

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BOARD of DIRECTORS MEETING

Thursday, December 5, 2024, 9:00 a.m.
RDOS Boardroom
101 Martin Street, Penticton, BC V2A 5J9



MEMBERS PRESENT: Chair M. Pendergraft, Electoral Area "A" Director R. Knodel, Electoral Area "C"
Vice-Chair Director C. Watt, City of Penticton Director H. Konanz, City of Penticton
Director J. Bloomfield, City of Penticton Director S. McKortoff, Town of Osoyoos
Director G. Bush, Electoral Area "B" Director S. Monteith, Electoral Area "I"
Director S. Coyne, Town of Princeton Director T. Roberts, Electoral Area "G"
Director A. Fedrigo, Electoral Area "E" Director M. Taylor, Electoral Area "D"
Director R. Gettens, Electoral Area "F" Director J. Wiebe, Village of Keremeos
Director R. Graham, City of Penticton Director I. Gilbert, City of Penticton
Director D. Holmes, District of Summerland Director R. Barkwill, Summerland
Director M. Johansen, Town of Oliver Alt. Director C. Stringfellow, Electoral Area "H"

MEMBERS ABSENT: Director B. Coyne, Electoral Area "H"

STAFF PRESENT: J. Zaffino, CAO C. Malden, Corporate Officer
N. Evans-MacEwan, CFO A. Fillion, Managing Director
M. Kotch, Managing Director

The meeting was called to order at 9:00 am.

A. APPROVAL OF AGENDA

(Unweighted Corporate Vote - Simple Majority)

MOVED and SECONDED

That the Agenda for the RDOS Board Meeting of December 5, 2024 be adopted. **-CARRIED**

A.1 Consent Agenda - Corporate Issues

(Unweighted Corporate Vote - Simple Majority)

Any item removed from Consent Agenda - Corporate Issues will go to the Legislative Services section of the Agenda.

MOVED and SECONDED

THAT the Consent Agenda Corporate Services be adopted. **-CARRIED**

A.1.1 Corporate Services Committee

THAT the Minutes of the November 21, 2024 Corporate Services Committee meeting be adopted.

A.1.2 Community Services Committee

THAT the Minutes of the November 21, 2024 Community Services Committee meeting be adopted.

A.1.3 Environment and Infrastructure Committee

THAT the Minutes of the November 21, 2024 Environment and Infrastructure Committee meeting be adopted.

A.1.4 RDOS Board of Directors Meeting

THAT the Minutes of the November 21, 2024 RDOS Board of Directors meeting be adopted.

A.2 Consent Agenda - Development Services

(Unweighted Rural Vote - Simple Majority)

MOVED and SECONDED

THAT the Consent Agenda – Development Services be adopted. -**CARRIED**

A.2.1 Advisory Planning Commissions

A.2.1.1 Electoral Area "C" Advisory Planning Commission

THAT the Minutes of the November 20, 2024 Electoral Area "C" Advisory Planning Commission meeting be received.

A.2.1.2 Electoral Area "I" Advisory Planning Commission

THAT the Minutes of the November 4, 2024 Electoral Area "I" Advisory Planning Commission meeting be received.

A.2.2 Development Variance Permit Application — Electoral Area "E" (E2024.033-DVP)

THAT Development Variance Permit No. E2024.033-DVP, to allow for the construction of an addition to a principal single detached dwelling at 845 Kinney Road, Naramata, be approved.

A.2.3 Development Variance Permit Application — Electoral Area "I" (I2024.026-DVP)

THAT Development Variance Permit No. I2024.026-DVP, to allow for the construction of a retaining wall beyond the maximum building height at 485 Pineview Drive, Kaleden, be approved.

