# OKANAGAN-SIMILKAMEEN REGIONAL HOSPITAL DISTRICT BOARD OF DIRECTORS MEETING

# **REGULAR AGENDA**

Thursday, July 17, 2025 10:00 am

# A. ADOPTION OF AGENDA

(Unweighted Corporate Vote - Simple Majority)

## RECOMMENDATION

That the Agenda for the Okanagan-Similkameen Regional Hospital Board Meeting of July 17, 2025 be adopted.

## B. MINUTES

(Unweighted Corporate Vote - Simple Majority)

## RECOMMENDATION

THAT the June 19 2025, Minutes of the Okanagan-Similkameen Regional Hospital District Board be adopted.

## C. DELEGATIONS

# C.1 Kelly Hawes, Executive Director SOS Healthcare Society

Kelly Hawes, Executive Director SOS Healthcare Society will provide the Board with an update.

# D. Capital Bylaw No. 173, 2025

(Weighted Corporate Vote - 2/3 Majority)

## RECOMMENDATION

THAT Bylaw 173, 2025 Okanagan-Similkameen Regional Hospital District Capital Bylaw be read a first, second and third time and be adopted.

# E. Capital Bylaw No. 174, 2025

(Weighted Corporate Vote - 2/3 Majority)

## RECOMMENDATION

THAT Bylaw 174, 2025 Okanagan-Similkameen Regional Hospital District Capital Bylaw be read a first, second and third time and be adopted.

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# F. 2024-25 Global Grant Letter from Interior Health

To present the summary of capital expenditures funded in part by the Okanagan-Similkameen Regional Hospital District's 2024/25 global grant for capital equipment costing less than \$100,000.

# G. CLOSED SESSION

(Unweighted Corporate Vote - Simple Majority)

## RECOMMENDATION

THAT in accordance with Section 90(1)(e),(k), and (2)(b) of the *Community Charter*, the Board close the meeting to the public on the basis of the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality, negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public, and the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

# H. ITEMS COMING OUT OF CLOSED SESSION

# I. ADJOURNMENT

RECOMMENDATION THAT the meeting adjourn.

# OKANAGAN-SIMILKAMEEN REGIONAL HOSPITAL DISTRICT BOARD OF DIRECTORS MEETING

# **REGULAR AGENDA**

Thursday, June 19, 2025 1:00 pm

A. ADOPTION OF AGENDA

(Unweighted Corporate Vote - Simple Majority)

## RECOMMENDATION

That the Agenda for the Okanagan-Similkameen Regional Hospital Board Meeting of June 19, 2025, be adopted.

## B. MINUTES

(Unweighted Corporate Vote - Simple Majority)

## RECOMMENDATION

THAT the May 8, 2025, Minutes of the Okanagan-Similkameen Regional Hospital District Board be adopted.

## C. DELEGATIONS

# C.1 Ian Lindsay, CEO, South Okanagan Similkameen Hospital Foundation Ian Lindsay, CEO, South Okanagan Similkameen Hospital Foundation, will

address the Board to present an update on the Foundation.

C.2 Dan Goughnour, Corporate Director, Business Operations South, Interior Health Dan Goughnour, Corporate Director, Business Operations South, Interior Health, will provide the Board with a projects update.

## D. ADJOURNMENT

## RECOMMENDATION

THAT the meeting adjourn.

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## **ADMINISTRATIVE REPORT**

то:	Okanagan-Similkameen Regional Hospital Board
FROM:	J. Zaffino, Chief Administrative Officer
DATE:	July 17, 2025
RE:	Capital Bylaw No. 173, 2025

#### Administrative Recommendation:

THAT Bylaw 173, 2025 Okanagan-Similkameen Regional Hospital District Capital Bylaw be read a first, second and third time and be adopted.

#### Purpose:

To obtain long-term financing through the Municipal Financing Authority to support funding for the relocation of the Oncology Department at the Penticton Regional Hospital.

## **Strategic Priorities:**

1.3 Support Families

## **Background & Analysis:**

On February 17<sup>th</sup>, 2022, the Board approved the Interior Health Capital Funding request for 2022/23 which included the relocation of the Oncology Department at the Penticton Regional Hospital (OSRHD share: \$3.2 million) project.

On April 17th, 2025, the Board approved the Okanagan-Similkameen Regional Hospital District (OSRHD) 2025-2029 Five Year Financial Plan which included estimated debt servicing costs reflecting borrowing for the relocation of the Oncology Department at the Penticton Regional Hospital.

To date, the OSRHD has paid the full \$3,200,000 to Interior Health for the project.

## **Financial Implications:**

We require a capital bylaw to establish borrowing for the project expenses. The bylaw establishes borrowing up to a maximum of \$3,200,000 for the relocation of the PRH Oncology Department.

A summary of the debt servicing costs, and total interest paid for the terms are as follows:

Term	Total Interest Paid*	Annual Debt Servicing Costs
20	\$3,059,200	\$265,535
25	\$3,824,000	\$234,572
30	\$4,588,800	\$214,440

\*Indicative interest rate per MFA: 4.78%

The difference in estimated total interest paid between terms is \$764,800 respectively.

The bylaw establishes repayment of the loan over a term not exceeding 20 years.

The 20-year term was used for calculating the estimated annual debt servicing costs in the 2025-2029 Five Year Financial Plan.

In general, new MFA loans are financed with a 10-year debenture and subsequently re-financed with a series of 5-year debentures for the remainder of the loan term.

#### **Communication Strategy:**

Information will be posted on RDOS web and social media channels and sent to local media via email.

## Alternatives:

The Board chooses not to authorize long-term financing through MFA.

Will a PowerPoint presentation be presented at the meeting? No

**Respectfully submitted:** 

Endorsed by:

<u>"Katharina Ernst"</u> K. Ernst, Manager of Financial Operations <u>"Noelle Evans-MacEwan"</u> N. Evans-MacEwan, Chief Financial Officer

#### Okanagan-Similkameen Regional Hospital District

#### **Capital Expenditure & Borrowing Bylaw**

#### Bylaw No. 173, 2025

WHEREAS the Board of the *Okanagan-Similkameen Regional Hospital District* (the Board) proposes to expend money for the capital expenditures described in Schedule 'A' attached hereto and forming an integral part of this bylaw.

AND WHEREAS those capital expenditures have received the approval required under section 23 of the *Hospital District Act*;

NOW THEREFORE the Board enacts the following capital expenditure and borrowing bylaw as required by sections 32 and 33 of the *Hospital District Act*.

- 1. The Board hereby authorizes and approves the borrowing and expenditure of money necessary to complete the capital expenditures as described in Schedule 'A' attached hereto.
- 2. The Board authorizes and approves the borrowing of a net sum not exceeding <u>Three Million and Two Hundred Thousand</u> dollars (\$<u>3,200,000</u>) upon the credit of the Hospital District by issuance and sale of securities in a form and manner agreed to by the Municipal Finance Authority of British Columbia. The term of the securities and repayment of the principal and interest shall be over a term not to exceed <u>Twenty</u> years.
- 3. To meet the payments of principal and interest during the term of the securities, there shall be included in the estimates of the Regional Hospital District each year, the respective amounts of principal and interest falling due each year.
- 4. The Board hereby delegates the necessary authority to the Treasurer of the Regional Hospital District to settle the terms and conditions of the borrowings.
- 5. This bylaw may be cited for all intents and purposes as "<u>Okanagan-Similkameen Regional</u> <u>Hospital District</u> Capital Expenditure & Borrowing Bylaw No. <u>173</u>, <u>2025</u>".

READ A FIRST TIME this \_\_\_\_\_day of \_\_\_\_\_\_.

READ A SECOND TIME this \_\_\_\_\_day of \_\_\_\_\_\_.

READ A THIRD TIME this \_\_\_\_\_day of \_\_\_\_\_.

ADOPTED THIS \_\_\_\_\_day of \_\_\_\_\_, \_\_\_\_.

Chair

Corporate Officer

Certified a true copy of Bylaw No. <u>173</u>, <u>2025</u> as adopted.

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Corporate Officer

# SCHEDULE 'A'

# Okanagan-Similkameen Regional Hospital District

# Capital Expenditure & Borrowing Bylaw No. <u>173</u>, <u>2025</u>

Name of Facility	Project or Equipment Description	Project Number	RHD Share (%)	Provincial Share (%)	Total Project Cost
Penticton Regional Hospital	Oncology Department Relocation	6123115	15%	45%*	22,000,000
		Total	\$3,200,000	\$	\$22,000,000

\*40% of the funding was provided by other sources.

