri to noon Sun – incl kitchen)	
		3.2.2.1 Hall	\$2,400
		3.2.2.2 Hall and park	\$2,700
	3.2.3	3.2.3.1. Hall Hourly Rate	\$50
		3.2.3.2 within Upper Carmi, Heritage Hills, Lakeshore Highlands and Kaleden.	\$100
		3.2.3.3 Kitchen Hourly Rate	\$50
		Kaleden Residents receive a 25% discount on all <u>full rental fees</u>	
	3.2.4	Damage Deposit – required	30%
	3.2.5	Sports Rental Rates (2 Hours)	
		3.2.5.1 Drop in Per Person	\$4
		3.2.5.2 Individual Fee paid in advance	\$2.50
		3.2.5.3 Club Fee <u>(per club, offering drop in or registration, based in Electoral Area “I”, max 50 people)</u>	\$25
	3.2.6	Kaleden Youth Organized Groups	No Chg
	3.2.7	Discount for Non-Profit Organizations	20%
	3.2.8	Discount for Charitable Fundraising	No Charge
	<u>3.2.9</u>	Groups Providing Community Events	No Charge
		<u>Contractor Providing Community Program</u>	<u>50% off full rental fee</u>
	<u>3.2.10</u>	<u>Hall Rental Hourly</u>	<u>\$50</u>
<u>3.3 All private hall rentals that involve food and drink will incur a cleaning fee of \$50.</u>			
<u>3.3.4 Program fees are set at a level targeted to cover instructor costs sufficient (at minimum) to cover all instructor, expendable and consumable materials and extraordinary costs.</u>			

**** Wedding rates still apply as outlined in Schedule 6 -1.0**

A cancellation fee for all bookings and programs of 20% of the total fee applies if cancelled 72 to 24 hours prior to the booking or program start, and 100% charge of the total fee if cancelled within 24 hours of the booking or program start. No cancellation fee will be charged when cancellations are made more than 72 hours prior to booking or program start.

At the discretion of the ~~Senior Manager~~ Managing Director of Community Services or Chief Administrative Officer, special reduced rates may be implemented on a short-term basis for promotional or trial purposes.

4.0 - Similkameen Recreation

4.1 Facility Rentals				
	4.1.1	Bowling lanes-Alley, lounge and games area for private rental (per hour with 3-2 hour minimum) and does include shoe rental. <u>Maximum 30 people.</u>		\$32
	4.1.2	Bowling alley lounge rental (no bowling) per hour		\$20
	4.1.3	Squash/Racquetball minimum 2 hrs. Cost is per hour (is included with monthly fitness pass)		\$20/hr
	4.1.4	Racquet Court <u>Multi use</u> rental for private classes/use (yoga, Zumba etc.)		\$20/hr
	4.1.5	Climbing Wall per hour – (time is determined by certified instructor)		\$0-\$40
	4.1.6	Ice Rental – per hour and includes 1 ice clean		
	4.1.6.1	<u>Child/Youth</u> (Under 19)		\$90
	4.1.6.2	Adult (19 and over)		\$110
	<u>4.1.6.3</u>	<u>Additional Ice Clean</u>		<u>\$20</u>
	4.1.7	Off season rink rental with staff – minimum 2 hrs. Cost is per hour.		\$25
	4.1.8	Discounts for (approved) Not for Profits Service Clubs with a registered address within the service area of the rental		50%
	4.1.9	Drop-in squash Adult (19-59)		\$5
	4.1.10	Drop-in squash non-adult		\$3
4.2 Community Pool				
	4.2.1	Single Admission Rates		
		4.2.1.1	Pre-school – 4 and under	Free
		4.2.1.2	Child 5 – 12	\$4
		4.2.1.3	Youth 13 - 18 and Senior (+60)	\$4
		4.2.1.4	Adult 19 - 59	\$4
		4.2.1.5	Family Rate	\$11
		4.2.1.6	10 Flex Pass	\$36
		4.2.1.7	Season Pass (only during public swim, adult/senior swim and toonie swim) Family Adult Youth/Senior	\$200 \$100 \$80
		4.2.1.8	Aquasize or Early bird drop in	\$10
		4.2.1.9	Tonnie swim	\$2
	4.2.2	Lessons		
	4.2.2.1	Tots/Preschool – Level 6		\$55
	4.2.2.2	Level 7-9		\$75
	<u>4.2.2.3</u>	<u>Cancellation fee after booking lesson</u>		<u>50%</u>
	<u>4.2.2.4</u>	<u>Change fee after booking lesson</u>		<u>25%</u>
	4.2.3	Early Bird Club		\$115
	4.2.4	Adult Fitness		\$115
	4.2.5	Aquasize		\$115
	4.2.6	Aquasize Combined		\$170
	4.2.7	Pool Rental – per hour		\$90
4.3 Fitness Room				

	4.3.1	Single Admission Rates		
		4.3.1.1	Child 5 – 12 (<u>excludes access to fitness equipment</u>)	\$3
		4.3.1.2	Youth 13 – 18 and Senior (+60)	\$3
		4.3.1.3	Adult 19 - 59	\$5
	4.3.2	1 Month Pass		
		4.3.2.1	Child 5 – 12 (<u>excludes access to fitness equipment</u>)	\$35
		4.3.2.2	Youth 13 -18 and Senior (+60)	\$35
		4.3.2.3	Adult 18 - 59	\$45
	4.3.3	3 Month Pass		
		4.3.3.1	Child 5 – 12 (<u>excludes access to fitness equipment</u>)	\$75 80
		4.3.3.2	Youth 13 -18 and Senior (+60)	\$75 80
		4.3.3.3	Adult 19 – 59	\$105 110
		4.3.3.4	Family (defined as parents and children. Max 6 people)	\$255
	4.3.4	6 Month Pass		
		4.3.4.1	Child 5 – 12 (<u>excludes access to fitness equipment</u>)	\$145 150
		4.3.4.2	Youth 13 -18 and Senior (+60)	\$145 150
		4.3.4.3	Adult 19 - 59	\$195 210
		4.3.4.4	Family	\$450 475
	4.3.5	1 Year Pass		
		4.3.5.1	Child 5 -12 (<u>excludes access to fitness equipment</u>)	\$240
		4.3.5.2	Youth 13 -18 and Senior (+60)	\$240
		4.3.5.3	Adult 19 - 59	\$360
		4.3.5.4	Family (defined as parents and children. Max 6 people <u>below</u>)	\$635
		4.3.5.5	Emergency Organizations and First Responders (paramedics, fire, police) <u>and Health Care Practitioners</u>	\$110
		<u>4.3.5.6</u>	<u>Family Pass for Emergency Organizations and First Responders (paramedics, fire, police) and Health Care Practitioners</u>	<u>\$210</u>
	4.3.6	Fob replacement or deposit if required		\$15
	4.3.7	For Holidays, a week rate at ¼ of month rate can be used when combined with a fob deposit of \$15		
4.4 Ice Rink				
	4.4.1	Single Admission Rates		
		4.4.1.1	Pre-school – 4 and under	Free
		4.4.1.2	Child – 5 – 12 years	\$4
		4.4.1.3	Youth 13 -18 and Senior (+60)	\$4
		4.4.1.4	Adult 19 - 59	\$5
		4.4.1.5	Parent &/Child Tot	\$6
		4.4.1.6	Family	\$10

		4.4.1.7	10 Flex Pass	\$32	
		<u>4.4.1.8</u>	<u>Toonie skate</u>	<u>\$2</u>	
	4.4.2	Learn to Skate			
		4.4.2.1	3 – 6 Years	\$70	
		4.4.2.2	7 and up	\$70	
	4.4.3	Mite’s Hockey –Child 5 – 12 Years old			\$4
	4.4.4	Sticks and Pucks – Child 8 - 12			\$4
	4.4.5	Sticks and Pucks – Youth 13 – 18			\$4.50
	4.4.6	Sticks and Pucks – Adult 19 and over			\$5
	4.4.7	Skate Rental	Per session	\$3	
4.5 Bowling					
	4.5.1	Fun League Bowling per session			
		4.5.1.1	Youth 13-18 and Adult	\$10	
		4.5.1.2	Senior	\$8	
	4.5.2	Drop- In			
		<u>4.5.2.1</u>	<u>Pre-school 4 and under</u>	<u>Free</u>	
		<u>4.5.2.2</u>	<u>Child 5-12</u>	<u>\$4</u>	
		<u>4.5.2.23</u>	Youth 13 -18 and Senior (+60)	<u>\$45</u>	
		<u>4.5.2.34</u>	Adult 19 - 59	\$5	
		<u>4.5.2.5</u>	<u>Parent & Child Tot</u>	<u>\$6</u>	
		<u>4.5.1.6</u>	<u>Family</u>	<u>\$10</u>	
		<u>4.5.1.7</u>	<u>Toonie bowl</u>	<u>\$2</u>	
		4.5.2.4	Fun Bowl	\$10.50	
	4.5.3	Hourly rental per lane lane (part of program)			
		4.5.3.1	1 Hour	\$18	
		4.5.3.2	2 Hours	\$28	
		4.5.3.3	3 Hours	\$43	
	4.5.4	Shoe Rental			\$ 3
4.6 Climbing					
	4.6.1	Pre-school 4 and under (adult must be present)			free
	4.6.2	Child 5-12			\$4
	4.6.3	Youth – 5 – 18 years and Senior (+60)			\$4
	4.6.4	Adult 19 - 59			\$5
	4.6.5	Climbing wall club assessment			\$10
4.7 Multi Activity drop-in (skate/bowl/climb)(does not include skate or bowling shoe rental)					
	4.7.1	Any two activities			
		4.7.1.1	Pre-school 4 and under	free	
		4.7.1.2	Child 5 - 12	\$6	
		4.7.1.3	Youth 13 – 17 and Senior (+60)	\$6	
		4.7.1.4	Adult 18 – 59	\$8	
		4.7.1.5	Family	\$18	
	4.7.2	All three activities			
		4.7.1.1	Pre-school 4 and under	free	
		4.7.1.2	Child 5 - 12	\$9	
		4.7.1.3	Youth 13 – 17 and Senior (+60)	\$9	
		4.7.1.4	Adult 18 – 59	\$12	
		4.7.1.5	Family	\$27	

<u>4.8 Concessions</u>				
	<u>4.8.1</u>	<u>4.8.1.1</u>	<u>Chips</u>	<u>\$1.00</u>
		<u>4.8.1.2</u>	<u>Chocolate / Granola bars</u>	<u>\$1.75</u>
		<u>4.8.1.3</u>	<u>Pop</u>	<u>\$1.50</u>
		<u>4.8.1.4</u>	<u>Sports Drink</u>	<u>\$2.50</u>
		<u>4.8.1.5</u>	<u>Water</u>	<u>\$1.00</u>
		<u>4.8.1.6</u>	<u>Candy bag</u>	<u>\$1.00</u>
		<u>4.8.1.7</u>	<u>Juice</u>	<u>\$1.00</u>
		<u>4.8.1.8</u>	<u>Hot chocolate / coffee / tea (free when sponsored)</u>	<u>\$1.00</u>
		<u>4.8.1.9</u>	<u>Popcorn (free when sponsored)</u>	<u>\$1.00</u>
<u>4.8-9</u> Program fees are set at a level targeted <u>to cover instructor costs(at minimum) to cover all instructor, expendable and consumable materials and extraordinary costs.</u>				

Definition of a “family” is immediate family, parents (or legal guardian), partners, children and siblings.

Definition of a Health Care Practitioner, per the Canada Health Act, is a person lawfully entitled under the law of a province to provide health services in the place in which the services are provided by that person.

A cancellation fee for all bookings and programs of 20% of the total fee applies if cancelled 72 to 24 hours prior to the booking or program start, and 100% charge of the total fee if cancelled within 24 hours of the booking or program start. No cancellation fee will be charged when cancellations are made more than 72 hours prior to booking or program start.

At the discretion of the ~~Senior Manager~~Managing Director of Community Services or Chief Administrative Officer, special reduced rates may be implemented on a short-term basis for promotional or trial purposes.

5.0 - Kobau Park

5.1	Concession		
	5.2.1	Weekend Rate	\$50
	5.2.2	Damage Deposit (refunded if cleaned)	\$300
5.3	Sports Field Rates		
	5.3.1	Adult League per team	\$300
	5.3.2	Youth League per team	\$100
	5.3.3	Daily	\$50
5.4	Outfield Advertising		
	5.4.1	4x8 Sign	\$200

6.0 - Park and Trails Donations

Standard Amenities (types)	Donation Amount (cost estimate*)
Tree Planting	\$400.00 and up
Bicycle Rack	\$1000.00 and up
Park Bench	\$3000.00 and up
Park Table	\$2500.00 and up

*Items costs will be based on furniture standards for the selected Park, including the item price, delivery charges, taxes, installation, pad and if applicable, plaque.

7.0 - Regional Recreation (PAT visits)

The Physical Activity Trailer will be used at the discretion of the Recreation team and the below fees will be considered for booking requests, subject to availability.

Organization Type	Half-Day (3 hours)	
*Municipalities/ School Districts/ Not-for-Profit	\$150 - \$400	
*Commercial/ for Profit	\$300 - \$500	

* Depending on availability

A cancellation fee for all bookings and programs of 20% of the total fee applies if cancelled 72 to 24 hours prior to the booking or program start, and 100% charge of the total fee if cancelled within 24 hours of the booking or program start. No cancellation fee will be charged when cancellations are made more than 72 hours prior to booking or program start.

At the discretion of the ~~Senior Manager~~Managing Director of Community Services or Chief Administrative Officer, special reduced rates may be implemented on a short-term basis for promotional or trial purposes.

8.0 – Recreation Guide Advertising

<u>1/8 page commercial</u>	<u>\$49.00</u>
<u>Quarter page commercial</u>	<u>\$80.00</u>
<u>Half page commercial</u>	<u>\$150.00</u>
<u>Full page commercial</u>	<u>\$275.00</u>

<u>1/8 page not for profit</u>	<u>\$45.00</u>
<u>Quarter page not for profit</u>	<u>\$50.00</u>
<u>Half page not for profit</u>	<u>\$105.00</u>
<u>Full page not for profit</u>	<u>\$195.00</u>

Schedule 7 – Transit Fees

1.0	Local Routes		
	1.1	Single Fare Tickets	\$2.25
	1.2	Day Pass	\$4.50
	1.3	Adult 30 Day Pass	\$45.00
	1.4	Student/Senior 30 Day Pass	\$35.00
2.0	Regional Routes (Multi-Zone)		
	2.1	Single Fare Tickets	\$4.00
	2.2	Day Pass	\$8.00
	2.3	Adult 30 Day Pass	\$60.00
	2.4	Student/Senior 30 Day Pass	\$40.00
3.0	Regional Route 70 Kelowna/Penticton (effective September 1, 2019)		
	3.1	Single Fair <u>Fare</u> Ticket	\$5.00
	3.2	Day Pass	n/a
	3.3	Adult 30 Day Pass	\$100.00
	3.4	Senior/Student 30 Day Pass	\$85.00

Students enrolled on a full-time basis and persons of the age 65 and over are eligible for the discounted rate, as outlined in the schedule. Discounted rates apply to monthly passes, only.

Fees and charges associated with public transportation fares and service may be waived for the following days: Earth Day (April 22), World Car Free Day (September 22) and federal general election days.

Schedule 8 – Freedom of Information and Protection of Privacy Request Fees

Schedule of Maximum Fees

1. For non-commercial* applicants:	
(b) for locating and retrieving a record	\$7.50 per ¼ hour or portion thereof after the first 3 hours.
(c) for producing a record manually	\$7.50 per ¼ hour.
(d) for preparing a record for disclosure and handling a record	\$7.50 per ¼ hour.
(e) for shipping copies	actual costs of shipping method chosen by applicant.
(f) for copying records:	
(i) photocopies and computer printouts	\$0.25 per page (8.5 x 11, 8.5 x 14) \$0.30 per page (11 x 17)
(ii) photographs (colour or black & white)	\$5.00 to produce a negative \$12.00 each for 16" x 20" \$9.00 each for 11" x 14" \$4.00 each for 8" x 10" \$3.00 each for 5" x 7"
(iii) compact disc CD or DVD	\$10.00 each
(iv) USB stick	\$15.00 each
2. Commercial Applicant*	The actual cost to the Regional District of providing the service.

* In accordance with *Freedom of Information and Protection of Privacy Regulation*, a Commercial Applicant means a person who makes a request for access to a record to obtain information for use in connection with a trade, business, profession or other venture for profit.

Schedule 9 – Street Lighting Bylaw 1618, 1995

- 1.0 Naramata Street Lighting \$6.00 /yr
per parcel of land of the Narmata Street Lighting Local Service Area

Schedule 10 – Cemetery Fees

1.0 Naramata Cemetery

Bylaw 2816

Regional District of Okanagan-Similkameen, 101 Martin Street, Penticton, BC V2A 5J9

Naramata Cemetery located at 3315 Bartlett Road, Naramata, BC.

1.1 PLOT RESERVATION LICENSE FEES:

Burial Plot: resident (\$248 allocated to reserve) \$990

Burial Plot non-resident (\$476 allocated to reserve) \$1875

Cremation Plot: resident (\$83 allocated to reserve) \$330

Cremation Plot non-resident (\$190 allocated to reserve) \$750

1.2 INTERMENT OPENING AND CLOSING FEES:

Burial Plot: 240 cm depth or greater \$1000

Cremation Plot: \$250

1.3 EXHUMATION OR DISINTERMENT OPENING AND CLOSING FEES:

Burial Plot: \$1000

Cremation Plot: \$250

1.4 OPENING OR CLOSING FOR INTERMENT/ EXHUMATION/DISINTERMENT OTHER THAN DURING NORMAL BUSINESS HOURS:

Fee in addition to that applicable under item 1.2 or 1.3 above for burial plot: \$250

Fee in addition to that applicable under item 1.2 or 1.3 above for cremation plot: \$250

1.5 ISSUANCE OF LICENSE/PERMIT OTHER THAN DURING NORMAL BUSINESS HOURS, OR LESS THAN 24 HOURS PRIOR TO SCHEDULED INTERMENT:

Fee in addition to that applicable under item 1, 2 or 4 above: \$100

1.6 INSTALLATION OF MEMORIAL MARKER:

(\$10 allocated to reserve) \$110

1.7 GRAVE LINER:

\$460

1.8 CREMATION URN VAULT:

Regular \$135

XLarge \$200

1.9 SCATTERING GARDEN

Fee for Scattering Garden Plaque (price will depend on market value of bronze when order is placed)	\$200 - \$400
Fee for Scattering Gardens Care Fund	\$50

1.0 Okanagan Falls Cemetery

1.1 PLOT RESERVATION LICENSE FEES:

Burial Plot: resident (\$248 allocated to reserve)	\$990
Burial Plot non-resident (\$476 allocated to reserve)	\$1875
Cremation Plot: resident (\$83 allocated to reserve)	\$330
Cremation Plot non-resident (\$190 allocated to reserve)	\$750

1.2 INTERMENT OPENING AND CLOSING FEES:

Burial Plot: 240 cm depth or greater	\$1000
Cremation Plot:	\$250

1.3 EXHUMATION OR DISINTERMENT OPENING

Burial Plot:	\$1000
Cremation Plot:	\$250

1.4 OPENING OR CLOSING FOR INTERMENT / EXHUMATION / DISINTERMENT OTHER THAN DURING NORMAL BUSINESS HOURS:

Fee in addition to that applicable under item 1.2 or 1.3 above for burial plot:	\$250
Fee in addition to that applicable under item 1.2 or 1.3 above for cremation plot:	\$250

**1.1 ISSUANCE OF LICENSE / PERMIT OTHER THAN DURING NORMAL
BUSINESS HOURS, OR LESS THAN 24 HOURS PRIOR TO SCHEDULED INTERMENT:**

Fee in addition to that applicable under item 1, 2 or 4 above: \$100

2.6 INSTALLATION OF MEMORIAL MARKER: \$110
(\$10 allocated to reserve)

2.7 GRAVE LINER: \$480

2.8 CREMATION URN VAULT:
Regular \$135
Large \$200

Schedule 11 – Campsite Fees

1.0 Secrest Hill Agriculture Workers Campsite

Regional District of Okanagan-Similkameen, 101 Martin Street, Penticton, BC V2A 5J9

Secrest Hill Agriculture Workers Campsite located at 500 Secrest Hill Road, Oliver, BC, V0H 1T5

1.1	Daily camping fee (per person)	\$12.00
1.2	Weekly camping fee (per person)	\$70.00
1.3	Monthly camping fee (per person)	\$240.00

Schedule 12 – User Fee for Fire Protection Service Areas

- 1.0 A property entering a fire protection service area shall be charged a fee according to the following formula, in accordance with the mill rate set out in the service establishment bylaw:

$$\frac{(\text{Assessed value of the property}) \times (\text{mill rate}) \times (\text{number of days remaining in the calendar year})}{365}$$

- 1.1 The user fee shall be charged for the service until such time as the subject property has been added to the BC Assessment annual Assessment Roll for the fire service.

- 1.2 Applicable fire protection services include the following RDOS fire services:

- a. Anarchist Mountain Fire Protection Service, established by Bylaw No. 2336;
- b. Apex Mountain Fire Protection Service, established by Bylaw No. 2920;
- c. Kaleden Fire Department Fire Protection Local Service, established by Bylaw No. 1238;
- d. Keremeos and District Fire Prevention and Suppression Local Service, established by Bylaw No. 2178;
- e. Naramata Fire Prevention and Suppression Local Service, established by Bylaw No. 1619;
- f. Okanagan Falls Fire Protection Local Service, established by Bylaw No. 1310;
- g. Tulameen Fire Prevention and Suppression Local Service, established by Bylaw No. 1574;
- h. Willowbrook Fire Protection Local Service, established by Bylaw No. 1388;
- i. Electoral Areas “F” and “I” Fire Protection Local Service, established by Bylaw No. 1125;
- j. Electoral Area “H” Fire Prevention and Suppression Local Service, established by Bylaw No. 1197.

Schedule 13 – Electric Vehicle Charging User Fees

Users of RDOS (Flo branded) electric vehicle chargers will incur the following charges:

<u>Charger Type</u>	<u>Charging Fee</u>
<u>Level 2 Charger</u>	<u>\$2/hour</u>
<u>Level 3 Charger</u>	<u>\$0.26/minute</u>

Appendix B – Definitions

ACTIVE FACE means the area of the SITE where the placing, spreading, compacting and covering of REFUSE is currently taking place.

AGRICULTURAL ORGANIC MATERIAL means suitably prepared and separated plant derived crop materials originating from agricultural operations, excluding FRUIT WASTE, FOOD PROCESSING WASTE, FRUIT/GRAIN BY-PRODUCTS and FOOD WASTE, that is not CONTAMINATED and has been suitably prepared for DISPOSAL in a manner acceptable to the MANAGER, including but not limited to orchards, nurseries, vineyards and silviculture operations and does not include METAL, WOOD PRESERVED, ROCKS, soil, plastics and non-agricultural organic material (see CONTROLLED WASTE).

AGRICULTURAL PLASTIC means plastic used in agricultural applications that are not CONTAMINATED, and have been suitably contained and prepared for DISPOSAL in a manner acceptable to the MANAGER, including but not limited to, ground crop plastic, silage bags, fertilizer bags, baler twine, and greenhouse plastic including containers and structural film (see CONTROLLED WASTE).

ASBESTOS CONTAINING MATERIAL (ACM) means a material as defined in the *OCCUPATIONAL HEALTH AND SAFETY REGULATION*, *ENVIRONMENTAL MANAGEMENT ACT*, and *HAZARDOUS WASTE REGULATION*, and suitably contained for disposal as per the Regulation, RDOS Bylaws and RDOS Guidelines (see CONTROLLED WASTE).

ASPHALT means solid petroleum based material used primarily in roads (see RECYCLABLE).

ASPHALT SHINGLES are a waterproof roof covering consisting of ASPHALT SHINGLES and ASPHALT Roll Roofing and must not be CONTAMINATED with, including, but not limited to; Tar Paper, TAR AND GRAVEL ROOFING, Torch-on or SBS roofing products, organic material and large metal and flashing materials (see RECYCLABLE).

ASSESSED means to evaluate and determine the quality, extent, significance of a SOLID WASTE, which is verified by the required documentation provided by the HAULER, in a manner determined by the MANAGER.

BATTERIES-LEAD-ACID means a product that falls under the 'Lead-acid Battery' product category in the *Recycling Regulation* B.C. Reg. 449/2004 including, but not limited to: Lead-acid batteries for automobiles, motorcycles, recreation vehicles, marine vehicles and locomotives (see RECYCLABLE).

BATTERIES-HOUSEHOLD means batteries that fall under the 'Electronic and Electrical' product category in the *Recycling Regulation* B.C. Reg. 449/2004 including, but not limited to: Nickel Cadmium (NiCad), Lithium Ion (Li-Ion), Nickel Metal Hydride (Ni-MH), Small-Sealed Lead (Pb), or non-chargeable and rechargeable batteries weighing no more than 5 kilograms (11 pounds) each (see RECYCLABLE).

