

Regional District of Okanagan-Similkameen

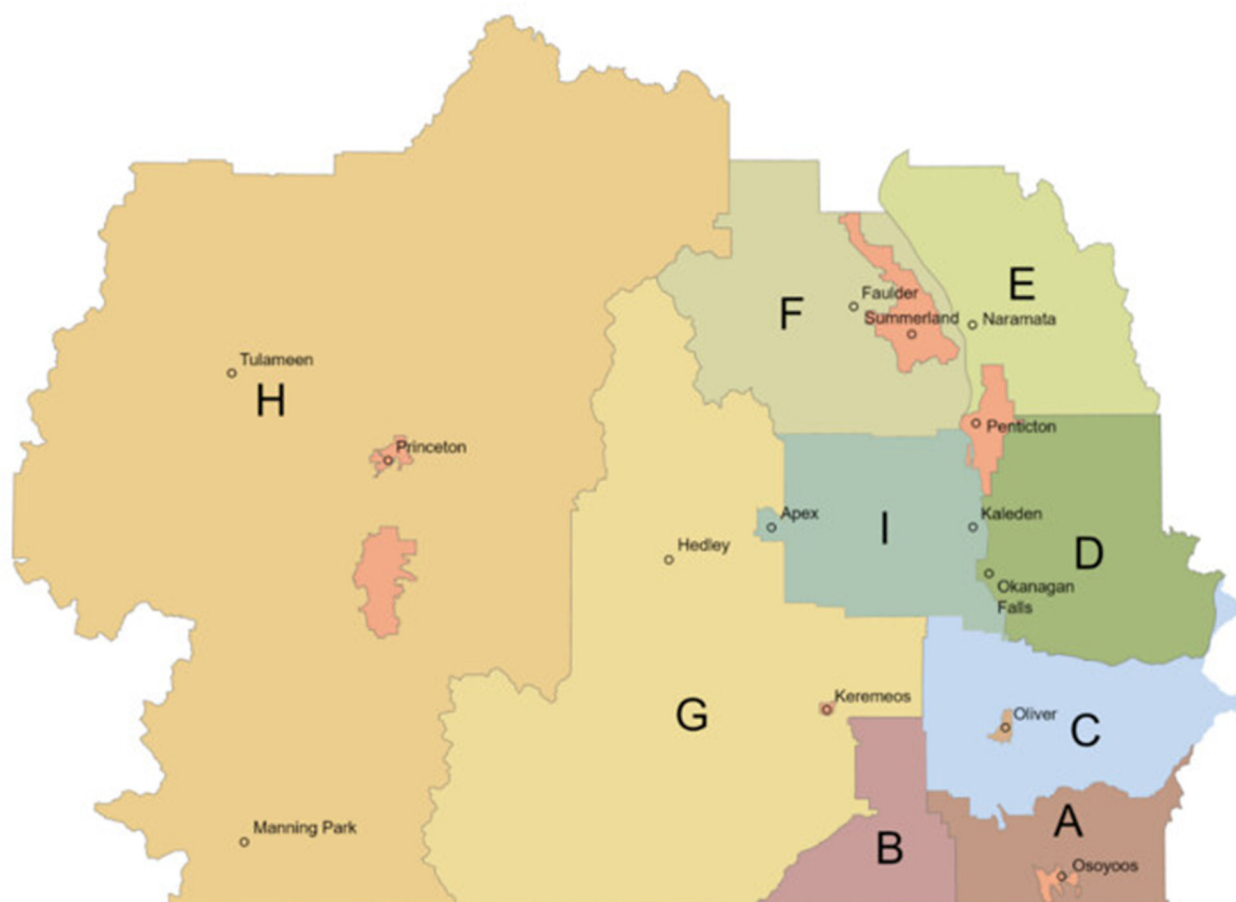
2023—2027 First Reading

Schedule D.1

Operating Carry Forwards

Authorized by Board in 2022

(included in 2023 Budget)



