

# Minutes



## Okanagan Falls Parks & Recreation Commission



Meeting of July 24, 2025, 6:30 p.m.

Okanagan Falls Recreation Centre

Multipurpose Room

1141 Cedar Street, Okanagan Falls, BC

**Present:** Matt Taylor (RDOS, Director, Electoral Area "D")

**Members:** Bob Daly (Chair), Allison Symons (Vice Chair), Rick Wilson, Kelvin Hall, Barb Shanks, Mark Beaulieu, Jillian Johnston arrived at 6:41 p.m.

**Absent:** Laura Adamson, Judy Garner

**Recording Secretary:** Heather Lemieux (Recording Secretary)

**Staff:** Matt Weller (RDOS, Sustainability Manager) left meeting at 7:17 p.m.

**Guests:** None

### 1. CALL TO ORDER

The meeting was called to order at 6:31 p.m. Quorum Present.

#### ADOPTION OF AGENDA

#### RECOMMENDATION

It was Moved and Seconded THAT the the Okanagan Falls Parks & Recreation Commission Agenda of May 22, 2025 be adopted as presented.

**CARRIED**

### 2. APPROVAL OF PREVIOUS MEETING MINUTES

#### RECOMMENDATION

It was Moved and Seconded THAT the Minutes for the Okanagan Falls Parks & Recreation Commission meeting of April 24, 2025 be adopted and all presentations and reports be received as presented.

**CARRIED**

### 3. CORRESPONDENCE / DELEGATIONS

None

#### 4. RDOS STAFF REPORTS

None

#### 5. COMMISSION MEMBER REPORTS

**5.1 Friends of Okanagan Falls Parks Report** – B. Daly (Chair) reported on projects and their status, including benches, and picnic tables.

Discussed beginning project planning earlier in the year.

**5.2 Ok Falls Connects Reports** — A. Symons reported on positive feedback and event marketing.

Discussed event insurance awareness and complications, Ex. Music in the Park.

**5.3 Gardens Around Kenyon and Lions Park** — Positive feedback provided.

Appreciation was extended to the RDOS.

The new flora and fauna signs are very nice and provided a unique educational partnership opportunity with the school. Suggestion heard to obtain promotional pictures of the signs and artists.

#### 6. RDOS DIRECTOR'S REPORT — M. Taylor (RDOS, Director, Electoral Area "D")

**6.1 Fire Pits** — A request was received to add fire pits in the parks.

**6.2 Baseball Diamond** — Reported on the request to the Agriculture Land Commission (ALC).

Discussed contracts, code of conduct, neighbours support, and future washroom facilities.

**6.3 Incorporation** — The Incorporation is proceeding. **ONGOING**

#### 7. BUSINESS ARISING

**7.1 Picnic Shelter and Park Lighting Designs** — B. Daly (Chair) reported on communication, capacity, and design preparation. **ONGOING**

**7.2 Capital Update – Water Bottle Filling Stations** — Water bottle filling stations will be installed in Kenyon and Christie Parks, possibly in August.

**7.3 Donations – Bike Repair Station, Bike Racks** — A donation was received to install bike stands and tool stations at Christie Park.

**7.4 Rental of Facilities – Kenyon House** — Report heard on booking challenges with exclusive rentals. The only time open for community rentals is during the summer months.

Discussed that recreation facilities are public and should be shared and available to be rented to public groups and associations on days/evenings that the exclusive renter is not occupying the space.

**ACTION** — RDOS Staff requested to report on exclusive use rental contracts.

**7.5 Garnett Family Park Grant** — A. Symons reported on a recent meeting with grant recipients for gardening in the park. Okanagan and Similkameen Invasive Species Society (OASIS) has been consulted.

**7.6 Budget Information – What should the Commission be asking for?** — Discussed budget, projects, and assets.

Discussed the budget process, maintenance costs, levels of service, and administration.

## 8. ADJOURNMENT

### RECOMMENDATION

It was Moved and Seconded THAT the meeting be adjourned at 7:21 p.m.

**CARRIED**

**NEXT MEETING** – June 26, 2025 at 6:30 p.m.

#### **Attachments:**

[RDOS Regional Connections](#)

[Parks and Recreation Commission Reference Documents](#)

[Spring Recreation Guide](#)

*Project Request Form - (Insert Proj. Title).doc*

*Commission - Annual Timeline.PDF*

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Bob Daly (Chair), Okanagan Falls Parks & Recreation Commission – Electoral Area “D”



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Heather Lemieux, Recording Secretary