

## ADMINISTRATIVE REPORT

**TO:** Board of Directors

**FROM:** J. Zaffino, Chief Administrative Officer

**DATE:** November 21, 2024

**RE:** **Fees and Charges Amendment Bylaw**

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### **Administrative Recommendation:**

THAT Bylaw No. 3050.03, 2024, being a bylaw to amend the Fees and Charges Bylaw, be read a first, second and third time and be adopted.

### **Purpose:**

To amend fees for yard waste disposal at RDOS administered landfills;  
To amend Schedule 6 – Parks and Recreation Fees for increased clarity and accuracy;  
To add a new Schedule 13 – Electric Vehicle Charging User Fees” to allow for fees to be charged for electric vehicle charging.

### **Reference:**

[Fees and Charges Bylaw 3050, 2024](#)

Bylaw No. 3050.03

Mark-up of Consolidated Bylaw 3050, 2024

### **Business Plan Objective:**

Goal 1.1 To be an effective, fiscally responsible organization

Goal 2.2 To meet public needs through the continuous improvement of key services

### **Amendments to Section 7 – RDOS Administered Landfills**

The purpose of separating the residential and commercial yard waste was to ensure that large commercial loads were being adequately charged with all the increasing yard waste seen in 2024. Unfortunately splitting out commercial and residential created significant confusion at landfills for both staff and customers. It was often difficult to know if a customer was a commercial customer and after several weeks of this new fee it was deemed to not be the correct approach.

The higher rate of \$75/MT after 500 kg for both residential and commercial will remain for 2024. In 2025 a charge will be proposed for discussion to deal with the increase in costs for yard waste handling. As distinguishing between commercial and residential is not always feasible, reducing the amount that is free is another way to look after cost recovery.

A revised amount will be brought forward for discussion during the 2025 budget process.

### **Amendments to Schedule 6 – Parks and Recreation Fees**

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The addition of park rental fee exemptions for non-profits is the result of a Board motion.

The proposed change to the wording regarding program fees is to more accurately reflect that fees are meant to cover only instructor costs, as the costs of expendables and consumables have historically been difficult to cover.

The removal of the Club Fee from the Kaleden Parks and Recreation section is proposed in order to avoid confusion around eligibility and the fairness of the rate.

The addition of a cleaning fee for all private hall rentals in the Kaleden Parks and Recreation section is the result of a Director request.

The proposed reduction from a 3 to a 2 hour minimum for bowling alley bookings and instituting a 30 person maximum in order to reflect the minimum amount of time staff can be brought in and to ensure one staff member is not overwhelmed by the number of customers.

The proposed addition of a fee for additional ice cleans in the Similkameen Recreation section is intended to cover the costs for this service.

The addition of fees for booking cancellations and changes for the community pool are intended to alleviate the amount of changes and cancellations that staff are required to deal with. If customers know that there is a fee for these changes they will hopefully book more carefully.

The proposed expansion of the Emergency Organizations and First Responders rate to include health care practitioners is intended to support sustainable health services in the area. The addition of a Family Pass for this group was proposed by the volunteer fire service.

The proposed addition of Concessions fees is intended to allow for the ability to charge for concession items

The adjustments to rates in the Similkameen Recreation section are proposed to align rates across all program offerings for adults.

### **Additon of Section 13 – Electric Vehicle Charging User Fees**

The proposed addition would allow the RDOS to recover costs associated with chargers under our ownership.

### **Financial Implications:**

The proposed changes to fees and charges will better allow for the recovery of costs of providing services.

### **Alternatives:**

THAT the Board not approve the amendment bylaw.

### **Communication Strategy:**

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An updated consolidated version of the Fees and Charges bylaw will be on the RDOS website. The Solid Waste department ensures that haulers are advised of changes in fees.

**Respectfully submitted:**

*"Marc Aucoin"*

M. Aucoin, Legislative Services Coordinator

**Endorsed by:**

*"Christy Malden"*

C. Malden, Corporate Officer/Deputy CAO