Requested Changes - APPENDIX 4

Operating Carry Forward

				Area	Total Cost
2022 UBCM CEPF EOC TOOLS AND TRAINING					
OCF#01	410	1-2-410-2900	GRANT EXPENSE	ALL	\$ 98,130.00
					Total Cost
2021 CRI UBCM FIRESMART GRANT STREAM 1					
OCF#02	410	1-2-410-2917	UBCM CRI - FIRESMART GRANT STEAM 1	ALL	\$ 355,038.32
					Total Cost
2022 CRI UBCM FIRESMART GRANT					
OCF#03	410	1-2-410-2919	FIRESMART GRANT STREAM 1	ALL	\$ 406,020.00
					Total Cost
UBCM CEPF HEAT PREPAREDNESS GRANT					
OCF#04	410	1-2-410-2900	GRANT EXPENSE	ALL	\$ 300,000.00
					Total Cost
2022 CEPF UBCM ESS GRANT					
OCF#05	410	1-2-410-2919	FIRESMART GRANT STREAM 1	ALL	\$ 89,750.00
					Total Cost
2021 UBCM CEPF EOC TOOLS AND TRAINING GRANT					
OCF#06	410	1-2-410-2914	UBCM CEPT - EOC TOOLS AND TRAINING GRANT	ALL	\$ 17,165.08
					Total Cost
EMERGENCY MANAGEMENT PROGRAM REVIEW					
OCF#07	410	1-2-410-3692	REVIEW OF EMERGENCY PROGRAM	ALL	\$ 60,000.00
					Total Cost
FUND REOPENING CAMPAIGN, PARKS AND RECREATION					
OCF#08	7600	1-2-7600-4200	SPECIAL PROJECTS	ALL	\$ 6,511.00
					Total Cost
AREA "I" AGE-FRIENDLY					
OCF#09	7530	1-2-7530-3520	CONTRACT SERVICES	I	\$ 25,000.00

					Total Cost
TRAINING EDUCATION BUDGETS					
OCF#10	120	1-2-0120-4005	EDUCATION & TRAINING LEG. SERVICE	All	\$ 1,000.00
	120	1-2-0120-4006	EDUCATION & TRAINING FINANCE	All	\$ 1,566.00
	120	1-2-0120-4007	EDUCATION & TRAINING COMM SERVICE	All	\$ 2,280.00
	120	1-2-0120-4009	EDUCATION & TRAINING BES	All	\$ 1,551.00
	120	1-2-0120-4010	EDUCATION & TRAINING PUBLIC SEV.	All	\$ 1,701.00
	120	1-2-0120-4011	EDUCATION & TRAINING ES	All	\$ 528.00
	120	1-2-0120-4012	EDUCATION & TRAINING OPS	All	\$ 2,630.00
	120	1-2-0120-4013	EDUCATION & TRAINING IS	All	\$ 940.00
					\$ 12,196.00

					Total Cost
CONSULTANT					
OCF#11	130	1-2-0130-3000	CONSULTANTS	ALL	\$ 33,027.00

					Total Cost
CONTRACTING SERVICES					
OCF#12	130	1-2-0130-3520	CONTRACT SERVICES	ALL	\$ 49,300.00

					Total Cost
EDUCATION & TRAINING					
OCF#13	130	1-2-0130-4000	EDUCATION & TRAINING	ALL	\$ 10,450.00

					Total Cost
BOARD TRAINING					
OCF#14	130	1-2-0130-4010	BOARD TRAINING	ALL	\$ 10,000.00

					Total Cost
LEGAL FEES					
OCF#15	130	1-2-0130-6200	LEGAL FEES	ALL	\$ 28,200.00

					Total Cost
SUPPLIES OTHER					
OCF#18	130	1-2-0130-8000	ADVERTISING	ALL	\$ 8,000.00

					Total Cost
SUPPLIES OTHER					
OCF#19	130	1-2-0130-8025	COMMUNICATIONS	ALL	\$ 15,000.00

					Total Cost
SUPPLIES OTHER					
OCF#20	130	1-2-0130-8200	TRAVEL - STAFF	ALL	\$ 4,000.00

Total Cost

WILDSAFE BC

OCF#21	4300	1-2-4300-8102 BEAR SMART EXPENSES	ELECTORAL AREAS	\$ 7,086.00
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Total Cost

WILDSAFE BC

OCF#22	4300	1-2-4300-3000 CONSULTANTS	ELECTORAL AREAS	\$ 250,000.00
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REGIONAL DISTRICT OKANAGAN-SIMILKAMEEN

Operating Carry Forward Form - 2023

OCF # 01

Date: 9/18/2022

Project Name: 2022 UBCM CEPF EOC Tools and Training

Reason for Carryforward: Grant commenced in Summer 2022, and will remain until June 30 2023
(Commitment made to contractor Grant in initial stages
and work to be completed in
2023)