BIOMEDICAL WASTE means waste that is defined as such in the *Hazardous Waste Reg.* B.C. 63/88 and in the document "*Guidelines for the Management of Biomedical Waste in Canada*" (CCME, February 1992) (see PROHIBITED WASTE).

BULKY WASTE means waste articles that are too large by reason of their bulk or shape to manage using regular DISPOSAL methods as determined by the MANAGER, including but not limited to those items with materials greater than 2.4 metres (8 feet) in length (see CONTROLLED WASTE).

BURNED MATERIAL means materials damaged by fire, heat, electricity or a caustic agent that have been allowed to entirely cool for no less than a two-week period, and in a manner acceptable to the MANAGER, as per RDOS Guidelines (see CONTROLLED WASTE). BURNED MATERIALS that are hot or smoldering or not entirely cooled for more than a two-week period is a PROHIBITED WASTE.

BURNED MATERIAL-CONTAINING ASBESTOS means BURNED MATERIAL that has been designated as ASBESTOS CONTAINING MATERIAL and DISPOSED as per the *OCCUPATIONAL HEALTH AND SAFETY REGULATION*, *ENVIRONMENTAL MANAGEMENT ACT*, *HAZARDOUS WASTE REGULATION*, RDOS Bylaws and RDOS Guidelines (see BURNED MATERIAL, ASBESTOS CONTAINING MATERIAL, and CONTROLLED WASTE).

CAMPER-RECREATION VEHICLE means a unit designed to be towed behind a motor vehicle or self-propelled, and includes such units commonly known as travel trailers, fifth wheels, camper trailers, pick-up coaches, motorized campers, motorized homes, park model trailers and other similar units, which provide temporary recreational accommodation for the travelling public.

CAMPER means a unit without a motor, with or without wheels such as, but not limited to a slide-in trucker camper, or popup tent trailer.

CARCASSES means dead animals, or portions thereof, that are not a PROHIBITED WASTE and in a manner acceptable to the MANAGER (see CONTROLLED WASTE and SPECIFIED RISK MATERIAL WASTE).

CERAMIC FIXTURES means toilets, sinks, bathtubs, other fixtures or other products such as tile made of ceramic material, and can also include ceramic tiles, where non-ceramic materials, such as metal and plastic are removed (see RECYCLABLE).

CLINICAL/LABORATORY STERILIZED WASTE means non-anatomical waste, including SHARPS, that is generated by institutions including but not limited to, hospitals, laboratories, doctors' offices, medical clinics, and veterinary clinics, and has been sterilized such that all micro-organisms including bacteria, viruses, spores, and fungi are killed (see CONTROLLED WASTE).

COMMERCIAL means all wastes resulting from the operation of any business, manufacture, process, service, or trade.

CONCRETE means a construction material that consists of cement, aggregate (generally gravel and sand) and water. CONCRETE must not contain ASBESTOS, large amounts of metal protruding (greater than 15 cm) nor measure greater than 1 m. in any dimension. CONCRETE also includes ASPHALT, CERAMICS, bricks, plaster & stucco without wire, cement board, MASONRY and ROCKS not greater than 60 cm in diameter (see RECYCLABLE).

CONCRETE BULKY means CONCRETE measuring greater than 1 m. in any dimension and/or where large amounts of metal are protruding greater than 15 cm, and including ROCKS greater than 60 cm in diameter (see CONTROLLED WASTE).

CONSTRUCTION NEW MIXED LOAD means MIXED LOAD SOLID WASTE produced through new construction, where no existing structures have been altered, and that contains two or more RECYCLABLE new building materials including but not limited to ASPHALT SHINGLES, WOOD CLEAN, RECYCLABLE TAR AND GRAVEL ROOFING, and GYPSUM BOARD-NEW, and must not contain DEMOLITION AND RENOVATION MIXED LOAD materials, packaging, FOOD WASTE, any other type of CONTROLLED WASTE or PROHIBITED WASTE. The HAULER must provide appropriate documentation in a manner acceptable to the MANAGER (see CONTROLLED WASTE). All CONSTRUCTION NEW MIXED LOAD arriving at the SITE without appropriate documentation shall be determined to be DEMOLITION AND RENOVATION MIXED LOAD NON-ASSESSED.

CONSTRUCTION-REFUSE means non-RECYCLABLE SOLID WASTE building materials such as insulation, carpet, vinyl and non-RECYCLABLE packaging materials such as plastic wrap, and Styrofoam.

CONTAMINATED means the presence in a material of a minor and unwanted constituent which renders the material impure or inferior for reuse or recycling as defined by the MANAGER.

CONTROLLED WASTE means waste that is approved for DISPOSAL at the SITE but which, because of its inherent nature and quantity, may require special handling and DISPOSAL techniques to avoid creating health hazards, nuisances, or environmental pollution, including, but not limited to:

- (a) AGRICULTURAL ORGANIC MATERIAL;
- (b) AGRICULTURAL PLASTIC;
- (c) ASBESTOS CONTAINING MATERIAL;
- (d) BULKY WASTE;
- (e) BURNED MATERIAL;
- (f) BURNED MATERIAL-ASBESTOS CONTAINING;
- (g) CARCASSES;
- (h) CLINICAL/LABORATORY STERILIZED WASTE;
- (i) CONCRETE BULKY;
- (j) Condemned foods;
- (k) CONSTRUCTION NEW MIXED LOAD;
- (l) DEMOLITION AND RENOVATION MIXED LOAD;
- (m) DEMOLITION AND RENOVATION MIXED LOAD-ASSESSED;
- (n) DEMOLITION AND RENOVATION MIXED LOAD-NON-ASSESSED;
- (o) Foundry Dust;
- (p) GYPSUM BOARD-NON-RECYCLABLE;
- (q) HAZARDOUS WASTE those specifically approved for disposal to authorized landfills, as defined in the *Hazardous Waste Regulation* under the EMA;
- (r) ILLEGALLY DUMPED WASTE;
- (s) INFESTED VEGETATION;
- (t) INVASIVE PLANTS;
- (u) LEAD-BASED PAINT coated materials;
- (v) METAL DRUMS AND TANKS;
- (w) REFRIGERATION UNIT containing ODS;
- (x) RESIDENTIAL HOUSEHOLD HAZARDOUS WASTE;
- (y) Sludge and screenings from municipal sewage treatment plants;
- (z) SOIL CONTAMINATED, and SOIL SMALL VOLUME CONTAMINATED;

- (aa) WOOD-PRESERVED; and
- (bb) WOOD-CHIPPED OR GROUND.

CORRUGATED CARDBOARD-RESIDENTIAL means RESIDENTIALLY generated containers consisting of three or more layers of paper materials with a corrugated or rippled core, but excluding containers that are impregnated with blood, grease, oil, chemicals, rodent secretions, food residue, wax, or have polyethylene, polystyrene, foil or other non-paper liners, or are otherwise CONTAMINATED. Must be suitably prepared; clear of all contents, and flattened prior to placement in the RecycleBC container(s) (see RECYCLABLE).

CORRUGATED CARDBOARD-ICI means ICI generated containers consisting of three or more layers of paper materials with a corrugated or rippled core, but excluding containers that are impregnated with blood, grease, oil, chemicals, rodent secretions, food residue, wax, or have polyethylene, polystyrene, foil or other non-paper liners, or are otherwise CONTAMINATED. Must be suitably prepared, cleared of all contents, and flattened prior to placement in the ICI commercial container(s) (see RECYCLABLE, see INDUSTRIAL COMMERCIAL INDUSTRIAL ICI).

CURBSIDE ORGANICS means organic wastes originating from the residential curbside collection, including yard and food wastes.

DEMOLITION AND RENOVATION MIXED LOAD means MIXED LOAD SOLID WASTE produced through the demolition of a structure or the act of alteration through addition, remodeling, refurbishing or restoring of buildings, structures, or other types of real property that contains two or more RECYCLABLE Building Materials; including but not limited to ASPHALT SHINGLES, WOOD CLEAN, RECYCLABLE TAR AND GRAVEL ROOFING, GYPSUM BOARD ASSESSED, and GYPSUM BOARD NEW, but must not contain packaging, FOOD WASTE, any other type of CONTROLLED WASTE or PROHIBITED WASTE (see DEMOLITION AND RENOVATION MIXED LOAD ASSESSED, and see CONTROLLED WASTE).

DEMOLITION AND RENOVATION MIXED LOAD-ASSESSED means a DEMOLITION AND RENOVATION MIXED LOAD that has been ASSESSED as required by the REGIONAL DISTRICT. Verification of the abatement of all identified HAZARDOUS materials is required. This assessment and verification has been provided in a manner acceptable to the MANAGER (see CONTROLLED WASTE). A DEMOLITION AND RENOVATION MIXED LOAD arriving at a SITE must not contain packaging, FOOD WASTE, any other type of CONTROLLED WASTE or PROHIBITED WASTE and if arriving at the SITE without appropriate assessment documentation will be determined a DEMOLITION AND RENOVATION MIXED LOAD NON-ASSESSED.

DEMOLITION AND RENOVATION MIXED LOAD-NON-ASSESSED means a DEMOLITION AND RENOVATION MIXED LOAD or CONSTRUCTION NEW MIXED LOAD brought to a SITE without verification of assessment as determined by the MANAGER (See DEMOLITION AND RENOVATION MIXED LOAD ASSESSED and CONTROLLED WASTE).

DESIGNATED LOCATION means an area dedicated to the collection of SOURCE SEPARATED SOLID WASTE.

DISPOSE, DISPOSAL, DISPOSED, DISPOSING means the transfer of SOLID WASTE from a VEHICLE to a DESIGNATED LOCATION at the SITE. The SOLID WASTE becomes the jurisdiction of the REGIONAL DISTRICT and subject to the restrictions, allocations and policies/procedures of the REGIONAL DISTRICT.

ELECTRONIC and ELECTRICAL PRODUCTS (E-WASTE) means various types of domestic and commercial waste containing mainly electronic components, including, but not limited to computers, televisions, small appliances, residential light bulbs and lighting fixtures which are included within the *Recycling Regulation* of the EMA (see RECYCLABLE), and does not include METAL and REFRIDGERATION UNITS.

FOOD PROCESSING WASTE means any organic materials and/or waste by-product that may be produced in commercial volumes by a food processing operation as determined by the MANAGER, such as slaughter house, fish hatchery, and cannery operations (see PROHIBITED WASTE).

FOOD WASTE means any food substance, raw or cooked, which is discarded, or intended or required to be discarded from RESIDENTIAL, agricultural and INDUSTRIAL, COMMERCIAL, INSTITUTIONAL establishments, but does not include FOOD PROCESSING WASTE or SPECIFIED RISK MATERIALS.

FRUIT WASTE means waste consisting of the fleshy seed-associated structures of a plant that are sweet or sour and edible in the raw state, such as, but not limited to, apples, apricots, cherries, peaches, pears, plums, grapes, strawberries, tomatoes, and raspberries (see RECYCLABLE).

FRUIT/GRAIN BY-PRODUCTS means waste by-products typically generated by beverage producers, such as but not limited to; breweries, cideries, distilleries, and wineries. (see RECYCLABLE).

GLASS CONTAINERS means all clear and coloured bottles and jars made of glass and does not include window glass, laminated glass, safety or tempered glass, mirrored glass, automotive glass, fiberglass, Plexiglas, light bulbs, fluorescent tubes, kitchenware, ceramics

or other types of containers, or any container that contained HAZARDOUS WASTE, or ASBESTOS CONTAINING MATERIAL and does not contain any liquid or solids (see RECYCLABLE).

GLASS SHEET means glass windows, mirrors, etc. with or without a frame, laminated glass, safety or tempered glass, automotive glass, Plexiglas, , but does not include light bulbs, fluorescent tubes, kitchen or GLASS CONTAINERS (see REFUSE).

GYP SUM BOARD-NEW also known as wallboard, drywall and plasterboard is a panel made of gypsum plaster pressed between two thick sheets of paper, and consists of non-CONTAMINATED off-cuts and scraps of gypsum obtained solely from new construction and does not include GYP SUM BOARD ASSESSED, GYP SUM BOARD NON-RECYCLABLE, gypsum board materials from an existing structure, is not an ASBESTOS CONTAINING MATERIAL, and does not contain LEAD-BASED PAINT (see RECYCLABLE).

GYP SUM BOARD-ASSESSED also known as wallboard, drywall and plasterboard is a panel made of gypsum plaster pressed between two thick sheets of paper, and consists of non-CONTAMINATED gypsum removed from an existing structure and has been ASSESSED to prove it is not an ASBESTOS CONTAINING MATERIAL and does not contain LEAD-BASED PAINT (see RECYCLABLE).

GYP SUM BOARD-NON-RECYCLABLE means gypsum board removed from existing structures that has not been ASSESSED and is not RECYCLABLE (see CONTROLLED WASTE).

HAZARDOUS WASTE means any material defined as such in the Hazardous Waste Regulation, *British Columbia Reg. 63/88* of the *ENVIRONMENTAL MANAGEMENT ACT* (see CONTROLLED WASTE and see PROHIBITED WASTE).

HOUSEHOLD HAZARDOUS WASTE (HHW) see RESIDENTIAL HOUSEHOLD HAZARDOUS WASTE.

IGNITABLE WASTE as per the meaning prescribed in the *HAZARDOUS WASTE REGULATION BC Reg. 63/88* (see PROHIBITED WASTE).

ILLEGALLY DUMPED WASTE means SOLID WASTE discarded in an improper or illegal manner. The HAULER must obtain permission from the MANAGER to bring the ILLEGALLY DUMPED WASTE to the SITE (see CONTROLLED WASTE).

INDUSTRIAL, COMMERCIAL, INSTITUTIONAL (ICI) means any operation or facility other than a RESIDENTIAL household, including but not limited to industrial, agricultural, and commercial operations of any size including small businesses with one or more employees retail stores, vacation facilities such as hotels, motels, cottages, accommodation associated with sports and leisure facilities and institutional operations of any size including churches, community buildings, local government buildings, libraries, fire and police stations, service organizations, hospitals, care facilities and hospices.

INFESTED VEGETATION means trees, shrubs, herbaceous plants or associated fruit that show the presence of plant disease, NOXIOUS INSECTS, pathogens or related pests that have caused or are likely to cause significant damage to the trees, shrubs, herbaceous plants or associated fruit and that may be spread to another plant or plants with economic, ornamental or aesthetic value (see CONTROLLED WASTE).

INVASIVE PLANTS means all plants as designated in the *Weed Control Regulation, Schedule A, Parts I & II* of the *Weed Control Act* (see CONTROLLED WASTE).

LEAD-BASED PAINT means any coated or painted materials containing lead with a concentration of 90mg/kg (0.009%, 90ppm) or greater, and is not permitted for DISPOSAL to any SOLID WASTE DESIGNATED LOCATION that is to be chipped. (see CONTROLLED WASTE).

MASONRY means material bound by mortar used primarily in structures. RECYCLABLE MASONRY must not contain ASBESTOS, large amounts of metal protruding (greater than 15 cm.) or be a BULKY WASTE (see RECYCLABLE).

METAL means RECYCLABLE ferrous and non-ferrous metallic materials, containing more than 90% metal by volume, and under 2.4 meters (8 feet) in any dimension, including but not limited to, sheet metal, siding, roofing, rebar, flashings, pipes, window frames, doors, furnaces, duct work, wire, cable, fencing, metal furniture, bicycles, tire rims and metal appliances. METAL also includes REFRIDGERATION UNITS evacuated of ODS by a certified technician, suitably prepared METAL DRUMS AND TANKS, barbeques, wood heating units, motorized equipment and VEHICLE parts, **that do not contain** fluids, filters, batteries, coal, bricks and rubber tires. METAL items must not contain mercury switches, batteries, PCB ballasts, or other HAZARDOUS WASTE. METAL does not include BULKY WASTE, PRESSURIZED TANKS, ODS containing REFRIDGERATION UNITS or VEHICLES.

METAL DRUMS AND TANKS a drum is cylindrical container designed to confine or contain materials most commonly liquids. To receive at the SITE all DRUMS must be empty and have the lid or one end removed. A TANK is a vessel used to store liquids, for SITE acceptance TANKs must be empty with an sufficiently sized aperture (minimum 35 cm X 35 cm (14"x14")) to verify that the TANK is empty and allow for sufficient venting, does not include PRESSURIZED TANKS. (see CONTROLLED WASTE).

MIXED LOAD means a load containing two or more SOLID WASTES, as designated in the RDOS Fees and Charges Bylaw as amended from time to time.

NON-SERVICE AREA means materials generated outside the SERVICE AREA of a landfill SITE.

NOXIOUS INSECTS means all insects so designated by the REGIONAL DISTRICT'S *Noxious and Destructive Insects Bylaw* (see INFESTED VEGETATION).

OPERATIONALLY BENEFICIAL means a material which is of functional value to the operation of the Landfill process, for use as cover material, erosion control, construction and other operational benefits as determined by the MANAGER.

OZONE DEPLETING SUBSTANCE (ODS) means a substance defined as such in the *Ozone Depleting Substances and other Halocarbons Regulation, British Columbia Reg. 387/99* under the *ENVIRONMENTAL MANAGEMENT ACT*.

PRESSURIZED TANK means a closed metal container designed to hold gases or liquids at a pressure substantially different from the ambient pressure including, but not limited to, diving cylinders, fire extinguishers and storage vessels for liquefied gases such as ammonia, propane, butane, or helium (see RECYCLABLE).

PRESSURIZED TANKS ISOCYANATE means a PRESSURIZED TANK containing isocyanate. Isocyanates are a family of highly reactive chemicals, that when combined with Polyols initiates a chemical reaction forming a polyurethane insulating foam widely used in the manufacture of flexible and rigid foams. Isocyanates are considered potent respiratory allergens and are a leading cause of occupational asthma, allergic contact dermatitis and irritant contact dermatitis. Self-contained spray foam insulation kits are comprised of an isocyanate canister, a Polyols canister, hoses, and a dispensing gun. For landfill DISPOSAL the hoses and dispensing gun must be removed and canisters must be disconnected and DISPOSED separately.

PRODUCT STEWARDSHIP MATERIAL means suitable prepared residential quantities of materials that falls under a product category of the *Recycling Regulation, B.C. Reg. 449/2004* (see RECYCLABLE).

PROHIBITED WASTE means SOLID WASTE designated in an Operational Certificate or by the REGIONAL DISTRICT from time to time, to be inappropriate for DISPOSAL for environmental, regulatory or legal reasons, or reasons related to the safe or efficient operation of the SITE except as permitted in this bylaw, currently including but not limited to the following specified materials:

- (a) BIOMEDICAL WASTE defined as such in the document "*Guidelines for the Management of Biomedical Waste in Canada*" (CCME, February 1992);
- (a) BURNED MATERIALS that are hot or smoldering or not entirely cooled for more than a two-week period;
- (b) Commercial Cooking Oil;
- (c) FOOD PROCESSING WASTE;
- (d) HAZARDOUS WASTE other than those specifically approved for disposal to authorized landfills, as defined in the *Hazardous Waste Regulation* under the *EMA*;
- (e) IGNITABLE WASTE;
- (f) Liquid or semi-solid wastes;
- (g) RADIOACTIVE WASTE;
- (h) REACTIVE WASTE;
- (i) SHARPS;
- (j) SPECIFIED RISK MATERIAL regulated federally under the *Health of Animals Act and Regulations*;
- (k) VEHICLES and other large metallic objects; and
- (l) Such other materials as are designated by the MANAGER from time to time to be inappropriate for DISPOSAL at the SITE for environmental reasons or reasons related to the safe or efficient operation of the SITE.

RADIOACTIVE WASTE means a "nuclear substance" as defined in the *Nuclear Safety and Control Act* (Canada), in sufficient quantity or concentration to require a licence for possession or use under the Act and regulations made under that Act (see PROHIBITED WASTE).

REACTIVE WASTE means waste that is defined as such in the *Hazardous Waste Regulation* (see PROHIBITED WASTE).

RECYCLABLE means all SOURCE SEPARATED materials that are suitably prepared and not CONTAMINATED as determined by the MANAGER, including but not limited to:

- (a) ASPHALT;
- (b) ASPHALT SHINGLES;
- (c) Ballasts not containing PCBs;
- (d) Baseboards with thermostat switches removed & switches disposed to HHW;
- (e) BATTERIES-LEAD-ACID, BATTERIES-HOUSEHOLD;

- (f) CERAMIC FIXTURES and Ceramic Tile;
- (g) CONCRETE;
- (h) CORRUGATED CARDBOARD-RESIDENTIAL;
- (i) CORRUGATED CARDBOARD-ICI;
- (j) ELECTRONIC and ELECTRICAL PRODUCTS (E-WASTE);
- (k) FRUIT WASTE;
- (l) FRUIT/GRAIN BY-PRODUCTS;
- (m) GLASS CONTAINERS;
- (n) GYPSUM BOARD-NEW;
- (o) GYPSUM BOARD-ASSESSED;
- (p) MASONARY;
- (q) Mattress, Box spring;
- (r) METAL;
- (s) PRESSURIZED TANK;
- (t) PRODUCT STEWARDSHIP MATERIAL;
- (u) REFRIGERATION UNIT with ODS removed;
- (v) RESIDENTIAL RECYCLING;
- (w) ROCKS (not greater than 40 centimetres in any direction);
- (x) TAR AND GRAVEL ROOFING;
- (y) TIRE and TIRE-OVERSIZE;
- (z) WOOD CLEAN;
- (aa) WOOD INDUSTRIAL;
- (bb) YARD WASTE;
- (cc) YARD WASTE-CHIPPED, GRASS, LEAVES; and
- (dd) YARD WASTE-TREE STUMP

REFRIGERATION UNIT means refrigerators, freezers, air conditioners, water coolers or any other item that may contain an OZONE DEPLETING SUBSTANCE (see CONTROLLED WASTE).

REFUSE means any SOLID WASTE that is designated for DISPOSAL in the ACTIVE FACE that does not constitute a RECYCLABLE, a HAZARDOUS WASTE, a CONTROLLED WASTE, or a PROHIBITED WASTE. Any SOLID WASTE materials over 8 feet will be charged as BULKY WASTE.

REFUSE BINS means the large bins at the SITE that have been provided to receive REFUSE from self-haul residential customers.

RESIDENTIAL HOUSEHOLD HAZARDOUS WASTE (HHW) is a RECYCLABLE CONTROLLED WASTE accepted in RESIDENTIAL quantities at specific Landfill SITES including but not limited to:

- (a) Alarms (Smoke and Carbon Monoxide Detectors);
- (b) Aerosol Cans;
- (c) Antifreeze;
- (d) Corrosive Liquid (Inorganic Acids & Caustics);
- (e) Cyanide;
- (f) Flammable/Toxic Liquids;
- (g) Gasoline & Fuels, Mixed Fuels;
- (h) Household Cleaning Products;
- (i) Inorganic Oxidizers;
- (j) Mercury or Mercury Containing Materials (i.e. Fluorescent Light Tubes and Compacts, Wall or Baseboard Thermostats);
- (k) Oil Filters, and Used Motor Oil, and Waste Plastic Oil Containers;
- (l) Organic Peroxides;
- (m) Organic Solids (Toxic Solids);
- (n) Paint Thinner, Solvent, Paint & Related Products;
- (o) PCB Containing Materials (i.e. Light Ballasts);
- (p) Pesticides, Pesticide Containers;
- (q) Reactive Chemicals (To Air And Water); and
- (r) Smoke Detectors

RESIDENTIAL RECYCLING means all packaging and printed paper generated by RESIDENTIAL structures, single family and multifamily units included in *Schedule 5* of the *Recycling Regulation* of the *ENVIRONMENTAL MANAGEMENT ACT as accepted by RecycleBC*, and sorted into the appropriate material types as indicated by posted notices or signs or directed by a SITE OFFICIAL and SITE OPERATOR (see RECYCLABLE).

ROCKS means natural inorganic mineral matter of variable composition assembled by the action of heat or water. ROCKS 60 centimetres or less in any diameter see CONCRETE. ROCKS greater than 60 centimetres in any diameter see CONCRETE BULKY.

SERVICE AREA means the SERVICE AREA of the landfill SITE as defined by the SITE's applicable *Service Establishment Bylaw*.

SHARPS means anything that may cause a puncture wound that exposes an individual to blood or other potentially infectious material for example; needles, syringes, blades or laboratory glass (see PROHIBITED WASTE).

SITE means, where applicable, the Campbell Mountain Landfill (CML), the Okanagan Falls Landfill (OFL), the Keremeos Landfill (KL) or the Oliver Landfill (OL).

SOIL CLEAN means not CONTAMINATED mineral soil materials free of ROCKS exceeding 30 cm. in any diameter that is suitable for OPERATIONALLY BENEFICIAL cover material and includes sod, humus, COMPOST and top soil, and does not include YARD WASTE.

