

## ADMINISTRATIVE REPORT



**TO:** Board of Directors

**FROM:** J. Zaffino, Chief Administrative Officer

**DATE:** November 7, 2024

**RE:** Development Procedures Bylaw – Notification Radius Amendments (X2024.001-DPB)

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### **Administrative Recommendation:**

**THAT the Regional District of Okanagan-Similkameen Development Procedures Amendment Bylaw No. 2500.35, 2024, be adopted.**

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### **Purpose:**

The proposed amendment to the Development Procedures Bylaw is intended to update the notification requirements for Official Community Plan & Zoning Bylaw Amendment, Development Variance Permit (DVP) and Temporary Use Permit (TUP) applications.

### **Background:**

At its meeting of October 3, 2024, the P&D Committee of the Board resolved that the Development Procedures Amendment Bylaw No. 2500.35, 2024, be initiated.

At its subsequent meeting of October 17, 2024, the Board resolved to approved first, second and third reading of Amendment Bylaw No. 2500.35, 2024.

### **Analysis:**

Further to the previous direction provided by the Board, Amendment Bylaw No. 2500.35 proposes to amend the notification requirements for DVP applications as follows:

- 100 metres from the property under application for written notifications; and
- 150 metres from the same property for electronic notifications (e.g. VoyentAlert!).

To ensure the Regional District is being consistent in its approach to the notification of land use applications, Administration is recommending that a similar approach be applied to land use amendment bylaw applications (e.g. “rezonings”) and Temporary Use Permit (TUP) applications.

### **Alternatives:**

1. THAT first, second and third reading of the Regional District of Okanagan-Similkameen Development Procedures Amendment Bylaw No. 2500.35, 2024, be rescinded and the bylaw abandoned.

### **Respectfully submitted:**

C. Garrish, Senior Manager of Planning

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