

ADMINISTRATIVE REPORT

TO: Board of Directors

FROM: B. Newell, Chief Administrative Officer

DATE: January 6, 2022

RE: Licence of Occupation 3403703 – Willowbrook Water Reservoir Roadway Access

Administrative Recommendation:

THAT the Regional District submit an application to the Province for a License of Occupation over all that part of District Lot 2476s, Similkameen Division of Yale District, containing 0.95 hectares, more or less, for roadway access purposes to the Willowbrook Water System reservoir, for a 10 year term.

Reference:

Previous License of Occupation 3403703 with the Province of British Columbia over Crown Land in the Name of Willowbrook Development Ltd. dated November 24, 2011. (Non-Transferrable)

Background:

The Willowbrook Water Utility was transferred to the Regional District in July of 2016. There was a Crown Tenure agreement in place for an access road through Crown Lands to the water system reservoir in the name of Willowbrook Development Ltd. This existing agreement is non-transferrable and a new agreement is required to secure future access.

Analysis:

A resolution is required for the application as part of the Crown Land Tenure Application renewal process.

The new application includes a requirement for basic snow removal and road maintenance which was not in the original agreement, however Lands staff advised that this is a requirement on all road access tenures for safety reasons. The RDOS shares this road with the owners of 525 Johnson Cres.

Instead of a License of Occupation, a Crown Right of Way was considered but due to time constraints and costs associated with survey and legal fees, the License of Occupation was deemed to be in the best interest of the Regional District with a cost of \$500 for a ten year term.

Alternatives:

That the Regional District not apply for the new License of Occupation.

Respectfully submitted:

Liisa Bloomfield

L. Bloomfield, Engineering Manager