GL Charge Code: NEED A GL USING 2900 temporaly

Date Project Started: June 16 2022

2022 Budget 99,130 NEW GRANT

Total Expenditures to Date: 1000

CWF Requested 98,130

**Combination of active and carry forward cannot exceed budgeted amount*

Description and Comments: This Grant will focus in EOC training, Cultural Safety Cultural Humility, Full scale Exercise, Equipment purchaes, Refinement of Gis systems, and IT support

Completed By: Sean Vaisler

Manager's Signature:
(when form is not completed by a manager)



REGIONAL DISTRICT OKANAGAN-SIMILKAMEEN

Operating Carry Forward Form - 2023

OCF # 02

Date: 9/18/2022

Project Name: 2021 CRI UBCM FireSmart Grant Stream 1

Reason for Carryforward Extension granted until spring 2023 - Funding for specific tasks is in the grant workplan for 2022/2023
(Commitment made to contractor and work to be completed in 2023)

GL Charge Code: 2-410-2917

Date Project Started: Thursday, July 1, 2021

2022 Budget 426,830

Total Expenditures to Date: \$108,908

CWF Requested 355,038.32

**Combination of active and carry forward cannot exceed budgeted amount*

Description and Comments:

The 2021 CRI UBCM Grant provides significant FireSmart training and community plans. In 2021 when the RDOS Received the grant the program was deferred due to the wildfire season and Atmospheric river and thus did not get started fully until December 2021. the program continues to provide significant community support to promote FireSmart. This funding carried forward will focus is earmarked for Assessments and Plans for each Electoral area, Marketing of FireSmart and community Chipping events. this grant is extended until June 2023

Completed By: Sean Vaisler

Manager's Signature:
(when form is not completed by a manager)



REGIONAL DISTRICT OKANAGAN-SIMILKAMEEN

Operating Carry Forward Form - 2023

OCF # 03

Date: 9/18/2022

Project Name: 2022 CRI UBCM FireSmart Grant

Reason for Carryforward Extension granted until summer 2023 - funding still available
(Commitment made to complete FireSmart grant the Grant was approved in March 2021 for
contractor and work to \$595,400
be completed in 2023)

GL Charge Code: 2-410-2919

Date Project Started: March 21 2022

2022 Budget 463,961

Total Expenditures to Date: \$57,941

CWF Requested 406,020

**Combination of active and carry forward cannot exceed budgeted amount*

Description and
Comments:

The 2021 CRI UBCM Grant provides significant FireSmart training and community plans. The Program focuses on Home Partner Program Assessments by two Wildfire Mitigation Specialists, coordinated by a FireSmart Coordinator, including various community events and plans.

Completed By: Sean Vaisler

Manager's Signature: _____
(when form is not completed by a manager)



REGIONAL DISTRICT OKANAGAN-SIMILKAMEEN

Operating Carry Forward Form - 2023

OCF # 04

Date: 9/18/2022

Project Name: UBCM CEPF Heat Preparedness Grant

Reason for Carryforward: Funding granted in Summer of 2022, project has yet to commence
(Commitment made to contractor and work to be completed in 2023)

GL Charge Code: NEED GL - using 2-410-2910 temporary

Date Project Started: Thursday, August 25, 2022

2022 Budget 300,000

Total Expenditures to Date: \$0

CWF Requested 300,000

**Combination of active and carry forward cannot exceed budgeted amount*

Description and Comments:

ensure the RDOS has accurate knowledge of the risks associated with extreme heat and how these risks will change over time, and to develop effective response plans and strategies to prepare, mitigate, and adapt to those risks.

Completed By: sean Vaisler

Manager's Signature: _____
(when form is not completed by a manager)



REGIONAL DISTRICT OKANAGAN-SIMILKAMEEN

Operating Carry Forward Form - 2023

OCF # 05

Date: 9/18/2022

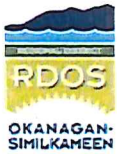
Project Name:	<u>2022 CEPF UBCM ESS Grant</u>
Reason for Carryforward: (Commitment made to contractor and work to be completed in 2023)	<u>Grant not started at the moment, finishing up the 2021 ESS Grant</u> <u></u> <u></u>
GL Charge Code:	<u>2-410-2916</u>
Date Project Started:	<u>Sunday, May 29, 2022</u>
2022 Budget	<u>89,750.00</u>
Total Expenditures to Date:	<u>\$0</u>
CWF Requested	<u>89,750.00</u>

