

Minutes



Okanagan Falls Parks & Recreation Commission



Meeting of February 27, 2025, 6:30 p.m.

Okanagan Falls Recreation Centre
Multipurpose Room
1141 Cedar Street, Okanagan Falls, BC

Present: Matt Taylor (RDOS, Director, Electoral Area "D")

Members: Bob Daly (Chair), Laura Adamson, Judy Garner, Mark Beaulieu, Rick Wilson, Barb Shanks, Kelvin Hall

Absent: Allison Symons (Vice Chair), Jillian Johnston

Recording Secretary: Heather Lemieux (Recording Secretary), via transcription

Staff: Nancy Wigley (RDOS, Recreation Coordinator), Matt Weller (RDOS, Sustainability Manager)

Guests: None

1. CALL TO ORDER

The meeting was called to order at 6:40 p.m. Quorum Present.

ADOPTION OF AGENDA

RECOMMENDATION

It was Moved and Seconded THAT the Okanagan Falls Parks & Recreation Commission Agenda of February 27, 2025 be adopted as presented.

CARRIED

2. APPROVAL OF PREVIOUS MEETING MINUTES

2.1 RECOMMENDATION

It was Moved and Seconded THAT the Minutes for the Okanagan Falls Parks & Recreation Commission meeting of January 30, 2025 be adopted and all presentations and reports be received as presented.

CARRIED

3. CORRESPONDENCE / DELEGATIONS

None

4. RDOS STAFF REPORTS — N. Wigley (RDOS, Recreation Coordinator) & M. Weller (RDOS, Sustainability Manager)

- 4.1 Okanagan Falls Q4 Report** — N. Wigley (RDOS, Recreation Coordinator) presented the Q4 Recreation Report.

Upcoming — a youth obstacle course is scheduled on April 26, 2025 and Spring Break Science Camp is being held.

The commission thanked N. Wigley (RDOS, Recreation Coordinator) for a successful quarter and for the wide range of program offerings.

- 4.2 EV Charger Project** — M. Weller (RDOS, Sustainability Manager) presented a proposal for an EV Charger in Kenyon Park.

The commission expressed concerns over the location and lack of financial information.

The proposal was submitted in January 2025, and the commission had recommended to M. Taylor (RDOS, Director, Electoral Area “D”) that the project not be approved at the proposed location.

5. COMMISSION MEMBER REPORTS

None

6. RDOS DIRECTOR’S REPORT — M. Taylor (RDOS, Director, Electoral Area “D”)

- 6.1 Okanagan Falls Recreation Centre** — M. Taylor (RDOS, Director, Electoral Area “D”) reported on discussions with School District #53 regarding the shared use agreement between the district and RDOS.

- 6.2 Capital Project Update** — Discussed capital projects for 2025 including a basketball hoop for the school gym, a picnic shelter study, an irrigation assessment, and the Garnett Family Park completion.

7. BUSINESS ARISING

- 7.1 Capital Projects Proposal 2026** — Proposed projects were reviewed and discussed. See attached *2026 Capital Project Recommendations.pdf*.

RECOMMENDATION

It was Moved and Seconded THAT the 2026 Capital Project Recommendations be submitted to RDOS staff.

CARRIED

ACTION — B. Daly (Chair) to submit recommendations to J. Shuttleworth (RDOS, Manager of Parks) and K. Gabelhei (RDOS, Projects Supervisor).

7.2 Volunteer Projects 2025 — The commission discussed the 2025 Focus, see attached *2025 Focus.pdf*.

Discussed the list of issues and circulated unfunded capital and volunteer projects for consideration.

ACTION — B. Daly (Chair) to begin volunteer project discussions with J. Shuttleworth (RDOS, Manager of Parks).

8. ADJOURNMENT

RECOMMENDATION

It was Moved and Seconded THAT the meeting be adjourned at 8:00 p.m.

CARRIED

NEXT MEETING – March 27, 2025 at 6:30 p.m.

Attachments:

[Commission Resource Page](#)

[By Area | RDOS](#) (Recreation Fall Guide, etc.)

[RDOS Regional Connections](#) (link to Regional Connections page)

Project Request Form - (Insert Proj. Title).doc

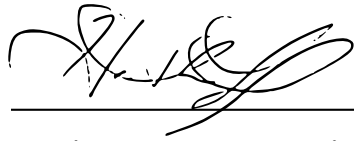
Commission - Annual Timeline.PDF

Okanagan Falls Q4 Report.pdf

2026 Capital Project Recommendations.pdf

2025 Focus.pdf

Bob Daly (Chair), Okanagan Falls Parks & Recreation Commission – Electoral Area “D”



Heather Lemieux, Recording Secretary