

## ADMINISTRATIVE REPORT

**TO:** Board of Directors

**FROM:** J. Zaffino, Chief Administrative Officer

**DATE:** June 5, 2025

**RE:** Chain Lake Dam and Shinish Creek Diversion

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### Administrative Recommendation:

THAT third reading of Chain Lake-Shinish Creek Service Establishment Amendment Bylaw No. 1382.01, 2024, 2024, be rescinded and the bylaw be re-read a third time as amended; and

THAT third reading of Chain Lake-Shinish Creek Loan Authorization Bylaw No. 3063, 2024, be rescinded and the bylaw be re-read a third time as amended.

### Purpose:

To update the bylaws to reflect accurate cost estimates.

### Reference:

*Local Government Act*

[October 3, 2024 Administrative Report](#)

[February 20, 2025 Administrative Report](#)

### Strategic Priority:

Operational

### Background and Analysis:

On October 3, 2024, the Board of Directors gave three readings to Chain Lake-Shinish Creek Service Establishment Amendment Bylaw No. 1382.01, 2024, and Chain Lake-Shinish Creek Loan Authorization Bylaw No. 3063, 2024, and authorized elector approval be obtained through a petition process in accordance with Section 408 of the *Local Government Act*.

On February 20, 2025, the Board of Directors rescinded third reading of Bylaw No. 1382.01, 2024, and re-read the bylaw a third time as amended in order to ensure that the requisition limit accurately reflected the debt servicing and operational costs of providing the service.

An RFQ process conducted in the spring of 2025 indicated the Chain Lake dam and spillway reconstruction project will cost more than originally expected. The project is now expected to cost

\$1,750,000. The Electoral Area “H” Director is contributing \$498,000 from the Area “H” Growing Communities fund, leaving \$1,250,000 to be covered by the loan authorization bylaw. However, staff have applied for grants to try to lessen the financial impact on owners in the service area.

**Financial Implications:**

Should the maximum amount of \$1,250,000 be borrowed, the estimated annual parcel tax will be \$2,170.30 for 25 years.

**Alternatives:**

THAT three readings of Chain Lake-Shinish Creek Service Establishment Amendment Bylaw No. 1382.01, 2024, and Chain Lake-Shinish Creek Loan Authorization Bylaw No. 3063, 2024, be rescinded and the bylaws abandoned.

**Communication Strategy:**

Packages with a cover letter, fact sheet, petition, copy of service establishment amendment bylaw and loan authorization bylaw will be mailed to each property owner within the service area. A project page on Regional Connections for the dam construction project has been created. A Voyent Alert! notification will be sent to property owners in the service area.

Will a PowerPoint presentation be presented at the meeting?      No

**Respectfully submitted:**

“Tracey Batten”

T. Batten, Corporate Officer