**Combination of active and carry forward cannot exceed budgeted amount*

Description and Comments:	<p>The 2022 grant deliverables are an effort to continue providing formal training and exercising to volunteers. As well in 2020 the joint grant allowed for the purchase of a significant number of computers and other technology – it is imperative to place the technology on a replacement cycle to ensure equipment is replaced prior to needing retirement. In 2020 and 2021 formal delivery courses were cancelled face to face due to COVID-19, EMBC and JIBC began online training. Volunteers appreciated the support locally to complete refresher training and exercising in small groups to allow for hands on training. The grant will improve the consistency of the program delivery and build on the spirit of collaboration within the RDOS ESS community.</p> <u></u>
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Completed By: Sean Vaisler

Manager's Signature: _____
(when form is not completed by a manager)



REGIONAL DISTRICT OKANAGAN-SIMILKAMEEN

Operating Carry Forward Form - 2023

OCF # 06

Date: 9/18/2022

Project Name: 2021 UBCM CEPF EOC Tools and Training Grant

Reason for Carryforward: In final stages of of Grant, may defer to 2023 if funding for projects remain for
(Commitment made to contractor and work to be completed in 2023) Lightship EOC Software/ EOC Equipment

GL Charge Code: 2-410-2914

Date Project Started: June 11 2021

2022 Budget 133,800

Total Expenditures to Date: \$116,635

CWF Requested 17,165.08

**Combination of active and carry forward cannot exceed budgeted amount*

Description and Comments:

to provide regional EOC Training, this grant included EOC Equipment for municipal and regional EOCs, Voyent Alert onboarding, EOC software, and a Multijurisdictional Exercise

Completed By: Sean Vaisler

Manager's Signature: _____
(when form is not completed by a manager)



REGIONAL DISTRICT OKANAGAN-SIMILKAMEEN

Operating Carry Forward Form - 2023

OCF # 07

Date: 9/19/2022

Project Name: Emergency Management Program Review

Reason for Carryforward: Terms and Reference was completed in the Summer, RFP process to commence in
(Commitment made to contractor and work to be completed in 2023) fall of 2022

GL Charge Code: 2-410-3692

Date Project Started: Thursday, September 1, 2022

2022 Budget 60,000

Total Expenditures to Date: 0

CWF Requested 60,000

**Combination of active and carry forward cannot exceed budgeted amount*

Description and Comments:

Following the AAR for the Atmospheric River, the Board requested a full service review of the emergency management program. The Board Adopted the ToR in the summer of 2022. the RFP process will commence in September 2022 but is anticipated to go into 2023

Completed By: Sean Vaisler

Manager's Signature: _____
(when form is not completed by a manager)



REGIONAL DISTRICT OKANAGAN-SIMILKAMEEN

Operating Carry Forward Form - 2023

OCF # 08

Date: 5-Oct-22

Project Name: Fund Reopening Campaign, Parks and Recreation

Reason for Carryforward: Funds were received in 2022 to help with Covid reopening of services/
(Commitment made to contractor and work to be completed in 2023) programs. Some funds remain but will be used in 2023.

GL Charge Code: 1-7600-4200

Date Project Started: Saturday, January 1, 2022

2022 Budget \$6,572

Total Expenditures to Date: \$2,140

CWF Requested \$6,511

**Combination of active and carry forward cannot exceed budgeted amount*

Description and Comments: Funds were provided to help with the reopening of recreation programs and services. Although some funds were used in 2022, funds will be used in 2023 to further support getting services back up to pre-covid levels.

Completed By: Augusto Romero

Manager's Signature:
(when form is not completed by a manager)



REGIONAL DISTRICT OKANAGAN-SIMILKAMEEN

Operating Carry Forward Form - 2023

OCF # 09

Date: 5-Oct-22

Project Name: Area "I" Age-Friendly

Reason for Carryforward: Funds were received in 2022 through a successful grant application but a consultant has not been awarded the work.
(Commitment made to contractor and work to be completed in 2023)

GL Charge Code: 1-2-7530-3521

Date Project Started: Saturday, October 1, 2022

2022 Budget \$25,000

Total Expenditures to Date: \$0

CWF Requested \$25,000

**Combination of active and carry forward cannot exceed budgeted amount*

Description and Comments: Funds were awarded through a grant and the target spend is for 2023.

Project has a targeted completion for Q4 2023.

Completed By: Augusto Romero

Manager's Signature:
(when form is not completed by a manager)



REGIONAL DISTRICT OKANAGAN-SIMILKAMEEN

Operating Carry Forward Form - 2023

OCF # 10

Date: Friday, October 14, 2022

Project Name: Training Education Budgets

Reason for Carryforward: Much of the training for the departments was done in house this year and did not require the use of the expected funds. I would like to carry forward half of each department GL and indicate to the depts. the remainder to be applied to their needs for the remainder of 2022.