B. DEVELOPMENT SERVICES - Untidy/Unsightly Bylaw Enforcement

B.1 Building Bylaw Infraction -356 Highway 97 (Electoral Area “F”)

(Unweighted Corporate Vote - Simple Majority)

MOVED and SECONDED

THAT a Notice on Title, pursuant to Section 57 of the *Community Charter*, be filed against the title of lands described as Lot 1, Plan 6421, District Lot 2695, ODYD, due to certain works having been undertaken on the lands contrary to the Regional District Okanagan-Similkameen Building Bylaw No. 2805, 2018; and

THAT injunctive action be commenced against the property owners if, after December 19, 2024, the property is not in compliance with the Regional District of Okanagan-Similkameen Building Bylaw No. 2805, 2018.-**CARRIED**

C. DEVELOPMENT SERVICES - Rural Land Use Matters

C.1 Development Variance Permit Application — Electoral Area “D” (D2024.030-DVP)

(Unweighted Rural Vote - Simple Majority)

THAT Development Variance Permit No. D2024.030-DVP, to allow for the development of a principal dwelling unit within the front setback at 4838 Bassett Avenue, Okanagan Falls, be approved.

MOVED and SECONDED

THAT Development Variance Permit No. D2024.030-DVP, to allow for the development of a principal dwelling unit within the front setback at 4838 Bassett Avenue, Okanagan Falls, be brought to the Advisory Planning Commission for review.-**CARRIED**

C.2 Development Variance Permit Application — Electoral Area “D” (D2024.034-DVP)

(Unweighted Rural Vote - Simple Majority)

THAT Development Variance Permit No. D2024.034-DVP, to allow for a 532 m2 parcel to be created through subdivision without underground wiring and pre-ducting at 1205 Maple Street, Okanagan Falls, be denied.

MOVED and SECONDED

THAT Development Variance Permit No. D2024.034-DVP, to allow for a 532 m2 parcel to be created through subdivision without underground wiring and pre-ducting at 1205

Maple Street, Okanagan Falls, be brought to the Advisory Planning Commission for review.-**CARRIED**

C.3 Petition to Enter Service Area – Electoral Area “E” (E2024.001-SAP)

(Unweighted Corporate Vote - Simple Majority)

Director Bloomfield recused himself from the meeting due to the owner of the property being a former client.

MOVED and SECONDED

THAT the Naramata Water System Local Service Establishment Amendment Bylaw No. 3086, 2024, being a bylaw to extend the Naramata Water System Service Area, be read a first, second and third time.-**CARRIED**

C.4 Official Community Plan (OCP) & Zoning Bylaw Amendment – Electoral Area “C” (C2024.015-ZONE)

(Unweighted Rural Vote - Simple Majority)

THAT the Electoral Area “C” Official Community Plan Amendment Bylaw No. 2452.24, 2024, and the Okanagan Valley Zoning Amendment Bylaw No. 2800.41, 2024, be denied.

A request was made to Split the Motion in two parts.

MOVED and SECONDED

THAT the Electoral Area “C” Official Community Plan Amendment Bylaw No. 2452.25, 2024, and the Okanagan Valley Zoning Amendment Bylaw No. 2800.48, 2024, be read a first and second time and proceed to public hearing;

AND THAT the Board of Directors considers the process, as outlined in this report from the Chief Administrative Officer dated December 5, 2024, to be appropriate consultation for the purpose of Section 475 of the Local Government Act;

AND THAT, in accordance with Section 477 of the Local Government Act, the Board of Directors has considered Amendment Bylaw No.2452.25, 2024, in conjunction with its Financial and applicable Waste Management Plans.-**CARRIED**

(Unweighted Corporate Vote - Simple Majority)

MOVED and SECONDED

THAT the holding of a public hearing be delegated to Director Knodel;

AND THAT staff schedule the date, time, and place of the Public Hearing in consultation with Director Knodel.-**CARRIED**

- C.5 Official Community Plan (OCP) & Zoning Bylaw Amendment – Electoral Area “A”
(A2018.207-ZONE)

(Unweighted Rural Vote - Simple Majority)

MOVED and SECONDED

THAT the Electoral Area “A” Official Community Plan Amendment Bylaw No. 2905.01, 2023, and the Okanagan Valley Zoning Amendment Bylaw No. 2800.23, 2023, be adopted.-**CARRIED**

D. PUBLIC WORKS

- D.1 Recycle BC Contract

(Weighted Corporate Vote - Majority)

