

Minutes



Okanagan Falls Parks & Recreation Commission



Meeting of April 24, 2025, 6:30 p.m.

Okanagan Falls Recreation Centre

Multipurpose Room

1141 Cedar Street, Okanagan Falls, BC

Present: Matt Taylor (RDOS, Director, Electoral Area "D")

Members: Bob Daly (Chair), Judy Garner, Rick Wilson, Kelvin Hall, Allison Symons (Vice Chair), Barb Shanks left meeting at 7:23 p.m.

Absent: Jillian Johnston, Mark Beaulieu, Laura Adamson

Recording Secretary: Heather Lemieux (Recording Secretary)

Staff: None

Guests: None

1. CALL TO ORDER

The meeting was called to order at 6:32 p.m. Quorum Present.

ADOPTION OF AGENDA

RECOMMENDATION

It was Moved and Seconded THAT the the Okanagan Falls Parks & Recreation Commission Agenda of April 24, 2025 be adopted as presented.

CARRIED

2. APPROVAL OF PREVIOUS MEETING MINUTES

RECOMMENDATION

It was Moved and Seconded THAT the Minutes for the Okanagan Falls Parks & Recreation Commission meeting of February 27, 2025 be adopted and all presentations and reports be received as presented.

CARRIED

3. CORRESPONDENCE / DELEGATIONS

- 3.1 Heritage Hills Community Association** — An inquiry was received to hold yoga classes in the park.

- 3.2 2026 Capital Project Recommendations** — Project recommendations were submitted to RDOS staff but no response has been received.

4. RDOS STAFF REPORTS

None.

5. COMMISSION MEMBER REPORTS

None.

6. RDOS DIRECTOR'S REPORT — M. Taylor (RDOS, Director, Electoral Area "D")

- 6.1 Incorporation** — A letter has been received by Provincial staff addressing the incorporation process. The transition will be slow, discussions between the RDOS and Province will take place soon.

An interim Corporate Officer (CO) will be appointed to represent and consult with the community of Okanagan Falls. Discussed the interactions and responsibilities of CO's, and transitions of various community services, lands, and assets.

Some of the parks in Okanagan Falls do not meet the Regional Park criteria as listed in the *Okanagan Falls Incorporation Study*. This is based on who has funded them in the past and if they are considered iconic or not.

- 6.2 Keogan Park** — The baseball diamond has been recognized as a Strategic Priority for organized sports reimplementation. RDOS staff will send a letter to the Agricultural Land Commission (ALC) outlining completed consultations and actions.

7. BUSINESS ARISING

- 7.1 Volunteer Projects Update** – B. Daly (Chair) reported that Friends of the Parks volunteer project proposals have been submitted to J. Shuttleworth (RDOS, Manager of Parks).

Discussed meeting with staff to present the proposed projects, communication, and the challenges of getting projects started.

- 7.2 Dog Park** – R. Wilson reported that the Dog Park urgently needs maintenance to improve safety, including removing tree roots, filling in ruts, and fixing the gate.

- 7.3 Community Connection Grant Project** – A. Symons (Vice Chair) submitted a grant application to Community Partners for a community event.

Discussed event logistics and grant requirements.

Interested commission members can contact A. Symons (Vice Chair) to join the steering committee.

7.4 Discussion – Role of Parks and Recreation Commissions in an Incorporated Community.

Discussed park acquisition funds, park maintenance contractors, and that the commission should focus on creating a legacy of recommendations - including revising the recommendations in the *Area "D" Parks Plan*. — See 6.1.

8. ADJOURNMENT

RECOMMENDATION

It was Moved and Seconded THAT the meeting be adjourned at 7:32 p.m.

CARRIED

NEXT MEETING – May 22, 2025 at 6:30 p.m.

Attachments:

[Commission Resource Page](#)

[By Area / RDOS](#) (*Recreation Fall Guide, etc.*)

[RDOS Regional Connections](#) (*link to Regional Connections page*)

Project Request Form - (Insert Proj. Title).doc

Commission - Annual Timeline.PDF

2026 Capital Project Recommendations.pdf

Bob Daly (Chair), Okanagan Falls Parks & Recreation Commission – Electoral Area “D”



Heather Lemieux, Recording Secretary