

# Minutes



## Okanagan Falls Parks & Recreation Commission



Meeting of January 30, 2025, 6:45 p.m.

Okanagan Falls Recreation Centre  
Multipurpose Room

1141 Cedar Street, Okanagan Falls, BC

**Present:** Matt Taylor (RDOS, Director, Electoral Area “D”)  
**Members:** Bob Daly (Chair), Allison Symons (Vice Chair), Laura Adamson, Judy Garner, Mark Beaulieu, Rick Wilson  
**Absent:** Barb Shanks, Jillian Johnston, Kelvin Hall  
**Recording Secretary:** Heather Lemieux (Recording Secretary)  
**Staff:** None  
**Guests:** None

### 1. CALL TO ORDER

The meeting was called to order at 6:38 p.m. Quorum Present.

#### ADOPTION OF AGENDA

#### RECOMMENDATION

It was Moved and Seconded THAT the the Okanagan Falls Parks & Recreation Commission Agenda of January 30, 2025 be adopted as presented.

**CARRIED**

### 2. APPROVAL OF PREVIOUS MEETING MINUTES

#### 2.1 RECOMMENDATION

It was Moved and Seconded THAT the Minutes for the Okanagan Falls Parks & Recreation Commission meeting of November 28, 2024 be adopted and all presentations and reports be received as presented.

**CARRIED**

### 3. CORRESPONDENCE / DELEGATIONS

**3.1 Fees & Charges** — Andy Foster (RDOS, Manager of Recreation and Facilities) responded to commission input for changes to fees and charges for 2025. A. Foster was aligned with the commission recommendations, although the revision schedule has been delayed due to staffing changes.

Discussed giving local groups a reduced rate but that will require further discussion.

**3.2 Okanagan Falls Community Association** — Correspondence received regarding installing bike racks throughout the community.

Discussed quality, installation, locations, and design. More information will be requested by B. Daly (Chair).

### 4. RDOS STAFF REPORTS

**4.1 2025 Budget First Reading Review** – Submitted by J. Shuttleworth (RDOS, Manager of Parks and Facilities).

**4.2 Future Capital Projects** – Submitted by J. Shuttleworth (RDOS, Manager of Parks and Facilities).

**4.3 EV Charger Installation Location in Kenyon Park** – M. Weller (RDOS, Sustainability Manager) will provide information to the commission via email.

### 5. COMMISSION MEMBER REPORTS

None

### 6. RDOS DIRECTOR'S REPORT — M. Taylor (RDOS, Director, Electoral Area "D")

6.1

Discussed parks and recreation debt and payments.

RDOS Staff are working on a report to be submitted to the RDOS Board in February 2025.

Discussed the Parkland Acquisition reserve, public consultation, and incorporation referendum considerations.

### 7. BUSINESS ARISING

**7.1 Budget Discussions** — B. Daly (Chair) inquired with RDOS Staff regarding the following budget details:

- i. **Operating Budget** — Discussed rental revenue, gas tax funds, new staff positions, and wage increases. RDOS managers are now being are costed directly to a specific service and area. Park maintenance is being redistributed to another budget line item and contract services have been reduced due to an increase in staff positions. Reserve contributions have also been reduced.
- ii. **Capital Budget** — Discussed projects. Garnet Family Park is nearing completion. Lions Park has more budget allocation on the operational side. Discussed that an assessment and plan is needed on irrigation systems and the picnic shelter project. Discussed park infrastructure improvements and sustainability vs. tax increases.

**7.2 Commission Focus 2025** — Commission goals:

- i. **Lamb Property** — To come to a decision for the property.
- ii. **Volunteerism** — To increase volunteer maintenance activities such as invasive species removal and refinishing benches.
- iii. **Grants** — To find and apply for grants and/or increasing fundraising activities.
- iv. **Communication** — To improve lines of communication between the RDOS, commission, and the community.

**Director Focus 2025** — Director goals:

- i. **Increasing Volunteer Involvement**
- ii. **Recreation Centre** — To continue negotiating with the school regarding roles and responsibilities.

**7.3 Commission Annual Timeline** — Volunteer Spotlight is on the timeline for January under Volunteer Recognition.

**8. ADJOURNMENT**

**RECOMMENDATION**

It was Moved and Seconded THAT the meeting be adjourned at 7:55 p.m.

**CARRIED**

**NEXT MEETING** – February 27, 2025 at 6:30 p.m.

**Attachments:**

[Commission Resource Page](#)

[By Area | RDOS](#) (Recreation Fall Guide, etc.)

[RDOS Regional Connections](#) (link to Regional Connections page)

*Project Request Form - (Insert Proj. Title).doc*

*Commission - Annual Timeline.PDF*

*2026 Area D Project List.pdf*

*Ok Falls Commision 2025 Budget.pdf*

*2025-2029 Capital Financial Plan - RECREATION COMMISSION - OK FALLS - 7521*

*2025-2029 Operational Financial Plan - RECREATION COMMISSION - OK FALLS - 7520*

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Bob Daly (Chair), Okanagan Falls Parks & Recreation Commission – Electoral Area “D”



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Heather Lemieux, Recording Secretary