#### **REGIONAL HOSPITAL DISTRICT LIABILITY CERTIFICATE**

Full Corporate Name of Regional Hospital District

#### (the "Regional Hospital District")

The undersigned, the Chair of the Board of Directors, and the Chief Financial Officer or the person responsible for the financial administration of the Regional Hospital District hereby certify as follows:

- That Capital Bylaw No. # , cited as insert bylaw citation
   (the "Capital Bylaw") was duly and properly enacted in accordance with section 32 of the
   Hospital District Act, RSBC 1996, Chapter 202 (as amended) at a duly constituted meeting
   of the board of the Regional Hospital District in respect of which adequate and proper notice
   was given and at which a quorum was present and acting throughout.
- 2. That except as provided in Schedule "A"<sup>1</sup> hereto, the Capital Bylaw has not been amended or revoked and is in full force and effect as at the date hereof and the Regional Hospital District has or will include in its provisional and annual budgets provision for the payment of principal and interest falling due each year during the currency of the borrowing authorized by the Capital Bylaw.
- 3. The board of the Regional Hospital District has adopted provisional and annual budgets and has transmitted the annual budget to the minister and otherwise complied with section 23 of the *Hospital District Act* in respect of all calendar years that are relevant with respect to the Capital Bylaw.
- 4. The Secretary of the Regional Hospital District has within the time prescribed in section 25 of the *Hospital District Act* for each calendar year to the date hereof sent to its member municipalities a requisition for the amount required from its member municipalities and that as at the date hereof, there are no member municipalities in default under such requisitions.
- 5. There has been no material adverse change in the financial condition of the Regional Hospital District since the date of the most recent audited financial statements of the Regional Hospital District dated the # day day of \_\_\_\_\_\_\_, year \_\_\_\_\_, a copy of which is annexed hereto as Schedule "B" / has previously been delivered to Municipal Finance Authority, which audited financial statements were prepared in accordance with accounting policies generally accepted for British Columbia regional hospital districts and the accounting policies established by the Minister under the *Hospital District Act*.
- 6. The Regional Hospital District has complied with all applicable laws and regulations relating to the borrowing authorized by the Capital Bylaw including, without limitation, the *Hospital District Act*.

<sup>&</sup>lt;sup>1</sup>Any amendments must be submitted with the Capital Bylaw and disclosed in Schedule "A" of this certificate.

## Supplemental Information – Required by Rating Agencies

- 7. The aggregate outstanding debt liability of the Regional Hospital District as at the date hereof is \$ aggregate outstanding debt liability .
- 8. The Regional Hospital District's annual debt servicing costs (principal and interest expenses<sup>2</sup>) for its debt liability, including this request for borrowing is \$ annual debt servicing costs .
- 9. The annual servicing cost for its debt liability (including this request) is equivalent to % % of the Regional Hospital District's annual revenue.
- 10. The aggregate authorized but unissued debt of the Regional Hospital District, including the borrowing authorized by the Capital Bylaw, as at the date hereof is \$authorized but unissued debt.

DATED this # day day of month , year .

Chair

Chief Financial Officer

# Schedule "A"

List of Capital Bylaw Amendments

#### **OKANAGAN-SIMILKAMEEN REGIONAL HOSPITAL DISTRICT**

#### BYLAW NO. 172.01, 2025

A bylaw to amend Bylaw No. 172, 2025, OSRHD 2025-2029 Five Year Financial Plan

**WHEREAS** the Okanagan-Similkameen Regional Hospital District has, by bylaw, adopted the 2025-2029 Five Year Financial Plan;

**AND WHEREAS** it is deemed advisable and expedient that the Five Year Financial Plan now be amended;

**NOW THEREFORE**, the Board of the Okanagan-Similkameen Regional Hospital District, in open meeting assembled, enacts as follows:

- 1 Citation
- 1.1 This Bylaw shall be cited as the "Okanagan-Similkameen Regional Hospital District 2025-2029 Five Year Financial Plan Amendment Bylaw No 172.01, 2025".
- 2 Interpretation
- 2.1 In this bylaw:
  - (a) Schedule "A" attached hereto and forming part of this bylaw amends Bylaw No. 172, 2025, OSRHD 2025-2029 Five Year Financial Plan for the Okanagan-Similkameen Regional Hospital District.

