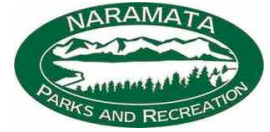


Minutes



Naramata Parks & Recreation Commission Meeting of July 28, 2025, 6:30 p.m.



Naramata Fire Hall, 1095 Lower Debeck Rd,
Naramata, BC V0H 1N1

Present:	Adrienne Fedrigo, Director, Electoral Area "E"
Members:	Dennis Smith (Chair), Vince Boutilier, Nicole Ensing, Maureen Balcaen, Dirk Groenewold
Absent:	Eileen Meehan, Richard Blackwell, Kim Hoath, Jim Pearmain
Staff:	None
Guests:	None
Recording Secretary:	Heather Lemieux (Recording Secretary)
Delegates:	None

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m. Quorum present.

ADOPTION OF AGENDA

Added to 7. Business Arising — 7.1 Location of the New Washroom at Wharf Park, 7.2 Sprinkler System and Poor Soil Quality at Wharf Park, and 7.3 Rules and Communication Around Weddings in the Parks.

RECOMMENDATION

It was Moved and Seconded THAT the Agenda for the Naramata Parks and Recreation Meeting of July 28, 2025 be adopted as amended and all presentations and reports be received as presented.

CARRIED

2. APPROVAL OF PREVIOUS MEETING MINUTES

RECOMMENDATION

It was Moved and Seconded THAT the Minutes for Naramata Parks and Recreation Commission of April 28, 2025 be approved as presented.

CARRIED

3. CORRESPONDENCE / DELEGATIONS

None

4. RDOS STAFF REPORTS — J. Shuttleworth (RDOS, Manager of Parks)

None

5. RDOS DIRECTOR REPORT — A. Fedrigo, Director, Electoral Area “E”

5.1 Vandalism — Reported on environmental issues at Wharf Park. RDOS staff is working on resolving.

5.2 Projects — NPR projects have been maximized.

5.3 Recreation Booking System — The booking system issue has been resolved and restored.

Compliments were extended to RDOS staff for quickly resolving the issue.

Discussed software benefits, limitations, and challenges.

5.4 Speed Signs — Two speed signs will be installed at either end of the school.

Discussed school zone markings and road shoulder size.

5.5 Fencing — A request was received to fence and gate the playground at Spirit Park for the Naramata Childcare Society.

5.6 Pickleball Court Shade — A request was received for a user-funded shade structure along Robinson Road for the Pickleball courts.

ACTION — V. Boutilier to email the shade structure request to J. Shuttleworth (RDOS, Manager of Parks).

5.7 Defibrillators in Spirit Parks — Discussed the need for defibrillators, security considerations, locations, and budget.

ACTION — V. Boutilier to email the defibrillator request to J. Shuttleworth (RDOS, Manager of Parks).

5.8 Recreation Coordinator — Reported on challenges with coordinators working on holidays. Volunteer groups and citizens have been invited to lead events. Funding is available for time and supplies.

ACTION — A. Fedrigo, Director, Electoral Area “E” to inquire with J. Shuttleworth (RDOS, Manager of Parks) regarding the basketball hoops at Spirit Park.

6. COMMISSION MEMBER REPORTS

None

7. BUSINESS ARISING

7.1 Location of the New Washroom at Wharf Park — Discussed the planned location of the washrooms and park use considerations. The Wharf Park washroom location has not been decided.

Discussed road allowance, riparian area, distance to the lake, and designs.

7.2 Sprinkler System and Poor Soil Quality at Wharf Park — D. Groenewold reported on the quality of the soil application and irrigation - including low spots in the soil, top soil levels, grading, irrigation design, install, and operation issues.

Discussed that the RDOS designed the irrigation system on future park planning.

7.3 Rules and Communication Around Weddings in the Parks — Discussed weddings in parks. Park renters do not have exclusive use of the park.

Discussed protocols, accessibility, and communication chains.

7.4 Budget — Budget suggestions need to be prepared for the next NPR meeting in September.

The commission reviewed the budget, budget priorities, and strategic planning.

The NPR has been project heavy for the last few years. Discussed the need to focus on maintenance, repairs, and contributing to reserves.

Discussed the Naramata Yacht Club dredging project, public boat launch, visitor slips, safe harbour, fire/rescue boat slip, and marine safety.

ACTION — A. Fedrigo, Director, Electoral Area “E” to send an updated RDOS contact list to the NPR.

ACTION — A. Fedrigo, Director, Electoral Area “E” to inquire on the dredging budget line item.

ACTION — NPR commission members to send budget recommendations to A. Fedrigo, Director, Electoral Area “E”.

ACTION — A. Fedrigo, Director, Electoral Area “E” to present Gas Tax fund information at the next NPR meeting.

7.5 Sign — A public beach sign was installed at a beach access point detailing foreshore rights and what the public is permitted to access.

8. ADJOURNMENT

8.1 **RECOMMENDATION**

It was Moved and Seconded THAT the meeting of the Naramata Parks and Recreation Commission be adjourned at 8:31 p.m.

CARRIED

NEXT MEETING:

Monday, September 29, 2025 @ 6:30 p.m. — Naramata Fire Hall

Attachments:

[RDOS Regional Connections](#)

[Parks and Recreation Commission Reference Documents](#)

NPR To Do List-3rd qtr-2025.pdf

Project Request Form - (Insert Proj. Title).doc

Copy of 2026 Area E Commission Meeting Spreadsheet (002).xlsx

Quarterly Report - Naramata Q2.pdf



Chair, Dennis Smith, Naramata Parks and Recreation Commission – Electoral Area “E”



Recording Secretary, Heather Lemieux