GL Charge Code: 1-2-0120-4005-1-2-0120-4013 inclusively

Date Project Started: Monday, April 4, 2022

2022 Budget total \$23,635

Total Expenditures to Date: \$1,360


CWF Requested \$12,196

*Combination of active and carry forward cannot exceed budgeted amount

Description and Comments: The amounts to carry forward for use in 2023

1-2-0120-4005 - \$1,000
1-2-0120-4006 - \$1,566
1-2-0120-4007 - \$2,280
1-2-0120-4008 - \$0
1-2-0120-4009 - \$1,551
1-2-0120-4010 - \$1,701
1-2-0120-4011 - \$528
1-2-0120-4012 - \$2,630
1-2-0120-4013 - \$940
total carry forward= \$12,196

Completed By: Karmen Morgan

Manager's Signature: 
(when form is not completed by a manager)



REGIONAL DISTRICT OKANAGAN-SIMILKAMEEN

Operating Carry Forward Form - 2023

OCF #11

Date: Oct 5/22

Project Name: Consultant

Reason for Carryforward: significant use of this budget expected due to new Board Orientation
(Commitment made to contractor and work to be completed in 2023) and indigenous relations. Gord McIntosh session in December

GL Charge Code: 130-3000

Date Project Started: n/a

2022 Budget 45,127

Total Expenditures to Date: 12,100 2,100 expended plus 10,000 Gord McIntosh sessions in 2022

CWF Requested 33,027

**Combination of active and carry forward cannot exceed budgeted amount*

Description and Comments:

Completed By: _____

Manager's Signature: _____

(when form is not completed by a manager)



REGIONAL DISTRICT OKANAGAN-SIMILKAMEEN

Operating Carry Forward Form - 2023

OCF # 12

Date: Oct 5/22

Project Name: Contracting Services

Reason for Carryforward: significant use of this budget expected due to increased FOI/PIA and other
(Commitment made to contractor and work to be completed in 2023) legislative projects

GL Charge Code: 130-3520

Date Project Started: n/a

2022 Budget 75,000

Total Expenditures to Date: 25,700 645 expenditure plus 25,000 for TraceyLorensen Customer Service project

CWF Requested 49,300

**Combination of active and carry forward cannot exceed budgeted amount*

Description and Comments:

Completed By: _____

Manager's Signature: _____
(when form is not completed by a manager)



REGIONAL DISTRICT OKANAGAN-SIMILKAMEEN

Operating Carry Forward Form - 2023

OCF # 13

Date: Oct 5/22

Project Name: Education & Training

Reason for Carryforward: significant recruitment of new staff in department, existing staff changing
(Commitment made to contractor position, increase in number of staff in general, and those moving to supervisory positions will
and work to be completed in result in a need for additional and new training
2023)

GL Charge Code: 130-4000

Date Project Started: n/a

2022 Budget 14,750

Total Expenditures to Date: 4,300

CWF Requested 10,450

**Combination of active and carry forward cannot exceed budgeted amount*

Description and Comments:

Completed By: _____

Manager's Signature: _____

(when form is not completed by a manager)



REGIONAL DISTRICT OKANAGAN-SIMILKAMEEN

Operating Carry Forward Form - 2023

OCF#14

Date: Oct 5/22

Project Name: Board Training

Reason for Carryforward: Board deferred 2022 Indigenous Training to 2023.
(Commitment made to contractor and work to be completed in 2023) Increased Indigenous and 'Regional' Training expected in 2023.

GL Charge Code: 130-4010

Date Project Started: n/a

2022 Budget 10,000

Total Expenditures to Date: 0

CWF Requested 10,000

**Combination of active and carry forward cannot exceed budgeted amount*

Description and Comments:

Completed By: _____

Manager's Signature: _____
(when form is not completed by a manager)



REGIONAL DISTRICT OKANAGAN-SIMILKAMEEN

Operating Carry Forward Form - 2023

OCF#15

Date: Oct 5/22

Project Name:

Legal Fees

Reason for Carryforward:

*(Commitment made to contractor
and work to be completed in 2023)*

legal fees increase anticipated

GL Charge Code:

130-6200

Date Project Started:

n/a

2022 Budget

35,000

Total Expenditures to Date:

