

## ADMINISTRATIVE REPORT

**TO:** Board of Directors

**FROM:** J. Zaffino, Chief Administrative Officer

**DATE:** May 22, 2025

**RE:** **Similkameen Transit System Service Establishment Bylaw No. 3082, 2024**

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### Administrative Recommendation:

THAT Bylaw No. 3082, 2024, Similkameen Transit System Service Establishment Bylaw be adopted.

### Reference:

Bylaw No. 3082, 2024 (attached)

[February 20, 2025 Administrative Report](#)

### Background:

The Town of Princeton currently provides the Similkameen Transit service.

On September 5, 2024, the Board of Directors gave three readings to Similkameen Transit System Service Establishment Bylaw No. 3082, 2024, to provide the Regional District with the legislative authority to establish and operate a Similkameen Transit system within Electoral Areas “B”, “G”, “H”, the Town of Princeton, and the Village of Keremeos.

The Inspector of Municipalities provided statutory approval on February 5, 2025, to proceed with an Alternative Approval Process.

### Analysis:

The May 9, 2025, deadline for receipt of elector response forms has passed and the results below confirm that elector approval through an AAP has been obtained for the bylaw.

#### AAP Results for Bylaw No. 3082, 2024

Number of eligible electors within the affected area – 8,557

Number of elector response forms needed to prevent adoption of the bylaw – 855

Valid elector response forms received prior to deadline – 11

On the basis of the elector response forms received before the deadline, I have determined and hereby certify that elector approval in accordance with Section 86 of the Community Charter has been obtained. Therefore, the Board may now proceed with the adoption of Similkameen Transit System Service Establishment Bylaw No. 3082, 2024.

### Financial Implications:

Should the Board of Directors adopt Bylaw No. 3082, 2024, the total contribution breakdown after reallocation based on population and proximity is provided below, using the values for the service from the 2024 Budget:

Funder	% Contribution	Funding Value	Funding Increase / Decrease
BC Transit	37.9%	\$54,346	\$0
Princeton	8.4%	\$12,013	-\$22,068
Area "H"	3.3%	\$4,798	+\$3,221
Keremeos	4.9%	\$7,064	+7,064
Area "G"	9.2%	\$13,185	+10,596
Area "B"	0.8%	\$1,186	+\$1,186
Interior Health	35.4%	\$50,755	\$0
TOTAL	100%	\$143,353	

### Alternatives:

THAT first, second and third readings of Bylaw No. 3082, 2024, Similkameen Transit System Service Establishment be rescinded and the bylaw be abandoned.

### Communication Strategy:

- Advertisements were published in accordance with the statutory requirements in Keremeos Review and Similkameen Spotlight.
- An Information Release was distributed on March 20, 2025.
- Key dates and information were published on RDOS web and social media channels.
- A data sheet containing details of the bylaw and AAP were included on the AAP's RDOS Regional Connections project page, along with the required forms and the bylaw.
- Physical copies of the bylaw, administrative report, forms, and notice were provided to the Town of Princeton and Village of Keremeos municipal offices.
- The RDOS published a Voyent Alert! notification to Electoral Areas "B" (274 devices), "G" (1,425 devices), and "H" (1,228 devices) on April 10, 2025.
- The Town of Princeton published the same notification through their Voyent Alert! system to Town of Princeton residents on April 10, 2025.
- The Village of Keremeos shared all relevant AAP documents on the front page of their municipal website throughout the process.

Will a PowerPoint presentation be presented at the meeting? No

### Respectfully submitted:

"Marc Aucoin"

M. Aucoin, Legislative Services Coordinator

### Endorsed by:

"Gillian Cramm"

G. Cramm, Deputy Corporate Officer