

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BYLAW NO. 2519, 2011

A bylaw for the administration of the *Freedom of Information and Protection of Privacy Act*.

WHEREAS, the *Freedom of Information and Protection of Privacy Act*, RSBC 1996, Chapter 165, as amended, requires that a local government, by bylaw:

- (a) must designate a person or group of persons as the Head of the regional district for the purposes of the *Act*;
- (b) may authorize any person to perform any duty or exercise any function under the *Act* as head of the regional district; and
- (c) may set any fees the regional district requires to be paid for providing the services described in section 75 of the *Act*.

NOW THEREFORE the Regional Board of the Regional District of Okanagan-Similkameen in open meeting assembled, enacts as follows:

1.0 DEFINITIONS AND INTERPRETATION

1.1 The definitions contained in Part 1 of the *Act* shall apply to this bylaw except where the context requires otherwise.

1.2 In this bylaw:

"Act" means the *Freedom of Information and Protection of Privacy Act*, RSBC 1996, Chapter 165;

"Commercial Applicant" means a person who makes a request for access to a record to obtain information for use in connection with a trade, business, profession, or other venture for profit.

"Head" means the person designated as the Head of the Regional District under section 2 of this Bylaw.

"Regional District" means the Regional District of Okanagan-Similkameen.

"Request" means a request under section 5 of the *Act*.

2.0 ADMINISTRATION

2.1 The Corporate Officer is designated as Head for the purposes of the *Act*;

2.2 For the purposes of the Act, the Head shall act in their capacity for all regional district boards, fire departments², commissions and committees of the Regional District.

3.0 FEES

An applicant making a request shall pay to the Regional District the fees set out in the Regional District of Okanagan-Similkameen Fees and Charges Bylaw for the purpose of:

- (a) locating, retrieving and producing the record;
- (b) preparing the record for disclosure;
- (c) shipping and handling the record;
- (d) providing a copy of the record.

4.0 REPEALS

Bylaw No. 1538, 1994 is hereby repealed.

5.0 CITATION

This bylaw may be cited for all purposes as the "Freedom of Information and Protection of Privacy Bylaw No. 2519, 2011".

READ A FIRST, SECOND AND THIRD TIME this 17th day of November, 2011.

ADOPTED BY 2/3 OF THE VOTE this 17th day of November, 2011.

Chairman

Chief Administrative Officer