SOIL CONTAMINATED means soil with organic and inorganic contaminants as identified in the *Contaminated Sites Regulation, British Columbia Reg. 375/96* under the *EMA* (see CONTROLLED WASTE, and see OPERATIONALLY BENEFICIAL). (Refer to RDOS Soil Relocation Application).

SOIL SMALL VOLUME CONTAMINATED means the total volume of soil does not exceed 5 cubic metres as exempted under *Part 8 - Contaminated Soil Relocation, Section 41 of the Contaminated Sites Regulation of the EMA* (see CONTROLLED WASTE, and see OPERATIONALLY BENEFICIAL).

SOLID WASTE means any material defined by this bylaw suitable for DISPOSAL at the SITE.

SOURCE SEPARATED means SOLID WASTE separated by a PERSON other than a SITE OFFICIAL or SITE OPERATOR and DISPOSED into a clearly distinguishable DESIGNATED LOCATION as directed by a SITE OFFICIAL, SITE OPERATOR or signage at the SITE.

SPECIFIED RISK MATERIAL WASTE means the skull, brain, trigeminal ganglia (nerves attached to brain), eyes, tonsils, spinal cord and dorsal root ganglia (nerves attached to the spinal cord) of cattle aged 30 months or older, the distal ileum (portion of the small intestine) of cattle of all ages, and cattle deadstock (see PROHIBITED WASTE).

TAR AND GRAVEL ROOFING means roofing consisting of layers of bitumen and felt paper that form the roof surface and may contain embedded gravel including Torch-on, SBS, membrane and TAR AND GRAVEL roofing products and other inextricably adhered roofing materials, and not to exceed 1 meter in any dimension. Loads must be free of contaminants such as, but not limited to, REFUSE, loose tar paper, roof ventilators and flashing materials (see RECYCLABLE, and see OPERATIONALLY BENEFICIAL).

TIPPING FEE means the charge levied upon a given quantity of SOLID WASTE received at a SITE to offset the costs of opening, maintaining, closure and post-closure of the SITE. The TIPPING FEE can be charged per load, per tonne, or per unit depending on the source and type of the SOLID WASTE in accordance with the RDOS Fees and Charges Bylaw.

TIRE means the outer pneumatic rubber covering of wheels as per accepted under the *Tire Stewardship BC Program* including but not limited to tires from, Passenger, Small RV, Light and Medium Truck, Motorcycle, Turf, All Terrain Vehicle, Farm Equipment tires up to 16", and Forklift, Small Utility, RV Trailer, Bobcat/Skid Steer tires, and tires listed in *The Tire and Rim Association Inc. annual yearbook Section 5 Agricultural* such as but not limited to Medium Agricultural Tires 16.5"-25.5" identified with a sidewall marking with suffix letters R(Radial Ply) or HF (High Flotation), Logger/skidder and large Agricultural Drive and free rolling tires measuring 26" and up. TIRE does not include bicycle, wheelchair, aircraft, wheelbarrow, or three-wheeled motorized device tires, inner tubes and tracks (see RECYCLABLE).

TIRE WITH RIM means a TIRE that is mounted on a rim (see TIRE).

TIRE-OVERSIZE means assorted agricultural, industrial and OTR (Off The Road) TIRES that are not identified as a TIRE (see TIRE and see RECYCLABLE).

VEHICLE means, as per the *British Columbia Motor Vehicle Act*, a device in, on or by which a PERSON or thing is or may be transported or drawn on a highway (see PROHIBITED WASTE).

WEIGHT GROSS means total weight of the VEHICLE and load.

WEIGHT NET means GROSS WEIGHT less TARE WEIGHT.

WEIGHT TARE means the weight of a VEHICLE or container after a load has been removed.

WOOD CLEAN means clean but not necessarily limited to, kiln dried dimensional lumber, wood pallets; which are a maximum of 2.4 metres (8 feet) in length (see RECYCLABLE). WOOD CLEAN must not be CONTAMINATED with any other material including but not limited to WOOD PRODUCT, WOOD-PRESERVED, ROCKS, METALS other than nails, screws or small hardware, stained or painted wood including LEAD-BASED PAINT, wire, fiberglass, asphalt roofing material, plastic and any other non-wood materials. WOOD CLEAN also does not include WOOD INDUSTRIAL or WOOD -CHIPPED OR GROUND.

WOOD-CHIPPED OR GROUND means kiln dried dimensional WOOD CLEAN and WOOD PRODUCT that is processed to less than 5cm (2 inches) in diameter and width and no longer than 15 cm. (6 inches) in length including but not limited to sawdust (see CONTROLLED WASTE).

WOOD INDUSTRIAL means large volumes WOOD CLEAN generated through industries, including but not limited to; sawmills, and pulp and paper industry (see CONTROLLED WASTE).

WOOD-PRESERVED means wood products which have been treated or coated with preservatives such as fire retardant, chromate copper arsenate (CCA), aromatic hydrocarbons (PAHs) and/or ammonium copper arsenate (ACA) to prevent rotting or wood containing LEAD-BASED PAINT or other paint containing HAZARDOUS substances and is no longer than 2.4 metres (8 feet) in length. Also includes other wood products surfaced with inextricably adhered High Pressure Decorative Plastic Laminate (e.g. Arborite counter tops or vinyl or laminate flooring) (see CONTROLLED WASTE).

WOOD PRODUCT means engineered, manufactured, composite or finished wood products containing 90% or greater wood fibre such as plywood, particle board, fibreboard, hardboard, oriented strand board, laminated lumber, veneered wood, or engineered wood products but not limited to panels, doors, window frames, furniture, engineered wood flooring, cabinetry and moldings. WOOD PRODUCT also includes painted, stained or glued wood. WOOD PRODUCT **does not include** arborite counter tops or vinyl or laminate flooring, wood with upholstery, or other materials attached such as glass, WOOD-PRESERVED or LEAD-BASED PAINT, or METAL other than nails, screws, and small hardware.

YARD WASTE means non-food vegetative material resulting from gardening, and landscaping including flower and vegetable plants free of soil and rocks with no fruit or vegetables attached, prunings, branches and tree trunks maximum of 2.4 metres (8 feet) in length, hedge, shrub and tree clippings, leaves, flowers, woody or herbaceous waste (see RECYCLABLE). YARD WASTE must not be CONTAMINATED and does not include FRUIT WASTE or YARD WASTE-TREE STUMP and is not CONTAMINATED with materials such as REFUSE, METAL, soil, ROCKS and plastic (see RECYCLABLE).

YARD WASTE-CHIPPED, GRASS, LEAVES means chipped YARD WASTE or chipped YARD WASTE-TREE STUMPS that is no greater than 4 cm. (1.5 inches) in diameter and no longer than 13 cm. (5 inches) in length. YARD WASTE– CHIPPED, GRASS, LEAVES also includes lawn clippings, coniferous needles and cones, and leaves that is not CONTAMINATED with materials such as REFUSE, METAL, soil, ROCKS and plastic (see RECYCLABLE).

YARD WASTE-TREE STUMP means part of a plant, tree, or shrub that remains attached to the roots after the trunk is cut, whereby the trunk is greater than 20 cm (8 inches) in diameter and the stump and trunk combined is not longer than 2.4 metres (8 feet) in length, and must be free of ROCKS, soil, METAL and other debris (see RECYCLABLE).

**REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN
BYLAW NO. 3097, 2025**

A bylaw to set fees and charges for Regional District services and information.

WHEREAS the *Local Government Act* provides that the Board may by bylaw establish fees and charges for various Regional District services and information;

AND WHEREAS in accordance with Section 397 [imposition of fees and charges] and Section 462 [fees related to applications and inspections] of the *Local Government Act*; the Regional Board wishes to establish fees and charges which reflect cost recovery for services and information provided;

NOW THEREFORE, the Board of the Regional District of Okanagan-Similkameen in open meeting assembled enacts as follows:

1.0 - CITATION

- 1.1 This Bylaw shall be cited as the **Regional District of Okanagan-Similkameen Fees and Charges Bylaw No. 3097, 2025**.

2.0 – FEES AND CHARGES

- 2.1 Wherever this Bylaw sets out fees and charges with respect to other Regional District bylaws and such other bylaws contain similar fees and charges, the Fees and Charges Bylaw shall prevail.
- 2.2 Wherever this Bylaw sets out fees and charges for work done or services provided to land or improvements, the Regional District may recover the costs of undertaking the work in the same manner and with the same remedies as property taxes.
- 2.3 The schedule of fees to be imposed for the provision of goods, services and information as specified in Appendix 'A' Schedules 1 to 13 attached hereto, and forming part of this bylaw, is hereby established.
- 2.4 Appendix 'B' Definitions attached hereto forms part of this bylaw.
- 2.5 Wherever this bylaw defines words or terms and such other bylaws contain similar words or terms, the Fees and Charges bylaw shall prevail.

3.0 – EFFECTIVE DATE

- 3.1 This bylaw shall come into effect on April 1, 2025.

4.0 - REPEAL

- 4.1 Bylaw No. 3050, 2024 is repealed as of April 1, 2025.

READ A FIRST TIME this ____ day of _____, 2025.

READ A SECOND AND THIRD TIME this ____ day of _____, 2025.

ADOPTED BY 2/3 VOTE this ____ day of _____, 2025.

Board Chair

Corporate Officer

Schedule 1 – Corporate Services Fees

1.0 – Document Retrieval Fees

1.1 Photocopies

8.5" x 11" \$0.25/page

8.5" x 14" \$0.35/page

11" x 17" \$0.50/page

24" x 36" \$2.50/page

1.2 Storage device for digital copies

USB stick \$15.00 each

1.3 Retrieval of archived files, repealed bylaws or other records not subject to *Freedom of Information and Protection of Privacy Act*, including scanning of the document - \$15.00 per ¼ hour

1.4 Shipping of records at cost

2.0 - Finance Fees and Charges

2.1 Utility Search Fee – \$20.00

2.2 Utility rates will be billed as set out in this bylaw and if remain unpaid after the due date, a percentage addition of ten percent of the amount thereof shall be added on the following working day.

In default of any such owner making any such payment or payments as in such agreement made and provided, the Collector for the Regional District shall add such amount in default to the taxes of such lot or parcel of land on the Collector's Real Property Tax Roll and thereafter such amount shall be deemed to be taxes against the said property and shall be dealt with in the same manner as taxes against the said property would be dealt with under the provisions of the *Local Government Act* and *Community Charter*.

2.3 Processing fee for payments returned by the financial institution – \$30.00

2.4 Administration Fees:

The Regional District shall deduct an administration fee of 15% on funds collected by the Regional District on behalf of a member municipality related to sales activity managed by the Regional District.

The Regional District shall add an administration fee of 15% on actual costs when invoicing third parties.

3.0 - Mapping

3.1 Legal, civic and zoning 1:5,000 scale maps are available to the public in the following formats:

- Hardcopy maps at a price of \$15 per map.
- Digital format (Adobe PDF) set of maps for price of \$30 per CD.

- 3.2 Cost for miscellaneous hard copy maps in GIS warehouse directory is \$35 per map.
- 3.3 Cost for creation of custom maps is \$80/hr. A minimum charge of \$140 is required with a minimum notice of 15 working days by the applicant.

4.0 - Digital Data

- 4.1 RDOS will provide GIS data available at no charge on the RDOS FTP site as per Item 1.0 of Enterprise Unit Data and Services Policy.

5.0 - GIS Services for Municipalities, Provincial and Federal Government

- 5.1 Access to existing RDOS internet mapping application will be \$3,096 /year.
- 5.2 Specific GIS services as per items 2.2 and 2.3 of the Enterprise Unit Data and Services Policy will be available at a cost equal to (wage of employee + labour load) x (hours worked) + (Administration Fee).
- 5.3 GIS Services will be available to the public at a cost of \$ 100/hr with a minimum payment of 2 hours provided the Senior Information Services Manager determines the RDOS has the resources to complete the project.

6.0 - Human Resources Services for Municipalities

- 6.1 Human Resources services will be available to municipalities as per items 3.1 and 3.2 of the Enterprise Unit Data and Services Policy. Services will be available at a cost equal to (wage of employee + labour load) x (hours worked) + (Administration Fee).

7.0 - IT Services for Municipalities

- 7.1 IT services will be available to municipalities as per items 4.1 and 4.2 of the Enterprise Unit Data and Services Policy. Services will be available at a cost equal to (wage of employee + labour load) x (hours worked) + (Administration Fee).

1.0 - Plan Processing Fee

- 1.1 The fee for plan processing shall be \$175.00 for projects with an estimated construction value less than \$100,000. The fee for plan processing for projects valued over \$100,000.00 shall be \$550.00.

2.0 - Administrative Fee

- 2.1 The administrative fee for each permit application shall be \$25.00

3.0 - Building Permit – to be determined as follows:

- 3.1 \$12.00 for each \$1,000.00 of construction value up to \$750,000.00;
\$10.00 for each \$1,000.00 of construction value between \$750,000.01 and \$1,500,000.00; and
\$6.00 for each \$1,000.00 of construction value after \$1,500,000.01
- 3.2 The minimum permit fee for a permit, or a series of permits on the same parcel of land, issued at the same time is \$175.00.
- 3.3 using Table A-1 for detached single family dwellings, duplex dwellings where one dwelling is not located above the other dwelling and buildings that are accessory to these buildings; or,
- 3.4 using the declared contract value for all construction other than that work included in paragraph 3.3 above, except that if the declared value is contested by the building official the value will be established using the Marshal & Swift Residential Cost Hand Book or the RS Means Square Foot Costs Handbook.

Table A-1

Proposed <i>construction</i>	Value per square meter	Value per square foot
One storey*	\$2583	\$240
Finished basement	\$1076	\$100
Each Additional Storey	\$1399	\$130
Renovations	\$1076	\$100 or declared contract value, whichever is greater
Attached enclosed structure or Garage	\$700	\$65
Detached enclosed structure or Garage	\$915 \$1399	\$85 non-heated \$130 heated
Sundeck (no roof)	\$592	\$55
Roof only	\$430	\$40
Unenclosed structure or carport	\$485	\$45
Secondary Suite	\$1722	\$160

*The fee covers slab on grade, crawlspaces and unfinished basements

4.0 - Permit fees for temporary buildings and siting permits \$150.00

5.0 - Permit fees for farm buildings \$250.00

6.0 – Permit fees for swimming pools \$500.00

7.0 - Plan Review Fee

- 7.1 Submissions of revised drawings once a zoning or building code review has been completed will result in the following charges:
- a) Projects with a construction value of less than \$100,000 \$150.00
 - b) Projects with a construction value more than \$100, 000 \$300.00

8.0 - Locating/Relocating a Building

- 8.1 The fee for a permit authorizing the locating or relocating of a building or *structure* including the value of any additions or modifications, shall be calculated at 0.7 of the fees set out in Table A-1.
- 8.2 A modular home or manufactured home installed in accordance with Z-240.10.1, including the value of any additions or modifications shall be calculated at 0.5 of the fees set out in Table A-1.

9.0 - Demolishing a Building or Structure

- 9.1 The fee for a permit authorizing the demolition of a building or structure shall be \$175.00.

10.0 - Plumbing Permits

- 10.1 The permit fee for each plumbing fixture shall be \$175.00 plus \$12.00 per fixture.
- 10.2 The plumbing permit fee may be reduced up to 25% (minimum fee \$175.00) with submission and approval of plumbing system layout drawings by a TQ certified tradesperson (plumber) for single family new construction and renovation projects.

11.0 - Solid Fuel Burning Devices

- 11.1 The permit fee for the installation of solid fuel burning appliances, fireplaces and chimneys shall be \$175.00 per appliance.

12.0 - Re-inspection Fees

- 12.1 The fee for a re-inspection shall be \$125.00.

13.0 – Health and Safety Inspection

- 13.1 The fee for any inspection to confirm health & safety requirements as set out in the BC Building Code shall be \$200.00.

14.0 - Transfer Fee

- 14.1 The fee for the transfer of a permit as set out in the RDOS Building Bylaw shall be \$125.00.

15.0 - File Searches* and Comfort Letters (*for routinely releasable records only)

15.1	Retrieval of off site files	\$30.00
15.2	Information recovery from building permit files and property folio files:	
	i) first ½ hour of time spent	\$0.00
	ii) each additional ¼ hour spent after first ½ hour of time	\$15.00
15.3	USB stick (for digital copies)	\$15.00
15.4	The fee for comfort letters shall be \$100.00 per property to determine building bylaw compliance.	

16.0 - Removal of Notice on Title

16.1	Deficiency Inspection Permit and subsequent removal of Notice on Title (no lawyer involvement)	
		\$1000.00
16.2	Notice on Title (lawyer involved)	
		\$1500.00
16.3	Each deficiency re-inspection	\$125.00

17.0 - Permit Extension Fee

17.1	The fee for permit extension shall be \$150.00	
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18.0 – Completion Permit	\$250.00
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19.0 – Special Inspections	\$100/hr
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20.0 – Alternative Solution	\$500.00
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21.0 - Legal Documents

21.1	Title search	\$25.00
21.2	Covenants, Right of Ways, Easements, Plans and similar documents:	actual cost of document (minimum \$25.00)

22.0 - Covenants

22.1	Preparation of a Covenant	\$500.00
22.2	Covenant Discharge	\$250.00

Schedule 3 – Planning and Development Fees

1.0 – Official Community Plan (OCP) & Zoning Bylaw Amendment(s)

1.1	Application fee	
	i)	\$2,500.00

2.0 - Temporary Use Permit

2.1	Short-Term Rental Accommodation (STR) Use:	
	i) Application Fee:	
	a) Delegated	\$500.00
	b) Non-Delegated	\$2,500.00
	ii) Renewal / Re-issuance Fee:	
	a) Delegated	\$500.00
	b) Non-Delegated	\$1,250.00
2.2	All Other Uses:	
	i) Application Fee	\$1,250.00
	ii) Renewal Fee	\$1,250.00

3.0 - Development Permit

3.1	Application fee:	
	i) Delegated Development Permit	\$300.00
	ii) Non-Delegated Development Permit	\$600.00
	iii) Expedited Development Permit	\$150.00
3.2	Amendment to a Permit fee:	
	i) Delegated Development Permit	\$300.00
	ii) Non-Delegated Development Permit	\$300.00
	iii) Expedited Development Permit	\$150.00
3.3	Miscellaneous fees:	
	i) Cancelling a Development Permit on title	\$200.00

4.0 - Development Variance Permit

4.1	Application fee	\$400.00
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5.0 - Subdivisions (Bylaw 2000)

5.1	Referral Review Fee (fee simple or strata parcels):	\$1,000.00
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i)	if parcel is in an RDOS Water Service Area add:	\$500.00
ii)	if parcel is in an RDOS Sewer Service Area add:	\$500.00
5.2	Referral Review Fee (boundary adjustment):	\$1,000.00
5.3	Referral Review Fee (plan revisions)	
i)	base fee	\$ 150.00
	plus	
ii)	any additional parcel to be created that has not previously been reviewed	\$ 500.00/parcel
5.4	Referral Review Fee (road closure)	
i)	base fee	\$400.00
5.5	Application Extension	\$150.00
5.6	Application Fee	
i)	strata plan submitted under s. 242 of the Strata Property Act	\$1,000.00

6.0 - Board of Variance Appeal

6.1	Application fee	\$ 500.00
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7.0 - Floodplain Exemption

7.1	Application fee	\$ 400.00
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8.0 - Strata Title Conversion

8.1	Application fee	\$ 150.00
	plus: i) for each additional unit	\$150.00

9. - Campsite Permit (Bylaw 713)

9.1	Application fee	\$ 150.00
	plus: i) for each camping space	\$15.00

9.2	Renewal fee	\$ 150.00
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10.0 - Mobile Home Park Permit (Bylaw 2597)

10.1	Application fee	\$ 150.00
	plus: i) for each mobile home space	\$30.00

10.2	Renewal fee	\$ 150.00
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11.0 - Liquor and Cannabis Regulation Branch (LCRB) Referrals

11.1	Application Fee – Liquor License	\$100.00
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11.2	Application Fee – Cannabis License	\$1,000.00
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12.0 – Soil Removal and Deposit Permit (Bylaw No. 2974)

12.1	Application fee	\$150.00
12.2	Renewal fee	\$100.00
12.3	Amendment Bylaw	\$500.00
12.4	Public Information Meeting	\$250.00

13.0 - File Searches (for routinely releasable records only)

13.1	Retrieval of off-site files	\$30.00
13.2	Information recovery from a property folio:	
	i) first ½ hour of time spent	\$0.00
	ii) each additional ¼ hour spent after first ½ hour of time	\$15.00

14.0 - Legal Documents

14.1	Documents from Land Titles Office and BC Registries and Online Services:	
	i) State of Title	\$25.00
	ii) Covenants, Right of Ways, Easements, Plans and similar documents:	actual cost of document (minimum \$25.00)

15.0 - Covenants

15.1	Discharge of a Statutory Covenant	\$250.00
15.2	Preparation or Amendment of a Statutory Covenant	\$500.00

16.0 - Comfort Letters

16.1	“Comfort Letter” for compliance with bylaws or zoning	\$100.00
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17.0 - Letter of Concurrence for Communication Towers \$400.00

Schedule 4 – Bylaw Enforcement Fees

1.0 - Animal Control Fees – Dog Control Bylaw No. 2671, 2017

1.1.	Impoundment Fees – Dogs (other than Dangerous Dogs)	
	• first impoundment in any calendar year	\$50.00
	• second impoundment in any calendar year	\$100.00
	• third impoundment in any calendar year	\$250.00
	• each subsequent impoundment in any calendar year	\$500.00
1.2	Impoundment Fees – Dangerous Dogs	
	• each impoundment	\$1,000.00
1.3	Maintenance Fees	
	• each twenty-four (24) hour period, or part thereof	\$20.00
	• Dangerous Dog	\$30.00
1.4	Veterinary Costs Incurred	costs as invoiced by Veterinarian

2.0 - Dog Licensing Fees:

2.1	Intact Males and Non Spayed Females	\$50.00
	Spayed Females and Neutered Males	\$20.00
	Certified Guide or Assistance Dog	no charge
2.2	notwithstanding 2.1, the licence fee for a dog that has reached 24 weeks in the same licencing year shall be prorated to a minimum amount of \$5.00.	
2.3	Where an owner presents proof that a dog was spayed or neutered in the same calendar year as the dog licence, the difference in licence fee shall be reimbursed for that calendar year, provided that the reimbursement is requested within the same calendar year as the licence.	

3.0 - Replacement of Lost, Destroyed or Mutilated Tags:

3.1	replacement of any lost, destroyed or mutilated tag	\$5.00
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4.0 – Business Licence Fees

Bylaw 3100

4.1	Application Fee	
	i) short-term rental accommodation	\$500.00
4.2	Update to a Licence Fee	\$100.00

5.0 - Recovery of Collection Fees For Fines

Bylaw 2507

5.1	To recover costs during collection process	as incurred
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6.0 – Temporary Exemption Permit

Noise Bylaw No. 2931

6.1	Permit Application Fee	\$300.00
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Schedule 5 – Public Works – Utilities and Solid Waste Fees

Section 1 – Public Works - Utilities General Fees

1.0 Infrastructure Review and Inspection Fees

Applies to developments, subdivisions and building permits on infrastructure that the Regional District will assume operations and ownership of:

- 3.0% of the total cost of on-site and off-site works, excluding consulting engineering design fees, with a minimum charge of \$500.00
 - It is incumbent on the developer to provide actual construction costs for the Regional District’s approval
 - All fees shall be paid to the Regional District prior to final support of the subdivision referral being provided to the Ministry of Transportation and Infrastructure (MoTI) or final occupancy of a building permit for the development.

The following fees apply to all Regional District owned and operated water or sewer systems.

2.0 Water and Sewer Service Connection

2.1 Utilities Connection Reviews (UCR) Administration Fees (Previously ‘New Service Connection Charge’)

- 2.1.1 Initial submission of UCR form for water or sewer \$150 per connection
- 2.1.2 After initial review
 - 2.1.2.1 if additional work is required for documentation or new/renewal service
\$350 per connection
 - 2.1.2.2 if no further action is required for documentation or service upgrades
no additional fee

Note: for parcels submitting a UCR form for water and sewer connections, the above fees are required for each UCR form.

- 2.2 Service connection installation and renewal costs to be determined during the UCR process
Actual cost plus administration fee

- 2.3 Service connection Ddisconnection due to demolition or other construction services
Actual cost plus administration fee

3.0 Water service or water mainline valve Turn-ON or Turn-OFF Fee

All Regional District water system valves are to be operated by the Regional District, unless prior approval is received from Public Works.