READ A FIRST AND SECOND AND THIRD TIME this 17th day of April, 2025

ADOPTED BY 2/3 VOTE this 17<sup>th</sup> day of April, 2025

Chair

Gillian (ramm

**Deputy Corporate Officer** 

Okanagan-Similkarneen Regional Hosp 2025 - 2029 Annual Budget & 5 Year Financia 30% Share							T	
2025 - 2029 Annual Budget & 5 Year Financia		t						
	al Plan An							
					·····			
	1							
		14,75%	14,40%	15.40%	15.16%	0.03%		
	2024	2025	2026	2027	2028	2029		
	Annual	Annual	Annual	Annual	Annual	Annual		
Revenue	Budget	Budget	Budget	Budget	Budget	Budget		
Tax Requisition	7,000,000	8,032,618	9,189,484	10,605,044	12,213,134	12,216,284		
Grants in Lieu of Taxes	25,000	25,000	25,000	25,000	25,000	25,000		
Interest Income - Operating Interest Income - Capital Interest Income	5,000 25,000	5,000 25,000	5,000 25,000	5,000 25,000	5,000 25,000	5,000 25,000		
VFA Debt Surplus	-	-	-	-	-			
Transfer from Reserve - Capital Improvement Projects	-	-	-	-	-	•		
Transfer from IHA - PRH Patient Care Tower Project Transfer from Reserve - Carryforward of Prior Years' Capital Improvement Projects (2024 & prior)	3,940,000	492,230 2,770,000	-					
Transfer from Reserve - Additional Funds For 2025 Capital Projects	3,540,000	143,412	-	-	-	-		
1) Debenture Proceeds - South Similkameen Health Centre Keremeos Primary Care Network (CFWD from 2023)	520,000	520,000	-	-	-	-		
Debenture Proceeds - Princeton Health Centre Primary Care Network (CFWD from 2023)     Debenture Proceeds - PRH Relocation of Oncology Dept (CFWD from 2022)	800,000	800,000 3,200,000	-	-	-	-		
<ol> <li>Debenture Proceeds - PRH Reportation of Oncology Depr (CFWD from 2022)</li> <li>Debenture Proceeds - PRH Patient Care Tower Project Construction &amp; Contingency Reserve (CFWD from 2023)</li> </ol>	3,200,000 6,458,000	6,458,000	-	-		-		
Fotal Revenue	21,973,000		9,244,484	10,660,044	12,268,134	and the second sec		
Synandifuyaa								
Expenditures Regional Hospital District Debt - Sec. 23 (1) (a)								
Debenture Payments - Principal (PRH Tower Project MFA Issue #150)	2,128,670	2,128,670	2,128,670	2.128.670	2,128,670	2,128,670		
Debenture Payments - Interest (PRH Tower Project MFA Issue #150)	1,356,820	1,946,122	2,535,424	2,535,424	2,535,424	2,535,424		
Debenture Payments - Principal (New Debt Issue - Princeton Health Centre Primary Care Network)     Debenture Payments - Interest (New Debt Issue - Princeton Health Centre Primary Care Network)	-	-	41,767	41,767	41,767	41,767		
Debenture Payments - Interest (New Debt Issue - Princeton Health Centre Primary Care Network)     Debenture Payments - Principal (New Debt Issue - South Similkameen Health Centre Keremeos Primary Care Network)	-	-	34,640 27,149	34,640 27,149	34,640 27,149	34,640 27,149		
2) Debenture Payments - Interest (New Debt Issue - South Similkameen Health Centre Keremeos Primary Care Network)	-		22,516	22,516	22,516	22,516		
3) Debenture Payments - Principal (New Debt Issue - PRH Relocation of Oncology Dept)	-	-	113,155	113,155	113,155	113,155		
Debenture Payments - Interest (New Debt Issue - PRH Relocation of Oncology Dept)     Debenture Payments - Principal (New Debt Issue - PRH Patient Care Tower Project Construction & Contingency Reserve)	-	•	142,080	142,080	142,080	142,080		
Debenture Payments - Principal (New Debt Issue - PRH Patient Care Tower Project Construction & Contingency Reserve)     Debenture Payments - Interest (New Debt Issue - PRH Patient Care Tower Project Construction & Contingency Reserve)		-	228,362 286,736	228,362 286,736	228,362 286,736	228,362 286,736		
Debenture Payments - Short-Term Interest	-	-	-	-	-	-		
Fieldland Oberry Alls Date								
Fotal Non-Shareable Debt	3,485,490	4,074,792	5,560,499	5,560,499	5,560,499	5,560,499		
Administration Expenses - Sec 17 (2)								
Salaries & Wages (OCAO & Finance Department)	57,680	63,790	65,985	68,045	70,135	72,285		
3oard Remuneration	15,000 12,000	20,000	20,000 17,000	20,000 18,000	20,000 19,000	20,000 20,000		
.egal Fees	1,000	1,000	1,000	1,000	1,000	1,000		
Supplies/Misc/Travel	5,000	5,000	5,000	5,000	5,000	5,000		
Total Section 17 (2)	90,680	105,790	108,985	112,045	115,135	118,285		
Expenditure under Sec. 20(4)								the state of the s
Vinor Equipment Global Grant - IHA 2025-26 Funding Request (RHD share 30%)	-	354,600	-	-	-	-	\$2,986,000	AT 30%
Capital Improvement Projects - IHA Remaining 2025-26 Funding Requests (RHD share reduced from 30%, cash flow met Future Estimated IHA Funding Request (RHD 30%)	The second se	1,030,226	1,158,218	442,956	-		\$2,300,000	AT 3078
Vinor Equipment Global Grant - IHA Funding Request Prior to 2025 (approved in that year's budget)	349,800	-	1,430,898	2,094,264	3,067,500	3,067,500		
Capital Improvement Projects - IHA Remaining 2024-25 Funding Requests (RHD share reduced from 40% to 30%, cash flow me	t 1,411,714	3,200,693	860,884	125,280		-		
Capital Improvement Projects - IHA 2023-24 Funding Request (Keremeos Primary Care Network)     Capital Improvement Projects - IHA 2023-24 Funding Request (References Primary Care Network)	520,000	520,000	-	-	-	-		
Capital Improvement Projects - IHA 2023-24 Funding Request (Princeton Primary Care Network)     Capital Improvement Projects - Cfwd IHA 2022-23 Funding Request (PRH Relocation of Oncology Dept)	800,000 3,200,000	800,000 3,200,000		-	-	-		
Capital Projects - PRH Patient Care Tower Project (Construction)	2,423,000	2,423,000				-		
I) Capital Projects - PRH Patient Care Tower Project (Reserve)	4,035,000	4,035,000	-	-	-	-		
Capital Improvement Projects - Other	- 2.040.000	-	-		-	-		
Carryforward of Prior Years' Capital Improvement Projects (2023 & prior)	3,940,000	1,431,467	- 125,000	2,325,000	3,525,000	3,525,000		
Transfer to Capital Reserve (interest income + transfers)	18,396,830	18,290,678	3,575,000	4,987,500	6,592,500	6,592,500		
Transfer to Capital Reserve (interest income + transfers) Fotal Section 20(4)	21,973,000		9,244,484	10,660,044	12,268,134	12,271,284		
Total Section 20(4)	1							
Total Section 20(4) Total Expenditures	-	-				-		
otal Section 20(4) otal Expenditures	-							
Total Section 20(4) Total Expenditures	-							
Total Section 20(4) Total Expenditures Total Surplus (Deficit)	<u>-</u> <u>2024</u>	<u>2025</u>	2026	2027	2028	2029		
otal Section 20(4) otal Expenditures otal Surplus (Deficit) ax Rate / \$1000 for residential property	0.18362	0.20705	0.23687	0.27336	0.31481	0.31489		
otal Section 20(4) otal Expenditures otal Surplus (Deficit) ax Rate / \$1000 for residential property verage Tax Bill per residential property								
	0.18362	0.20705 \$138.00	0.23687 \$157.87	0.27336 \$182.19	0.31481 \$209.82	0.31489 \$209.87		
Total Section 20(4) Total Expenditures Total Surplus (Deficit) Tax Rate / \$1000 for residential property Average Tax Bill per residential property	0.18362 \$123.91	0.20705 \$138.00	0.23687 \$157.87	0.27336 \$182.19	0.31481 \$209.82	0.31489 \$209.87		
Total Section 20(4) Total Expenditures Total Surplus (Deficit) Tax Rate / \$1000 for residential property Average Tax Bill per residential property Increase (Decrease) to Average Tax Bill per residential property Increase (Decrease) to Average Tax Bill per residential property	0.18362	0.20705 \$138.00	0.23687 \$157.87	0.27336 \$182.19	0.31481 \$209.82	0.31489 \$209.87		
Total Section 20(4) Total Expenditures Total Surplus (Deficit) Tax Rate / \$1000 for residential property Tax Rate / \$1000 for residential property Average Tax Bill per residential property Increase (Decrease) to Average Tax Bill per residential property Capital Reserve Balance - Sec 20(4)	0.18362 \$123.91 Estimated 2024	0.20705 \$138.00 \$14.09 2025	0.23687 \$157.87 \$19.87 2026	0.27336 \$182.19 \$24.32 <u>2027</u>	0.31481 \$209.82 \$27.63 <u>2028</u>	0,31489 \$209.87 \$0.05 <u>2029</u>		
Total Section 20(4) Total Expenditures Total Surplus (Deficit) Tax Rate / \$1000 for residential property Average Tax Bill per residential property Increase (Decrease) to Average Tax Bill per residential property Increase (Decrease) to Average Tax Bill per residential property Capital Reserve Balance - Sec 20(4) Opening Balance	0.18362 \$123.91 Estimated 2024 8,104,542	0.20705 \$138.00 \$14.09 2025 8,580,922	0.23687 \$157.87 \$19.87 2026 6,963,202	0.27336 \$182.19 \$24.32 2027 7,088,202	0.31481 \$209.82 \$27.63 2028 9,413,202	0,31489 \$209.87 \$0.05 2029 12,938,202		
Total Section 20(4) Total Expenditures Total Surplus (Deficit) Tax Rate / \$1000 for residential property Iverage Tax Bill per residential property	0.18362 \$123.91 Estimated 2024 8,104,542 1,692,316	0.20705 \$138.00 \$14.09 2025 8,580,922 1,270,692	0.23687 \$157.87 \$19.87 2026 6,963,202 100,000,00	0.27336 \$182.19 \$24.32 2027 7,088,202 2,300,000	0.31481 \$209.82 \$27.63 2028 9,413,202 3,500,000	0.31489 \$209.87 \$0.05 2029 12,938,202 3,500,000		
Total Section 20(4) Total Expenditures Total Expenditures Total Surplus (Deficit) Tax Rate / \$1000 for residential property Tax Rate / \$1000 for residential	0.18362 \$123.91 Estimated 2024 8,104,542	0.20705 \$138.00 \$14.09 2025 8,580,922 1,270,692 25,000	0.23687 \$157.87 \$19.87 2026 6,963,202	0.27336 \$182.19 \$24.32 2027 7,088,202	0.31481 \$209.82 \$27.63 2028 9,413,202	0,31489 \$209.87 \$0.05 2029 12,938,202		

OKANAG	GAN-SIMILKAMEEN	NREGIONAL HOS	PITAL DISTR	ICT		1
REQUIS	ITION SUMMARY -	NOT INCLUDING	ADJUSTMEN	ITS		
	(2025 Completed Roll)	(2024 Revised Roll)				
	2025	2024	\$	%	% of	% of
	REQUISITION	REQUISITION	CHANGE	<u>Change</u>	2025 Total	2024 Total
PENTICTON	\$3,185,913	\$2,782,619	\$403,294	14.49%	39.66%	39.75%
SUMMERLAND	1,070,077	926,839	143,238	15.45%	13.32%	13.24%
PRINCETON	207,159	177,472	29,687	16.73%	2.58%	2.54%
OLIVER	392,474	334,220	58,254	17.43%	4.89%	4.77%
OSOYOOS	695,252	577,689	117,563	20.35%	8.66%	8.25%
KEREMEOS	92,570	81,605	10,965	13.44%	1.15%	1.17%
PENTICTON INDIAN BAND	146,210	128,462	17,748	13.82%	1.82%	1.84%
ELECTORAL AREA A	250,677	218,392	32,285	14.78%	3.12%	3.12%
ELECTORAL AREA B	57,280	53,482	3,798	7.10%	0,71%	0.76%
ELECTORAL AREA C	293,824	264,021	29,803	11.29%	3.66%	3.77%
ELECTORAL AREA D	<b>41</b> 8,131	379,509	38,622	10.18%	5.21%	5.42%
ELECTORAL AREA E	331,041	285,777	45,264	15.84%	4.12%	4.08%
ELECTORAL AREA F	183,243	163,590	19,653	12.01%	2.28%	2.34%
ELECTORAL AREA G	118,455	105,526	12,929	12.25%	1.47%	1.51%
ELECTORAL AREA H	323,304	283,093	40,211	14.20%	4.02%	4.04%
ELECTORAL AREA I	267,008	237,704	29,304	12.33%	3.33%	3.40%
TOTAL	\$8,032,618	\$7,000,000	\$1,032,618	14.75%	100.00%	100.00%
% Change Before Non-Market Growth	14.75%	6.65%		Γ.		
Non-Market Growth %	1.47%	1.29%				
% Change After Non-Market Growth	13.28%	5.36%				

