

ADMINISTRATIVE REPORT



TO: Board of Directors

FROM: J. Zaffino, Chief Administrative Officer

DATE: November 7, 2024

RE: Electoral Area Advisory Planning Commissions — 2025 Meeting Schedule

Administrative Recommendation:

THAT the Board of Directors accept the 2025 APC Meeting Schedule for the Electoral Area Advisory Planning Commissions.

Purpose:

The purpose of this report is to provide the Board with an overview of the meeting schedules for the various Electoral Area Advisory Planning Commissions (APCs) for 2025.

Background:

Under Section 6.3 of the Regional District's Advisory Planning Commission (APC) Bylaw No. 2339, 2006, "a schedule of regular Commission meetings for the forthcoming year, including time, date and place shall be established by the Regional District Board at its Inaugural Meeting."

Analysis:

The APC meeting schedule contained at Attachment No. 1 to this report has been prepared on the basis of the 2024 Electoral Area APC meeting schedule.

Alternatives:

1. THAT the Board of Directors not accept the 2025 Meeting Schedule for the Electoral Area Advisory Planning Commissions.

Respectfully submitted:

A handwritten signature in blue ink, appearing to read "C. Garrish", is written over a horizontal line.

C. Garrish, Senior Manager of Planning

Attachment No. 1 – 2025 APC Meeting Schedule

Electoral Area	January	Feb.	March	April	May	June	July	August	Sept.	October	Nov.	Dec.
"I"	Jan. 6 th (Mon.)	Feb. 3 rd (Mon.)	Mar. 3 rd (Mon.)	Apr. 7 th (Mon.)	May 5 th (Mon.)	Jun. 2 nd (Mon.)	Jul. 7 th (Mon.)	Aug. 5 th (Tues.)*	Sep. 2 nd (Tues.)*	Oct. 6 th (Mon.)	Nov. 3 rd (Mon.)	Dec. 1 st (Mon.)
"D", "E", "F" & "H"	Jan. 13 th (Mon.)	Feb. 10 th (Mon.)	Mar. 10 th (Mon.)	Apr. 14 th (Mon.)	May 12 th (Mon.)	Jun. 9 th (Mon.)	Jul. 14 th (Mon.)	Aug. 11 th (Mon.)	Sep. 8 th (Mon.)	Oct. 14 th (Tues.)*	Nov. 10 th (Mon.)	Dec. 8 th (Mon.)
"C"	Jan. 15 th (Wed.)	Feb. 19 th (Wed.)	Mar. 19 th (Wed.)	Apr. 16 th (Wed.)	May 21 st (Wed.)	Jun. 18 th (Wed.)	Jul. 16 th (Wed.)	Aug. 20 th (Wed.)	Sep. 17 th (Wed.)	Oct. 15 th (Wed.)	Nov. 19 th (Wed.)	Dec. 17 th (Wed.)

** denotes a meeting being put forward 1 day due to a Statutory Holiday*

Electoral Area	Start Time	Electronic Venue	In-person Venue
"C"	7:00 P.M.	n/a	665 McKinney Road, Oliver, B.C. (Oliver Community Centre)
"D"	12-3pm	Webex	101 Martin Street, Penticton, B.C. (RDOS Boardroom)
"E"	12-3pm	Webex	101 Martin Street, Penticton, B.C. (RDOS Boardroom)
"F"	12-3pm	Webex	101 Martin Street, Penticton, B.C. (RDOS Boardroom)
"H"	12-3pm	Webex	101 Martin Street, Penticton, B.C. (RDOS Boardroom)
"I"	6:00 P.M.	n/a	320 Lakehill Road, Kaleden, B.C. (Kaleden Community Hall)