- 3.1 Request for turn on/off – 1 of each per year, by appointment only No charge
- 3.2 Request for turn on/off – beyond 1 of each per year, by appointment only \$150 per request
- 3.3 Request for after hours water turn on/off, by appointment only \$300 per request
- 3.4 Request for turn on/off in emergency situations No charge

4.0 Temporary Water Use (Hydrant Use) Permit

4.1 Temporary Water Use Permit Application	\$100 per application
4.2 Temporary Water Use Permit Fee for Hydrant Use with Regional District Backflow Prevention Rental	\$100/day or \$300/week
4.3 Deposit for Temporary Water Use Permit	\$500/ rental event

Section 2 – Water System Fees – See Regulatory Bylaw 2824.2019

Note: Where two or more types of uses are made of a single property or building, multiples or combinations of the user rate shall be determined by the RDOS.

The rate for non profit organizations, churches and halls is only intended where the premises are used for holding regular meetings. Where other uses are made of the building(s), such as accommodation or kitchen facilities, the appropriate user rates shall also apply as determined by the RDOS.

1.0 Faulder Water System by taxation

2.0 Gallagher Lake Water System

	Type of Use	Unit of Charge	Annual Rates
.1	Residential		
a)	Basic User Fee – Residential or Mobile Home	Per dwelling	\$756.00
b)	Secondary Suite, or Cabin	Per unit	\$287.00
.2	Commercial		
a)	Office, Personal Service Establishment, Retail Store	per business	\$334.00
b)	Motel or Hotel	per room	\$252.00
c)	Campground	per site	\$89.00
d)	Eating and Drinking Establishment (Restaurant, Beverage Room, or Distillery)	less than 25 seats	\$727.00
		25 to 49 seats	\$1,079.00
		each additional 25 seats or increment	\$359.00
e)	Community Hall	per unit	\$2,351.00

3.0 Missezula Lake Water System

All Property types	Per Property	\$912
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4.0 - Naramata Water System

CATEGORY	Unit of Charge	\$/Unit
ANNUAL BASE FEES – ONE of the following will apply to each parcel		
.1 Basic User Fee – Low-Density Residential	Per dwelling unit	\$1,205
.2 Basic User Fee – Medium Density Residential	Per dwelling unit	\$1,035
.3 Basic User Fee – Vacant Lot or Frontage Fee	Per parcel	\$207
.4 Park (that is irrigated plus acreage 4.6)		\$310
.5 Educational Facility	Per school	\$5,570
.6 Parcel User Fee – Non-Residential (All other parcel types not included above)	Per parcel	\$207
IRRIGATION <i>Applies to all properties larger than 1,010 square meters (0.25 Acre) and/or all those with a separate Irrigation Connection</i>		
.7 Residential/Commercial/Institutional/Park Acreage <i>[1,010 m² (0.25 acre) included in ANNUAL BASE FEE – this fee is for any acreage above the 1,010 m²]</i>	Per Acre	\$335
.8 Irrigation Connection Acreage	Per Acre	\$301
.8.1 Irrigation Connection - Three quarter inch (3/4")	Per connection	\$99
.8.2 Irrigation Connection - One Inch (1")	Per connection	\$99
.8.3 Irrigation Connection - One and One Quarter Inch (1 1/4")	Per connection	\$99
.8.4 Irrigation Connection - One and One Half Inch (1 1/2")	Per connection	\$99
.8.5 Irrigation Connection - Two Inches (2")	Per connection	\$99
In addition to the applicable ANNUAL BASE FEES and IRRIGATION the following fees apply:		
.9 Guest Cottages, Summer Cabin, Pickers Cabin	Per unit	\$207
.10 Secondary Suites or Carriage House or Cabin	Per unit	\$1,035
.11 Motel, Hotel or Resort	Per unit	\$183
.12 Bed and Breakfast	Per establishment	\$366
.13 Vacation Rental	Per unit	\$366
.14 Campground	Per site	\$120
.15 Bunkhouse	Per building	\$424
.16 Service Station or Garage, Retail Store, Office, Personal Service Establishment	Per business	\$289
.17 Eating and Drinking Establishment	Per business	\$596
.18 Food and Beverage Processing (Winery)	Per business	\$596
.19 Community Hall / Meeting Hall	Per building	\$1,205
.20 Park Bathroom	Per building	\$569

5.0 Okanagan Falls Water System

(OFID Bylaw 419 and Bylaw 420)

CHARGES FOR UNMETERED WATER USERS

.1 CATEGORY - GRADE	Unit of Charge	\$/Unit
Grade A	Per parcel	\$103.58
Grade B	Per parcel	\$143.10
Grade C	Per parcel	\$191.84
Grade D	Per parcel	\$239.03
Grade E	Per parcel	\$287.77
Grade F	Per parcel	\$334.94
Grade G	Per parcel	\$350.69

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Grade H	Per parcel	\$726.36
Grade J (minimum rate of \$69.85 for parcels less than 1 hectare)	Per hectare	\$72.30
Grade K	Per hectare	\$726.36
Grade L	Per hectare	\$645.43
Grade M	Exempt – No tax shall apply	
.2 CATEGORY - GROUP		
Group I	Per parcel	\$350.68
Group II	No tax shall apply	-
Group III	Per Unit	\$350.68
.3 CATEGORY - TOLLS		
(a) Single family dwelling or mobile home not in a mobile park or stratea lot with an individual residence	Per parcel	\$287.77
(b) Single family dwelling plus carriage house, trailer, cabin or secondary suite sharring one connection on same parcel	Per parcel	\$545.58
(c) Duplex, triplex, four plex, apartment building, mobile home park, townhouse or condominium	Per unit	\$280.10
(d) Commercial, unmetered service to Store, bank, office building, garage or service station	Per business	\$366.43
(e) Motel with living quarters and/or seasonal RV campsite Plus toll for each and every unit/site	Per business	\$287.77
	Per each unit/site	\$257.85
(f) Hotel per room plus restaurant and/or beverage room	Per room	\$206.87
(g) Restaurant or beverage room operated separately or in conjunction with a hotel or motel	Per restaurant/room	\$677.64
(h) School	Per classroom	\$573.92
(i) Combined business with residence NOTE: ½ of single family dwelling rate to be added to get final rate [1/2 of (a) or (b) as applicable]	Per business	\$492.76

CHARGES FOR METERED WATER USERS

Charges set out in 5.3.1 (a) to 5.3.9 (i) above as applicable plus the following meter charges based on the size of the meter

.4 METER SIZE & COST	Rate	Water included in Rate
5/8" meter	\$28.28	Includes first 50 cubic meters or part thereof
¾" meter	\$40.86	Includes first 60 cubic meters or part thereof
1" meter	\$99.08	Includes first 150 cubic meters or part thereof
1 ½" meter	\$218.53	Includes first 350 cubic meters or part thereof
2" meter	\$395.97	Includes first 500 cubic meters or part thereof

.5 Quantity over the allocated amount included with the above meter rates	Per cubic meter charge
Over 50 cubic meters and under 750 cubic meters	\$3.47
750 cubic meters and under 1500 cubic meters	\$6.27
1500 cubic meters and over	\$7.89

6.0 Olalla Water System

CATEGORY	Unit of Charge	\$/Unit
.1 Basic User Fee – Multi-Dwelling Unit	Per dwelling	\$680.23
.2 Basic User Fee – Mobile Home (inside or outside of a Mobile Home Park)	Per dwelling	\$680.23
.3 Basic User Fee – Single Family Residential	Per Dwelling	\$680.23
.4 Secondary Suite	Per Unit	\$357.08
.5 Commercial	Per business	\$688.33
.6 Frontage Fee or Vacant Lot	Per Parcel	\$264.34
.7 Recreational Vehicle Park	Per Unit	\$357.08
.8 Accessory Dwelling	Per dwelling	\$357.08
.9 Additional Water Service Connections	Per Unit	\$680.23

7.0 - Sun Valley Water System

.1 Basic User Fee per Parcel includes a 6 gallon per minute water allotment (Grade A)		\$1,898
.2 In addition to the Basic User Fee for Grade A-H:		
Grade A1	Shall comprise of every parcel of land with a 3 gallon per minute dole valve.	\$189
Grade B	Shall comprise of every parcel of land with a 12 gallon per minute dole valve.	\$720
Grade C	Shall comprise of every parcel of land with an 18 gallon per minute dole valve.	\$1,078
Grade D	Shall comprise of every parcel of land with a 24 gallon per minute dole valve.	\$1,439
Grade E	Shall comprise of every parcel with a 30 gallon per minute dole valve.	\$1,796
Grade F	Shall comprise of every parcel of land with a 36 gallon per minute dole valve.	\$2,157
Grade G	Shall comprise of every parcel of land with a 39 gallon per minute dole valve.	\$2,338
Grade H 1	Shall comprise of every parcel of land with a 175 gallon per minute dole valve.	\$10,501
Grade H 2	Shall comprise of every parcel of land with a 120 gallon per minute dole valve.	\$7,196
.3 Grade I Basic User Fee	Shall comprise of every parcel of land to which water cannot be supplied.	\$239
.4 Out of Season Irrigation	1.25/day x gpm delivered per dole valve	\$129

8.0 West Bench Water System

CATEGORY	BASE RATE ANNUALLY	METERED CONSUMPTION USAGE
.1 Water – Basic User Fee	936.61	plus \$0.498 /cubic meter

.2 Water - Vacant Lot or Frontage Fee	468.05	unmetered
.3 Water – Basic User Fee Multi-Dwelling per Unit	926.11	plus \$0.498/cubic meter
.4 Water - Park	926.11	plus \$0.498/cubic meter
.5 Water – Educational Facility	926.11	plus \$0.498/cubic meter
.6 Water - Agriculture	926.11	plus \$0.295/cubic meter
.7 Water - Commercial	926.11	plus \$0.498/cubic meter
.8 Water - Utility	885.69	unmetered
.9 Water – Reserve Fund		\$28.75 quarter/parcel

9.0 - Willowbrook Water System

	Type of Use	Unit of Charge	Annual Rates
.1	Basic User Fee	Dwelling Unit	\$1,580
.2	Vacant Lot or Frontage Fee	Per Parcel	\$948
.3	Accessory Dwelling	Dwelling Unit	\$1,185
.4	Community Riding Arena	Per Parcel	\$100

Section 3 – Sewer System Fees

Note: Where two or more types of uses are made of a single property or building, multiples or combinations of the user rate shall be determined by the RDOS.

The rate for non profit organizations, churches and halls is only intended where the premises are used for holding regular meetings. Where other uses are made of the building(s), such as accommodation or kitchen facilities, the appropriate user rates shall also apply as determined by the RDOS.

1.0 Okanagan Falls Sewer User Rates

The following rates do not apply if the owner is in possession of a Sewer Use Contract of Section 14 of the Okanagan Falls Special Service Area Sewerage Regulation Bylaw.

Category	Annual Billing Rate
Base Rate	\$933
Single Family Dwelling	\$1,098
Townhouse/Duplex	\$933
Apartment per unit	\$933
Mobile home park/per unit	\$933
Motel/Hotel per unit	\$415
Restaurant/Lounge/Pub	\$3,107
School per classroom	\$923
Church, Library, Community Hall & Drop-in Centres	\$1,222
Small Business, office building (20 employees or less)	\$1,209

Larger Business, office building (greater than 20 employees)	\$2,526
Supermarket	\$3,296
Service Station	\$1,977
Industrial/Commercial (20 employees or less)	\$1,318
Industrial/Commercial (20 to 50 employees)	\$2,526
Industrial/Commercial (greater than 50 employees)	\$3,296
Coin operated car wash	\$6,591
Laundromat (per washing machines)	\$2,295
Campground/Washroom per site	\$411
Shower/washroom	\$411

2.0 Gallagher Lake Sewer System

FLAT RATES	Type of Use	Unit of Charge	Annual Rates
1	Residential		
a)	Basic User Fee - Residential	Per dwelling	\$493.07
b)	Secondary Suite or Cabin	dwelling unit	\$189.33
2	Commercial/Other		
a)	Office, Personal Service Establishment, Retail Store	per unit	\$493.07
b)	Motel or Hotel	per room	\$362.73
c)	Campground	per site	\$63.48
d)	Eating and Drinking Establishment less than 25 seats	per unit	\$902.27
		25 to 49 seats	\$1348.87
		for each additional 25 seats or increment	\$450.00
e)	Community Hall*	per unit	\$2474.46

Section 4 - Apex Mountain Waste Transfer Station Service Fees

4.1	Residential dwelling unit as defined by the applicable electoral area zoning bylaw	\$128.07 per unit per year
4.2	Apex Mountain Ski Resort Commercial Properties including the ski resort operation and all businesses under lease from Apex Mountain Ski Resort based on 7.1% of total annual costs	\$13,040.22 per year
4.3	Nickel Plate Nordic Ski Centre	\$230.70 per year

4.4	Businesses not under lease with Apex Mountain Ski Resort Commercial Properties	\$568.21 per year
4.5	Residential dwelling unit as defined by the applicable electoral area zoning bylaw, Large Item one service collection event per year	included in rate given in 4.1

Section 5 - Curbside Solid Waste Collection and Drop-Off Service Fees

Fees for improved residential premises and non-residential premises as set out in the RDOS Solid Waste Collection and Drop-Off Service Regulation Bylaw to receive waste collection service by defined service area:

	Service Area	Annual Cost per premise per year
5.1	Electoral Area "A".	\$202
5.2	Electoral Area "B".	\$215
5.3	Electoral Area "C".	\$220
5.4	Electoral Area "D".	\$206
5.5	Participating areas of Electoral Areas "E".	\$256
5.6	Participating areas of Electoral Area "F" within West Bench and Sage Mesa.	\$277
5.7	Participating areas of Electoral Area "F" within Red Wing	\$178
5.8	Electoral Area "G" excluding Grand Oro Road.	\$247
5.9	Electoral Area "I" excluding Grand Oro Road, White Lake Road, Green Lake Road, and Twin Lakes	\$216
5.10	Electoral Area "I" Twin Lakes	\$198
5.11	Electoral Area "G" Grand Oro Road and Electoral Area "I" Grand Oro Road, White Lake Road, and Green Lake Road	\$209
5.12	Village of Keremeos.	\$213

Curbside Cart Purchase Debt Servicing Expenses for Specified Areas for 5 year borrowing

	Service Areas	Annual Cost for each premise
5.12	All Electoral Area "D" premises	\$41
5.13	All Electoral Area "E" premises	\$50
5.14	All Electoral Area "F" premises	\$50
5.15	Village of Keremeos premises	\$28

General Curbside Collection & Cart Expenses – Applicable to all Service Participants

5.16	Tag-a-Bag as defined by the RDOS Solid Waste Collection and Drop-Off Service Regulation Bylaw	\$2.50 each
5.17	Properties that have active commercial bin collection of refuse located on the property in question that request residential collection of recycled materials only	\$68.00 per premise per year
5.18	Each additional 120L of garbage above the standard 120L either by upsizing cart or using multiple carts	\$5/month
5.19	Each additional 240L of yard waste above the standard 240L either by upsizing cart or using multiple carts	\$5/month
5.20	Fee for upgrade to wildlife-resistant 120L garbage cart	\$4/month
5.21	Upsize recycle cart from 240L to 360L	No monthly charge
5.22	Downsize yard waste cart from 240L to 120L	No change in cost
5.23	No yard waste cart	No change in cost
5.24	Cart sizing change out request per premise	\$45
5.25	One time rebate for approved customer supplied carts to be applied in 2025 only	\$35/cart

Section 6- RDOS Administered Landfills

1.0 Campbell Mountain, Okanagan Falls, Oliver Landfills and Keremeos Waste Transfer Station. The general TIPPING FEE is per metric tonne per load, or when stated per unit, when each SOLID WASTE is SOURCE SEPARATED, not CONTAMINATED and DISPOSED in the DESIGNATED LOCATION.

- a) Capitalization of **an entire** word under the heading SOLID WASTE indicates that it is defined in Appendix 'B' of this bylaw.
- b) TIPPING FEE charges that are in addition to the general TIPPING FEE listed in 1.0 are identified in 2.0.
- c) The REGIONAL DISTRICT retains the right to deny acceptance or to limit the volume and frequency of any SOLID WASTE delivered to the SITE due to safety, operational, CONTAMINATION or other considerations.

SOLID WASTE Materials (see Charge Information)	Campbell Mountain Landfill	Okanagan Falls Landfill	Oliver Landfill	Keremeos Waste Transfer Station	Charge Information Charge per metric tonne per load or per unit when stated	Category for Solid Waste Materials
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AGRICULTURAL ORGANIC MATERIAL	\$0.00 up to 500 kg. \$75 portion above 500 kg	\$0.00 up to 500 kg. \$75 portion above 500 kg	\$0.00 up to 500 kg. \$75 portion above 500 kg	\$0.00 up to 500 kg. \$75 portion above 500 kg	RDOS approval required. Penalties will apply if not suitably prepared. See Section 2.2	MAY BE CONTROLLED WASTE
AGRICULTURAL PLASTIC	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	RDOS approval required. Penalties will apply if not suitably prepared. See Section 2.14	CONTROLLED WASTE
Alarms (SMOKE, CO DETECTOR)	\$0.00	\$0.00	\$0.00	\$0.00	Residential quantities accepted.	RECYCLABLE RESIDENTIAL HHW
Antifreeze (LIQUID & CONTAINERS)	\$0.00	Not Accepted	\$0.00	\$0.00	Residential quantities accepted.	RECYCLABLE RESIDENTIAL HHW
ASBESTOS CONTAINING MATERIALS (ACM)	\$160.00 see Charge Information	Not Accepted	\$160.00 see Charge Information	Not Accepted	RDOS approval required. PROHIBITED WASTE when not suitably contained and DISPOSED. \$25.00 minimum charge	CONTROLLED WASTE
ASPHALT SHINGLES	\$70.00	\$70.00	\$70.00	\$70.00	\$6.00 minimum charge	RECYCLABLE
BATTERIES LEAD-ACID, BATTERIES - HOUSEHOLD	\$0.00	\$0.00	\$0.00	\$0.00	Lead acid, Household.	RECYCLABLE RESIDENTIAL HHW
BULKY WASTE	\$210.00	\$210.00	\$210.00	Not Accepted	\$50.00 minimum charge. Materials greater than 2.4 meters (8 ft) in any dimension	CONTROLLED WASTE
BURNED MATERIALS	\$210.00	Not Accepted	\$210.00	Not Accepted	RDOS approval required. Has cooled for no less than a two-week period. \$6.00 minimum charge.	CONTROLLED WASTE
SOLID WASTE Materials (see Charge Information)	Campbell Mountain Landfill	Okanagan Falls Landfill	Oliver Landfill	Keremeos Waste Transfer Station	Charge Information Charge per metric tonne per load or per unit when stated	Category for Solid Waste Materials

BURNED MATERIALS CONTAINING ASBESTOS	\$400.00	Not Accepted	\$400.00	Not Accepted	RDOS approval required. \$25.00 minimum charge.	CONTROLLED WASTE
CAMPER (slide in truck camper, popup tent trailer)	Not Accepted	\$600 up to 1200 kg, \$120 M/T portion above 1200 kg	Not Accepted	Not Accepted	RDOS approval required	
CAMPER-RECREATIONAL VEHICLE (Built pre-1991)	Not Accepted	\$1,200 up to 2300 kg, \$120 M/T portion above 2300 kg	Not Accepted	Not Accepted	RDOS approval required	
CAMPER RECREATIONAL VEHICLE (Built 1991 or later)	Not Accepted	\$1,000 up to 2300 kg, \$120 M/T portion above 2300 kg	Not Accepted	Not Accepted	RDOS approval required. Proof of manufacture date.	
CARCASSES	\$60.00	Not Accepted	\$60.00	Not Accepted	\$10.00 minimum charge. Provide notice to RDOS	CONTROLLED WASTE
CLINICAL/ LABORATORY STERILIZED WASTE	\$210.00	Not Accepted	\$210.00	Not Accepted	\$50.00 minimum charge	CONTROLLED WASTE
Compost Sales	Contact City of Penticton	Not Applicable	Not Applicable	Not Applicable	Compost site at Campbell Mountain Landfill is operated by City of Penticton.	
Compost Sales in Oliver	Not Applicable	Not Applicable	\$8.00 per cubic metre or \$16.00 per Metric Tonne	Not Applicable	\$6.00 charge for 0.5 cubic metre or 340 kg	

SOLID WASTE Materials (see Charge Information)	Campbell Mountain Landfill	Okanagan Falls Landfill	Oliver Landfill	Keremeos Waste Transfer Station	Charge Information Charge per metric tonne per load or per unit when stated	Category for SOLID WASTE Materials
CONCRETE, ASPHALT, CERAMIC FIXTURES, Ceramic Tile, MASONRY, ROCKS (ROCKS not greater than 60cm in diameter)	\$25.00	\$25.00	\$25.00	\$25.00	\$6.00 minimum charge. CONCRETE, ASPHALT, CERAMIC FIXTURES, Ceramic Tile, MASONRY, and ROCKS may be received and combined in the same load. See size requirements in the Regulatory Bylaw. For oversize material see CONCRETE BULKY.	RECYCLABLE
CONCRETE BULKY (including ROCKS over 60 cm in any dimension)	\$65.00	\$65.00	\$65.00	Not Accepted	Means CONCRETE measuring greater than 1 m. in any dimension and/or large amounts of metal protruding greater than 15 cm. ROCKS over 60 cm in diameter may be received and/or minor CONTAMINANT combined in same load. \$25.00 minimum charge.	RECYCLABLE
CONSTRUCTION NEW MIXED LOAD – in SERVICE AREA	\$700.00	\$120.00	\$700.00	Not Accepted	RDOS approval form required. \$25.00 minimum charge.	
CONSTRUCTION NEW MIXED LOAD – NON-SERVICE AREA	Not Accepted	\$145.00	Not Accepted	Not Accepted	RDOS approval form required. Materials generated outside the SERVICE AREA of a SITE	
CONSTRUCTION REFUSE	\$120.00	\$120.00	\$120.00	\$120.00	\$6.00 minimum charge.	REFUSE
CONTROLLED WASTE	\$210.00	\$210.00	\$210.00	\$210.00	RDOS approval required.	CONTROLLED WASTE \$6.00 min. charge

SOLID WASTE Materials (see Charge Information)	Campbell Mountain Landfill	Okanagan Falls Landfill	Oliver Landfill	Keremeos Waste Transfer Station	Charge Information Charge per metric tonne per load or per unit when stated	Category for SOLID WASTE Materials
CORRUGATED CARDBOARD - ICI	\$120.00	\$120.00	\$120.00	\$120.00	Not CONTAMINATED and suitably prepared.	RECYCLABLES
CURBSIDE ORGANICS	Not Accepted	Not Accepted	\$75.00	Not Acceptable		COMPOST
DEMOLITION AND RENOVATION MIXED LOAD- ASSESSED - in SERVICE AREA	\$500.00	\$120.00	\$500.00	Not Accepted	RDOS approval form required. \$25.00 minimum charge.	
DEMOLITION AND RENOVATION MIXED LOAD ASSESSED - NON-SERVICE AREA	Not Accepted	\$145.00	Not Accepted	Not Accepted	RDOS approval form required. Materials generated outside the SERVICE AREA of a SITE. \$25.00 minimum charge.	
DEMOLITION AND RENOVATION MIXED LOAD- NON-ASSESSED	\$700.00	\$500.00	\$700.00	Not Accepted	\$50.00 minimum charge.	
ELECTRONIC and ELECTRICAL PRODUCTS (E-WASTE)	\$0.00	\$0.00	\$0.00	\$0.00	Residential quantities.	RECYCLABLE
Foundry Dust	\$160.00	Not Accepted	\$160.00	Not Accepted	\$50.00 minimum charge. RDOS approval required.	CONTROLLED WASTE
FRUIT WASTE and FRUIT/GRAIN BY-PRODUCTS	\$0.00 up to 500 kg \$75.00 portion above 500 kg	Not Accepted	\$0.00 up to 500 kg \$75.00 portion above 500 kg	Not Accepted	\$6.00 minimum charge for loads greater than 500 kg	RECYCLABLE

