

ADMINISTRATIVE REPORT

TO: Board of Directors

FROM: J. Zaffino, Chief Administrative Officer

DATE: January 18, 2024

RE: **Olalla Local Community Commission Repeal Bylaw No. 2878, 2019**

Administrative Recommendation:

THAT Bylaw No. 2878, 2019, Olalla Local Community Commission Repeal Bylaw be adopted.

Purpose:

To facilitate the dissolution process for the Olalla Local Community Commission.

Reference:

Local Government Act Section 244

Bylaw No. 1609

Minutes of October 7, 2019 Olalla LCC AGM

Business Plan Objective:

To meet public needs through the continuous improvement of key services.

Background:

The Olalla Local Community Commission (LCC) was established in 1995 by Bylaw No. 1609. The Commission consists of four elected commissioners and the Electoral Area “G” Director. The powers and duties of the commission include the delegation of administrative powers by the Regional District with respect to the supply, treatment, conveyance, storage and distribution of water. Commissioners serve without remuneration but are entitled to reimbursement for expenses in connection to their duties.

Since the 1999 Local Government Elections, the Regional District Board has had to appoint members to the Olalla Local Community Commission because no qualified individuals put their name forward for election. The 2022 election was no exception; no candidates submitted nomination papers.

At the October 7, 2019 Olalla Local Community Commission Annual General Meeting, the Commission resolved to support the conversion of the Commission into an advisory committee. At the November 21, 2019 Board meeting, directors gave three readings to Bylaw No. 2878 and requested that the Inspector of Municipalities waive the requirement for assent of electors to the repeal of the establishing bylaw, Bylaw No. 1609.

Staff at the Ministry of Municipal Affairs indicated that before they would recommend to the Inspector that the bylaw be approved and elector assent be waived, additional engagement with Olalla residents was required.

The Regional District mailed 237 letters to Olalla residents on April 26, 2023, with stamped self-addressed envelopes included, with a request to respond by May 31, 2023. The letters provided a history of the Commission, and the implications of converting the Commission to an advisory committee. 31 responses were received, with the following results:

- 14 in favour of converting the Commission to an advisory committee;
- 9 in favour of retaining the Commission;
- 8 indicated no preference.

Analysis:

Inspector approval for Bylaw No. 2878 has now been received. A Ministerial Order has been approved waiving the requirement for assent of the electors with respect to the repeal of Bylaw No. 1609, the establishing bylaw.

Once the repeal bylaw has been adopted, the establishment of an advisory committee and the accompanying terms of reference will be brought before the Board for consideration.

Chronological summary

- February 2002 – four commissioners appointed after unsuccessful call for nominations for election.
- February 2003 – one commissioner appointed.
- November 2005 – no nominations received; four commissioners appointed January 2006
- November 2008 – only three nominations for four positions; one commissioner appointed December 2008.
- February 2010 – two people appointed when no valid nominations received for a by-election.
- November 2011 – no nominations received for election; commission dormant for a year; advisory committee established December 2012 as a temporary measure.
- November 2014 – no nominations received; no expressions of interest after further advertising; Director convinced four people in 2015 to allow themselves to be appointed as commissioners.
- October 2018 – only two nominations received; the Board appointed four commissioners February 2019.
- October 2019 – attendees at Olalla LCC annual general meeting resolved to support conversion of the commission to an advisory committee
- November 2019 – RDOS Board gave three readings to Bylaw No. 2878.
- October 2022 – no nominations received for election.
- May 2023 – letters sent to 237 Olalla residents; 31 responses received.
- December 2023 – Inspector approval and waiver received.

Alternatives:

THAT first, second and third reading of Olalla Local Community Commission Bylaw No. 2878, 2019, be rescinded and the bylaw abandoned.

Respectfully submitted:

"Gillian Cramm"

G. Cramm, Deputy Corporate Officer

Endorsed by:

"Christy Malden"

C. Malden, Corporate Officer/Deputy CAO