

ADMINISTRATIVE REPORT



TO: Board of Directors

FROM: B. Newell, Chief Administrative Officer

DATE: January 5, 2023

RE: CAO Delegation Bylaw No. 2793, 2018 – “Approving Authority” Delegation (X2022.001-SSB)

Administrative Recommendation:

THAT Bylaw No. 2793.05, a bylaw of the Regional District of Okanagan-Similkameen to amend the CAO Delegation Bylaw to delegate the authority to exercise the powers and perform the duties of the “Approving Authority” under Section 242 of the *Strata Title Act* be adopted.

Background:

Under Section 242 of the *Strata Property Act*, the Regional District is the “approving authority” for the conversion of a previously occupied building.

Unlike other types of strata subdivisions, which are submitted to the Ministry of Transportation and Infrastructure (MoTI) and handled by the Provincial “Approving Officer”, the strata conversion of a building is submitted to the Regional District and approved or refused by the Board.

Under Section 242(10) of the *Strata Property Act*, the Board may, by resolution, delegate to an approving officer or other person “the exercise of the powers and performance of the duties of the approving authority under this section” and impose limits or conditions on the exercise of these powers.

At its meeting of December 15, 2022, the Board approved first, second and third reading of Amendment Bylaw No. 2793.05, 2022.

Alternatives:

- .1 THAT first, second and third readings of the Regional District of Okanagan-Similkameen CAO Delegation Amendment Bylaw No. 2793.05 be rescinded and the bylaw abandoned.

Respectfully submitted:

A handwritten signature in blue ink, appearing to read 'C. Garrish', is written over a horizontal line.

C. Garrish, Planning Manager