# Interior Health Okanagan Similkameen Summary of Regional Hospital District Funding Request for 2022/23

Facility	Location	Project Description	Total Budget	RHD Share	Previous RHD Approval Amount B/L #			2022/23 Funding Request	
		Construction Projects over \$100,000							
Penticton Regional Hospital	Penticton	Relocation of Oncology Department	\$ 13,000,000	\$ 3,200,000					\$ 3,200,000
Princeton General Hospital/South Similkameen Health Centre/TBD	Princeton/Keremeos/ Oliver	South Okanagan Similkameen Primary Care Network	<del>3,500,000</del>	<del>1,400,000</del>	F				<del>1,400,000</del>
Penticton Regional Hospital	Penticton	Elevator Upgrade	500,000	200,000					200,000
Penticton Regional Hospital	Penticton	Washroom Renovations, Wheelchair Access	187,750	75,100	\$	36,000	166		39,100
		Construction Projects under \$100,000							
Penticton Regional Hospital	Penticton	Nursing Station Renovation	99,900	39,960					39,960
South Okanagan General Hospital	Oliver	Kitchen Make-up Air Conditioning Unit Replacement	80,000	32,000					32,000
South Similkameen Health Centre	Keremeos	Dry System Corrosion Remediation	70,000	28,000					28,000
Princeton General Hospital	Princeton	Security System Upgrade	66,000	26,400					26,400
		IH-Wide Digital Health							
Regional		Various	1,051,000	420,400					420,400
		Equipment over \$100.000							
Various	Various	Laboratory Middleware	391,500	156,600		55,400	166		101,200
South Okanagan General Hospital	Oliver	Chemistry Analyzer	116,000	46,400					46,400
		Equipment under \$100,000 (Global Grant)							
All Facilities		Equipment between \$5,000 and \$100,000	1,161,250	464,500					464,500
		TOTAL	\$ 20,223,400	\$ 6,089,360	\$	91.400		,	\$ 5,997,960

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## ADMINISTRATIVE REPORT

RE:	Capital Bylaw No. 174, 2025
DATE:	July 17, 2025
FROM:	J. Zaffino, Chief Administrative Officer
то:	Okanagan-Similkameen Regional Hospital Board

#### Administrative Recommendation:

THAT Bylaw 174, 2025 Okanagan-Similkameen Regional Hospital District Capital Bylaw be read a first, second and third time and be adopted.

#### Purpose:

To obtain financing through the Municipal Financing Authority to support funding for the Keremeos Primary Care Network Project.

#### Strategic Priorities:

## 1.3 Support Families

## **Background & Analysis:**

On February 16th, 2023, the Board approved the Interior Health Capital Funding request for 2023/24 which included the Primary Care Network Project (OSRHD share: \$520,000) at the South Similkameen Health Centre in Keremeos.

On April 17th, 2025, the Board approved the Okanagan-Similkameen Regional Hospital District (OSRHD) 2025-2029 Five Year Financial Plan which included estimated debt servicing costs reflecting borrowing for the Keremeos Primary Care Network Project.

To date, the OSRHD has received claims of \$390,934 from Interior Health for the project.

## **Financial Implications:**

We require a capital bylaw to establish borrowing for the project expenses. The bylaw establishes borrowing up to a maximum of \$520,000 for the Keremeos Primary Care Network Project.

A summary of the debt servicing costs, and total interest paid for the terms are as follows:

Term	Indicative Interest	Total Interest Paid	Annual Debt Servicing
	Rates per MFA		Costs
10	4.13%	\$214,760	\$66,110
15	4.54%	\$354,120	\$50,757
20	4.78	\$497,120	\$43,150

The difference in estimated total interest paid between terms is approx. \$140,000 respectively.

The bylaw establishes repayment of the loan over a term not exceeding 15 years.

The 15-year term was used for calculating the estimated annual debt servicing costs in the 2025-2029 Five Year Financial Plan.

In general, new MFA loans are financed with a 10-year debenture and subsequently re-financed with a series of 5-year debentures for the remainder of the loan term.

## **Communication Strategy:**

Information will be posted on RDOS web and social media channels and sent to local media via email.

## Alternatives:

The Board chooses not to authorize financing through MFA.

Will a PowerPoint presentation be presented at the meeting? No

## **Respectfully submitted:**

## **Endorsed by:**

<u>"Katharina Ernst"</u> K. Ernst, Manager of Financial Operations <u>"Noelle Evans-MacEwan"</u> N. Evans-MacEwan, Chief Financial Officer

#### Okanagan-Similkameen Regional Hospital District

#### **Capital Expenditure & Borrowing Bylaw**

#### Bylaw No. 174, 2025

WHEREAS the Board of the *Okanagan-Similkameen Regional Hospital District* (the Board) proposes to expend money for the capital expenditures described in Schedule 'A' attached hereto and forming an integral part of this bylaw.

AND WHEREAS those capital expenditures have received the approval required under section 23 of the *Hospital District Act*;

NOW THEREFORE the Board enacts the following capital expenditure and borrowing bylaw as required by sections 32 and 33 of the *Hospital District Act*.

- 1. The Board hereby authorizes and approves the borrowing and expenditure of money necessary to complete the capital expenditures as described in Schedule 'A' attached hereto.
- 2. The Board authorizes and approves the borrowing of a net sum not exceeding <u>Five Hundred and Twenty Thousand</u> dollars (\$520,000) upon the credit of the Hospital District by issuance and sale of securities in a form and manner agreed to by the Municipal Finance Authority of British Columbia. The term of the securities and repayment of the principal and interest shall be over a term not to exceed <u>Fifteen</u> years.
- 3. To meet the payments of principal and interest during the term of the securities, there shall be included in the estimates of the Regional Hospital District each year, the respective amounts of principal and interest falling due each year.
- 4. The Board hereby delegates the necessary authority to the Treasurer of the Regional Hospital District to settle the terms and conditions of the borrowings.
- 5. This bylaw may be cited for all intents and purposes as "<u>Okanagan-Similkameen Regional</u> <u>Hospital District</u> Capital Expenditure & Borrowing Bylaw No. <u>174</u>, <u>2025</u>".

READ A FIRST TIME this \_\_\_\_\_day of \_\_\_\_\_\_, \_\_\_\_.

READ A SECOND TIME this \_\_\_\_\_day of \_\_\_\_\_\_, \_\_\_\_.

READ A THIRD TIME this \_\_\_\_\_day of \_\_\_\_\_\_, \_\_\_\_\_.

ADOPTED THIS \_\_\_\_\_day of \_\_\_\_\_, \_\_\_\_.

Chair

Corporate Officer

Certified a true copy of Bylaw No. <u>174</u>, <u>2025</u> as adopted.