SOLID WASTE Materials - (see Charge Information)	Campbell Mountain Landfill	Okanagan Falls Landfill	Oliver Landfill	Keremeos Waste Transfer Station	Charge Information Charge per metric tonne per load or per unit when stated	Category for SOLID WASTE Materials
GLASS CONTAINERS	\$0.00	\$0.00	\$0.00	\$0.00	Clean, empty. Commercial volumes accepted in DESIGNATED LOCATION	RECYCLABLE
GLASS SHEET	\$120.00	\$120.00	\$120.00	\$120.00	Accepted in DESIGNATED LOCATION	REFUSE
GYPSUM BOARD ASSESSED or GYSPUM BOARD NEW	\$120.00	\$120.00	\$120.00	\$120.00	\$6.00 minimum charge.	RECYCLABLE
GYPSUM BOARD -NON-RECYCLABLE	\$120.00	\$120.00	\$120.00	\$120.00	\$6.00 minimum charge	CONTROLLED WASTE
HOUSEHOLD HAZARDOUS WASTE					See RESIDENTIAL HOUSEHOLD HAZARDOUS WASTE	
ILLEGALLY DUMPED WASTE	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	RDOS approval required. Regular charges will apply if not RDOS approved prior to DISPOSAL.	CONTROLLED WASTE
INFESTED VEGETATION, INVASIVE PLANTS	\$0.00 See Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	Penalties will apply if not suitably contained and if not DISPOSED in DESIGNATED LOCATION	CONTROLLED WASTE
LEAD-BASED PAINT coated materials	\$70.00 see Charge Information	\$70.00 see Charge Information	\$70.00 see Charge Information	\$70.00 see Charge Information	PROHIBITED WASTE when not suitably DISPOSED. \$6.00 minimum charge.	See WOOD PRESERVED
Mattress or Box Spring	\$17.50 per unit	\$17.50 per unit	\$17.50 per unit	\$17.50 per unit	Any size. (10 units per load per day)	RECYCLABLE
Mercury containing materials (fluorescent tubes, bulbs, thermostat, switches)	\$0.00	\$0.00	\$0.00	\$0.00	Residential quantities (10 fluorescent tubes per load per day) accepted HHW Facility.	RECYCLABLE RESIDENTIAL HHW

SOLID WASTE Materials – (see Charge Information)	Campbell Mountain Landfill	Okanagan Falls Landfill	Oliver Landfill	Keremeos Waste Transfer Station	Charge Information Charge per metric tonne per load or per unit when stated	Category for SOLID WASTE Materials
METAL METAL DRUMS AND TANKS	\$0.00 up to 500 kg; \$60.00 M/T portion above 500 kg	\$0.00 up to 500 kg; \$60.00 M/T portion above 500 kg	\$0.00 up to 500 kg; \$60.00 M/T portion above 500 kg	\$0.00 up to 500 kg; \$60.00 M/T portion above 500 kg	\$6.00 minimum charge for loads above 500 kg. Under 2.4 meters (8 ft) in any dimension. Must be suitably prepared.	RECYCLABLE
Oil (used motor oil, filters and containers)	\$0.00	Not Accepted	\$0.00	\$0.00	Residential quantities accepted. (limit of 25 litres per load per day).	RECYCLABLE RESIDENTIAL HHW
OPERATIONALLY BENEFICIAL	\$0.00	\$0.00	\$0.00	\$0.00	RDOS approval required.	RECYCLABLE
Paint - residential	\$0.00	Not Accepted	\$0.00	Not Accepted	Residential quantities accepted (limit of 25 litres per load per day).	RECYCLABLES RESIDENTIAL HHW
PRESSURIZED TANKS – Large	\$1.00 per unit	\$1.00 per unit	\$1.00 per unit	\$1.00 per unit	4.5 kg (10 lb.) capacity or greater. (limit of 5 units per load per day)	RECYCLABLE
PRESSURIZED TANKS – Small	\$0.00	\$0.00	\$0.00	\$0.00	Less than 4.5 kg (10 lb.) capacity.	RECYCLABLE
PRESSURIZED TANKS - ISOCYANATE	20 lb size \$95.00 10 lb size \$60.00	20 lb size \$95.00 10 lb size \$60.00	20 lb size \$95.00 10 lb size \$60.00	20 lb size \$95.00 10 lb size \$60.00	Cost to dispose. Hoses must be removed.	RECYCLABLE
PRODUCT STEWARDSHIP MATERIALS	\$0.00	\$0.00	\$0.00	\$0.00	Acceptable quantities from within the SERVICE AREA.	RECYCLABLE

SOLID WASTE Materials (see Charge Information)	Campbell Mountain Landfill	Okanagan Falls Landfill	Oliver Landfill	Keremeos Waste Transfer Station	Charge Information Charge per metric tonne per load or per unit when stated	Category for SOLID WASTE Materials
PROHIBITED WASTE	\$500.00	\$500.00	\$500.00	Not Accepted	\$50.00 minimum charge. RDOS approval required.	CONTROLLED WASTE
REFRIGERATION UNIT (Fridges, Freezers, AC units etc.)	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	Clean and free of FOOD WASTE.	RECYCLABLE
REFUSE	\$120.00	\$120.00 Must not contain items listed in Section 2.13.	\$120.00	\$120.00 Must not contain items listed in Section 2.12	\$6.00 minimum charge. Okanagan Falls Landfill cannot accept FOOD WASTE.	REFUSE
RESIDENTIAL HOUSEHOLD HAZARDOUS WASTE	\$0.00	Not Accepted	See Oil, Paint, Antifreeze Mercury containing materials, smoke alarms	See Oil, Antifreeze, Mercury containing materials, smoke alarms	Residential quantities accepted. NOTE: Oliver LF and Keremeos Transfer Station accept only what is listed.	RECYCLABLE
RESIDENTIAL RECYCLING	\$0.00	\$0.00	\$0.00	\$0.00	Clean, sorted correctly and not CON-TAMINATED	RECYCLABLE
RESIDENTIAL RECYCLING unsorted	Not Accepted	Not Accepted	Not Accepted	Not Accepted	See 2.1	RECYCLABLE

SOLID WASTE Materials (see Charge Information)	Campbell Mountain Landfill	Okanagan Falls Landfill	Oliver Landfill	Keremeos Waste Transfer Station	Charge Information Charge per metric tonne per load or per unit when stated	Category for SOLID WASTE Materials
Sludge and Screenings from municipal sewage treatment plants	\$120.00 see Charge Information	Not Accepted	\$120.00 see Charge Information	Not Accepted	\$50.00 minimum charge. RDOS approval required. If not approved prior to DISPOSAL a charge of \$200 M/T will apply with a \$50.00 minimum.	CONTROLLED WASTE
SOIL CLEAN	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	RDOS approval required.	CONTROLLED WASTE
SOIL CONTAMINATED	\$60.00	\$60.00	\$60.00	Not Accepted	Soil Relocation Application required.	CONTROLLED WASTE
Soil Relocation Application	\$250.00 per application	\$250.00 per application	\$250.00 per application	Not Accepted	RDOS approval required.	CONTROLLED WASTE
SOIL SMALL VOLUME CONTAMINATED	\$60.00	\$60.00	\$60.00	Not Accepted	RDOS approval required.	CONTROLLED WASTE
TAR AND GRAVEL ROOFING	\$70.00	\$70.00	\$70.00	\$70.00	\$6.00 minimum charge.	RECYCLABLE
TIRE	\$0.00	\$0.00	\$0.00	\$0.00	Maximum 4 intact tires per load/day. No bicycle tires, dirt filled or painted	RECYCLABLE
TIRE-OVERSIZE	\$500.00	\$500.00	\$500.00	\$500.00	Per Metric Tonne	RECYCLABLE
TIRE WITH RIMS	\$5.00 per unit	\$5.00 per unit	\$5.00 per unit	\$5.00 per unit	Maximum 4 per load/day. No bicycle tires.	RECYCLABLE
WOOD INDUSTRIAL	\$300.00	\$300.00	\$300.00	Not Accepted	\$50.00 minimum charge.	CONTROLLED WASTE
WOOD CHIPPED OR GROUND	\$200.00	\$200.00	\$200.00	Not Accepted		CONTROLLED WASTE
WOOD CLEAN	\$75.00	\$75.00	\$75.00	\$75.00	\$6.00 minimum charge.	RECYCLABLE
WOOD PRODUCT	\$75.00	\$75.00	\$75.00	\$75.00	\$6.00 minimum charge.	RECYCLABLE

SOLID WASTE Materials (see Charge Information))	Campbell Mountain Landfill	Okanagan Falls Landfill	Oliver Landfill	Keremeos Waste Transfer Station	Charge Information Charge per metric tonne per load or per unit when stated	Category for SOLID WASTE Materials
WOOD-PRESERVED	\$75.00 see Charge Information	\$75.00 see Charge Information	\$75.00 see Charge Information	\$75.00 see Charge Information	\$6.00 minimum charge. See LEAD-BASED PAINT	CONTROLLED WASTE
Yard Waste (Residential and Commercial)	\$0.00 up to 500 kg \$75.00 portion above 500 kg	\$0.00 up to 500 kg \$75.00 portion above 500 kg	\$0.00 up to 500 kg \$75.00 portion above 500 kg	\$0.00 up to 500 kg \$75.00 portion above 500 kg	\$6.00 minimum charge for loads greater than 500 kg	
YARD WASTE - TREE STUMPS	\$75.00	\$75.00	\$75.00	\$75.00	\$6.00 minimum	RECYCLABLE
YARD WASTE - CHIPPED, GRASS, LEAVES	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	\$0.00 see Charge Information	No Charge when loads contain only chipped yard waste, grass, and/or leaves.	RECYCLABLE

2.0 - The following charges are in addition to the general charges outlined above in 1.0 to 1.3, shall also apply:

- 2.1 Any REFUSE that is deposited at the ACTIVE FACE or REFUSE BINS, with the exception of DEMOLITION AND RENOVATION MIXED LOAD and CONSTRUCTION NEW MIXED LOAD, that contains CONTROLLED WASTE or RECYCLABLE WASTE, shall be charged three times the rate for REFUSE, or three times the highest rate for any material contained in the load, whichever is greater.
- 2.2 Any SOLID WASTE load that is deposited in a DESIGNATED LOCATION and that is CONTAMINATED or does not meet RECYCLABLE specifications shall be charged four times the rate for REFUSE, or four times the highest rate for any material contained in the load, whichever is greater.
- 2.3 DISPOSING of unauthorized PROHIBITED WASTE in a manner contrary to the RDOS approved protocol shall be charged \$500 per tonne with a \$300 minimum charge, or as determined by the MANAGER.
- 2.4 Any MIXED LOAD deposited at the SITE shall be charged at the rate for the component of the load with the highest applicable rate.
- 2.5 The fee for each load of SOLID WASTE that arrives at the SITE that is not properly covered or secured shall be charged double the normal fee set out in this Schedule with a \$10 minimum charge. (See RDOS Administered Landfills Regulatory Bylaw 5.3)
- 2.6 The charge payable under this Schedule shall be paid following the weighing of the empty VEHICLE after the load is DISPOSED and shall be based on the WEIGHT- NET, difference in weight between the WEIGHT - GROSS and the WEIGHT - TARE of the empty VEHICLE.

- 2.7 In the event the weigh scale is not operational, the SITE OFFICIAL shall estimate the weight of each VEHICLE and a fee shall be charged as outlined in this Schedule.
- 2.8 All Agricultural Properties having materials ground or chipped in the SERVICE AREA under the In-Situ Agricultural Chipping Program shall pay a fee as determined by the REGIONAL DISTRICT.
- 2.9 Each offence committed against the current RDOS Administered LandfillsRegulatory Bylaw shall be deemed a separate and distinct offence and shall be charged two times the rate for REFUSE, or two times the highest rate for any SOLID WASTE contained in the load, whichever is greater, with a \$25 minimum charge.
- 2.10 Except where indicated in the Fees and Charges Bylaw any SOLID WASTE generated outside the designated Landfill SERVICE AREA that is DISPOSED of at a SITE shall be charged two times the rate for REFUSE, or two times the highest rate for any SOLID WASTE contained in the load, whichever is greater, with a \$20 minimum charge. In addition any penalties within the Fees and Charges Bylaw will apply.
- 2.11 DISPOSAL of SOLID WASTE including but not limited to, ASBESTOS CONTAINING MATERIAL, BURNED MATERIAL, CONSTRUCTION NEW MIXED LOAD, DEMOLITION AND RENOVATION MIXED LOAD, FRUIT WASTE, FRUIT /GRAIN BY-PRODUCTS is not authorized for DISPOSAL at the Keremeos SITE.
- 2.12 DISPOSAL of SOLID WASTE including but not limited to, ASBESTOS CONTAINING MATERIAL, BURNED MATERIAL, FOOD WASTE, FOOD PROCESSING WASTE, FRUIT WASTE, FRUIT /GRAIN BY-PRODUCTS is not authorized for DISPOSAL at the Okanagan Falls SITE.
- 2.13 The fee for each load of AGRICULTURAL PLASTIC that arrives at the SITE that is not suitably prepared as per RDOS policy shall be charged REFUSE with a \$5.00 minimum charge.
- 2.14 Any SOLID WASTE material over 2.4 metres (8 feet) is charged as BULKY WASTE.
- 2.15 Extra hours to open the Okanagan Falls Landfill, Oliver Landfill, or Keremeos Transfer Station are available between 8 a.m. and 5 p.m., subject to 48 hours' notice with a \$150 per hour charge. Minimum 4 hours when not contiguous with normal operating hours.

Schedule 6 – Parks and Recreation Fees

1.0 - For All Outdoor Parks/ spaces in the RDOS

Weddings			
		Ceremony only (no set-up and < 1hour)	\$75
		Ceremony set-up required (up to 4hrs)	\$400
		Receptions	\$800
Private events**			
		Celebrations, reunions – closed event/ not for profits (cost is dependent on event needs)	\$200 - \$1,000
		Full Day	\$400
		Half Day	\$250
Special Event/ Race (through event organizer business/ For profit)**			
		*Day rental	\$250 - \$1,000
		Power (half day)	\$50
		Power (full day)	\$75
Community Multi-Vendor Event (Farmer's Market)**			
		*Seasonal Permit	\$250 - \$2,000
		Power/day/vendor	\$5
Additional Charges for Bookings (Event/location dependent)**			
Mobile Vendors (predetermined sites through the Mobile vendors program)			
		Seasonal permit	\$500
		Power/day	\$5
Damage Deposit			
		Up to 30% of total fee - prior to booking	

*Fees for some of these events may be covered through other sponsorship opportunities.

All above bookings are for non-exclusive use of the outdoor spaces

** Fees will be determined in according to staff time, equipment and requested service types/ needs from organizer. Additional Fee considerations will include but not limited to: Garbage, Cleaning/ remediation fee, On-Call (evening/ weekends), Tables (if available), Chairs (if available), Tents (if available)

Non-profits, with aa egistered address within the electoral area of the rental, will be exempt from paying park rental fees for events.

2.0 - Naramata Parks and Recreation

2.0 Program fees are set at a level targeted to cover instructor costs.			
2.1 Facility Rentals			
		2.1.1 Seasonal watercraft storage April 1 – October 31	\$140.00

A cancellation fee for all bookings and programs of 20% of the total fee applies if cancelled 72 to 24 hours prior to the booking or program start, and 100% charge of the total fee if cancelled within 24 hours of the booking or program start. No cancellation fee will be charged when cancellations are made more than 72 hours prior to booking or program start.

At the discretion of the Managing Director of Community Services or Chief Administrative Officer, special reduced rates may be implemented on a short-term basis for promotional or trial purposes.

3.0- Okanagan Falls Parks and Recreation

2.1 Kenyon House			
	2.1.1	Kenyon House - Monday to Friday daily	\$75
	2.1.2	Kenyon House - Saturday or Sunday daily	\$125
2.2 Community Center			
	2.2.1	Full Facility Kitchen Activity Room and Gym - Saturday or Sunday	\$325
	2.2.2	Full Facility Kitchen Activity Room and Gym - Full Weekend	\$450
	2.2.3	Gym or Activity Room - Monday to Friday 3pm to 9pm daily	\$60
	2.2.4	Gym or Activity Room - Weekend Saturday or Sunday daily	\$150
	2.2.5	Gym or Activity Room - Full Weekend (Friday 3pm to Sunday 9pm)	\$250
	2.2.6	Kitchen with Rental of Activity Hall or Gym	\$75
	2.2.7	Children's Birthday Party - 3hr max	\$75-100
	2.2.8	Kitchen Only - Daily	\$50-100
	2.2.9	Kitchen Only - Full Weekend	\$150
2.3 Zen Center			
	2.3.1	Day Rate	\$60
	2.3.2	Full Weekend	\$100
2.4 Okanagan Falls Community Services Office			
	2.4.1	Board Room	\$25
2.5 Program fees are set at a level targeted to cover instructor costs.			
2.6 Discount			
	2.6.1	Residents of Okanagan Falls, as well as societies and non-profits with a registered address within Okanagan Falls, receive a 25% discount on facility rentals.	
2.7 Keogan			
	2.6.1	Cricket / Baseball Adult Exclusive	\$75- \$125

A cancellation fee for all bookings and programs of 20% of the total fee applies if cancelled 72 to 24 hours prior to the booking or program start, and 100% charge of the total fee if cancelled within 24 hours of the booking or program start. No cancellation fee will be charged when cancellations are made more than 72 hours prior to booking or program start.

At the discretion of the Managing Director of Community Services or Chief Administrative Officer, special reduced rates may be implemented on a short-term basis for promotional or trial purposes.

3.0 - Kaleden Parks and Recreation

3.1 Parks			
	3.1.1	Kaleden Hotel day rate**	\$400
3.2 Community Hall(rental includes Hall, Bar and Sound System)			
	3.2.1	Day Rate	
		3.2.1.1 Weddings (Saturday am to Sunday am)	\$2,000
		3.2.1.2 Hotel Park and Hall	\$2,300
		3.2.1.3 Meetings and Events (does not include kitchen)	\$415
		3.2.1.4 Meetings and Events (including kitchen)	\$615
		3.2.1.5 Weekdays Youth and Community Clubs	\$40
	3.2.2	Weekend Rate (6 pm Fri to noon Sun – incl kitchen)	
		3.2.2.1 Hall	\$2,400
		3.2.2.2 Hall and park	\$2,700
	3.2.3	3.2.3.1 within Kaleden.	\$100
		3.2.3.2 Kitchen Hourly Rate	
		Kaleden Residents receive a 25% discount on all full rental fees	\$50
	3.2.4	Damage Deposit – required	30%
	3.2.5	Sports Rental Rates (2 Hours)	
		3.2.5.1 Drop in Per Person	\$4
		3.2.5.2 Individual Fee paid in advance	\$2.50
		3.2.5.3 Club Fee (per club, offering drop in or registration, based in Electoral Area “I”, max 50 people)	\$25
	3.2.6	Kaleden Youth Organized Groups	No Chg
	3.2.7	Discount for Non-Profit Organizations	20%
	3.2.8	Discount for Charitable Fundraising	No Charge
	3.2.9	Groups Providing Community Events	No Charge
		Contractor Providing Community Program	50% off full rental fee
	3.2.10	Hall Rental Hourly	\$50
3.3 All private hall rentals that involve food and drink will incur a cleaning fee of \$50.			
3.4 Program fees are set at a level targeted to cover instructor costs.			

** Wedding rates still apply as outlined in Schedule 6 -1.0

A cancellation fee for all bookings and programs of 20% of the total fee applies if cancelled 72 to 24 hours prior to the booking or program start, and 100% charge of the total fee if cancelled within 24 hours of the booking or program start. No cancellation fee will be charged when cancellations are made more than 72 hours prior to booking or program start.

At the discretion of the Managing Director of Community Services or Chief Administrative Officer, special reduced rates may be implemented on a short-term basis for promotional or trial purposes.

4.0 - Similkameen Recreation

4.1 Facility Rentals				
	4.1.1	Bowling Alley, lounge and games area for private rental (per hour with 2 hour minimum) and does include shoe rental. Maximum 30 people.		\$32
	4.1.2	Bowling alley lounge rental (no bowling) per hour		\$20
	4.1.3	Squash/Racquetball minimum 2 hrs. Cost is per hour (is included with monthly fitness pass)		\$20/hr
	4.1.4	Multi use rental for private classes/use (yoga, Zumba etc.)		\$20/hr
	4.1.5	Climbing Wall per hour – (time is determined by certified instructor)		\$0-\$40
	4.1.6	Ice Rental – per hour and includes 1 ice clean		
	4.1.6.1	Child/Youth (Under 19)		\$90
	4.1.6.2	Adult (19 and over)		\$110
	4.1.6.3	Additional Ice Clean		\$20
	4.1.7	Off season rink rental with staff – minimum 2 hrs. Cost is per hour.		\$25
	4.1.8	Discounts for (approved) Not for Profits with a registered address within the service area of the rental		50%
	4.1.9	Drop-in squash Adult (19-59)		\$5
	4.1.10	Drop-in squash non-adult		\$3
4.2 Community Pool				
	4.2.1	Single Admission Rates		
		4.2.1.1	Pre-school – 4 and under	Free
		4.2.1.2	Child 5 – 12	\$4
		4.2.1.3	Youth 13 - 18 and Senior (+60)	\$4
		4.2.1.4	Adult 19 - 59	\$4
		4.2.1.5	Family Rate	\$11
		4.2.1.6	10 Flex Pass	\$36
		4.2.1.7	Season Pass (only during public swim, adult/senior swim and toonie swim) Family Adult Youth/Senior	\$200 \$100 \$80
		4.2.1.8	Aquasize or Early bird drop in	\$10
		4.2.1.9	Tonnie swim	\$2
	4.2.2	Lessons		
	4.2.2.1	Tots/Preschool – Level 6		\$55
	4.2.2.2	Level 7-9		\$75
	4.2.2.3	Cancellation fee after booking lesson		50%
	4.2.2.4	Change fee after booking lesson		25%
	4.2.3	Early Bird Club		\$115
	4.2.4	Adult Fitness		\$115
	4.2.5	Aquasize		\$115
	4.2.6	Aquasize Combined		\$170
	4.2.7	Pool Rental – per hour		\$90
4.3 Fitness Room				
	4.3.1	Single Admission Rates		

		4.3.1.1	Child 5 – 12 (excludes access to fitness equipment)	\$3	
		4.3.1.2	Youth 13 – 18 and Senior (+60)	\$3	
		4.3.1.3	Adult 19 - 59	\$5	
	4.3.2	1 Month Pass			
		4.3.2.1	Child 5 – 12 (excludes access to fitness equipment)	\$35	
		4.3.2.2	Youth 13 -18 and Senior (+60)	\$35	
		4.3.2.3	Adult 18 - 59	\$45	
	4.3.3	3 Month Pass			
		4.3.3.1	Child 5 – 12 (excludes access to fitness equipment)	\$80	
		4.3.3.2	Youth 13 -18 and Senior (+60)	\$80	
		4.3.3.3	Adult 19 – 59	\$110	
		4.3.3.4	Family (defined as parents and children. Max 6 people)	\$255	
	4.3.4	6 Month Pass			
		4.3.4.1	Child 5 – 12 (excludes access to fitness equipment)	\$150	
		4.3.4.2	Youth 13 -18 and Senior (+60)	\$150	
		4.3.4.3	Adult 19 - 59	\$210	
		4.3.4.4	Family	\$475	
	4.3.5	1 Year Pass			
		4.3.5.1	Child 5 -12 (excludes access to fitness equipment)	\$240	
		4.3.5.2	Youth 13 -18 and Senior (+60)	\$240	
		4.3.5.3	Adult 19 - 59	\$360	
		4.3.5.4	Family (defined below)	\$635	
		4.3.5.5	Emergency Organizations and First Responders (paramedics, fire, police) and Health Care Practitioners	\$110	
		4.3.5.6	Family Pass for Emergency Organizations and First Responders (paramedics, fire, police) and Health Care Practitioners	\$210	
	4.3.6	Fob replacement or deposit if required			\$15
	4.3.7	For Holidays, a week rate at ¼ of month rate can be used when combined with a fob deposit of \$15			
4.4 Ice Rink					
	4.4.1	Single Admission Rates			
		4.4.1.1	Pre-school – 4 and under	Free	
		4.4.1.2	Child – 5 – 12 years	\$4	
		4.4.1.3	Youth 13 -18 and Senior (+60)	\$4	
		4.4.1.4	Adult 19 - 59	\$5	
		4.4.1.5	Parent &/Child Tot	\$6	
		4.4.1.6	Family	\$10	
		4.4.1.7	10 Flex Pass	\$32	
		4.4.1.8	Toonie skate	\$2	

	4.4.2	Learn to Skate			
		4.4.2.1	3 – 6 Years	\$70	
		4.4.2.2	7 and up	\$70	
	4.4.3	Mite’s Hockey –Child 5 – 12 Years old			\$4
	4.4.4	Sticks and Pucks – Child 8 - 12			\$4
	4.4.5	Sticks and Pucks – Youth 13 – 18			\$4.50
	4.4.6	Sticks and Pucks – Adult 19 and over			\$5
	4.4.7	Skate Rental	Per session	\$3	
4.5 Bowling					
	4.5.1	Fun League Bowling per session			
		4.5.1.1	Youth 13-18 and Adult	\$10	
		4.5.1.2	Senior	\$8	
	4.5.2	Drop- In			
		4.5.2.1	Pre-school 4 and under	Free	
		4.5.2.2	Child 5-12	\$4	
		4.5.2.3	Youth 13 -18 and Senior (+60)	\$5	
		4.5.2.4	Adult 19 - 59	\$5	
		4.5.2.5	Parent & Child Tot	\$6	
		4.5.1.6	Family	\$10	
		4.5.1.7	Toonie bowl	\$2	
		4.5.2.4	Fun Bowl	\$10.50	
	4.5.3	Hourly rental per lane (part of program)			
		4.5.3.1	1 Hour	\$18	
		4.5.3.2	2 Hours	\$28	
		4.5.3.3	3 Hours	\$43	
	4.5.4	Shoe Rental			\$ 3
4.6 Climbing					
	4.6.1	Pre-school 4 and under (adult must be present)			free
	4.6.2	Child 5-12			\$4
	4.6.3	Youth – 5 – 18 years and Senior (+60)			\$4
	4.6.4	Adult 19 - 59			\$5
	4.6.5	Climbing wall club assessment			\$10
4.7 Multi Activity drop-in (skate/bowl/climb)(does not include skate or bowling shoe rental)					
	4.7.1	Any two activities			
		4.7.1.1	Pre-school 4 and under	free	
		4.7.1.2	Child 5 - 12	\$6	
		4.7.1.3	Youth 13 – 17 and Senior (+60)	\$6	
		4.7.1.4	Adult 18 – 59	\$8	
		4.7.1.5	Family	\$18	
	4.7.2	All three activities			
		4.7.1.1	Pre-school 4 and under	free	
		4.7.1.2	Child 5 - 12	\$9	
		4.7.1.3	Youth 13 – 17 and Senior (+60)	\$9	
		4.7.1.4	Adult 18 – 59	\$12	
		4.7.1.5	Family	\$27	
4.8 Concessions					
	4.8.1	4.8.1.1	Chips	\$1.00	

		4.8.1.2	Chocolate / Granola bars	\$1.75
		4.8.1.3	Pop	\$1.50
		4.8.1.4	Sports Drink	\$2.50
		4.8.1.5	Water	\$1.00
		4.8.1.6	Candy bag	\$1.00
		4.8.1.7	Juice	\$1.00
		4.8.1.8	Hot chocolate / coffee / tea (free when sponsored)	\$1.00
		4.8.1.9	Popcorn (free when sponsored)	\$1.00
4.9 Program fees are set at a level targeted to cover instructor costs.				

