

## ADMINISTRATIVE REPORT



**TO:** Board of Directors

**FROM:** J. Zaffino, Chief Administrative Officer

**DATE:** March 20, 2025

**RE:** Business Licence Regulation Bylaw (X2024.014-ZONE)

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### Administrative Recommendation:

**THAT the Regional District of Okanagan-Similkameen Business Licence Regulation Bylaw No. 3100, 2025, Chief Administrative Officer Delegation Amendment Bylaw No. 3033.01, 2025, Fees and Charges Amendment Bylaw No. 3050.04, 2025, and Municipal Ticketing Information Amendment Bylaw No. 2328.05, 2025 be adopted.**

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### Purpose:

The purpose of this report is to introduce business regulations and licensing requirements in relation to short-term rental accommodation (STR) in Electoral Areas "A", "D", "E" and "I".

### Background:

At its meeting of October 3, 2024, the Board adopted the Business Licensing Service Establishment Bylaw No. 3078, 2024, which would enable the Regional District to regulate and license businesses within Electoral Areas "A", "B", "D", "E", "F", "G" & "I".

At its meeting of December 19, 2024, the Planning and Development (P&D) Committee of the Board considered draft versions of multiple amendment bylaws related to the regulation and licensing of short-term rentals and resolved that each of the bylaws be initiated.

At its meeting of March 6, 2025, the Regional District Board resolved to approve third reading of the proposed bylaws.

### Alternatives:

1. THAT first, second and third readings of Regional District of Okanagan-Similkameen Business Licence Regulation Bylaw No. 3100, 2025, Chief Administrative Officer Delegation Amendment Bylaw No. 3033.01, 2025, Fees and Charges Amendment Bylaw No. 3050.04, 2025, and Municipal Ticketing Information Amendment Bylaw No. 2328.05, 2025, be rescinded and the bylaws abandoned.

2.

**Respectfully submitted:**

*Ben Kent*

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Ben Kent  
Planner II

**Endorsed By:**

*C. Garrish*

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Senior Manager of Planning

**Endorsed By:**

*A. Fillion*

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