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Corporate Officer

# SCHEDULE 'A'

# Okanagan-Similkameen Regional Hospital District

# Capital Expenditure & Borrowing Bylaw No. <u>174</u>, <u>2025</u>

Name of Facility	Project or Equipment Description	Project Number	RHD Share (%)	Provincial Share (%)	Total Project Cost
South Similkameen Health Centre	Keremeos Primary Care Network	6124127	40%	60%	1,300,000
		Total	\$520,000	\$	\$1,300,000

#### **REGIONAL HOSPITAL DISTRICT LIABILITY CERTIFICATE**

Full Corporate Name of Regional Hospital District

#### (the "Regional Hospital District")

The undersigned, the Chair of the Board of Directors, and the Chief Financial Officer or the person responsible for the financial administration of the Regional Hospital District hereby certify as follows:

- That Capital Bylaw No. # , cited as insert bylaw citation
   (the "Capital Bylaw") was duly and properly enacted in accordance with section 32 of the
   Hospital District Act, RSBC 1996, Chapter 202 (as amended) at a duly constituted meeting
   of the board of the Regional Hospital District in respect of which adequate and proper notice
   was given and at which a quorum was present and acting throughout.
- 2. That except as provided in Schedule "A"<sup>1</sup> hereto, the Capital Bylaw has not been amended or revoked and is in full force and effect as at the date hereof and the Regional Hospital District has or will include in its provisional and annual budgets provision for the payment of principal and interest falling due each year during the currency of the borrowing authorized by the Capital Bylaw.
- 3. The board of the Regional Hospital District has adopted provisional and annual budgets and has transmitted the annual budget to the minister and otherwise complied with section 23 of the *Hospital District Act* in respect of all calendar years that are relevant with respect to the Capital Bylaw.
- 4. The Secretary of the Regional Hospital District has within the time prescribed in section 25 of the *Hospital District Act* for each calendar year to the date hereof sent to its member municipalities a requisition for the amount required from its member municipalities and that as at the date hereof, there are no member municipalities in default under such requisitions.
- 5. There has been no material adverse change in the financial condition of the Regional Hospital District since the date of the most recent audited financial statements of the Regional Hospital District dated the # day day of \_\_\_\_\_\_\_, year \_\_\_\_\_, a copy of which is annexed hereto as Schedule "B" / has previously been delivered to Municipal Finance Authority, which audited financial statements were prepared in accordance with accounting policies generally accepted for British Columbia regional hospital districts and the accounting policies established by the Minister under the *Hospital District Act*.
- 6. The Regional Hospital District has complied with all applicable laws and regulations relating to the borrowing authorized by the Capital Bylaw including, without limitation, the *Hospital District Act*.

<sup>&</sup>lt;sup>1</sup>Any amendments must be submitted with the Capital Bylaw and disclosed in Schedule "A" of this certificate.

## Supplemental Information – Required by Rating Agencies

- 7. The aggregate outstanding debt liability of the Regional Hospital District as at the date hereof is \$ aggregate outstanding debt liability .
- 8. The Regional Hospital District's annual debt servicing costs (principal and interest expenses<sup>2</sup>) for its debt liability, including this request for borrowing is \$ annual debt servicing costs .
- 9. The annual servicing cost for its debt liability (including this request) is equivalent to % % of the Regional Hospital District's annual revenue.
- 10. The aggregate authorized but unissued debt of the Regional Hospital District, including the borrowing authorized by the Capital Bylaw, as at the date hereof is \$authorized but unissued debt.

DATED this # day day of month , year .

Chair

Chief Financial Officer

# Schedule "A"

List of Capital Bylaw Amendments

#### **OKANAGAN-SIMILKAMEEN REGIONAL HOSPITAL DISTRICT**

#### BYLAW NO. 172.01, 2025

A bylaw to amend Bylaw No. 172, 2025, OSRHD 2025-2029 Five Year Financial Plan

**WHEREAS** the Okanagan-Similkameen Regional Hospital District has, by bylaw, adopted the 2025-2029 Five Year Financial Plan;

**AND WHEREAS** it is deemed advisable and expedient that the Five Year Financial Plan now be amended;

**NOW THEREFORE**, the Board of the Okanagan-Similkameen Regional Hospital District, in open meeting assembled, enacts as follows:

- 1 Citation
- 1.1 This Bylaw shall be cited as the "Okanagan-Similkameen Regional Hospital District 2025-2029 Five Year Financial Plan Amendment Bylaw No 172.01, 2025".
- 2 Interpretation
- 2.1 In this bylaw:
  - (a) Schedule "A" attached hereto and forming part of this bylaw amends Bylaw No. 172, 2025, OSRHD 2025-2029 Five Year Financial Plan for the Okanagan-Similkameen Regional Hospital District.

