

ADMINISTRATIVE REPORT

TO: Board of Directors

FROM: J. Zaffino, Chief Administrative Officer

DATE: September 18, 2025

RE: **Similkameen Visitor Information Centre Contribution Service**

Administrative Recommendation:

THAT Similkameen Visitor Information Centre Contribution Service Establishment Amendment Bylaw No. 2622.01, 2025, be adopted.

Purpose:

To amend the service establishment bylaw to remove reference to Similkameen Country Development Association, add provision for annual audits, and remove the apportionment percentage provision.

Strategic Priorities:

3.2 Partner with Municipalities

Background & Analysis:

Service participants: Electoral Areas “B” and “G”; Village of Keremeos

[July 3 Administrative Report](#)

Bylaw No. 2622.01, 2025, received three readings at the July 3, 2025, Board of Directors meeting and approval was subsequently requested from the Inspector of Municipalities.

Statutory Approval was received on August 28, 2025, and the bylaw is now being brought back to the Board for consideration of adoption.

Financial Implications:

The amendment bylaw removes the apportionment percentages stated in the original service establishment bylaw. If the amendment bylaw is adopted, the cost of providing the service will be recovered by collecting property value taxes levied on the net tax value of land and improvements within the service area.

The maximum amount that may be requisitioned for the Similkameen Visitor Information Centre Contribution Service remains at \$33,000.00 or \$0.0543 per \$1,000.00 of net taxable value of land and improvements.

Communication Strategy:

A joint information release (RDOS and Village of Keremeos) is being prepared.

Alternatives:

THAT first, second and third readings of Bylaw No. 2622.01, 2025, be rescinded and the bylaw be abandoned.

Will a PowerPoint presentation be presented at the meeting? No

Respectfully submitted:

"Marc Aucoin"

M. Aucoin, Legislative Services Coordinator

Endorsed by:

"Tracey Batten"

T. Batten, Corporate Officer