6,800

CWF Requested

28,200

**Combination of active and carry forward cannot exceed budgeted amount*

Description and Comments:

Completed By:

Manager's Signature:

(when form is not completed by a manager)



REGIONAL DISTRICT OKANAGAN-SIMILKAMEEN

Operating Carry Forward Form - 2023

OCF # 18

Date: Oct 5/22

Project Name: Advertising

Reason for Carryforward: increase in advertising due to increased public engagement, communications
(Commitment made to contractor and work to be completed in 2023) and corporate advertising (events, initiatives done corporately)

GL Charge Code: 130-8000

Date Project Started: n/a

2022 Budget 13,000

Total Expenditures to Date: 5,000

CWF Requested 8,000

**Combination of active and carry forward cannot exceed budgeted amount*

Description and Comments:

Completed By: _____

Manager's Signature: _____

(when form is not completed by a manager)



REGIONAL DISTRICT OKANAGAN-SIMILKAMEEN

Operating Carry Forward Form - 2023

OCF#19

Date: Oct 5/22

Project Name: Communications

Reason for Carryforward: expected carry over as communication materials earmarked for 2022 were not
(Commitment made to contractor and work to be completed in 2023) purchased due to staff turn-over. Initial purchase of RDOS Coins will be
significant outlay

GL Charge Code: 130-8025

Date Project Started: n/a

2022 Budget 22,000

Total Expenditures to Date: 7,000

CWF Requested 15,000

**Combination of active and carry forward cannot exceed budgeted amount*

Description and Comments:

Completed By:

Manager's Signature:

(when form is not completed by a manager)



REGIONAL DISTRICT OKANAGAN-SIMILKAMEEN

Operating Carry Forward Form - 2023

OCF#20

Date: Oct 5/22

Project Name: travel - staff

Reason for Carryforward: need expected in 2023 as more staff attend training and incur travel costs
(Commitment made to contractor and work to be completed in 2023)

GL Charge Code: 130-8200

Date Project Started: n/a

2022 Budget 6,000

Total Expenditures to Date: 2,000

CWF Requested 4,000

**Combination of active and carry forward cannot exceed budgeted amount*

Description and Comments:

Completed By: _____

Manager's Signature: _____
(when form is not completed by a manager)



REGIONAL DISTRICT OKANAGAN-SIMILKAMEEN

Operating Carry Forward Form - 2023

OCF#21

Date: Thursday, October 6, 2022

Project Name: Wildsafe BC

Reason for Carryforward: Additional assistance to carry out program in 2023 is required
(Commitment made to contractor and work to be completed in 2023) These funds will be used for a student in 2023

GL Charge Code: 1-2-4300-8102 BEAR SMART EXPENSES

Date Project Started: not yet started

2022 Budget \$10,658

Total Expenditures to Date: \$3,572 spent in 2022

CWF Requested \$7,086

**Combination of active and carry forward cannot exceed budgeted amount*

Description and Comments: All of the educational content was unable to be completed in 2022.
Additional support is required to adequately perform the required tasks expected by WildsafeBC. These funds will be put towards a summer student to complete all the educational engagement and events for the program. This would include school presentations and attending community events throughout the region.
The remaining allocation for the student will be available in the 2023 budget for the program for a total of about \$15,000

Completed By: Liisa Bloomfield

Manager's Signature:
(when form is not completed by a manager)

Total available	\$	15,000
Student rate	\$	15.92
Add to wage	\$	3.00
New wage	\$	18.92
plus labour load	\$	5.30
hourly cos	\$	24.22
Total hours available		619 hrs
Expected to work		30-40 hours per week
Weeks available		15 Weeks - May to August (at 40 hours/week)



REGIONAL DISTRICT OKANAGAN-SIMILKAMEEN

Operating Carry Forward Form - 2023 - 4300 SWMP

OCF#22

Date: Sunday, October 9, 2022

Project Name: Solid Waste Management Plan

Reason for Carryforward: Delays in project
(Commitment made to contractor
and work to be completed in
2023)

GL Charge Code: 4300-3000

Date Project Started: Tuesday, November 1, 2022

2022 Budget 250000

Total Expenditures to Date: \$0

CWF Requested \$250,000

**Combination of active and carry forward cannot exceed budgeted amount*

Description and Comments: Requesting \$250,00 be carried over. The update of the SWMP is required
every 5 years. Our last plan was updated in 2011.

Completed By: _____

Manager's Signature: _____
(when form is not completed by a manager)