READ A FIRST AND SECOND AND THIRD TIME this 17th day of April, 2025

ADOPTED BY 2/3 VOTE this 17<sup>th</sup> day of April, 2025

Chair

Gillian (ramm

**Deputy Corporate Officer** 

Okanagan-Similkarneen Regional Hosp 2025 - 2029 Annual Budget & 5 Year Financia 30% Share							T	
2025 - 2029 Annual Budget & 5 Year Financia		t						
	al Plan An							
					·····			
	1							
		14,75%	14,40%	15.40%	15.16%	0.03%		
	2024	2025	2026	2027	2028	2029		
	Annual	Annual	Annual	Annual	Annual	Annual		
Revenue	Budget	Budget	Budget	Budget	Budget	Budget		
Tax Requisition	7,000,000	8,032,618	9,189,484	10,605,044	12,213,134	12,216,284		
Grants in Lieu of Taxes	25,000	25,000	25,000	25,000	25,000	25,000		
Interest Income - Operating Interest Income - Capital Interest Income	5,000 25,000	5,000 25,000	5,000 25,000	5,000 25,000	5,000 25,000	5,000 25,000		
VFA Debt Surplus	-	-	-	-	-			
Transfer from Reserve - Capital Improvement Projects	-	-	-	-	-	•		
Transfer from IHA - PRH Patient Care Tower Project Transfer from Reserve - Carryforward of Prior Years' Capital Improvement Projects (2024 & prior)	3,940,000	492,230 2,770,000	-					
Transfer from Reserve - Additional Funds For 2025 Capital Projects	3,540,000	143,412	-	-	-	-		
1) Debenture Proceeds - South Similkameen Health Centre Keremeos Primary Care Network (CFWD from 2023)	520,000	520,000	-	-	-	-		
Debenture Proceeds - Princeton Health Centre Primary Care Network (CFWD from 2023)     Debenture Proceeds - PRH Relocation of Oncology Dept (CFWD from 2022)	800,000	800,000 3,200,000	-	-	-	-		
<ol> <li>Debenture Proceeds - PRH Reportation of Oncology Depr (CFWD from 2022)</li> <li>Debenture Proceeds - PRH Patient Care Tower Project Construction &amp; Contingency Reserve (CFWD from 2023)</li> </ol>	3,200,000 6,458,000	6,458,000	-	-		-		
Fotal Revenue	21,973,000		9,244,484	10,660,044	12,268,134	and the second sec		
Synandifuyaa								
Expenditures Regional Hospital District Debt - Sec. 23 (1) (a)								
Debenture Payments - Principal (PRH Tower Project MFA Issue #150)	2,128,670	2,128,670	2,128,670	2.128.670	2,128,670	2,128,670		
Debenture Payments - Interest (PRH Tower Project MFA Issue #150)	1,356,820	1,946,122	2,535,424	2,535,424	2,535,424	2,535,424		
Debenture Payments - Principal (New Debt Issue - Princeton Health Centre Primary Care Network)     Debenture Paymenta - Interest (New Debt Issue - Princeton Health Centre Primary Care Network)	-	-	41,767	41,767	41,767	41,767		
Debenture Payments - Interest (New Debt Issue - Princeton Health Centre Primary Care Network)     Debenture Payments - Principal (New Debt Issue - South Similkameen Health Centre Keremeos Primary Care Network)	-	-	34,640 27,149	34,640 27,149	34,640 27,149	34,640 27,149		
2) Debenture Payments - Interest (New Debt Issue - South Similkameen Health Centre Keremeos Primary Care Network)	-		22,516	22,516	22,516	22,516		
3) Debenture Payments - Principal (New Debt Issue - PRH Relocation of Oncology Dept)	-	-	113,155	113,155	113,155	113,155		
Debenture Payments - Interest (New Debt Issue - PRH Relocation of Oncology Dept)     Debenture Payments - Principal (New Debt Issue - PRH Patient Care Tower Project Construction & Contingency Reserve)	-	•	142,080	142,080	142,080	142,080		
Debenture Payments - Principal (New Debt Issue - PRH Patient Care Tower Project Construction & Contingency Reserve)     Debenture Payments - Interest (New Debt Issue - PRH Patient Care Tower Project Construction & Contingency Reserve)		-	228,362 286,736	228,362 286,736	228,362 286,736	228,362 286,736		
Debenture Payments - Short-Term Interest	-	-	-	-	-	-		
Fieldland Oberry Alls Date								
Fotal Non-Shareable Debt	3,485,490	4,074,792	5,560,499	5,560,499	5,560,499	5,560,499		
Administration Expenses - Sec 17 (2)								
Salaries & Wages (OCAO & Finance Department)	57,680	63,790	65,985	68,045	70,135	72,285		
3oard Remuneration	15,000 12,000	20,000	20,000 17,000	20,000 18,000	20,000 19,000	20,000 20,000		
.egal Fees	1,000	1,000	1,000	1,000	1,000	1,000		
Supplies/Misc/Travel	5,000	5,000	5,000	5,000	5,000	5,000		
Total Section 17 (2)	90,680	105,790	108,985	112,045	115,135	118,285		
Expenditure under Sec. 20(4)								the state of the s
Vinor Equipment Global Grant - IHA 2025-26 Funding Request (RHD share 30%)	-	354,600	-	-	-	-	\$2,986,000	AT 30%
Capital Improvement Projects - IHA Remaining 2025-26 Funding Requests (RHD share reduced from 30%, cash flow met Future Estimated IHA Funding Request (RHD 30%)	The second se	1,030,226	1,158,218	442,956	-		\$2,300,000	AT 3078
Vinor Equipment Global Grant - IHA Funding Request Prior to 2025 (approved in that year's budget)	349,800	-	1,430,898	2,094,264	3,067,500	3,067,500		
Capital Improvement Projects - IHA Remaining 2024-25 Funding Requests (RHD share reduced from 40% to 30%, cash flow me	t 1,411,714	3,200,693	860,884	125,280		-		
Capital Improvement Projects - IHA 2023-24 Funding Request (Keremeos Primary Care Network)     Capital Improvement Projects - IHA 2023-24 Funding Request (References Primary Care Network)	520,000	520,000	-	-	-	-		
Capital Improvement Projects - IHA 2023-24 Funding Request (Princeton Primary Care Network)     Capital Improvement Projects - Cfwd IHA 2022-23 Funding Request (PRH Relocation of Oncology Dept)	800,000 3,200,000	800,000 3,200,000		-	-	-		
Capital Projects - PRH Patient Care Tower Project (Construction)	2,423,000	2,423,000				-		
I) Capital Projects - PRH Patient Care Tower Project (Reserve)	4,035,000	4,035,000	-	-	-	-		
Capital Improvement Projects - Other	2 040 000	-	-		-	-		
Carryforward of Prior Years' Capital Improvement Projects (2023 & prior)	3,940,000	1,431,467	- 125,000	2,325,000	3,525,000	3,525,000		
Transfer to Capital Reserve (interest income + transfers)	18,396,830	18,290,678	3,575,000	4,987,500	6,592,500	6,592,500		
Transfer to Capital Reserve (interest income + transfers) Fotal Section 20(4)	21,973,000		9,244,484	10,660,044	12,268,134	12,271,284		
Total Section 20(4)	1							
Total Section 20(4) Total Expenditures	-	-				-		
otal Section 20(4) otal Expenditures	-							
Total Section 20(4) Total Expenditures	-							
Total Section 20(4) Total Expenditures Total Surplus (Deficit)	<u>-</u> <u>2024</u>	<u>2025</u>	2026	2027	2028	2029		
otal Section 20(4) otal Expenditures otal Surplus (Deficit) ax Rate / \$1000 for residential property	0.18362	0.20705	0.23687	0.27336	0.31481	0.31489		
otal Section 20(4) otal Expenditures otal Surplus (Deficit) ax Rate / \$1000 for residential property verage Tax Bill per residential property								
	0.18362	0.20705 \$138.00	0.23687 \$157.87	0.27336 \$182.19	0.31481 \$209.82	0.31489 \$209.87		
Total Section 20(4) Total Expenditures Total Surplus (Deficit) Tax Rate / \$1000 for residential property Average Tax Bill per residential property	0.18362 \$123.91	0.20705 \$138.00	0.23687 \$157.87	0.27336 \$182.19	0.31481 \$209.82	0.31489 \$209.87		
Total Section 20(4) Total Expenditures Total Surplus (Deficit) Tax Rate / \$1000 for residential property Average Tax Bill per residential property Increase (Decrease) to Average Tax Bill per residential property Increase (Decrease) to Average Tax Bill per residential property	0.18362	0.20705 \$138.00	0.23687 \$157.87	0.27336 \$182.19	0.31481 \$209.82	0.31489 \$209.87		
Total Section 20(4) Total Expenditures Total Surplus (Deficit) Tax Rate / \$1000 for residential property Tax Rate / \$1000 for residential property Average Tax Bill per residential property Increase (Decrease) to Average Tax Bill per residential property Capital Reserve Balance - Sec 20(4)	0.18362 \$123.91 Estimated 2024	0.20705 \$138.00 \$14.09 2025	0.23687 \$157.87 \$19.87 2026	0.27336 \$182.19 \$24.32 <u>2027</u>	0.31481 \$209.82 \$27.63 <u>2028</u>	0,31489 \$209.87 \$0.05 <u>2029</u>		
Total Section 20(4) Total Expenditures Total Surplus (Deficit) Tax Rate / \$1000 for residential property Average Tax Bill per residential property Increase (Decrease) to Average Tax Bill per residential property Increase (Decrease) to Average Tax Bill per residential property Capital Reserve Balance - Sec 20(4) Opening Balance	0.18362 \$123.91 Estimated 2024 8,104,542	0.20705 \$138.00 \$14.09 2025 8,580,922	0.23687 \$157.87 \$19.87 2026 6,963,202	0.27336 \$182.19 \$24.32 2027 7,088,202	0.31481 \$209.82 \$27.63 2028 9,413,202	0,31489 \$209.87 \$0.05 2029 12,938,202		
Total Section 20(4) Total Expenditures Total Surplus (Deficit) Tax Rate / \$1000 for residential property Iverage Tax Bill per residential property	0.18362 \$123.91 Estimated 2024 8,104,542 1,692,316	0.20705 \$138.00 \$14.09 2025 8,580,922 1,270,692	0.23687 \$157.87 \$19.87 2026 6,963,202 100,000,00	0.27336 \$182.19 \$24.32 2027 7,088,202 2,300,000	0.31481 \$209.82 \$27.63 2028 9,413,202 3,500,000	0.31489 \$209.87 \$0.05 2029 12,938,202 3,500,000		
Total Section 20(4) Total Expenditures Total Expenditures Total Surplus (Deficit) Tax Rate / \$1000 for residential property Tax Rate / \$1000 for residential	0.18362 \$123.91 Estimated 2024 8,104,542	0.20705 \$138.00 \$14.09 2025 8,580,922 1,270,692 25,000	0.23687 \$157.87 \$19.87 2026 6,963,202	0.27336 \$182.19 \$24.32 2027 7,088,202	0.31481 \$209.82 \$27.63 2028 9,413,202	0,31489 \$209.87 \$0.05 2029 12,938,202		

OKANAG	GAN-SIMILKAMEEN	NREGIONAL HOS	PITAL DISTR	ICT		
REQUIS	ITION SUMMARY -	NOT INCLUDING	ADJUSTMEN	ITS		
	(2025 Completed Roll)	(2024 Revised Roll)				
	2025	2024	\$	%	% of	% of
	REQUISITION	REQUISITION	CHANGE	<u>Change</u>	2025 Total	2024 Total
PENTICTON	\$3,185,913	\$2,782,619	\$403,294	14.49%	39.66%	39.75%
SUMMERLAND	1,070,077	926,839	143,238	15.45%	13.32%	13.24%
PRINCETON	207,159	177,472	29,687	16.73%	2.58%	2.54%
OLIVER	392,474	334,220	58,254	17.43%	4.89%	4.77%
OSOYOOS	695,252	577,689	117,563	20.35%	8.66%	8.25%
KEREMEOS	92,570	81,605	10,965	13.44%	1.15%	1.17%
PENTICTON INDIAN BAND	146,210	128,462	17,748	13.82%	1.82%	1.84%
ELECTORAL AREA A	250,677	218,392	32,285	14.78%	3.12%	3.12%
ELECTORAL AREA B	57,280	53,482	3,798	7.10%	0.71%	0.76%
ELECTORAL AREA C	293,824	264,021	29,803	11.29%	3.66%	3.77%
ELECTORAL AREA D	418,131	379,509	38,622	10.18%	5.21%	5.42%
ELECTORAL AREA E	331,041	285,777	45,264	15.84%	4.12%	4.08%
ELECTORAL AREA F	183,243	163,590	19,653	12.01%	2.28%	2.34%
ELECTORAL AREA G	118,455	105,526	12,929	12.25%	1.47%	1.51%
ELECTORAL AREA H	323,304	283,093	40,211	14.20%	4.02%	4.04%
ELECTORAL AREA I	267,008	237,704	29,304	12.33%	3.33%	3.40%
TOTAL	\$8,032,618	\$7,000,000	\$1,032,618	14.75%	100.00%	100.00%
% Change Before Non-Market Growth	14.75%	6.65%		ň		
Non-Market Growth %	1.47%	1.29%				
% Change After Non-Market Growth	13.28%	5.36%				



Mr. Bill Newell, Chief Administrative Officer Okanagan Similkameen Regional Hospital District 101 Martin Street Penticton, BC V2A 539

December 15, 2022

Dear Mr. Newell:

#### **RE: CAPITAL FUNDING REQUEST FOR THE 2023/24 FISCAL YEAR**

Please find enclosed our annual funding request for Interior Health's (IH) next fiscal year for your review. It is based on IH's 2023/24 capital budget, which has been approved by our Board. The budget is developed by prioritizing identified capital needs throughout our organization with our physicians and staff within the context of the Capital Investment Strategic Framework and we look forward to sharing the details with you and answering any questions you may have.