MOVED and SECONDED

THAT the Board authorize the Chair and Chief Administrative Officer renew a contract with MMBC Recycling Inc. (Recycle BC) for collection of residential recycling from homes and landfill depots from January 1st, 2025 to December 31st, 2029.-**CARRIED**

E. COMMUNITY SERVICES

- E.1 Canada Summer Jobs Grant Application

(Unweighted Corporate Vote - Simple Majority)

MOVED and SECONDED

THAT the Board approve a Canada Summer Jobs Grant application for a wage subsidy of up to 50% of the current provincial or territorial minimum hourly wage for three summer students in the Recreation, GIS, and ITS departments.-**CARRIED**

F. FINANCE

- F.1 Area “E” Community Works Gas Tax Reserve Expenditure

(Weighted Corporate Vote - 2/3 Majority)

MOVED and SECONDED

THAT Bylaw No. 3098, 2024, which authorizes the expenditure of \$31,000 from the Area “E” Community Works Gas Tax Fund to complete the Spirit Park Development Washrooms, be given first, second, and third reading and adopted.-**CARRIED**

G. LEGISLATIVE SERVICES

- G.1 Elected Official Code of Conduct Policy and Board Remuneration Bylaw Amendments
(Unweighted Corporate Vote - 2/3 Majority)

Director Holmes requested the motion to be split in two parts.

THAT the amended Elected Official Code of Conduct Policy attached to the November 21, 2024 Administrative Report be adopted; AND

THAT Board Remuneration, Expenses and Benefits Bylaw Amendment No. 2903.03, 2024 be read a first, second, and third time and be adopted.

MOVED and SECONDED

THAT the amended Elected Official Code of Conduct Policy attached to the November 21, 2024 Administrative Report be adopted.-**CARRIED**

Opposed: Directors Barkwill, and Holmes

MOVED and SECONDED

THAT Board Remuneration, Expenses and Benefits Bylaw Amendment No. 2903.03, 2024 be read a first, second, and third time and be adopted.-**CARRIED**

- G.2 Security Issuing Bylaw for E911
(Weighted Corporate Vote - 2/3 Majority)

MOVED and SECONDED

THAT Bylaw No. 3094, 2024, being a security issuing bylaw for the purpose of borrowing funds for the upgrade to the E911 Emergency Service, be read a first, second and third time and be adopted.-**CARRIED**

- G.3 Hedley Parks Maintenance Cost Contribution Service
(Unweighted Corporate Vote - Simple Majority)

MOVED and SECONDED

THAT Bylaw No. 2960.01, 2024, being a bylaw to amend the Hedley Parks Maintenance Cost Contribution Service Establishment Bylaw No. 2960, 2022, to remove reference to a specific third party, be adopted.-**CARRIED**

H. CAO REPORTS

- H.1 Verbal Update

I. OTHER BUSINESS

I.1 Chair's Report

I.2 Directors Motions

1.2.1 Notice of Motion – Director Gilbert

Committee and Procedure and Remunerations Bylaw Amendments

WHEREAS

1. The current system of Board relying on five COW select committees study issues and make recommendations is not effective
2. There is significant implications for staff time and for ability organization (including Board) to move business through and make decisions.
3. The alignment of COWs to departments is problematic.
4. It is unusual that no Electoral Area Select Committee (EASC) is in place in a regional district with nine Electoral Areas and many local governments services.
5. The EASC is a natural body for setting Electoral Areas' priorities.
6. The Board should consider other subject-based standing committees sub-sets of Board.
7. The Organizational Efficiency Review by Neilson Strategies In recommended:
 - (a) replacing select committees with standing committees, each with separate Terms of References (not currently in place);
 - (b) consider an Electoral Area Sub-Committee;
 - (c) consider other committees to focus on key topics (e.g., economic prosperity) that capture strategic themes; not on staff department
8. The Remunerations Bylaws should be updated when Board procedures and committees are changed. Especially when work of the Board is being changed from committees to regular board meetings. Board members are paid a maximum of \$367.28/meeting (including regular board and committee meetings).

