

ADMINISTRATIVE REPORT

TO: Board of Directors

FROM: J. Zaffino, Chief Administrative Officer

DATE: May 22, 2025

RE: **Bylaw 3102.02 2025-2029 Five Year Financial Plan Amendment**

Administrative Recommendation:

THAT Bylaw No. 3102.02, 2025 being a bylaw to amend the 2025-2029 Five Year Financial Plan to include the purchase of a Building Inspection vehicle using the Vehicle Replacement Reserve be read a first, second and third time and be adopted.

Purpose:

To allow for the purchase of a vehicle of up to \$40,000 for the Building Inspection Department.

Background:

The RDOS has entered into an agreement with the Town of Osoyoos to provide building inspection services. An additional vehicle is required for the newly-hired building inspector that will be working in the Town of Osoyoos. This purchase was not included in the 2025 budget as the agreement had not yet been finalized at the time of budget adoption. Through the agreement, all costs incurred by the RDOS to fulfil the service will be recovered from the Town of Osoyoos.

Financial Implications:

No direct tax implication to residents as funding of the vehicle is through the Vehicle Replacement Reserve.

Communication Strategy:

Vehicle purchase will follow the RDOS Purchasing Policy, which includes a Request for Proposals process.

Alternatives:

That Bylaw No. 3102,02 allowing for the addition of a Building Inspection vehicle be denied.

Will a PowerPoint presentation be presented at the meeting? No

Respectfully submitted:

"Wayne Making"

W. Making, Deputy Chief Financial Officer

Endorsed by:

"Noelle Evans-MacEwan, CPA, CA"

N. Evans-MacEwan, Chief Financial Officer