We are continuing to invest in primary care throughout the region as the planned expansion of Primary Care Networks (PCN) and Urgent and Primary Care Centres continues. We have also incorporated improvements and expansions to make spaces safer for staff and patients. In this regard, this year we have focused significant investments in patient comfort and patient and staff safety with elevator replacements, heating and cooling systems, and kitchen equipment. As we replace systems and equipment we are committed to energy and carbon-efficient systems as IH supports wider government efforts to combat climate change.

The bulk of the capital budget remains focused on investments that aim at maintaining services through replacement of clinical and non-clinical equipment and systems. Our investments in technology extend to Digital Health infrastructure to ensure reliability and security of our systems while continuing with the ongoing project to roll out automated dispensing cabinets for Pharmacy Services to manage medications effectively and safely.

Please note that all capital initiatives over \$100,000 are also subject to government approval.

For the 2023/24 fiscal year we are requesting funding for the following projects and equipment:

#### 1. Construction Projects over \$100,000

#### a. South Okanagan Primary Care Network

Primary care investment is consistent with the strategic direction of both IH and the Ministry of Health and supports a team-based primary care model. Targeted primary care investment provides a model of care that works for care providers, patients and the broader system of care. These services will help streamline access to primary care for patients and families.

#### Keremeos PCN

This project will outfit current space within the South Similkameen Health Centre to house an additional six staff to support physicians and increase their ability to provide care to larger population within the community of Keremeos. This funding will support renovations and equipment.

Interior Health would like to recognize and acknowledge the traditional, ancestral, and unceded territories of the Dãkelh Dené, Ktunaxa, Nlaka'pamux, Secwépemc, St'át'imc, Syilx, and Tŝilhqot'in Nations where we live, learn, collaborate and work together.

 VP & CHIEF FINANCIAL OFFICER
 505 DOYLE AVE, KELOWNA, BC V1Y 0C5

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 250.469.7068
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 sylvia.weir@interiorhealth.ca

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#### Princeton PCN

This project will outfit current space within the Princeton Health Centre to house additional staff to support physicians and increase their ability to provide care to larger population within the community of Princeton. This funding will support renovations and equipment.

#### b. Emergency Generator Upgrade at Sunnybank Retirement Centre, Oliver

This site's existing 30-year-old generator does not carry the full electrical load of the site. The planned new generator will have increased capacity, a new transfer switch with maintenance bypass, and connection to the building maintenance system for monitoring generator data.

#### c. Domestic Water Line Replacement at Osoyoos Health Centre, Osoyoos

A domestic water line burst causing significant flooding and damage which is currently being repaired under an insurance claim. Additional testing of the remaining lines revealed cracks in fittings and small breaks in water lines. This project replaces the remaining lines to prevent future flooding once programs displaced from initial flood move back into the space.

#### d. Boiler and Heat Pump Replacement at Summerland Health Centre, Summerland

This project will implement efficiency upgrades to the boiler room at this facility. The original scope included replacement of the two existing main boilers with condensing boilers, interconnecting the main site to the adjacent long-term care facility and making upgrades to the hydronic system to improve reliability and efficiency. Your Regional Hospital District (RHD) issued bylaw #168 for \$400,000 on March 4, 2021 for this project.

During project planning it was identified that it would be optimum timing to also install absorption heat pumps to provide hot water heating in the extended care unit for a cost of \$467,000. Inflationary conditions in the construction market have also resulted in cost increases on the originally planned project. We are requesting an additional \$490,000 equivalent to 40% of the \$1.225 million required in order for this project to be completed.

#### e. Replacement of Roof Top Units at Summerland Health Centre, Summerland

The existing roof top units were originally installed during the commissioning of the building in 1984. This equipment is beyond its expected life cycle for both heating and cooling purposes and will be replaced with more reliable equipment for the safety and comfort of the clients at this facility.

#### 2. Construction Projects under \$100,000

#### a. Dry System Corrosion Remediation (Phase 2) at South Similkameen Health Centre, Keremeos

In the 2022/23 funding request letter, we asked your RHD to fund Phase 1 of this project for Building #1 (Emergency to Front Entrance). For fiscal 2023/24 we would like to start Phase 2 of the dry sprinkler line to maintain fire coverage for Building #2. This project will replace all corroded dry piping to prevent leaks and line failure.

#### b. Dedicated Medication Room at Penticton Regional Hospital, Penticton

This unit (SP3) requires a dedicated medication preparation area to fulfill accreditation, medication safety standards and Workplace Health & Safety initiatives. The existing room requires modification to add a self-closing door with card reader access, a sink for hand hygiene, and a telephone to call for help if needed as the area would double as a safe room.

Interior Health would like to recognize and acknowledge the traditional, ancestral, and unceded territories of the Dãkelh Dené, Ktunaxa, Nlaka'pamux, Secwépemc, St'át'imc, Syilx, and Tŝilhqot'in Nations where we live, learn, collaborate and work together.

#### 3. IH-Wide Digital Health

The ongoing advancement of the IH digital platform is a key enabler of IH's ability to support health service operations, enable key strategies, improve quality and patient safety, and incorporate innovation to improve effectiveness and efficiency. This year's Digital Health Investment Plan includes technology systems that upgrade Home Health and Long term care assessment tools, enable primary and community care transformation, provide patients access to their information and digital appointment bookings, and present real-time actionable information for clinicians and management. We will also update infrastructure to expand capacity and ensure patient, employee and financial information is protected from cyber-attacks.

This project is an IH-wide initiative costing approximately \$13.7 million. The project's benefits are distributed equally across IH regions; therefore the cost allocation to each of the seven RHDs is based upon population data using the PEOPLE 2021, BC Statistics. The Okanagan Similkameen RHD's percentage ratio is approximately 11%. Claims on this project will be calculated using this percentage for the actual cost distribution.

#### 4. Equipment under \$100,000 (Global Grant)

We are requesting global funding for equipment that costs between \$5,000 and \$100,000.

A financial summary of our funding requests is provided in Appendix 1. We would appreciate it, if you could submit the requests to your Board for consideration. Please advise us of the meeting date when they will be discussed to enable us to have IH representatives attend and to answer questions that may arise. If the requests should receive approval, please send Cindy Rephin, Corporate Director, Capital Finance & Controller copies of the relevant bylaws for our records.

We thank you for your on-going support of our capital initiatives. If you require further information, or if you have any questions or concerns, please contact Dan Goughnour, Corporate Director, Business Operations or me directly.

Sincerely,

Sylvia Weir VP & Chief Financial Officer

/at

- Encl. Appendix 1 ~ Summary of Regional Health District Funding Request for 2023/24
- cc: Martin Johansen, Chair, Okanagan Similkameen RHD Jim Zaffino, Finance Manager, Okanagan Similkameen RHD

Interior Health would like to recognize and acknowledge the traditional, ancestral, and unceded territories of the Dãkelh Dené, Ktunaxa, Nlaka'pamux, Secwépemc, St'át'imc, Syilx, and Tŝilhqot'in Nations where we live, learn, collaborate and work together.