Definition of a “family” is immediate family, parents (or legal guardian), partners, children and siblings.

Definition of a Health Care Practitioner, per the Canada Health Act, is a person lawfully entitled under the law of a province to provide health services in the place in which the services are provided by that person.

A cancellation fee for all bookings and programs of 20% of the total fee applies if cancelled 72 to 24 hours prior to the booking or program start, and 100% charge of the total fee if cancelled within 24 hours of the booking or program start. No cancellation fee will be charged when cancellations are made more than 72 hours prior to booking or program start.

At the discretion of the Managing Director of Community Services or Chief Administrative Officer, special reduced rates may be implemented on a short-term basis for promotional or trial purposes.

5.0 - Kobau Park

5.1	Concession		
	5.2.1	Weekend Rate	\$50
	5.2.2	Damage Deposit (refunded if cleaned)	\$300
5.3	Sports Field Rates		
	5.3.1	Adult League per team	\$300
	5.3.2	Youth League per team	\$100
	5.3.3	Daily	\$50
5.4	Outfield Advertising		
	5.4.1	4x8 Sign	\$200

6.0 - Park and Trails Donations

Standard Amenities (types)	Donation Amount (cost estimate*)
Tree Planting	\$400.00 and up
Bicycle Rack	\$1000.00 and up
Park Bench	\$3000.00 and up
Park Table	\$2500.00 and up

*Items costs will be based on furniture standards for the selected Park, including the item price, delivery charges, taxes, installation, pad and if applicable, plaque.

7.0 - Regional Recreation (PAT visits)

The Physical Activity Trailer will be used at the discretion of the Recreation team and the below fees will be considered for booking requests, subject to availability.

Organization Type	Half-Day (3 hours)	
*Municipalities/ School Districts/ Not-for-Profit	\$150 - \$400	
*Commercial/ for Profit	\$300 - \$500	

* Depending on availability

A cancellation fee for all bookings and programs of 20% of the total fee applies if cancelled 72 to 24 hours prior to the booking or program start, and 100% charge of the total fee if cancelled within 24 hours of the booking or program start. No cancellation fee will be charged when cancellations are made more than 72 hours prior to booking or program start.

At the discretion of the Managing Director of Community Services or Chief Administrative Officer, special reduced rates may be implemented on a short-term basis for promotional or trial purposes.

8.0 – Recreation Guide Advertising

1/8 page commercial	\$49.00
Quarter page commercial	\$80.00
Half page commercial	\$150.00
Full page commercial	\$275.00

1/8 page not for profit	\$45.00
Quarter page not for profit	\$50.00
Half page not for profit	\$105.00
Full page not for profit	\$195.00

Schedule 7 – Transit Fees

1.0	Local Routes		
	1.1	Single Fare Tickets	\$2.25
	1.2	Day Pass	\$4.50
	1.3	Adult 30 Day Pass	\$45.00
	1.4	Student/Senior 30 Day Pass	\$35.00
2.0	Regional Routes (Multi-Zone)		
	2.1	Single Fare Tickets	\$4.00
	2.2	Day Pass	\$8.00
	2.3	Adult 30 Day Pass	\$60.00
	2.4	Student/Senior 30 Day Pass	\$40.00
3.0	Regional Route 70 Kelowna/Penticton		
	3.1	Single Fare Ticket	\$5.00
	3.2	Day Pass	n/a
	3.3	Adult 30 Day Pass	\$100.00
	3.4	Senior/Student 30 Day Pass	\$85.00

Students enrolled on a full-time basis and persons of the age 65 and over are eligible for the discounted rate, as outlined in the schedule. Discounted rates apply to monthly passes, only.

Fees and charges associated with public transportation fares and service may be waived for the following days: Earth Day (April 22), World Car Free Day (September 22) and federal general election days.

Schedule 8 – Freedom of Information and Protection of Privacy Request Fees

Schedule of Maximum Fees

1. For non-commercial* applicants:	
(b) for locating and retrieving a record	\$7.50 per ¼ hour or portion thereof after the first 3 hours.
(c) for producing a record manually	\$7.50 per ¼ hour.
(d) for preparing a record for disclosure and handling a record	\$7.50 per ¼ hour.
(e) for shipping copies	actual costs of shipping method chosen by applicant.
(f) for copying records:	
(i) photocopies and computer printouts	\$0.25 per page (8.5 x 11, 8.5 x 14) \$0.30 per page (11 x 17)
(ii) photographs (colour or black & white)	\$5.00 to produce a negative \$12.00 each for 16" x 20" \$9.00 each for 11" x 14" \$4.00 each for 8" x 10" \$3.00 each for 5" x 7"
(iii) compact disc CD or DVD	\$10.00 each
(iv) USB stick	\$15.00 each
2. Commercial Applicant*	The actual cost to the Regional District of providing the service.

* In accordance with *Freedom of Information and Protection of Privacy Regulation*, a Commercial Applicant means a person who makes a request for access to a record to obtain information for use in connection with a trade, business, profession or other venture for profit.

Schedule 9 – Street Lighting Bylaw 1618, 1995

- 1.0 Naramata Street Lighting \$6.00 /yr
per parcel of land of the Narmata Street Lighting Local Service Area

Schedule 10 – Cemetery Fees

1.0 Naramata Cemetery

Bylaw 2816

Regional District of Okanagan-Similkameen, 101 Martin Street, Penticton, BC V2A 5J9

Naramata Cemetery located at 3315 Bartlett Road, Naramata, BC.

1.1 PLOT RESERVATION LICENSE FEES:

Burial Plot: resident (\$248 allocated to reserve) \$990

Burial Plot non-resident (\$476 allocated to reserve) \$1875

Cremation Plot: resident (\$83 allocated to reserve) \$330

Cremation Plot non-resident (\$190 allocated to reserve) \$750

1.2 INTERMENT OPENING AND CLOSING FEES:

Burial Plot: 240 cm depth or greater \$1000

Cremation Plot: \$250

1.3 EXHUMATION OR DISINTERMENT OPENING AND CLOSING FEES:

Burial Plot: \$1000

Cremation Plot: \$250

1.4 OPENING OR CLOSING FOR INTERMENT/ EXHUMATION/DISINTERMENT OTHER THAN DURING NORMAL BUSINESS HOURS:

Fee in addition to that applicable under item 1.2 or 1.3 above for burial plot: \$250

Fee in addition to that applicable under item 1.2 or 1.3 above for cremation plot: \$250

1.5 ISSUANCE OF LICENSE/PERMIT OTHER THAN DURING NORMAL BUSINESS HOURS, OR LESS THAN 24 HOURS PRIOR TO SCHEDULED INTERMENT:

Fee in addition to that applicable under item 1, 2 or 4 above: \$100

1.6 INSTALLATION OF MEMORIAL MARKER:

(\$10 allocated to reserve) \$110

1.7 GRAVE LINER:

\$460

1.8 CREMATION URN VAULT:

Regular \$135

XLarge \$200

1.9 SCATTERING GARDEN

Fee for Scattering Garden Plaque (price will depend on market value of bronze when order is placed)	\$200 - \$400
Fee for Scattering Gardens Care Fund	\$50

1.0 Okanagan Falls Cemetery

1.1 PLOT RESERVATION LICENSE FEES:

Burial Plot: resident (\$248 allocated to reserve)	\$990
Burial Plot non-resident (\$476 allocated to reserve)	\$1875
Cremation Plot: resident (\$83 allocated to reserve)	\$330
Cremation Plot non-resident (\$190 allocated to reserve)	\$750

1.2 INTERMENT OPENING AND CLOSING FEES:

Burial Plot: 240 cm depth or greater	\$1000
Cremation Plot:	\$250

1.3 EXHUMATION OR DISINTERMENT OPENING

Burial Plot:	\$1000
Cremation Plot:	\$250

1.4 OPENING OR CLOSING FOR INTERMENT / EXHUMATION / DISINTERMENT OTHER THAN DURING NORMAL BUSINESS HOURS:

Fee in addition to that applicable under item 1.2 or 1.3 above for burial plot:	\$250
Fee in addition to that applicable under item 1.2 or 1.3 above for cremation plot:	\$250

**1.1 ISSUANCE OF LICENSE / PERMIT OTHER THAN DURING NORMAL
BUSINESS HOURS, OR LESS THAN 24 HOURS PRIOR TO SCHEDULED INTERMENT:**

Fee in addition to that applicable under item 1, 2 or 4 above: \$100

2.6 INSTALLATION OF MEMORIAL MARKER: \$110
(\$10 allocated to reserve)

2.7 GRAVE LINER: \$480

2.8 CREMATION URN VAULT:
Regular \$135
Large \$200

Schedule 11 – Campsite Fees

1.0 Secrest Hill Agriculture Workers Campsite

Regional District of Okanagan-Similkameen, 101 Martin Street, Penticton, BC V2A 5J9

Secrest Hill Agriculture Workers Campsite located at 500 Secrest Hill Road, Oliver, BC, V0H 1T5

1.1	Daily camping fee (per person)	\$12.00
1.2	Weekly camping fee (per person)	\$70.00
1.3	Monthly camping fee (per person)	\$240.00

Schedule 12 – User Fee for Fire Protection Service Areas

- 1.0 A property entering a fire protection service area shall be charged a fee according to the following formula, in accordance with the mill rate set out in the service establishment bylaw:

$$\frac{(\text{Assessed value of the property}) \times (\text{mill rate}) \times (\text{number of days remaining in the calendar year})}{365}$$

- 1.1 The user fee shall be charged for the service until such time as the subject property has been added to the BC Assessment annual Assessment Roll for the fire service.

- 1.2 Applicable fire protection services include the following RDOS fire services:

- a. Anarchist Mountain Fire Protection Service, established by Bylaw No. 2336;
- b. Apex Mountain Fire Protection Service, established by Bylaw No. 2920;
- c. Kaleden Fire Department Fire Protection Local Service, established by Bylaw No. 1238;
- d. Keremeos and District Fire Prevention and Suppression Local Service, established by Bylaw No. 2178;
- e. Naramata Fire Prevention and Suppression Local Service, established by Bylaw No. 1619;
- f. Okanagan Falls Fire Protection Local Service, established by Bylaw No. 1310;
- g. Tulameen Fire Prevention and Suppression Local Service, established by Bylaw No. 1574;
- h. Willowbrook Fire Protection Local Service, established by Bylaw No. 1388;
- i. Electoral Areas “F” and “I” Fire Protection Local Service, established by Bylaw No. 1125;
- j. Electoral Area “H” Fire Prevention and Suppression Local Service, established by Bylaw No. 1197.

Schedule 13 – Electric Vehicle Charging User Fees

Users of RDOS (Flo branded) electric vehicle chargers will incur the following charges:

Charger Type	Charging Fee
Level 2 Charger	\$2/hour
Level 3 Charger	\$0.26/minute

Appendix B – Definitions

ACTIVE FACE means the area of the SITE where the placing, spreading, compacting and covering of REFUSE is currently taking place.

AGRICULTURAL ORGANIC MATERIAL means suitably prepared and separated plant derived crop materials originating from agricultural operations, excluding FRUIT WASTE, FOOD PROCESSING WASTE, FRUIT/GRAIN BY-PRODUCTS and FOOD WASTE, that is not CONTAMINATED and has been suitably prepared for DISPOSAL in a manner acceptable to the MANAGER, including but not limited to orchards, nurseries, vineyards and silviculture operations and does not include METAL, WOOD PRESERVED, ROCKS, soil, plastics and non-agricultural organic material (see CONTROLLED WASTE).

AGRICULTURAL PLASTIC means plastic used in agricultural applications that are not CONTAMINATED, and have been suitably contained and prepared for DISPOSAL in a manner acceptable to the MANAGER, including but not limited to, ground crop plastic, silage bags, fertilizer bags, baler twine, and greenhouse plastic including containers and structural film (see CONTROLLED WASTE).

ASBESTOS CONTAINING MATERIAL (ACM) means a material as defined in the *OCCUPATIONAL HEALTH AND SAFETY REGULATION*, *ENVIRONMENTAL MANAGEMENT ACT*, and *HAZARDOUS WASTE REGULATION*, and suitably contained for disposal as per the Regulation, RDOS Bylaws and RDOS Guidelines (see CONTROLLED WASTE).

ASPHALT means solid petroleum based material used primarily in roads (see RECYCLABLE).

ASPHALT SHINGLES are a waterproof roof covering consisting of ASPHALT SHINGLES and ASPHALT Roll Roofing and must not be CONTAMINATED with, including, but not limited to; Tar Paper, TAR AND GRAVEL ROOFING, Torch-on or SBS roofing products, organic material and large metal and flashing materials (see RECYCLABLE).

ASSESSED means to evaluate and determine the quality, extent, significance of a SOLID WASTE, which is verified by the required documentation provided by the HAULER, in a manner determined by the MANAGER.

BATTERIES-LEAD-ACID means a product that falls under the 'Lead-acid Battery' product category in the *Recycling Regulation* B.C. Reg. 449/2004 including, but not limited to: Lead-acid batteries for automobiles, motorcycles, recreation vehicles, marine vehicles and locomotives (see RECYCLABLE).

BATTERIES-HOUSEHOLD means batteries that fall under the 'Electronic and Electrical' product category in the *Recycling Regulation* B.C. Reg. 449/2004 including, but not limited to: Nickel Cadmium (NiCad), Lithium Ion (Li-Ion), Nickel Metal Hydride (Ni-MH), Small-Sealed Lead (Pb), or non-chargeable and rechargeable batteries weighing no more than 5 kilograms (11 pounds) each (see RECYCLABLE).

BIOMEDICAL WASTE means waste that is defined as such in the *Hazardous Waste Reg.* B.C. 63/88 and in the document "*Guidelines for the Management of Biomedical Waste in Canada*" (CCME, February 1992) (see PROHIBITED WASTE).

BULKY WASTE means waste articles that are too large by reason of their bulk or shape to manage using regular DISPOSAL methods as determined by the MANAGER, including but not limited to those items with materials greater than 2.4 metres (8 feet) in length (see CONTROLLED WASTE).

BURNED MATERIAL means materials damaged by fire, heat, electricity or a caustic agent that have been allowed to entirely cool for no less than a two-week period, and in a manner acceptable to the MANAGER, as per RDOS Guidelines (see CONTROLLED WASTE). BURNED MATERIALS that are hot or smoldering or not entirely cooled for more than a two-week period is a PROHIBITED WASTE.

BURNED MATERIAL-CONTAINING ASBESTOS means BURNED MATERIAL that has been designated as ASBESTOS CONTAINING MATERIAL and DISPOSED as per the *OCCUPATIONAL HEALTH AND SAFETY REGULATION*, *ENVIRONMENTAL MANAGEMENT ACT*, *HAZARDOUS WASTE REGULATION*, RDOS Bylaws and RDOS Guidelines (see BURNED MATERIAL, ASBESTOS CONTAINING MATERIAL, and CONTROLLED WASTE).

CAMPER-RECREATION VEHICLE means a unit designed to be towed behind a motor vehicle or self-propelled, and includes such units commonly known as travel trailers, fifth wheels, camper trailers, pick-up coaches, motorized campers, motorized homes, park model trailers and other similar units, which provide temporary recreational accommodation for the travelling public.

CAMPER means a unit without a motor, with or without wheels such as, but not limited to a slide-in trucker camper, or popup tent trailer.

CARCASSES means dead animals, or portions thereof, that are not a PROHIBITED WASTE and in a manner acceptable to the MANAGER (see CONTROLLED WASTE and SPECIFIED RISK MATERIAL WASTE).

CERAMIC FIXTURES means toilets, sinks, bathtubs, other fixtures or other products such as tile made of ceramic material, and can also include ceramic tiles, where non-ceramic materials, such as metal and plastic are removed (see RECYCLABLE).

CLINICAL/LABORATORY STERILIZED WASTE means non-anatomical waste, including SHARPS, that is generated by institutions including but not limited to, hospitals, laboratories, doctors' offices, medical clinics, and veterinary clinics, and has been sterilized such that all micro-organisms including bacteria, viruses, spores, and fungi are killed (see CONTROLLED WASTE).

COMMERCIAL means all wastes resulting from the operation of any business, manufacture, process, service, or trade.

CONCRETE means a construction material that consists of cement, aggregate (generally gravel and sand) and water. CONCRETE must not contain ASBESTOS, large amounts of metal protruding (greater than 15 cm) nor measure greater than 1 m. in any dimension. CONCRETE also includes ASPHALT, CERAMICS, bricks, plaster & stucco without wire, cement board, MASONRY and ROCKS not greater than 60 cm in diameter (see RECYCLABLE).

CONCRETE BULKY means CONCRETE measuring greater than 1 m. in any dimension and/or where large amounts of metal are protruding greater than 15 cm, and including ROCKS greater than 60 cm in diameter (see CONTROLLED WASTE).

CONSTRUCTION NEW MIXED LOAD means MIXED LOAD SOLID WASTE produced through new construction, where no existing structures have been altered, and that contains two or more RECYCLABLE new building materials including but not limited to ASPHALT SHINGLES, WOOD CLEAN, RECYCLABLE TAR AND GRAVEL ROOFING, and GYPSUM BOARD-NEW, and must not contain DEMOLITION AND RENOVATION MIXED LOAD materials, packaging, FOOD WASTE, any other type of CONTROLLED WASTE or PROHIBITED WASTE. The HAULER must provide appropriate documentation in a manner acceptable to the MANAGER (see CONTROLLED WASTE). All CONSTRUCTION NEW MIXED LOAD arriving at the SITE without appropriate documentation shall be determined to be DEMOLITION AND RENOVATION MIXED LOAD NON-ASSESSED.

CONSTRUCTION-REFUSE means non-RECYCLABLE SOLID WASTE building materials such as insulation, carpet, vinyl and non-RECYCLABLE packaging materials such as plastic wrap, and Styrofoam.

CONTAMINATED means the presence in a material of a minor and unwanted constituent which renders the material impure or inferior for reuse or recycling as defined by the MANAGER.

CONTROLLED WASTE means waste that is approved for DISPOSAL at the SITE but which, because of its inherent nature and quantity, may require special handling and DISPOSAL techniques to avoid creating health hazards, nuisances, or environmental pollution, including, but not limited to:

- (a) AGRICULTURAL ORGANIC MATERIAL;
- (b) AGRICULTURAL PLASTIC;
- (c) ASBESTOS CONTAINING MATERIAL;
- (d) BULKY WASTE;
- (e) BURNED MATERIAL;
- (f) BURNED MATERIAL-ASBESTOS CONTAINING;
- (g) CARCASSES;
- (h) CLINICAL/LABORATORY STERILIZED WASTE;
- (i) CONCRETE BULKY;
- (j) Condemned foods;
- (k) CONSTRUCTION NEW MIXED LOAD;
- (l) DEMOLITION AND RENOVATION MIXED LOAD;
- (m) DEMOLITION AND RENOVATION MIXED LOAD-ASSESSED;
- (n) DEMOLITION AND RENOVATION MIXED LOAD-NON-ASSESSED;
- (o) Foundry Dust;
- (p) GYPSUM BOARD-NON-RECYCLABLE;
- (q) HAZARDOUS WASTE those specifically approved for disposal to authorized landfills, as defined in the *Hazardous Waste Regulation* under the EMA;
- (r) ILLEGALLY DUMPED WASTE;
- (s) INFESTED VEGETATION;
- (t) INVASIVE PLANTS;
- (u) LEAD-BASED PAINT coated materials;
- (v) METAL DRUMS AND TANKS;
- (w) REFRIGERATION UNIT containing ODS;
- (x) RESIDENTIAL HOUSEHOLD HAZARDOUS WASTE;
- (y) Sludge and screenings from municipal sewage treatment plants;
- (z) SOIL CONTAMINATED, and SOIL SMALL VOLUME CONTAMINATED;

- (aa) WOOD-PRESERVED; and
- (bb) WOOD-CHIPPED OR GROUND.

CORRUGATED CARDBOARD-RESIDENTIAL means RESIDENTIALLY generated containers consisting of three or more layers of paper materials with a corrugated or rippled core, but excluding containers that are impregnated with blood, grease, oil, chemicals, rodent secretions, food residue, wax, or have polyethylene, polystyrene, foil or other non-paper liners, or are otherwise CONTAMINATED. Must be suitably prepared; clear of all contents, and flattened prior to placement in the RecycleBC container(s) (see RECYCLABLE).

CORRUGATED CARDBOARD-ICI means ICI generated containers consisting of three or more layers of paper materials with a corrugated or rippled core, but excluding containers that are impregnated with blood, grease, oil, chemicals, rodent secretions, food residue, wax, or have polyethylene, polystyrene, foil or other non-paper liners, or are otherwise CONTAMINATED. Must be suitably prepared, cleared of all contents, and flattened prior to placement in the ICI commercial container(s) (see RECYCLABLE, see INDUSTRIAL COMMERCIAL INDUSTRIAL ICI).

CURBSIDE ORGANICS means organic wastes originating from the residential curbside collection, including yard and food wastes.

DEMOLITION AND RENOVATION MIXED LOAD means MIXED LOAD SOLID WASTE produced through the demolition of a structure or the act of alteration through addition, remodeling, refurbishing or restoring of buildings, structures, or other types of real property that contains two or more RECYCLABLE Building Materials; including but not limited to ASPHALT SHINGLES, WOOD CLEAN, RECYCLABLE TAR AND GRAVEL ROOFING, GYPSUM BOARD ASSESSED, and GYPSUM BOARD NEW, but must not contain packaging, FOOD WASTE, any other type of CONTROLLED WASTE or PROHIBITED WASTE (see DEMOLITION AND RENOVATION MIXED LOAD ASSESSED, and see CONTROLLED WASTE).

DEMOLITION AND RENOVATION MIXED LOAD-ASSESSED means a DEMOLITION AND RENOVATION MIXED LOAD that has been ASSESSED as required by the REGIONAL DISTRICT. Verification of the abatement of all identified HAZARDOUS materials is required. This assessment and verification has been provided in a manner acceptable to the MANAGER (see CONTROLLED WASTE). A DEMOLITION AND RENOVATION MIXED LOAD arriving at a SITE must not contain packaging, FOOD WASTE, any other type of CONTROLLED WASTE or PROHIBITED WASTE and if arriving at the SITE without appropriate assessment documentation will be determined a DEMOLITION AND RENOVATION MIXED LOAD NON-ASSESSED.

DEMOLITION AND RENOVATION MIXED LOAD-NON-ASSESSED means a DEMOLITION AND RENOVATION MIXED LOAD or CONSTRUCTION NEW MIXED LOAD brought to a SITE without verification of assessment as determined by the MANAGER (See DEMOLITION AND RENOVATION MIXED LOAD ASSESSED and CONTROLLED WASTE).

DESIGNATED LOCATION means an area dedicated to the collection of SOURCE SEPARATED SOLID WASTE.

DISPOSE, DISPOSAL, DISPOSED, DISPOSING means the transfer of SOLID WASTE from a VEHICLE to a DESIGNATED LOCATION at the SITE. The SOLID WASTE becomes the jurisdiction of the REGIONAL DISTRICT and subject to the restrictions, allocations and policies/procedures of the REGIONAL DISTRICT.

