

Minutes



Okanagan Falls Parks & Recreation Commission



Meeting of November 28, 2024, 6:30 p.m.

Okanagan Falls Recreation Centre
Multipurpose Room
1411 Cedar Street, Okanagan Falls, BC

Present: Matt Taylor (RDOS, Director, Electoral Area "D")

Members: Bob Daly (Chair), Allison Symons (Vice Chair), Barb Shanks, Kelvin Hall, Laura Adamson, Jillian Johnston

Absent: Judy Garner, Mark Beaulieu

Recording Secretary: Heather Lemieux (Recording Secretary)

Staff: Mark Koch (RDOS, Managing Director of Community and Environmental Services) left meeting at 8:04 p.m.

Guests: Rick Wilson

1. CALL TO ORDER

The meeting was called to order at 6:37 p.m. Quorum Present.

ADOPTION OF AGENDA

RECOMMENDATION

It was Moved and Seconded THAT the the Okanagan Falls Parks & Recreation Commission Agenda of November 28, 2024 be adopted as presented.

CARRIED

2. APPROVAL OF PREVIOUS MEETING MINUTES

2.1 RECOMMENDATION

It was Moved and Seconded THAT the Minutes for the Okanagan Falls Parks & Recreation Commission meeting of October 24, 2024 be adopted as presented and all presentations and reports be received as presented.

CARRIED

- 2.2 Roundtable** — Introductions given by all commission members present and M. Koch (RDOS, Managing Director of Community and Environmental Services).

3. CORRESPONDENCE / DELEGATIONS

- 3.1 South Okanagan Loss Society** — A project update and thank you letter was received.
- 3.2 Commission Term of Office Expiries** — Commission members whose term is up for renewal have been notified by the RDOS.

4. RDOS STAFF REPORTS

None

5. COMMISSION MEMBER REPORTS

None

6. RDOS DIRECTOR'S REPORT — M. Taylor (RDOS, Director, Electoral Area "D")

None

7. BUSINESS ARISING

- 7.1 Discussion of Roles and Responsibilities of OK Falls Parks and Recreation Commission with M. Koch (RDOS, Managing Director of Community and Environmental Services)** — B. Daly (Chair) commented positively on CAO Vision Statement particularly dealing with Culture, Accountability and Service.

The commission is steward and liaison for the community. The Okanagan Falls Parks & Recreation Commission seeks to become more useful to the RDOS.

Discussion on the values of the commission and the importance of keeping projects going.

Discussed the [Parks and Recreation Commission Establishment Bylaw \(Bylaw No. 2732, 2016\)](#), budget accuracy, and communication.

Compliments were extended to RDOS staff.

Discussed the commissions role in providing feedback received by the community on local parks and recreation needs and provided examples of communication gaps.

Discussed the need for accurate and up-to-date information in order for the commission to act effectively in its advisory role.

Discussed the budget process as an area of improvement, the importance of role clarity, consistency of fees and charges, the uniqueness of each area in the RDOS, and suggestion to consider to govern each area in the RDOS differently.

Discussed commission input prior to press releases.

Suggestion heard to assign a RDOS/commission liaison.

Discussed that park maintenance and project activities should be communicated to the commission on a regular basis so that the commission can address questions and concerns of community members.

Discussed providing and communicating more volunteer opportunities.

Comment heard on the vast scope of responsibilities and to possibly narrow down commission responsibilities.

Recommended the commission play a major role in bylaw revisions regarding Parks and Recreation Commissions leading to practical roles and responsibilities.

8. ADJOURNMENT

RECOMMENDATION

It was Moved and Seconded THAT the meeting be adjourned at 8:05 p.m.

CARRIED

NEXT MEETING – AGM & Regular Meeting, January 23, 2024 at 6:30 p.m.

Attachments:

[Commission Resource Page](#)

[By Area / RDOS](#) (Recreation Fall Guide, etc.)

[RDOS Regional Connections](#) (link to Regional Connections page)

Project Request Form - (Insert Proj. Title).doc

Commission - Annual Timeline.PDF

Bob Daly (Chair), Okanagan Falls Parks & Recreation Commission – Electoral Area “D”



Heather Lemieux, Recording Secretary