 INTERIOR HEALTH DEPARTMENT
 505 DOYLE AVE, KELOWNA, BC V1Y 0C5

 PHONE
 250.469.7070
 FAX
 250.469.7068
 EMAIL
 info@interiorhealth.ca

#### Interior Health Okanagan Similkameen Summary of Regional Hospital District Funding Request for 2023/24

Facility	Location	Project Description	Total Budget	RHD Share	Previous Approv Amount		2023/24 Funding Request
		Construction Projects over \$100,000					
South Similkameen Health Centre	Keremeos	Primary Care Network	\$ 1,300,000	\$ 520,000			\$ 520,000
Sunnybank Retirement Centre	Oliver	Emergency Generator Upgrade	1,256,000	502,400			502,400
Osoyoos Health Centre	Osoyoos	Domestic Water Line Replacement	263,000	105,200			105,200
Princeton Health Centre	Princeton	Primary Care Network	2,000,000	800,000			800,000
Summerland Health Centre	Summerland	Boiler and Heat Pump Replacement	2,225,000	890,000	\$ 400,000	168	490,000
Summerland Health Centre	Summerland	Replacement of Roof Top Units	200,000	80,000			80,000
		Construction Projects under \$100,000					
South Similkameen Health Centre	Oliver	Dry System Corrosion Remediation (Phase 2)	90,000	36,000			36,000
Penticton Regional Hospital	Penticton	Dedicated Medication Room	80,000	32,000			32,000
		IH-Wide Digital Health					
Regional		Various	1,514,250	605,700			605,700
		Equipment under \$100.000 (Global Grant)					
All Facilities		Equipment between \$5,000 and \$100,000	996,000	398,400			398,400
		TOTAL	\$ 9,924,250	\$ 3,969,700	\$ 400,000		\$ 3,569,700

## ADMINISTRATIVE REPORT

то:	Okanagan-Similkameen Regional Hospital Board			
FROM:	J. Zaffino, Chief Administrative Officer			
DATE:	July 17, 2025			
RF:	2025-25 Global Grant Interior Health			

#### Purpose:

To present the summary of capital expenditures funded in part by the Okanagan-Similkameen Regional Hospital District's 2024/25 global grant for capital equipment costing less than \$100,000.

#### **Strategic Priorities:**

Operational

#### **Background & Analysis:**

Each year Interior Health submits a list of capital funding requests. Part of the request list includes a global grant for equipment purchases under \$100,000.

The attached document summarizes all the equipment purchased from the 2024/25 grant received.

#### **Financial Implications:**

The global grant was part of the approved 2024/25 capital requests from Interior Health.

#### **Communication Strategy:**

Information will be posted on RDOS web and social media channels and sent to local media via email.

Will a PowerPoint presentation be presented at the meeting? No

**Respectfully Submitted:** 

Endorsed by:

<u> "Katharina Ernst, CPA, CA"</u>

<u>"Noelle Evans-MacEwan, CPA, CA"</u>

K. Ernst, Manager of Financial Operations

N. Evans-MacEwan, Chief Financial Officer



June 9, 2025

Mr. Jim Zaffino, CAO Okanagan-Similkameen Regional Hospital District 101 Martin St Penticton, BC V2A 5J9

Mr. Zaffino:

Sent via email:

RE: 2024-25 Global Grant

Attached is a listing of capital expenditures which were funded in part by the Okanagan-Similkameen Regional Hospital District's global grant for capital equipment costing less than \$100,000.

If you require further information, or if you have any questions or concerns, please contact me directly.

Sincerely,

Ryhi

Cindy Rephin, BBA, CPA, CA Executive Director Capital Finance & Controller

/at

Encl. OS RHD Global Grant Summary

Noelle Evans-MacEwan, Chief Financial Officer, OSRHD cc:

We recognize and acknowledge that we are collectively gathered on the traditional, ancestral, and unceded territories of the seven Interior Region First Nations. This region is also home to 15 Chartered Métis Communities. It is with humility that we continue to strengthen our relationships with First Nation, Métis, and Inuit peoples across the Interior.

PHONE 250.469.7070 (loc. 12617)

INTERIOR HEALTH CAPITAL FINANCE | 505 DOYLE AVE, KELOWNA, BC V1Y 0C5 EMAIL cindy.rephin@interiorhealth.ca Page 30 of 31



Balance March 31, 2024

#### 2024/25 Global Grant Received

#### Total Funding Available

#### Expenditures April 1, 2024 - March 31, 2025

#### Okanagan Similkameen Regional Hospital District Global Grant Summary

\$

349,800.00

-

\$ 349,800.00

	(0)		Tatal —	Funding Sources RHD Grant		
<b>E</b>	(2)	Description	Total	2024/25	Prior Years	(1)
Fixed Asset # 612400400	Facility PRH	Description Tester, Calibration	Cost 20.287.59	8.115.04	Prior Years	Other Funding 12.172.55
			-,	-,	-	,
612401800	PRH	Washer	23,331.43	9,332.58	-	13,998.85
612401900	PRH	Dryer	22,469.49	8,987.80	-	13,481.69
612402100	PRH	Floor Lift, Mobile	16,068.13	6,427.26	-	9,640.87
612402500	PRH	Stretcher	11,123.82	4,449.53	-	6,674.29
612422600	PHC	Lift, Portable, Bariatric	7,904.85	3,161.94	-	4,742.91
612424200	PRH	Dose Calibrator	12,772.06	5,108.83	-	7,663.23
612428200	PRH	Ice/Water Machine	15,984.56	6,393.83	-	9,590.73
612504000	MKP	Washer and Dryer	10,141.07	4,056.43	-	6,084.64
612504200	SOG	Respiratory Fit Tester	15,841.13	6,336.46	-	9,504.67
612504300	SOG	Microscope	23,022.32	9,208.93	-	13,813.39
612504400	SHC	Oven	15,472.01	6,188.81	-	9,283.20
612504700	PRH	Respiratory Fit Tester	16,496.96	6,598.79	-	9,898.17
612504900	PRH	Cart, Medication	14,390.69	5,756.28	-	8,634.41
612505000	PRH	Laryngoscope	27,744.41	11,097.77	-	16,646.64
612505200	PRH	Hemodynamic Monitoring System	64,710.00	25,884.00	-	38,826.00
612505300	PRH	Ceiling Lift, Portable	10,882.06	4,352.83	-	6,529.23
612505400	PRH	Tub	22,721.76	9,088.71	-	13,633.05
612505500	PRH	Ice/Water Machine	10,354.23	4,141.70	-	6,212.53
612505600	PRH	Analyzer, Hematology	43,140.00	17,256.00	-	25,884.00
612505700	PRH	Detector, Wireless	77,269.13	30,907.66	-	46,361.47
612505800	PRH	Probe, TEE	39,557.87	15,823.15	-	23,734.72
612505900	PRH	Plethsysmograph, Vyntus Body Box (x2)	160,377.05	14,446.10	-	145,930.95
612506000	PRH	Pump, Lymphapress & Accessories	17,999.37	7,199.75	-	10,799.62
612506100	PRH	Laryngoscope, Video	17,892.31	7,156.93	-	10,735.38
612506300	PGH	Refrigerator, Pass-Through	19,533.79	7,813.52	-	11,720.27
612506600	PGH	Refrigerator, Reagent	11,366.92	4,546.77	-	6,820.15
612506700	SSC	Washer Extractor	12,431.04	4,972.42	-	7,458.62
612506800	SSC	Bladder Scanner	21,564.60	8,625.84	-	12,938.76
612512700	PRH	Bladder Scanner	21,564.60	8,625.84	-	12,938.76
612516500	PRH	Localizer, Breast Lesion, Molli	93,829.50	37,531.80	-	56,297.70
612519200	PRH	Gamma Detection System	61.690.74	24.676.30	_	37,014.44
612519300	PRH	Hyper/Hypothermia System	38,826.00	15,530.40	-	23,295.60
012010000			00,020.00	10,000.10	-	20,200.00
		Total Expenditures	\$ 998,761.49 \$	349,800.00	\$-	\$ 648,961.49
		Funding as Percent of Total Cost	Ň	35%		65%

Notes:

(1) Other Funding includes Ministry of Health, Foundations, Auxiliaries, Other Donation, Insurance Recovery, Trade-in, Internally funded by Interior Health

(2) Legend:

- MKP = McKinney Place Extended Care
- PGH = Princeton General Hospital
- PHC = Penticton Health Centre
- PRH = Penticton Regional Hospital SHC = Summerland Health Centre
- SOG = South Okanagan General Hospital
- SSC = South Similkameen Health Centre