

ADMINISTRATIVE REPORT

TO: Board of Directors

FROM: J. Zaffino, Chief Administrative Officer

DATE: February 22, 2024

RE: Similkameen Recreation Centre Landscaping Upgrades – Construction Services Contract Award

Administrative Recommendation:

THAT the contract for construction of the Similkameen Recreation Centre Landscaping Upgrades be awarded to Harris & Son Transport Ltd. up to the amount of \$217,767.02.

Purpose:

To proceed with the construction and landscaping upgrades at the Similkameen Recreation Centre in Keremeos. The project includes all construction services to install underground irrigation, accessible pathways and asphalt parking lot.

Business Plan Objective:

2022 Business Plan Key Success Driver 2.0: Optimize the Customer Experience, specifically Goal 2.2: To meet public needs through the continuous improvement of key services.

Reference:

Design & Phasing Plan is attached as Appendix A

Background:

The Similkameen Recreation Centre was built in the late 1980's and has been operating as the primary recreational hub for the community of Keremeos and Electoral Areas "B" & "G". Recognizing the facility has aged and its growing public use, the Regional District developed a long-term plan to address upgrades and maintenance. A landscape master plan was developed in late 2021 to act as a guide for future development of the site.

Following the direction of the plan, the Regional District began moving forward with detailed design drawings for phases 1.1 and 1.2 in 2022. In 2023, the RDOS published a Request for Quotes (RFQ), based upon the Schedule of Quantities developed during the detailed design phase.

Analysis:

The Regional District received two submissions from qualified bidders during the public bidding process. However, one bid exceeded the budget, and one bid did not meet the mandatory

requirements. Subsequently, staff reviewed the scope of work and obtained a third quote in September 2023 from Harris & Son Transport.

Proponent	Bid
Chute Creek Construction	\$ 269,671.00
JS Ferguson	Mandatories not met
Harris & Son Transport	\$ 188,778.00

Financial:

Funding for the project has been approved as 2023 Budgeted carry-forwards, and as early approval through an Administrative Report dated January 18, 2024, for the 2024-2028 Five-Year Financial Plan, Bylaw No. 3053, 2024.

Source	Amount
2023 Capital Carry Forward:	
Similkameen Recreation Capital Reserve	\$15,000
Gas Tax Area "B"	\$70,000
Gas Tax Area "G"	\$55,000
Early approval for 2024 Budget funding:	
Similkameen Recreation Capital Reserve	\$75,000
Remainder sourced from the operating budget:	
	\$2,767.02
	\$217,767.02

Alternatives:

The Board may choose to not award the project to the recommended proponent.

Respectfully submitted:

"T.Roth"

T. Roth, Projects Coordinator

Endorsed by:

"M.Woods"

M. Woods, Senior Manager of Community Services