THEREFORE BE IT RESOLVED

THAT the Board dissolve the Community Services, Corporate Services, Environmental and Infrastructure, Planning and Development, and Protective Services select committees.

AND THAT the Board establish an Electoral Area Sub-Committee with a Terms of References decided on by the electoral area directors.

AND THAT the Board direct staff to draft amendments to Bylaw No. 2789, 202 Regional District of Okanagan-Similkameen Board Procedure Bylaw to include in Section 6.3 the following:

The agenda for all regular Board meetings contains the following matters in the order in which they are listed below, however, where appropriate for timing or other reasons, the Corporate Officer may determine alternative order or variation in the agenda:

- Call to Order;
- Public and statutory hearings 9:00 a.m.;
- Introduction of late items;
- Adoption of Agenda;
- Recess to Committee of the Whole
- To hear all delegations and applicable staff presentation
- Reconvene Regular meeting;
- Adoption of Board Minutes;
- Consent Agenda;
- Delegations;
- Department Reports;
- Recess to Closed Meeting as required;
- Other Business;
- CAO Report;
- Chair's Report;
- Notice of Motions;
- Business rising;
- Board Members Verbal Update;
- Items Coming out of Closed Session
- Board Representation
- Adjournment.

AND THAT the Board direct staff to draft amendments to Bylaw No. 2903, 202 Board Remuneration, Expenses and Benefits to remove "Attendance a Committee Meetings - same day as Board Meeting" from Schedule 'A' for director and alternate director remuneration.

AND THAT the Board direct staff to draft amendments to Bylaw No. 2903, 202 Board Remuneration, Expenses and Benefits to increase "Attendance at Board Meetings" from \$194.73/meeting to \$367.28/meeting in Schedule 'A' for director and alternate director remuneration

1.2.2 Notice of Motion – Director Gilbert

Regional Economic Development Committee

WHEREAS

1. Communities across the Regional District are facing challenges from fires floods, climate change events, and major highway closures affecting economies and communities.
2. Working together will connect and strengthen our communities.
3. The Organizational Efficiency Review by Neilson Strategies In recommended the Board consider other subject-based standing committees sub-sets of Board.
4. The Organizational Efficiency Review by Neilson Strategies In recommended:

- (a) replacing select committees with standing committees, each with separate Terms of References (not currently in place);
- (b) consider an Electoral Area Sub-Committee;
- (c) consider other committees to focus on key topics (e.g., economic prosperity) that capture strategic themes; not on staff department

THEREFORE BE IT RESOLVED

THAT the Board direct staff to take steps to establish an Economic Development Advisory Committee composed of the following members:

- Up to seven (7) Elected Officials, one (1) from each Regional Board Member community:

- District of Summerland
- City of Penticton
- Town of Oliver
- Town of Osoyoos
- Village of Keremeos
- Town of Princeton
- Regional District of Okanagan-Similkameen Regional Board

- Up to four (4) members, one (1) from each Indian Band:

- Penticton Indian Band
- Osoyoos Indian Band
- Lower Similkameen Indian Band
- Upper Similkameen Indian Band
- One (1) from each economic development related partner organization such as post-secondary institutions, entrepreneurial support agencies, Board of Trade, and Chambers of Commerce

- Members-at-large from a cross-section of key industry sectors such as agriculture, small business, manufacturing, technology, and health care

1.2.3 Notice of Motion – Director Fedrigo

Chute Creek Restoration Project

THAT the Regional District forward a letter to the OBWB in support of the Chute Creek Stewardship Society's application to the Water Conservation and Quality Improvement grant program for the Chute Creek Restoration project.

I.3 Board Members Verbal Update

J. ITEMS COMING OUT OF CLOSED SESSION

The Chair reported out that at the Closed Session portion of the October 3, 2024 Board meeting, the Board endorsed the signing of the Intergovernmental Memorandum of Agreement for the Collaborative Leadership Table.

K. ADJOURNMENT

MOVED and SECONDED

THAT the meeting adjourn at 9:38 am.-**CARRIED**

M.Pendergraft, Chair

Corporate Officer