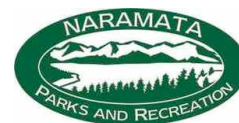




Minutes

Naramata Parks & Recreation Commission

Meeting of April 28, 2025, 6:30 p.m.



Naramata Fire Hall, 1095 Lower Debeck Rd,
Naramata, BC V0H 1N1

Present: Adrienne Fedrigo, Director, Electoral Area "E"

Members: Dennis Smith (Chair), Vince Boutilier, Eileen Meehan, Richard Blackwell, Jim Pearmain, Nicole Ensing

Absent: Kim Hoath, Maureen Balcaen, Dirk Groenewold

Staff: Justin Shuttleworth (RDOS, Manager of Parks) left meeting at 7:06 p.m.

Guests: None

Recording Secretary: Heather Lemieux (Recording Secretary)

Delegates: None

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m. Quorum present.

ADOPTION OF AGENDA

RECOMMENDATION

It was Moved and Seconded THAT the Agenda for the Naramata Parks and Recreation Meeting of April 28, 2025 be adopted as amended and all presentations and reports be received as presented.

CARRIED

2. APPROVAL OF PREVIOUS MEETING MINUTES

Corrected Members Present, one commission member was listed twice.

RECOMMENDATION

It was Moved and Seconded THAT the Minutes for Naramata Parks and Recreation Commission of January 27, 2025 be approved as amended.

CARRIED

3. CORRESPONDENCE / DELEGATIONS

None

4. RDOS STAFF REPORTS — J. Shuttleworth (RDOS, Manager of Parks)

- 4.1 2025 Budget First Reading Review** — Report heard on the *Commission Annual Timeline*. Each year in January, a list of the following years' projects to be submitted to staff by the commission.

The 2025 Budget has been approved. Reported on increased costs associated with services and service areas.

- 4.2 Future Capital Projects** — Presentation given on *Electoral Area 'E' - (2024-2029) - Summary of Proposed Projects*.

Discussed active projects, 2026 projects, funding, strategic planning, and budget.

The Dog Park will be put back on the summary. Discussions with the Naramata Centre are ongoing.

Question heard regarding the Spirit Park budget. Discussed budget carryover and budget remaining.

A funding opportunity is being looked into through the School District 67's Arrive Safe initiative.

RDOS staff can be contacted if higher service levels are needed.

The commission requested information on if electricity was installed in the Spirit Park bandshell, if an adult height basketball hoop can be installed in the sports court, and how the circuit works on tennis and sports court lighting.

ACTION — J. Shuttleworth (RDOS, Manager of Parks) to put the Dog Park project back on the summary and redistribute.

5. RDOS DIRECTOR REPORT — A. Fedrigo, Director, Electoral Area "E"

- 5.1 Parks Maintenance Contractor** — A. Fedrigo (Director, Electoral Area "E") reported that the RFP for the contract received three (3) bids from new proponents which were all well over budget. The previous contractor did not apply. RDOS board moved that the contract become an employed position.

Signage has been posted in the parks, detailing park service and maintenance contact details.

- 5.2 Easter Event** — The event was cancelled because the community member who was coordinating the event had a medical emergency.

Anyone or group who wants to volunteer to assist with events can contact A. Fedrigo (Director, Electoral Area "E").

5.3 Pickleball and Tennis Court Bookings — Discussed that the current booking system is working well.

Boat storage is first-come-first-serve.

5.4 Upcoming Events — Saturday May 3, 2025 is both the Community Garage Sale and the Wild Horse Traverse event. The community will be very busy.

5.5 Budget — There will be a tax increase for Parks and Recreation.

Discussed projects and capital planning.

There will be increased turf management for Manitou Park

Discussed beach cleaning and machinery.

5.6 Spirit Park — A recognition event will be held once the park is cleaned up and grass is planted.

5.7 Ice Rink — Gratitude was extended to the Naramata Fire Department for flooding and maintaining the outdoor ice rink.

6. COMMISSION MEMBER REPORTS

None

7. BUSINESS ARISING

None

8. ADJOURNMENT

8.1 RECOMMENDATION

It was Moved and Seconded THAT the meeting of the Naramata Parks and Recreation Commission be adjourned at 7:24 p.m.

CARRIED

NEXT MEETING:

Monday, July 28, 2025 @ 6:30 p.m. — Naramata Fire Hall

Attachments:

[RDOS Regional Connections](#)

[Parks and Recreation Commission Reference Documents](#)

NPR To Do List-2nd qtr-2025.pdf

Project Request Form - (Insert Proj. Title).doc

Copy of 2026 Area E Commission Meeting Spreadsheet (002).xlsx

Quarterly Report - Naramata Q2.pdf

Naramata Commission Summary of Proposed Projects.pdf

E - Naramata Parks Capital.pdf

E - Naramata Parks Operating.pdf



Chair, Dennis Smith, Naramata Parks and Recreation Commission – Electoral Area “E”



Recording Secretary, Heather Lemieux