ELECTRONIC and ELECTRICAL PRODUCTS (E-WASTE) means various types of domestic and commercial waste containing mainly electronic components, including, but not limited to computers, televisions, small appliances, residential light bulbs and lighting fixtures which are included within the *Recycling Regulation* of the EMA (see RECYCLABLE), and does not include METAL and REFRIDGERATION UNITS.

FOOD PROCESSING WASTE means any organic materials and/or waste by-product that may be produced in commercial volumes by a food processing operation as determined by the MANAGER, such as slaughter house, fish hatchery, and cannery operations (see PROHIBITED WASTE).

FOOD WASTE means any food substance, raw or cooked, which is discarded, or intended or required to be discarded from RESIDENTIAL, agricultural and INDUSTRIAL, COMMERCIAL, INSTITUTIONAL establishments, but does not include FOOD PROCESSING WASTE or SPECIFIED RISK MATERIALS.

FRUIT WASTE means waste consisting of the fleshy seed-associated structures of a plant that are sweet or sour and edible in the raw state, such as, but not limited to, apples, apricots, cherries, peaches, pears, plums, grapes, strawberries, tomatoes, and raspberries (see RECYCLABLE).

FRUIT/GRAIN BY-PRODUCTS means waste by-products typically generated by beverage producers, such as but not limited to; breweries, cideries, distilleries, and wineries. (see RECYCLABLE).

GLASS CONTAINERS means all clear and coloured bottles and jars made of glass and does not include window glass, laminated glass, safety or tempered glass, mirrored glass, automotive glass, fiberglass, Plexiglas, light bulbs, fluorescent tubes, kitchenware, ceramics

or other types of containers, or any container that contained HAZARDOUS WASTE, or ASBESTOS CONTAINING MATERIAL and does not contain any liquid or solids (see RECYCLABLE).

GLASS SHEET means glass windows, mirrors, etc. with or without a frame, laminated glass, safety or tempered glass, automotive glass, Plexiglas, , but does not include light bulbs, fluorescent tubes, kitchen or GLASS CONTAINERS (see REFUSE).

GYP SUM BOARD-NEW also known as wallboard, drywall and plasterboard is a panel made of gypsum plaster pressed between two thick sheets of paper, and consists of non-CONTAMINATED off-cuts and scraps of gypsum obtained solely from new construction and does not include GYP SUM BOARD ASSESSED, GYP SUM BOARD NON-RECYCLABLE, gypsum board materials from an existing structure, is not an ASBESTOS CONTAINING MATERIAL, and does not contain LEAD-BASED PAINT (see RECYCLABLE).

GYP SUM BOARD-ASSESSED also known as wallboard, drywall and plasterboard is a panel made of gypsum plaster pressed between two thick sheets of paper, and consists of non-CONTAMINATED gypsum removed from an existing structure and has been ASSESSED to prove it is not an ASBESTOS CONTAINING MATERIAL and does not contain LEAD-BASED PAINT (see RECYCLABLE).

GYP SUM BOARD-NON-RECYCLABLE means gypsum board removed from existing structures that has not been ASSESSED and is not RECYCLABLE (see CONTROLLED WASTE).

HAZARDOUS WASTE means any material defined as such in the Hazardous Waste Regulation, *British Columbia Reg. 63/88* of the *ENVIRONMENTAL MANAGEMENT ACT* (see CONTROLLED WASTE and see PROHIBITED WASTE).

HOUSEHOLD HAZARDOUS WASTE (HHW) see RESIDENTIAL HOUSEHOLD HAZARDOUS WASTE.

IGNITABLE WASTE as per the meaning prescribed in the *HAZARDOUS WASTE REGULATION BC Reg. 63/88* (see PROHIBITED WASTE).

ILLEGALLY DUMPED WASTE means SOLID WASTE discarded in an improper or illegal manner. The HAULER must obtain permission from the MANAGER to bring the ILLEGALLY DUMPED WASTE to the SITE (see CONTROLLED WASTE).

INDUSTRIAL, COMMERCIAL, INSTITUTIONAL (ICI) means any operation or facility other than a RESIDENTIAL household, including but not limited to industrial, agricultural, and commercial operations of any size including small businesses with one or more employees retail stores, vacation facilities such as hotels, motels, cottages, accommodation associated with sports and leisure facilities and institutional operations of any size including churches, community buildings, local government buildings, libraries, fire and police stations, service organizations, hospitals, care facilities and hospices.

INFESTED VEGETATION means trees, shrubs, herbaceous plants or associated fruit that show the presence of plant disease, NOXIOUS INSECTS, pathogens or related pests that have caused or are likely to cause significant damage to the trees, shrubs, herbaceous plants or associated fruit and that may be spread to another plant or plants with economic, ornamental or aesthetic value (see CONTROLLED WASTE).

INVASIVE PLANTS means all plants as designated in the *Weed Control Regulation, Schedule A, Parts I & II* of the *Weed Control Act* (see CONTROLLED WASTE).

LEAD-BASED PAINT means any coated or painted materials containing lead with a concentration of 90mg/kg (0.009%, 90ppm) or greater, and is not permitted for DISPOSAL to any SOLID WASTE DESIGNATED LOCATION that is to be chipped. (see CONTROLLED WASTE).

MASONRY means material bound by mortar used primarily in structures. RECYCLABLE MASONRY must not contain ASBESTOS, large amounts of metal protruding (greater than 15 cm.) or be a BULKY WASTE (see RECYCLABLE).

METAL means RECYCLABLE ferrous and non-ferrous metallic materials, containing more than 90% metal by volume, and under 2.4 meters (8 feet) in any dimension, including but not limited to, sheet metal, siding, roofing, rebar, flashings, pipes, window frames, doors, furnaces, duct work, wire, cable, fencing, metal furniture, bicycles, tire rims and metal appliances. METAL also includes REFRIDGERATION UNITS evacuated of ODS by a certified technician, suitably prepared METAL DRUMS AND TANKS, barbeques, wood heating units, motorized equipment and VEHICLE parts, **that do not contain** fluids, filters, batteries, coal, bricks and rubber tires. METAL items must not contain mercury switches, batteries, PCB ballasts, or other HAZARDOUS WASTE. METAL does not include BULKY WASTE, PRESSURIZED TANKS, ODS containing REFRIDGERATION UNITS or VEHICLES.

METAL DRUMS AND TANKS a drum is cylindrical container designed to confine or contain materials most commonly liquids. To receive at the SITE all DRUMS must be empty and have the lid or one end removed. A TANK is a vessel used to store liquids, for SITE acceptance TANKs must be empty with an sufficiently sized aperture (minimum 35 cm X 35 cm (14"x14")) to verify that the TANK is empty and allow for sufficient venting, does not include PRESSURIZED TANKS. (see CONTROLLED WASTE).

MIXED LOAD means a load containing two or more SOLID WASTES, as designated in the RDOS Fees and Charges Bylaw as amended from time to time.

NON-SERVICE AREA means materials generated outside the SERVICE AREA of a landfill SITE.

NOXIOUS INSECTS means all insects so designated by the REGIONAL DISTRICT'S *Noxious and Destructive Insects Bylaw* (see INFESTED VEGETATION).

OPERATIONALLY BENEFICIAL means a material which is of functional value to the operation of the Landfill process, for use as cover material, erosion control, construction and other operational benefits as determined by the MANAGER.

OZONE DEPLETING SUBSTANCE (ODS) means a substance defined as such in the *Ozone Depleting Substances and other Halocarbons Regulation, British Columbia Reg. 387/99* under the *ENVIRONMENTAL MANAGEMENT ACT*.

PRESSURIZED TANK means a closed metal container designed to hold gases or liquids at a pressure substantially different from the ambient pressure including, but not limited to, diving cylinders, fire extinguishers and storage vessels for liquefied gases such as ammonia, propane, butane, or helium (see RECYCLABLE).

PRESSURIZED TANKS ISOCYANATE means a PRESSURIZED TANK containing isocyanate. Isocyanates are a family of highly reactive chemicals, that when combined with Polyols initiates a chemical reaction forming a polyurethane insulating foam widely used in the manufacture of flexible and rigid foams. Isocyanates are considered potent respiratory allergens and are a leading cause of occupational asthma, allergic contact dermatitis and irritant contact dermatitis. Self-contained spray foam insulation kits are comprised of an isocyanate canister, a Polyols canister, hoses, and a dispensing gun. For landfill DISPOSAL the hoses and dispensing gun must be removed and canisters must be disconnected and DISPOSED separately.

PRODUCT STEWARDSHIP MATERIAL means suitable prepared residential quantities of materials that falls under a product category of the *Recycling Regulation, B.C. Reg. 449/2004* (see RECYCLABLE).

PROHIBITED WASTE means SOLID WASTE designated in an Operational Certificate or by the REGIONAL DISTRICT from time to time, to be inappropriate for DISPOSAL for environmental, regulatory or legal reasons, or reasons related to the safe or efficient operation of the SITE except as permitted in this bylaw, currently including but not limited to the following specified materials:

- (a) BIOMEDICAL WASTE defined as such in the document "*Guidelines for the Management of Biomedical Waste in Canada*" (CCME, February 1992);
- (a) BURNED MATERIALS that are hot or smoldering or not entirely cooled for more than a two-week period;
- (b) Commercial Cooking Oil;
- (c) FOOD PROCESSING WASTE;
- (d) HAZARDOUS WASTE other than those specifically approved for disposal to authorized landfills, as defined in the *Hazardous Waste Regulation* under the *EMA*;
- (e) IGNITABLE WASTE;
- (f) Liquid or semi-solid wastes;
- (g) RADIOACTIVE WASTE;
- (h) REACTIVE WASTE;
- (i) SHARPS;
- (j) SPECIFIED RISK MATERIAL regulated federally under the *Health of Animals Act and Regulations*;
- (k) VEHICLES and other large metallic objects; and
- (l) Such other materials as are designated by the MANAGER from time to time to be inappropriate for DISPOSAL at the SITE for environmental reasons or reasons related to the safe or efficient operation of the SITE.

RADIOACTIVE WASTE means a "nuclear substance" as defined in the *Nuclear Safety and Control Act* (Canada), in sufficient quantity or concentration to require a licence for possession or use under the Act and regulations made under that Act (see PROHIBITED WASTE).

REACTIVE WASTE means waste that is defined as such in the *Hazardous Waste Regulation* (see PROHIBITED WASTE).

RECYCLABLE means all SOURCE SEPARATED materials that are suitably prepared and not CONTAMINATED as determined by the MANAGER, including but not limited to:

- (a) ASPHALT;
- (b) ASPHALT SHINGLES;
- (c) Ballasts not containing PCBs;
- (d) Baseboards with thermostat switches removed & switches disposed to HHW;
- (e) BATTERIES-LEAD-ACID, BATTERIES-HOUSEHOLD;

- (f) CERAMIC FIXTURES and Ceramic Tile;
- (g) CONCRETE;
- (h) CORRUGATED CARDBOARD-RESIDENTIAL;
- (i) CORRUGATED CARDBOARD-ICI;
- (j) ELECTRONIC and ELECTRICAL PRODUCTS (E-WASTE);
- (k) FRUIT WASTE;
- (l) FRUIT/GRAIN BY-PRODUCTS;
- (m) GLASS CONTAINERS;
- (n) GYPSUM BOARD-NEW;
- (o) GYPSUM BOARD-ASSESSED;
- (p) MASONARY;
- (q) Mattress, Box spring;
- (r) METAL;
- (s) PRESSURIZED TANK;
- (t) PRODUCT STEWARDSHIP MATERIAL;
- (u) REFRIGERATION UNIT with ODS removed;
- (v) RESIDENTIAL RECYCLING;
- (w) ROCKS (not greater than 40 centimetres in any direction);
- (x) TAR AND GRAVEL ROOFING;
- (y) TIRE and TIRE-OVERSIZE;
- (z) WOOD CLEAN;
- (aa) WOOD INDUSTRIAL;
- (bb) YARD WASTE;
- (cc) YARD WASTE-CHIPPED, GRASS, LEAVES; and
- (dd) YARD WASTE-TREE STUMP

REFRIGERATION UNIT means refrigerators, freezers, air conditioners, water coolers or any other item that may contain an OZONE DEPLETING SUBSTANCE (see CONTROLLED WASTE).

REFUSE means any SOLID WASTE that is designated for DISPOSAL in the ACTIVE FACE that does not constitute a RECYCLABLE, a HAZARDOUS WASTE, a CONTROLLED WASTE, or a PROHIBITED WASTE. Any SOLID WASTE materials over 8 feet will be charged as BULKY WASTE.

REFUSE BINS means the large bins at the SITE that have been provided to receive REFUSE from self-haul residential customers.

RESIDENTIAL HOUSEHOLD HAZARDOUS WASTE (HHW) is a RECYCLABLE CONTROLLED WASTE accepted in RESIDENTIAL quantities at specific Landfill SITES including but not limited to:

- (a) Alarms (Smoke and Carbon Monoxide Detectors);
- (b) Aerosol Cans;
- (c) Antifreeze;
- (d) Corrosive Liquid (Inorganic Acids & Caustics);
- (e) Cyanide;
- (f) Flammable/Toxic Liquids;
- (g) Gasoline & Fuels, Mixed Fuels;
- (h) Household Cleaning Products;
- (i) Inorganic Oxidizers;
- (j) Mercury or Mercury Containing Materials (i.e. Fluorescent Light Tubes and Compacts, Wall or Baseboard Thermostats);
- (k) Oil Filters, and Used Motor Oil, and Waste Plastic Oil Containers;
- (l) Organic Peroxides;
- (m) Organic Solids (Toxic Solids);
- (n) Paint Thinner, Solvent, Paint & Related Products;
- (o) PCB Containing Materials (i.e. Light Ballasts);
- (p) Pesticides, Pesticide Containers;
- (q) Reactive Chemicals (To Air And Water); and
- (r) Smoke Detectors

RESIDENTIAL RECYCLING means all packaging and printed paper generated by RESIDENTIAL structures, single family and multifamily units included in *Schedule 5* of the *Recycling Regulation* of the *ENVIRONMENTAL MANAGEMENT ACT as accepted by RecycleBC*, and sorted into the appropriate material types as indicated by posted notices or signs or directed by a SITE OFFICIAL and SITE OPERATOR (see RECYCLABLE).

ROCKS means natural inorganic mineral matter of variable composition assembled by the action of heat or water. ROCKS 60 centimetres or less in any diameter see CONCRETE. ROCKS greater than 60 centimetres in any diameter see CONCRETE BULKY.

SERVICE AREA means the SERVICE AREA of the landfill SITE as defined by the SITE's applicable *Service Establishment Bylaw*.

SHARPS means anything that may cause a puncture wound that exposes an individual to blood or other potentially infectious material for example; needles, syringes, blades or laboratory glass (see PROHIBITED WASTE).

SITE means, where applicable, the Campbell Mountain Landfill (CML), the Okanagan Falls Landfill (OFL), the Keremeos Landfill (KL) or the Oliver Landfill (OL).

SOIL CLEAN means not CONTAMINATED mineral soil materials free of ROCKS exceeding 30 cm. in any diameter that is suitable for OPERATIONALLY BENEFICIAL cover material and includes sod, humus, COMPOST and top soil, and does not include YARD WASTE.

SOIL CONTAMINATED means soil with organic and inorganic contaminants as identified in the *Contaminated Sites Regulation, British Columbia Reg. 375/96* under the *EMA* (see CONTROLLED WASTE, and see OPERATIONALLY BENEFICIAL). (Refer to RDOS Soil Relocation Application).

SOIL SMALL VOLUME CONTAMINATED means the total volume of soil does not exceed 5 cubic metres as exempted under *Part 8 - Contaminated Soil Relocation, Section 41 of the Contaminated Sites Regulation of the EMA* (see CONTROLLED WASTE, and see OPERATIONALLY BENEFICIAL).

SOLID WASTE means any material defined by this bylaw suitable for DISPOSAL at the SITE.

SOURCE SEPARATED means SOLID WASTE separated by a PERSON other than a SITE OFFICIAL or SITE OPERATOR and DISPOSED into a clearly distinguishable DESIGNATED LOCATION as directed by a SITE OFFICIAL, SITE OPERATOR or signage at the SITE.

SPECIFIED RISK MATERIAL WASTE means the skull, brain, trigeminal ganglia (nerves attached to brain), eyes, tonsils, spinal cord and dorsal root ganglia (nerves attached to the spinal cord) of cattle aged 30 months or older, the distal ileum (portion of the small intestine) of cattle of all ages, and cattle deadstock (see PROHIBITED WASTE).

TAR AND GRAVEL ROOFING means roofing consisting of layers of bitumen and felt paper that form the roof surface and may contain embedded gravel including Torch-on, SBS, membrane and TAR AND GRAVEL roofing products and other inextricably adhered roofing materials, and not to exceed 1 meter in any dimension. Loads must be free of contaminants such as, but not limited to, REFUSE, loose tar paper, roof ventilators and flashing materials (see RECYCLABLE, and see OPERATIONALLY BENEFICIAL).

TIPPING FEE means the charge levied upon a given quantity of SOLID WASTE received at a SITE to offset the costs of opening, maintaining, closure and post-closure of the SITE. The TIPPING FEE can be charged per load, per tonne, or per unit depending on the source and type of the SOLID WASTE in accordance with the RDOS Fees and Charges Bylaw.

TIRE means the outer pneumatic rubber covering of wheels as per accepted under the *Tire Stewardship BC Program* including but not limited to tires from, Passenger, Small RV, Light and Medium Truck, Motorcycle, Turf, All Terrain Vehicle, Farm Equipment tires up to 16", and Forklift, Small Utility, RV Trailer, Bobcat/Skid Steer tires, and tires listed in *The Tire and Rim Association Inc. annual yearbook Section 5 Agricultural* such as but not limited to Medium Agricultural Tires 16.5"-25.5" identified with a sidewall marking with suffix letters R(Radial Ply) or HF (High Flotation), Logger/skidder and large Agricultural Drive and free rolling tires measuring 26" and up. TIRE does not include bicycle, wheelchair, aircraft, wheelbarrow, or three-wheeled motorized device tires, inner tubes and tracks (see RECYCLABLE).

TIRE WITH RIM means a TIRE that is mounted on a rim (see TIRE).

TIRE-OVERSIZE means assorted agricultural, industrial and OTR (Off The Road) TIRES that are not identified as a TIRE (see TIRE and see RECYCLABLE).

VEHICLE means, as per the *British Columbia Motor Vehicle Act*, a device in, on or by which a PERSON or thing is or may be transported or drawn on a highway (see PROHIBITED WASTE).

WEIGHT GROSS means total weight of the VEHICLE and load.

WEIGHT NET means GROSS WEIGHT less TARE WEIGHT.

WEIGHT TARE means the weight of a VEHICLE or container after a load has been removed.

WOOD CLEAN means clean but not necessarily limited to, kiln dried dimensional lumber, wood pallets; which are a maximum of 2.4 metres (8 feet) in length (see RECYCLABLE). WOOD CLEAN must not be CONTAMINATED with any other material including but not limited to WOOD PRODUCT, WOOD-PRESERVED, ROCKS, METALS other than nails, screws or small hardware, stained or painted wood including LEAD-BASED PAINT, wire, fiberglass, asphalt roofing material, plastic and any other non-wood materials. WOOD CLEAN also does not include WOOD INDUSTRIAL or WOOD -CHIPPED OR GROUND.

WOOD-CHIPPED OR GROUND means kiln dried dimensional WOOD CLEAN and WOOD PRODUCT that is processed to less than 5cm (2 inches) in diameter and width and no longer than 15 cm. (6 inches) in length including but not limited to sawdust (see CONTROLLED WASTE).

WOOD INDUSTRIAL means large volumes WOOD CLEAN generated through industries, including but not limited to; sawmills, and pulp and paper industry (see CONTROLLED WASTE).

WOOD-PRESERVED means wood products which have been treated or coated with preservatives such as fire retardant, chromate copper arsenate (CCA), aromatic hydrocarbons (PAHs) and/or ammonium copper arsenate (ACA) to prevent rotting or wood containing LEAD-BASED PAINT or other paint containing HAZARDOUS substances and is no longer than 2.4 metres (8 feet) in length. Also includes other wood products surfaced with inextricably adhered High Pressure Decorative Plastic Laminate (e.g. Arborite counter tops or vinyl or laminate flooring) (see CONTROLLED WASTE).

WOOD PRODUCT means engineered, manufactured, composite or finished wood products containing 90% or greater wood fibre such as plywood, particle board, fibreboard, hardboard, oriented strand board, laminated lumber, veneered wood, or engineered wood products but not limited to panels, doors, window frames, furniture, engineered wood flooring, cabinetry and moldings. WOOD PRODUCT also includes painted, stained or glued wood. WOOD PRODUCT **does not included** arborite counter tops or vinyl or laminate flooring, wood with upholstery, or other materials attached such as glass, WOOD-PRESERVED or LEAD-BASED PAINT, or METAL other than nails, screws, and small hardware.

YARD WASTE means non-food vegetative material resulting from gardening, and landscaping including flower and vegetable plants free of soil and rocks with no fruit or vegetables attached, prunings, branches and tree trunks maximum of 2.4 metres (8 feet) in length, hedge, shrub and tree clippings, leaves, flowers, woody or herbaceous waste (see RECYCLABLE). YARD WASTE must not be CONTAMINATED and does not include FRUIT WASTE or YARD WASTE-TREE STUMP and is not CONTAMINATED with materials such as REFUSE, METAL, soil, ROCKS and plastic (see RECYCLABLE).

YARD WASTE-CHIPPED, GRASS, LEAVES means chipped YARD WASTE or chipped YARD WASTE-TREE STUMPS that is no greater than 4 cm. (1.5 inches) in diameter and no longer than 13 cm. (5 inches) in length. YARD WASTE– CHIPPED, GRASS, LEAVES also includes lawn clippings, coniferous needles and cones, and leaves that is not CONTAMINATED with materials such as REFUSE, METAL, soil, ROCKS and plastic (see RECYCLABLE).

YARD WASTE-TREE STUMP means part of a plant, tree, or shrub that remains attached to the roots after the trunk is cut, whereby the trunk is greater than 20 cm (8 inches) in diameter and the stump and trunk combined is not longer than 2.4 metres (8 feet) in length, and must be free of ROCKS, soil, METAL and other debris (see RECYCLABLE).

ADMINISTRATIVE REPORT

TO: Board of Directors

FROM: J. Zaffino, Chief Administrative Officer

DATE: March 20, 2025

RE: Voyent Alert! Usage Policy Amendment

Administrative Recommendation:

THAT the RDOS Voyent Alert! Usage Policy be adopted as amended in the March 20, 2025 administrative report.

Purpose:

To ensure Regional District policies are relevant and reflect current practice.

Reference:

[Regional District Board Policies](#)

Draft amended Voyent Alert! Usage Policy
Current Voyent Alert! Usage Policy

Business Plan Objective:

Goal 2.2 of the RDOS Strategic Plan is to meet public needs through continuous improvement of key services. One of the objectives of this goal is achieved by ensuring policies are current and reflect the priorities of the Board of Directors.

Background:

The amended Voyent Alert! Usage Policy was considered at the March 6, 2025 Corporate Services Committee. No concerns about the proposed changes were raised by Committee, so it is now being brought to the Board for consideration of adoption.

Analysis:

The Voyent Alert! Usage Policy is intended to ensure that the RDOS uses the Voyent Alert! communication service and alerting app in a consistent manner. Voyent Alert! enables the RDOS to provide routine and emergency notifications via email, text, and telephone.

The proposed amendments incorporate the role of the Deputy Chief Administrative Officer and Managing Director. The recommended changes also provide clarity around terminology, processes, and notification criteria and radius.

Proposed changes include the following:

- Amending “Water Notifications Alert Administrator” to “Utilities Administrator”.
- Amending the Informational Notifications process to include the use of approved templates.
- Adding clarification to the roles and responsibilities of Emergency Program Coordinators, Managing Directors, and EOC Information Section Leads in the Critical Alert issuance process.
- Adding “Shelter in Place” to the list of Critical Alerts which can be issued.
- Adding the following to the Informational Notifications issuance list:
 - EOC activation due to wildfire, flood, or other emergency.
 - Provincial road or highway closures or area restrictions which impact the RDOS.
 - Bylaw amendment, Temporary Use Permit, and liquor and cannabis regulation brand applications.
- Adding Informational Notifications radius, referencing the Development Procedures Bylaw.
- Adding clarification around non-permitted uses.

Alternatives:

1. THAT the amended Voyent Alert! Usage Policy not be adopted.
2. THAT the Voyent Alert! Usage Policy be referred to staff for further amendments before being considered for adoption at a future Board of Directors meeting.

Communication Strategy:

The Policy Index on the RDOS website is updated as policies are adopted, revised or rescinded. Additionally, staff is advised of any change in policy through the staff Intranet.

