

ADMINISTRATIVE REPORT

TO: Board of Directors

FROM: J. Zaffino, Chief Administrative Officer

DATE: July 17, 2025

RE: Electoral Area “I” Community Works Program (Gas Tax) Reserve Expenditure

Administrative Recommendation:

THAT Bylaw No. 3112, 2025, being a bylaw that authorizes the expenditure of \$12,000 from the Area “I” Community Works Program (Gas Tax) Reserve Fund for the purpose of infrastructure improvements to the Pioneer Park sports court, be given first, second, and third readings and be adopted.

Purpose:

The Pioneer Park sports court improvement project requires an additional \$12,000 in funding to complete.

Strategic Priorities:

5.3 Provide Infrastructure

Background & Analysis:

Pioneer Park is located on Skaha Lake and is comprised of a boat launch, playground, sports court, picnic area and swimming area. The current improvement project is near completion but requires an additional \$12,000 to finish various items including gate security and sealing of the cement walls.

Financial Implications:

No direct tax implications to Area “I” residents as project is funded from Community Works Program Reserve funds.

Project aligns with two eligible project categories in the CWF program:

1. Sports Infrastructure – new construction, repurposing, or life extension of amateur sport facilities
2. Recreation Infrastructure - new construction, repurposing, or life extension of recreational facilities

Communication Strategy:

As the total funds for the Pioneer Park project received from the Community Works Program Funds is over the \$100,000 threshold, signage as outlined in the CWF program guidelines will be installed.

Alternatives:

That Bylaw 3112, 2025 not be adopted.

Will a PowerPoint presentation be presented at the meeting? No

Respectfully submitted:

"Wayne Making"

W. Making, Deputy Chief Financial Officer

Endorsed by:

"Noelle Evans-MacEwan, CPA, CA"

N. Evans-MacEwan, Chief Financial Officer