Respectfully submitted:

“Marc Aucoin”

M. Aucoin, Legislative Services Coordinator

Endorsed by:

“Christy Malden”

C. Malden, Corporate Officer

**REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN
BOARD POLICY**

POLICY: Voyent Alert! Usage

AUTHORITY: Board Resolution dated September 7, 2023.

POLICY STATEMENT

The Regional District of Okanagan-Similkameen (RDOS) use the Voyent Alert! communication service and alerting app in a consistent manner when sending Informational Notifications and Critical Alerts.

PURPOSE

To provide clarity around the consistent use of Voyent Alert! when issuing Informational Notifications and Critical Alerts.

DEFINITIONS

Board of Directors means the Board of Directors for the Regional District of Okanagan-Similkameen

Critical Alerts means communications for critical events such as wildfires, flooding, landslides, rockslides, critical water notices, or other emergencies that could threaten life safety.

EOC: Emergency Operations Centre

EOC Director Individual appointed to oversee the operation of the Emergency Operations Centre

Informational Notifications means non-critical, non-emergency, or routine communications such as garbage and recycling information, water (non-emergency) and sewer notices, planning/rezoning, and public engagement opportunities.

Utilities Administrator means individual(s) within the Public Works Division of the Regional District of Okanagan-Similkameen delegated the responsibility for preparing and issuing water notifications as approved by the RDOS Senior Manager of Public Works.

RESPONSIBILITIES

Critical Alerts:

The RDOS Communications section will ensure all staff using Voyent Alert! are trained and have access to templates, policy, and procedure documents. The EOC Information Section Chief will ensure Critical Alerts are reviewed by the EOC Director prior to distribution.

The Board of Directors will be sent advance notice via email prior to distribution of Critical Alerts, when time permits.

Informational Notifications:

Senior Managers will ensure Informational Notifications, which are prepared based on approved templates, are reviewed for accuracy prior to distribution.

PROCEDURES

Critical Alerts

1. A Critical Alert will be issued when a real or perceived threat to life safety exists within the RDOS or an evacuation alert, evacuation order, shelter-in-place, rescind, or test is required, as determined by the following individuals:
 - a. Chief Administrative Officer (CAO) or Deputy Chief Administrative Officer
 - b. EOC Director or Deputy Director
 - c. EOC Information Section Lead
 - d. Emergency Services Manager or Emergency Program Coordinator (EPC)
The EPC would make the call in the absence of the EOC Director, Deputy Director, or Emergency Services Manager based on the severity of the situation.
 - e. Managing Directors
The Managing Director would make a recommendation to one of the individuals listed above.
 - f. EOC Information Section Lead
The EOC Information Section Lead would issue the critical notification on direction from an individual listed above and would make the call in their absence based on the severity of the situation.
2. A threat to life safety includes any situation that requires a person to take action by evacuating their home or property, preparing to evacuate, or sheltering-in-place, and includes the following events:
 - a. Wildfire
 - b. Flood
 - c. Landslide
 - d. Hazardous materials incident
 - e. Water emergencies – Do not consume/do not use
 - f. Other emergencies as determined by the individuals listed in section 1 above.
3. In an active EOC event, the individuals listed in section 1 above will consult with the on-scene incident commander(s), if applicable, to determine the need for issuing of a Critical Alert.
4. Critical Alerts are drafted by the EOC Information Section, Emergency Program Coordinator, Communications Coordinator, or RDOS Utilities Administrator, using predetermined templates which will contain the following information:
 - a. Notification Severity - Critical
 - b. Alert Issuer
 - c. Subject
 - d. Description, including the following:
 - a. Type of alert, description of impacted area, electoral area, effective date of issue, effective time of issue in standard time, reason for alert
 - e. Instructions for alert recipients, including the following:
 - a. Critical information for recipients, such as:
 - i. Immediate action(s) required
 - b. Website and phone number for further information
 - f. Additional Information (not included in SMS or Voice Call notifications), including the following:
 - a. Attachment of signed Evacuation Order, Evacuation Alert, or other relevant documentation
5. Critical Alerts are issued by the RDOS Emergency Operations Centre under the discretion of the EOC Director. Critical Alerts include Evacuation Alerts, Orders, Rescinds, Shelter in Place, and potential threats to public health and safety that fall within the role of the RDOS EOC.

The Managing Director – Development and Infrastructure Services or designate may direct the Utilities administrator or RDOS Communications (Corporate Services) to issue notifications based on threats to public safety such as ‘do not consume’ or ‘do not use’.

Informational Notifications

6. An Informational Notification will be issued in the following situations:
 - a. EOC activation due to wildfire, flood, or other emergency
 - b. Provincial road or highway closure or area restriction, when information is received from that agency and impacts RDOS residents and travellers
 - c. General service notices
 - d. RDOS public engagement opportunities sent to the Electoral Area or specific service area if a KMZ file is available
 - e. Land use change advisories
 - i. Bylaw amendment applications (rezoning and public hearings)
 - ii. Temporary Use Permit applications
 - iii. Liquor and Cannabis Regulation Brand applications
 - f. Non-emergency water system advisories (e.g. boil water, rescind)
 - g. Wastewater system (Sewer) advisories
 - h. Garbage and recycling service advisories
 - i. Parks, trails, and recreation advisories
7. Informational Notifications criteria and radius
 - a. Minimum 100 metre radius (refer to Development Procedures Bylaw No. 2500, 2011, Section 5.1.3 Scheduling a Public Information Meeting.
8. Informational Notifications are prepared by designated Voyent Alert! Administrators, including Communications Coordinators and the Utilities Administrator. Informational Notifications will contain the following information:
 - a. Notification severity – informational
 - b. Recipient group(s) – as listed in section 6 above
 - c. Alert Issuer
 - d. Subject
 - e. Description, including the following information:
 - i. Type of notification, description of impacted area, electoral area, effective date of issue, effective time of issue in standard time, reason for alert
 - f. Instructions for notification recipients, including the following information:
 - i. Action required or suggested for recipients to follow
 - ii. Hyperlinked website and phone number for further information
 - g. Additional Information (not included in SMS or Voice Call notifications), including the following information:
 - i. Attachment of relevant documentation where applicable

Non-permitted Uses

9. The Voyent Alert! notification service and alerting app will not be used in the following situations:
 - a. Third-party notifications, events, products, or services Other than information referenced in 6 b above.
 - b. Communication that is the responsibility of other agencies, such as municipal or First Nations emergency events, unless directed by the community to provide support. Links to provincial partners, such as BC Wildfire Service or Ministry of Transportation and Transit, may be shared for reference.
 - c. Communication that solicits purchase of products or services, or paid program registration.

**REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN
BOARD POLICY**

POLICY: Voyent Alert! Usage

AUTHORITY: Board Resolution dated September 7, 2023.

POLICY STATEMENT

The Regional District of Okanagan-Similkameen (RDOS) use the Voyent Alert! communication service and alerting app in a consistent manner when sending Informational Notifications and Critical Alerts.

PURPOSE

To provide clarity around the consistent use of Voyent Alert! when issuing Informational Notifications and Critical Alerts.

DEFINITIONS

Board of Directors means the Board of Directors for the Regional District of Okanagan-Similkameen

Critical Alerts means communications for critical events such as wildfires, flooding, landslides, rockslides, critical water notices, or other emergencies that could threaten life safety.

EOC: Emergency Operations Centre

EOC Director Individual appointed to oversee the operation of the Emergency Operations Centre

Informational Notifications means non-critical, non-emergency, or routine communications such as garbage and recycling information, water (non-emergency) and sewer notices, planning/rezoning, and public engagement opportunities.

~~Water Notifications Alert Utilities~~ **Administrator** means individual(s) within the ~~Engineering Department~~ Public Works Division of the Regional District of Okanagan-Similkameen delegated the responsibility for preparing and issuing water notifications as approved by the RDOS Senior Manager of Public Works Utilities.

RESPONSIBILITIES

Critical Alerts:

~~The~~ RDOS Communications section will ensure all staff using Voyent Alert! are trained and have access to templates, policy, and procedure documents. The EOC Information Section Chief will ensure Critical Alerts are reviewed by the EOC Director prior to distribution.

~~Regional District~~~~The~~ Board of Directors will be sent advance notice via email prior to distribution of Critical Alerts, when time permits.

Informational Notifications:

Senior Managers will ensure Informational Notifications, ~~such as information releases and posters being released by their departments~~which are prepared based on approved templates, are reviewed for accuracy prior to distribution.

PROCEDURES

Critical Alerts

1. A Critical Alert will be issued when a real or perceived threat to life safety exists within the RDOS or an evacuation alert, evacuation order, shelter-in-place, rescind, or test is required, as determined by the following individuals:
 - a. Chief Administrative Officer (CAO) or Deputy Chief Administrative Officer
 - b. EOC Director ~~/or~~ Deputy Director
 - c. EOC Information Section Lead ~~Chief~~
 - d. Emergency Services Manager or Emergency Program Coordinator (EPC)
The EPC would make the call in the absence of the EOC Director, Deputy Director, or Emergency Services Manager based on the severity of the situation.
 - e. ~~Senior Managers~~ Managing Directors
The Managing Director would make a recommendation to one of the individuals listed above.
 - f. EOC Information Section Lead
The EOC Information Section Lead would issue the critical notification on direction from an individual listed above and would make the call in their absence based on the severity of the situation.
2. A threat to life safety includes any situation that requires a person to take action by evacuating their home or property, preparing to evacuate, or sheltering-in-place, and includes the following events:
 - a. Wildfire
 - b. Flood
 - c. Landslide
 - d. Hazardous materials incident
 - e. Water emergencies – Do not consume/do not use
 - f. Other emergencies as determined by the individuals listed in section 1 above.
3. In an active EOC event, the individuals listed in section 1 above will consult with the on-scene incident commander(s), if applicable, to determine the need for issuing of a Critical Alert.
4. Critical Alerts are drafted by the EOC Information Section, Emergency Program Coordinator, Communications Coordinator, or RDOS Utilities ~~water notification alert a~~ Administrator (for water emergencies only), using predetermined templates which will contain the following information:
 - a. Notification Severity - Critical
 - b. Alert Issuer
 - c. Subject
 - d. Description, including the following:
 - a. Type of alert, description of impacted area, electoral area, effective date of issue, effective time of issue in standard time, reason for alert
 - e. Instructions for alert recipients, including the following:
 - a. Critical information for recipients, such as:
 - i. Immediate action(s) required
 - b. Website and phone number for further information
 - f. Additional Information (not included in SMS or Voice Call notifications), including the following:
 - a. Attachment of signed Evacuation Order, Evacuation Alert, or other relevant documentation
5. Critical Alerts are issued by the RDOS Emergency Operations Centre under the discretion of the EOC Director. Critical Alerts include Evacuation Alerts, Orders, ~~and~~ Rescinds, Shelter in Place, and potential threats to public health and safety that fall within the role of the RDOS EOC.

The ~~RDOS Senior Manager of Utilities~~Managing Director – Development and Infrastructure Services or designate, or another manager in their absence, may direct the ~~water notification~~Utilities administrator or RDOS Communications (Corporate Services) to issue notifications based on threats to public safety such as ‘do not consume’ or ‘do not use’.

Informational Notifications

6. An Informational Notification will be issued in the following situations:

- a. EOC ~~informational updates under the discretion of the EOC Director~~activation due to wildfire, flood, or other emergency
- b. Provincial road or highway closure or area restriction, when information is received from that agency and impacts RDOS residents and travellers
- ~~b-c.~~ General service notices
- ~~c-d.~~ Community information and RDOS public engagement opportunities sent to the Electoral Area or specific service area if a KMZ file is available (including events, surveys, and meetings)
- e. Land use change advisories
 - i. Bylaw amendment applications (rezoning and public hearings)
 - ii. Temporary Use Permit applications
 - ~~i-iii.~~ Liquor and Cannabis Regulation Brand applications
- ~~d-f.~~ Non-emergency w~~Water~~ system advisories ~~(non-emergency)~~(e.g. boil water, rescind)
- ~~e-g.~~ Sewer Wastewater system (Sewer) advisories
- ~~f-h.~~ Garbage and recycling service advisories
- ~~g-i.~~ Parks, trails, and recreation advisories

7. Informational Notifications criteria and radius

- a. Minimum 100 metre radius (refer to Development Procedures Bylaw No. 2500, 2011, Section 5.1.3 Scheduling a Public Information Meeting.

~~7-8.~~ Informational Notifications are ~~drafted-prepared~~ by ~~notification a~~designated Voyent Alert! Administrators, including Communications Coordinators and the Utilities Administrator for each department or RDOS Communications, and, Informational Notifications will contain the following information:

- a. Notification severity – informational
- b. Recipient group(s) – as listed in section 6 above
- c. Alert Issuer
- d. Subject
- e. Description, including the following information:
 - i. Type of notification, description of impacted area, electoral area, effective date of issue, effective time of issue in standard time, reason for alert
- f. Instructions for notification recipients, including the following information:
 - i. Action required or suggested for recipients to follow
 - ii. Hyperlinked website and phone number for further information
- g. Additional Information (not included in SMS or Voice Call notifications), including the following information:
 - i. Attachment of relevant documentation where applicable

Non-permitted Uses

~~8-9.~~ The Voyent Alert! notification service and alerting app will not be used in the following situations:

-
- a. Third-party notifications, events, products, or services, ~~such as BC Wildfire Service (BCWS) or the Ministry of Transportation and Infrastructure (MoTI).~~ Other than information referenced in 6 b above.
 - b. Communication that is the responsibility of other agencies, such as municipal or First Nations emergency events, unless directed by the community to provide support. Links to provincial partners, such as BC Wildfire Service or Ministry of Transportation and Transit, may be shared for reference.
 - c. Communication that solicits purchase of products or services, or paid program registration.

**REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN
BOARD POLICY**

POLICY: Voyent Alert! Usage

AUTHORITY: Board Resolution dated September 7, 2023.

POLICY STATEMENT

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PURPOSE

To provide clarity around the consistent use of Voyent Alert! when issuing Informational Notifications and Critical Alerts.

DEFINITIONS

Board of Directors means the Board of Directors for the Regional District of Okanagan-Similkameen

Critical Alerts means communications for critical events such as wildfires, flooding, landslides, rockslides, critical water notices, or other emergencies that could threaten life safety.

EOC: Emergency Operations Centre

EOC Director Individual appointed to oversee the operation of the Emergency Operations Centre

Informational Notifications means non-critical, non-emergency, or routine communications such as garbage and recycling information, water (non-emergency) and sewer notices, planning/rezoning, and public engagement opportunities.

Water Notifications Alert Administrator means individual(s) within the Engineering Department of the Regional District of Okanagan-Similkameen delegated the responsibility for preparing and issuing water notifications as approved by the RDOS Senior Manager of Utilities.

RESPONSIBILITIES

Critical Alerts:

RDOS Communications section will ensure all staff using Voyent Alert! are trained and have access to templates, policy, and procedure documents. The EOC Information Section Chief will ensure Critical Alerts are reviewed by the EOC Director prior to distribution.

Regional District Board of Directors will be sent advance notice via email prior to distribution of Critical Alerts, when time permits.

Informational Notifications:

Senior Managers will ensure Informational Notifications, such as information releases and posters being released by their departments, are reviewed prior to distribution.

PROCEDURES

Critical Alerts

1. A Critical Alert will be issued when a real or perceived threat to life safety exists within the RDOS or an evacuation alert, evacuation order, shelter-in-place, rescind, or test is required, as determined by the following individuals:
 - a. Chief Administrative Officer (CAO)
 - b. EOC Director/Deputy Director
 - c. EOC Information Section Chief
 - d. Emergency Services Manager or Emergency Program Coordinator
 - e. Senior Managers
2. A threat to life safety includes any situation that requires a person to take action by evacuating their home or property, preparing to evacuate, or sheltering-in-place, and includes the following events:
 - a. Wildfire
 - b. Flood
 - c. Landslide
 - d. Hazardous materials incident
 - e. Water emergencies – Do not consume/do not use
 - f. Other emergencies as determined by the individuals listed in section 1 above.
3. In an active EOC event, the individuals listed in section 1 above will consult with the on-scene incident commander(s), if applicable, to determine the need for issuing a Critical Alert.
4. Critical Alerts are drafted by the EOC Information Section, Emergency Program Coordinator, , or RDOS Utilities water notification alert administrator (for water emergencies only), using predetermined templates which will contain the following information:
 - a. Notification Severity - Critical
 - b. Alert Issuer
 - c. Subject
 - d. Description, including the following:
 - a. Type of alert, description of impacted area, electoral area, effective date of issue, effective time of issue in standard time, reason for alert
 - e. Instructions for alert recipients, including the following:
 - a. Critical information for recipients, such as:
 - i. Immediate action(s) required
 - b. Website and phone number for further information
 - f. Additional Information (not included in SMS or Voice Call notifications), including the following:
 - a. Attachment of signed Evacuation Order, Evacuation Alert, or other relevant documentation
5. Critical Alerts are issued by the RDOS Emergency Operations Centre under the discretion of the EOC Director. Critical Alerts include Evacuation Alerts, Orders, and Rescinds, and potential threats to public health and safety that fall within the role of the RDOS EOC.

The RDOS Senior Manager of Utilities, or another manager in their absence, may direct the water notification administrator or RDOS Communications to issue notifications based on threats to public safety such as 'do not consume' or 'do not use'.

Informational Notifications

6. An Informational Notification will be issued in the following situations:
 - a. EOC informational updates under the discretion of the EOC Director
 - b. General service notices
 - c. Community information and public engagement opportunities (including events, surveys, and meetings)
 - d. Land use change advisories
 - e. Water system advisories (non-emergency)
 - f. Sewer system advisories
 - g. Garbage and recycling service advisories
 - h. Parks, trails, and recreation advisories
7. Informational Notifications are drafted by notification administrators for each department or RDOS Communications, and will contain the following information:
 - a. Notification severity – informational
 - b. Recipient group(s) – as listed in section 6 above
 - c. Alert Issuer
 - d. Subject
 - e. Description, including the following information:
 - i. Type of notification, description of impacted area, electoral area, effective date of issue, effective time of issue in standard time, reason for alert
 - f. Instructions for notification recipients, including the following information:
 - i. Action required or suggested for recipients to follow
 - ii. Website and phone number for further information
 - g. Additional Information (not included in SMS or Voice Call notifications), including the following information:
 - i. Attachment of relevant documentation where applicable

Non-permitted Uses

8. The Voyent Alert! communication service and alerting app will not be used in the following situations:
 - a. Third-party notifications, events, products, or services, such as BC Wildfire Service (BCWS) or the Ministry of Transportation and Infrastructure (MoTI).
 - b. Communication that is the responsibility of other agencies.
 - c. Communication that solicits purchase of products or services, or paid program registration.



BOARD REPORT: JAN 31, 2025

1450 K.L.O. Road, Kelowna, BC, V1W 3Z4

P: 250-469-6187, 1-800-363-6684

www.oksir.org

2025 OKSIR

Directors

Voting Directors

Shirley Fowler,
2025 Chair
RDNO

George Bush
2025 Vice Chair
RDCO

Tim Lavery
CSRD

Rick Webber
RDCO

Kevin Kraft
RDCO

Joginder Dhand
Fruit Grower, North

Tarsem Goraya,
Fruit Grower, Central

Walter Makepeace
Fruit Grower, South,
Organic

Non-voting Directors

Dr. Susanna Acheampong
BC Ministry of Agriculture

Taras Pojasok
Agriculture and
Agri-food Canada

2025 Chair and Vice-Chair Elected

The SIR Board is pleased to announce that Director Shirley Fowler, RDNO (Armstrong) and Director George Bush, RDOS (Cawston) were elected on January 31, 2025 as the SIR Board Chair and Vice-Chair, respectively.

OKSIR Welcomes New RDCO Director to the Board

New to the Board for 2025 is Director Kevin Kraft (RDCO).

The Board anticipates welcoming new grower representatives at the upcoming April meeting.

OKSIR Board Recognises 2025 Staff Service Awards

Chair Fowler and the Board thanked SIR staff for their service, highlighting Penticton Field Staff Bruce Garska's 30-year milestone. The SIR Board expressed their appreciation to all the staff recognized for service awards in 2025.

Operations Update

Winter renovations were completed on time and on budget at the Osoyoos rearing facility. Moth production is ramping up and seasonal hiring is now starting for 2025 moth production needs.

Washington Growers Expected to Buy More SIR Moths in 2025

Codling moth control is becoming increasingly challenging, especially for organic US growers who are no longer getting good control with the current management tools available in the US. OKSIR will be making 1/3 of moths produced at their facility in 2025 for sale to Washington growers for the upcoming growing season, as SIR's commercial production becomes more successful. Okanagan growers will always come first and profits from sales of SIR facility's excess capacity help offset program costs.

Recent joint marketing efforts by SIR and US distributor M3, have included successful publication of articles featured in Good Fruit Grower, Dec 2024 edition. SIR's sterile moths will also be featured numerous times in 2025 in a social media campaign M3 is working on with apple influencer @applegirlkait.

The SIR Board discussed that a potential 25% US tariff on all Canadian goods could include SIR's sterile moths. US tariffs could severely impact sales revenues, though no tariff has been announced yet.

The next regular meeting of the OKSIR Board will be 10:30 a.m. on **Friday, April 4, 2025**, in the RDCO Woodhaven Boardroom, with option for online participation.





Okanagan Basin
WATER BOARD

BOARD REPORT: March 4, 2025

1450 KLO Road, Kelowna, BC V1W 3Z4

P 250.469.6271 F 250.762.7011

www.obwb.ca

OBWB Directors

Blair Ireland - Chair,
Regional District of Central
Okanagan

Doug Holmes - Vice-Chair,
Regional District of Okanagan-
Similkameen

Victor Cumming, Regional
District of North Okanagan

Rick Fairbairn, Regional
District of North Okanagan

Bob Fleming, Regional Dis-
trict of North Okanagan

Wayne Carson, Regional
District of Central Okanagan

Charlie Hodge, Regional
District of Central Okanagan

Subrina Monteith - Alt., Re-
gional District of Okanagan-
Similkameen

Sue McKortoff,
Regional District of Okanagan-
Similkameen

Tim Lezard, Okanagan Nation
Alliance

Bob Hrasko, Water Supply
Association of B.C.

Jeremy Fyke, Water
Stewardship Council

**The next regular meeting of the
OBWB will be Tuesday, April 1,
2025, at the RDNO offices at
9848 Aberdeen Road, Cold-
stream, B.C.**

Stay connected! Follow us on



Okanagan Basin Water Board Meeting Highlights

OBWB gains broad support for invasive mussel prevention efforts: The OBWB has received significant support for its updated calls to action regarding invasive mussels, sent to the Okanagan Interior Invasive Mussel Working Group in February. Letters of support were submitted by several organizations and individuals in the Okanagan and other regions. This widespread backing reinforces the urgency of preventing invasive mussels from entering Okanagan waterways.

Okanagan Water Stewardship Council begins new term: The Okanagan Water Stewardship Council (OWSC), the technical advisory committee to the OBWB, begins its 19th year this April. The OBWB reappointed 32 member organizations, including agricultural producers, all levels of government, and water professionals from various disciplines. With all current members continuing, the Council remains a strong and consistent voice on key water issues in the Okanagan.

Directors hear about the Okanagan's low snowpack: At the March 4, 2025 Board meeting, OBWB Directors were informed of concerning low snowpack levels in the region. As per the February 12, 2025 Provincial Snow Supply Bulletin, the Okanagan's snowpack was measured at 84 per cent of normal, marking the lowest February 1 level since 2017. This situation raises concerns about potential water supply challenges in the upcoming season.

Twenty grant applications for WCQI: The OBWB received 20 grant applications, requesting a total of \$554,654, for the 2025/2026 Water Conservation and Quality Improvement (WCQI) Grant Program. With \$350,000 in funding available, OBWB staff will review proposals throughout March, with recommendations sent to the Board of Directors for approval on April 1, 2025. Awarded projects will be announced April 2, 2025. This year's 20 WCQI proposed projects, which all support local water conservation and protection, are valued at more than \$6.7 million.

OBWB takes a stand against aquatic pesticides and herbicides: The Okanagan Basin Water Board (OBWB) maintains its long-standing opposition to aquatic herbicides and pesticides in Okanagan Lakes, in place since the 1970s. After months of discussion and staff reports, OBWB Directors passed a motion to adopt an official Statement Against the Application of Chemical Pesticides and Herbicides in Okanagan Waters:

"For over 50 years, the Okanagan Basin Water Board has played a crucial role in safeguarding water quality, ensuring access to clean drinking water, supporting healthy agriculture, and maintaining thriving aquatic ecosystems and advocating for source protection. Okanagan communities deeply value and depend on their water, not only drinking water, but for clean, safe water for the environment, recreation, and tourism. Our communities strongly oppose the use of chemical pesticides and aquatic herbicides in our lakes, streams, and reservoirs. The Okanagan Basin Water Board stands firmly against the application of these and any other chemicals in Okanagan waters."

Page 357 of 357

For more information, please visit: www.OBWB.ca